

# Medicaid Eligibility Report

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Tool Search: Medicaid Eligibility Report

The Medicaid Eligibility Report is used to more effectively assess eligibility across the district. Users can generate the report by students, by the school year, by insurance type and the report provides several sort options.

**Medicaid Eligibility Report**

This report prints students' insurance eligibility

Date\* 02/11/2015

Which calendar(s) would you like to include in the report?

active year  
 list by school  
 list by year

Which students would you like to include in the report?

Students Student Name(Student#)-Grade  
 Ad Hoc Filter

All students

Student, Ariel (#123456)  
Student, Benson (#234567)  
Student, Cassandra (#345678)  
Student, Dylan (#456789)  
Student, Everett (#567890)

2014-15 Adams Elementary  
2014-15 Coolidge Elementary  
2014-15 Emerson Middle School  
2014-15 Franklin Middle School  
2014-15 Jefferson High School  
2014-15 Kennedy High School

CTRL-click or SHIFT-click to select multiple

Sort Options

School Year / Name  
 Student Name  
 Insurance Name  
 Verification Date

Print in HTML format

Which insurance(s) would you like to include in the report?

All Insurances  
Medicaid  
Other

Medicaid Eligibility Report editor

See the [Student Information Reports Tool Rights](#) article for the tool rights needed to generate this report.

## Report Logic

The Medicaid Eligibility Report prints the student's eligibility of receiving Medicaid funding based

on the entered Date.

## Report Editor

The following fields are available on the Medicaid Eligibility Report.

Field	Description
<b>Date Required</b>	Entered date is used to report the student's eligibility AS OF that date. The field auto-populates with the current date, but it can be changed by typing a new date in <i>mmddyy</i> format or using the calendar icon to select a date.
<b>Student Selection</b>	Students listed are those who have Medicaid services. At least one of the students needs to be selected, or All students can be selected, or use the Ad hoc filter to select students. The students in the filter need to meet Medicaid requirements and have Medicaid services in order for the report to generate with data.
<b>Sort Options</b>	The report can be sorted in the following ways: <ul style="list-style-type: none"><li>• School Year/Name</li><li>• Student Name</li><li>• Insurance Name</li><li>• Verification Date</li></ul>
<b>Calendar Selection</b>	Students receiving Medicaid services in the selected calendar are included. At least one calendar needs to be selected. Calendars are listed by Active Year, by School Name or by Year.
<b>Insurance Selection</b>	All Insurances that are listed in the <a href="#">Medicaid Insurance</a> list are available for selection. At least one option needs to be selected or All Insurances can be selected.
<b>Report Format</b>	The report can be generated in either PDF, DOCX, or HTML format.

## Generate the Medicaid Eligibility Report

1. Enter the **Date** of the report.
2. Select the **Students** to include in the report.
3. Select the **Calendars** to include in the report.
4. Select the desired **Sort Options**.
5. Select the **Insurance** types to include in the report.
6. Determine the **Report Format**.
7. Click the **Generate Report** button. The report will process and appear in a new window in PDF format, or if selected, the report can print in HTML Format.

# Report Example

2011-12 High School 09/13/2012 03:05:30 PM		Medicaid Eligibility Report Filter On: All Students Sort By: School Year / Name Total Students: 2 Total Insurances: 1 Page 1 of 1
School	Student (#)	Insurance Type: Insurance Name (Start Date - End Date)
	Student, Bailey (123456) DOB: 01/21/1997 Grade: 09	Medicaid: Medicaid (08/01/2010 - 08/01/2013) Verified Date: ReleaseDate: Denial Of Billing Date:
	Student, Bailey (123456) DOB: 01/21/1997 Grade: 09	Medicaid: Medicaid (08/01/2010 - 08/01/2013) Verified Date: ReleaseDate: Denial Of Billing Date:
	Student, Brady (456789) DOB: 05/22/1994 Grade: 11	Medicaid: Medicaid (01/01/2011 - 01/01/2013) Verified Date: ReleaseDate: Denial Of Billing Date:

Eligibility Report - PDF Example