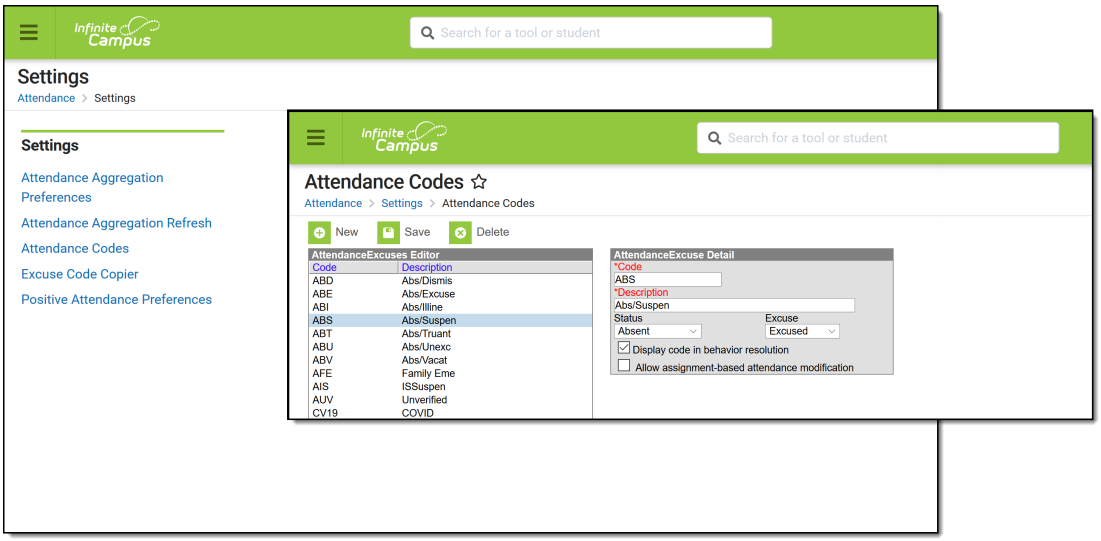
Attendance Setup for Administrators

Last Modified on 07/06/2026 2:44 pm CDT

Tool Search: Attendance Settings

The Attendance folder contains tools used for creating attendance codes and copying attendance excuse codes from one calendar to another.



Attendance Settings

See the Attendance Tool Rights for suggested tool right assignments for this area.

Management of Attendance Data

Topic	Tool
Create Attendance Codes	Attendance Codes
Copy attendance codes between calendars	Excuse Code Copier
Set Positive Attendance Preferences	Positive Attendance Preferences

Set Chronic Absentee Calculations

Topic	Tool
Assign preferences for calculating chronic absentee data	Attendance Aggregation Preferences
Retrieve up-to-the-minute attendance calculations for use in viewing student chronic absentee information	Attendance Aggregation Refresh