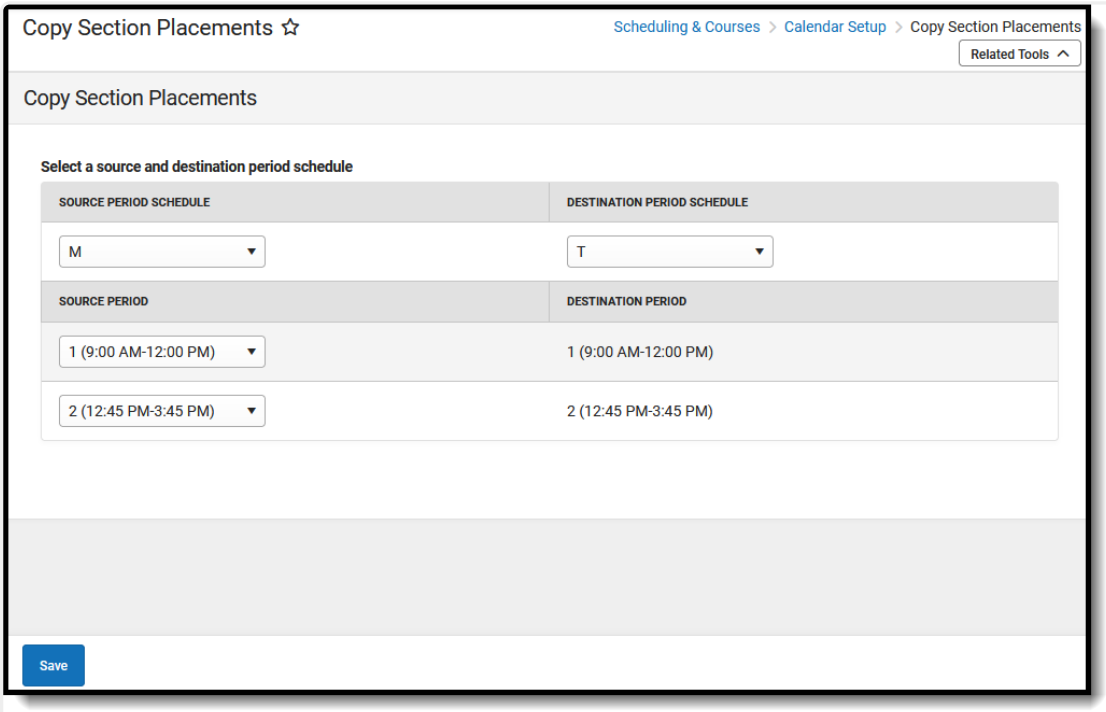
Copy Section Placements

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Tool Search: Copy Section Placements

Copy Sections Placement copies the existing section placement of one period schedule to another period schedule. This eliminates the need to add period times to all period schedules when there are many periods or many period schedules to modify.



Copy Section Placements

See the Copy Section Placements Tool Rights article for information about rights needed to use this tool.

Section Placements cannot be copied from the Source Period Schedule to the Destination Period Schedule when they already exist in the Destination Period Schedule.

Copy Section Placements

1. Select the **Source Period Schedule** from the dropdown list of available period schedules. This is the period schedule that contains the information to be copied. It needs to be set up

completely, including correct period names and times.

2. Select the **Destination Period Schedule** from the dropdown list of available period schedules. This period schedule does not need to have period times entered, as the times associated with the Source Period Schedule are assumed to be copied to this destination period schedule. This selection must be different than the selected Source Period Schedule in the previous step.
3. For each period in the schedule, select the **Source Period** to copy. This creates the period in the destination schedule with the time and naming convention of the Source Period.
4. Review the selected Source Periods and Destination Periods for accuracy. **This process cannot be undone**.
5. Click the **Save** button. The destination period schedule updates with the source period information.

When section placements are copied, the Modified By indicator on the Course Section editor is updated as well.