

## **Special Ed Caseload**

Last Modified on 04/01/2025 1:48 pm CDT

Tool Search: Special Ed Caseload

The Caseload provides two ways users can view the students in their caseloads. Students appear in a user's caseload based on the user's Team Memberships of **Case Manager** or **Service Provider**. Service Providers can also appear if they are selected as providers of Services in the student's Plan. The students who appear in the caseload are not determined by the Year, School, or Calendar selected in the Campus toolbar.

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Export to Ex Drag a column	ccel 💽 Expor	t to PDF Case Mar	nager Count: 0 y that column	Service Pr	ovider Count: 1				
School	Role	Student ↑	Date of Birth	Grade	Evaluation	Plan Meeting 🜖	Plan	Primary Dis	
Robbinsdale Armstrong High School	Service Provider	Anderson, Prielle C	10/26/2005 (18y 7mo)	12	04/04/2024 i Initial				<b>k</b> :

Special Ed Caseload

See the Special Ed Caseload Tool Rights article for information about rights needed to use this tool.

## **Student List in the Caseload**

Clicking on the Caseload tool opens a list view of students in the caseload.

The student's name and the folder icon are links to the Documents tool.

Click the column headers to sort the columns in the table. To sort further, drag the column headers to the top of the screen. Click once to ascend and twice to descend.

Field         Description         Populates From	Field	Description	Populates From
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Field	Description	Populates From		
School	The school name associated with the student's Primary Enrollment.	Enrollments Note: This information is pulled from the Enrollment in which the current/today's date falls.		
Role	The Role of the staff member for the student. This value is either "Case Manager" or "Service Provider".	Special Ed Team Members		
Student	The name of the student. The Name of the student navigates the user to the student Summary Report. The folder icon navigates the user to the student Special Ed Documents tool.	Demographics		
Date of Birth	The student's date of birth and age, calculated based on the current date.	Demographics		
Grade	The grade level of the student's most recent enrollment.	Enrollments		
Evaluation	The Evaluation Date and Type from the most current Evaluation. A padlock icon displays indicating the Evaluation is locked.	Varies by state: Special Ed Documents		
Plan Meeting	The Meeting Date from the most recent locked Plan that is NOT an amendment.	Special Ed Documents		
Plan	The Plan Date and Plan type from the most recent plan. A padlock icon displays indicating the Plan is locked.	Special Ed Documents		
Primary Disability	The identified primary disability of the student, when applicable, from the most recent plan.	Special Ed Documents		

For BIE users, Disability, Status, and Setting will report based on the values stored in the most recent, locked plan. Exit Date will report as the latest Exit Date in the student's Enrollment records.

## **Export the Caseload**

Click the **Export to Excel** or **Export to PDF** buttons to view and print the caseload in one of those formats.

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			Date of Birth	Age	Grade Ev	valuation Da	a Evaluation Type P	lan Meeting Date	Plan Start Date P	lan End Date	Plan Type	Primary Disability
arrison High	Case Manager A	Abegg, Dylan V	9/15/2003	(17y 8mo	) 11	10/9/2013	Initial	1/2/2021	1/16/2021	1/15/2022	Plan	10: Other health disabilities
arrison High	Case Manager 0	Campus, Barry	9/15/2004	(16y 8mo	) 10	1/29/2020	Reevaluation	2/1/2021	2/15/2021	2/14/2022	Plan	10: Other health disabilities
arrison High	Case Manager 0	Chipperfield, Vivien	9/12/2004	(16y 8mo	) 10	10/8/2018	Initial	10/23/2020	11/5/2020	11/4/2021	Plan	08: Emotional/behavioral disorders
arrison High	Case Manager 0	Clipperton, Royce	9/8/2005	(15y 8mo	) 10	1/31/2020	Reevaluation	2/2/2021	2/16/2021	2/15/2022	Plan	11: Autism Spectrum Disorder
arrison High	Case Manager (	Codling, Jadda	10/24/2005	(15y 7mo)	) 10	7/6/2020	Reevaluation		7/27/2020	7/26/2021	Interim	11: Autism Spectrum Disorder
arrison High	Case Manager (	Cresser, Bernadette	8/5/2005	(15y 9mo	) 10	1/30/2020	Reevaluation	1/29/2021	2/12/2021	2/11/2022	Plan	07: Specific learning disabilities
arrison High	Case Manager I	Daub, Christoph	7/4/2005	(15y 10m	o) 10	2/7/2019	Initial	2/8/2021	2/22/2021	2/21/2022	Plan	02: Developmental Cognitive Disabilities:Mild-Mode
arrison High	Case Manager I	Dettmer, Kieren	8/10/2005	(15y 9mo	) 10	9/16/2019	Reevaluation	9/14/2020	9/28/2020	9/27/2021	Plan	04: Physically impaired
arrison High	Case Manager I	Drummer, Alastair	9/28/2004	(16y 7mo)	) 10	1/6/2020	Reevaluation	1/12/2021	1/26/2021	1/25/2022	Plan	11: Autism Spectrum Disorder
arrison High	Case Manager F	Eiford, Dia	3/5/2005	(16y 2mo	) 10	2/10/2020	Reevaluation	2/2/2021	2/16/2021	2/15/2022	Plan	01: Speech/language impaired
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