

BIE Validation Report

Last Modified on 10/21/2024 8:21 am CDT

Tool Search: Validation Report

The BIE Validation Report allows users to validate reporting fields for data integrity and understand data adjustments which should be made prior to submitting data to the state.

| Report Logic | Generate the Extract | Viewing / Correcting Reported Data | Understanding Error Messages | Warning Messages

BIE Validat	tion Report ☆		Reporting > BIE Reports > BIE Validation Report
BIE Validation Repo	ort		^
This report valida in question exist for all categories If SPED is include October for the s	ates data and presents errors and warnings in a format s. You may run this report to display errors, warnings or s of validations or sub-group such as behavior or Special ed in the selected Categories to validate, you must enter t school year you are validating.	easy to fix with links to the tabs where the data both. You may also choose to run this report Education. he date for the last Friday in the month of	
		Select Calendars	
Last Friday Of October		Which calendar(s) would you like to include in the report?	
Report Type	All O Errors O Warning	 active year 	
Categories	ALL	O list by school	
	Behavior	O list by year	
	GT	22.24	
	ISEP 🗸	23-24 HS 23-24	
Grades	ALL ^	IS 23-24	
	KG: KG	MS 23-24	
	01: 01	PS 23-24	
	02: 02 🗸		
Ad Hoc Filter	v		
Sort by Option	School then Alpha by student last name		
Group by Option	School, Grade then Alpha by student last name		
croup by option	Student C Error Type		
	Validate Student		
	Vaildate Calendar		

BIE Validation Report Editor

Read - Generate and view BIE Validation records. Write- N/A Add- N/A Delete - N/A

Users must also have Calendar Rights to any calendar(s) selected. For more information about Tool Rights and how they function, see the Tool Rights article.

Report Logic

- Users are only able to run the report for calendars/students for which they have tool rights access.
- Errors are shown in red. Warnings are shown in black.
- Special Ed fields pertain to the enrollmentBIE table and not geographic fields.



Generate the Extract

- 1. Enter the Last Friday of October.
- 2. Select the **Report Type**.
 - All All Errors and Warnings are validated and reported.
 - **Errors** Error validations are reported.
 - Warning Warning validations are reported.
- 3. Select which **Categories** to report errors and validations. See the sections below for which errors and messages are reported per category.
- 4. Select which Grades will have data validated.
- 5. Select which **Calendar(s)** will have data validated.
- 6. Select an Ad Hoc Filter to filter reported data based on specific criteria (if desired).
- 7. Select the **Sort by Option**.
- 8. Select a Group by Option.
- 9. Click the **Validate Student** button to validate student data and report student-based errors and warnings.
- 10. Click the **Validate Calendar** button to validate calendar data and report calendar-based errors and warnings.

Viewing / Correcting Reported Data

Calendars and students tied to the reported error or warning message are indicated in the first column of the report. Users can jump directly to the area within Campus where the affected data exists by selecting the blue hyper-linked student or calendar (see image below).

BIE Calendar Validation Report (Generated on: 04/24/2020 a Calendar: 7-8 19-20 Community Report Type: all Errors (if any) are shown in red. These items report data whether an update is needed. Detail:	: 10:25:44 AM) that must be changed or populated if missing. Warnings (if any) ar	e shown in black. These	e items report data to review to determine		
Calendar	lidation Message				
Community School 7-8 19-20 Community Co	ander: Svotem Administrations/Calenders/Calenders/Calenders/Whole Day Absence (minutes) is n	rester than System Administratio	nsCalendersCalendersCalendersStudent Day (minutes)		
Community School 7-8 19-20 Community Grade: 07 Ca	endar: Display calendar structures where sum of instructional hours in year does not match BE	requirement for level of school	reconstant calendar calendar bladent bay (minutes)		
Community School 7-8 19-20 Community, Grade: 08 Ca	endar: Display calendar structures where sum of instructional hours in year does not match BIE	requirement for level of school	Calendar Info		
			Calendar ID	School	
			67	D35N07 Lukachukai Community	School (schoolID:1)
			*Name	Number	Sequence
			7-8 19-20 Lukachukai Community		
	Selecting the blue hyperlinked calendar or		*Start Date	*End Date	Summer School
	school will redirect the Campus		08/05/2019	05/29/2020	
	school will reduced the output		Student Day (instructional minutes)	Teacher Day (minutes)	Exclude
	application to the areas within Campus		135	480	
	where reported data can be		Whole Day Absence (minutes)	Half Day Absence (minutes)	School Choice
	corrected/modified.		240	120	
			240	TEIE Turne	
				t Instructional	
			Require Student Assignment	External LMC Evolute	
			Require Student Assignment		
			comments		
			rolling 07/26/2019 02:24 PM		

Understanding Error Messages

Special Ed (SPED)



Error	Location
If Special Ed Status = 03, then Primary	Student Information > General > Enrollments >
Disability and Special Ed Setting must	Bureau of Indian Education Reporting > Special Ed
not be null.	Setting, Special Ed Status, Primary Disability
If Primary Disability is not null, then	Student Information > General > Enrollments >
Special Ed Setting must not be null and	Bureau of Indian Education Reporting > Special Ed
Special Ed Status must be 03 or 04.	Setting, Special Ed Status, Primary Disability
If Special Ed Setting is not null, Primary	Student Information > General > Enrollments >
Disability must not be null and Special	Bureau of Indian Education Reporting > Special Ed
Ed Status must be 03 or 04.	Setting, Special Ed Status, Primary Disability

Special Ed Exit Information

Error	Campus Location
If Special Ed Status = 04, then Primary	Student Information > General > Enrollments >
Disability, Special Ed Setting, Special Ed Exit	Bureau of Indian Education Reporting > Primary
Date and Special Ed Exit Reason must all be	Disability, Special Ed Setting, Special Ed Exit Date,
not null.	Special Ed Exit Reason
If Special Ed Exit Date is not null, then	Student Information > General > Enrollments >
Special Ed Exit Reason, Primary Disability	Bureau of Indian Education Reporting > Primary
and Special Ed Setting must all not be null	Disability, Special Ed Setting, Special Ed Setting,
and Special Ed Status = 04.	Special Ed Status
If Special Ed Exit Reason is not null, then	Student Information > General > Enrollments >
Special Ed Exit Date, Primary Disability and	Bureau of Indian Education Reporting > Primary
Special Ed Setting must all not be null and	Disability, Special Ed Setting, Special Ed Setting,
Special Ed Status = 04.	Special Ed Status

Behavior



Error	Location
 If BIE Behavior Resolution is any of the following codes, they need to have a Resolution End Date and the end date must be after the Resolution Start Date: 06: Expulsion 17: Referral to Juvenile Justice System 19: Transfer to Alternative Program 20: Transfer to Institution 22: Transfer to Alternative Educational Setting 27: Unilateral Removal to an Alt Setting by School Personnel 28: Removal to Alt Setting from Hearing Officer Determination 29: In-School Suspension 30: Out of School Suspension 	Student Information > General > Behavior > BIE Behavior Resolution Student Information > General > Behavior > BIE Behavior Resolution > Resolution Start Date, Resolution End Date
Student has a behavior removal resolution without an End Date.	Student Information > General > Behavior > BIE Behavior Resolution
 Student has a behavior removal resolution duration of 0 Instructional days. Logic looks at the Resolution Start and End Dates and counts the number of days marked Instruction within the date range entered. If the duration of removal is 0, less than 0 or the Resolution End Date is not populated, this error will appear. 	Student Information > General > Behavior > BIE Behavior Resolution > Resolution End Date, Resolution Start Date System Administration > Calendar > Calendar > Days > Day Detail > Instructional

Calendar

Error	Location
Grade levels are not mapped to a BIE grade level.Logic identifies all grade levels which are not mapped to a BIE grade level.	System Administration > Calendar > Calendar > Grade Levels > BIE Grade Mapping
 Calendar structures where Whole Day Absence (minutes) is greater than the Student Day (minutes). Logic identifies all calendar structures where Whole Day Absence is greater than what is deemed a Student Day (in minutes). This is an error as a student cannot be absent for longer than what is deemed a full day of school for a student (Student Day). 	System Administration > Calendar > Calendar > Calendar > Whole Day Absence System Administration > Calendar > Calendar > Calendar > Student Day (minutes)



Error	Location
Calendar structures where the sum of Instructional hours in a year does not match the BIE requirement for level of school hours. • Kindergarten = 720 hours • 1st-3rd Grade = 810 hours • 4th-8th Grade = 900 hours • 9th-12th Grade = 970 hours	System Administration > Calendar > Calendar > Days > Day Detail > Duration System Administration > Calendar > Calendar > Grade Levels > Standard Day
 Logic determines the instructional hours for a grade by first looking at every calendar day marked as Instruction and finding the number of school day minutes using the following logic: If the Duration field is not null or 0, this number is used. If Duration is null or 0, the Standard Day field is used if not null or 0. If Duration and Standard Day are null or 0, the Student Day (minutes) value is used. Logic then adds together the values for all instructional days within the calendar start and end dates. 	System Administration > Calendar > Calendar > Calendar > Student Day (minutes)

Warning Messages

Special Ed (SPED)

Warnings based on a student's age as of the enrollment record Start Date:

Warning	Campus Location
If a student's age is less than 4, then Primary Disability, Special Ed Setting, Special Ed Exit Reason and Special Ed Exit Date should all be null	Student Information > General > Enrollments > Grade Level
and Special Ed Status must not be 03 or 04.	Student Information > General > Enrollments > Bureau of Indian Education Reporting > Primary Disability, Special Ed Setting, Special Ed Status, Special Ed Exit Date



Warning	Campus Location
If the student's age is between 3 and 5 and Special Ed Status = 03 or 04, then Special Ed Setting should be A01 through B05.	Student Information > General > Enrollments > Grade Level Student Information > General > Enrollments > Bureau of Indian Education Reporting > Special Ed Setting, Special Ed Status
If the student's age is greater than 5 and Special Ed Status = 03 or 04, then Special Ed Setting should not be A01 through B05.	Student Information > General > Enrollments > Grade Level Student Information > General > Enrollments > Bureau of Indian Education Reporting > Special Ed Setting, Special Ed Status
If the student's age is not between 3 and 9, then Primary Disability should not be = 52 (Developmental Delay).	Student Information > General > Enrollments > Grade Level Student Information > General > Enrollments > Bureau of Indian Education Reporting > Primary disability

Additional Warnings

Warning	Location
If one enrollment has a Primary Disability value other than null selected, a Special Ed Setting of not null or a Special Ed Status = 03, then the other enrollment record must also have a Primary Disability value other than null, a Special Ed Setting that is not null and a Special Ed Status of 03 or 04.	Student Information > General > Enrollments > Bureau of Indian Education Reporting > Primary Disability, Special Ed Setting, Special Ed Status, Special Ed Exit Date
If one enrollment record has a calendar type that is not Instructional and Primary Disability, Special Ed Setting, Special Ed Exit Date or Special Ed Exit Reason is not null or a Special Ed Status of 03 or 04, then the other enrollment with a calendar type of Instructional should have the same values for each field.	Student Information > General > Enrollments > Bureau of Indian Education Reporting > Primary Disability, Special Ed Setting, Special Ed Status, Special Ed Exit Date, Special Ed Exit Reason



Warning	Location
An error is reported if the student has an enrollmentEnd Date that is not null and:The student has a locked IEP with an End Date	Student Information > General > Enrollments > End Date, End Status
 greater than the End Date of the enrollment record AND The End Status of the reporting enrollment = 03-07, 11, 13-17, 20-26 or 28-29 AND There are no subsequent enrollments in any calendar. A subsequent enrollment is one that is in the reporting school year where the End Date is null or is greater than the End Date of the enrollment being reported. 	Student Information > Special Ed > Documents > IEP > End Date

Gifted and Talented

Warning	Campus Location
If one enrollment record has a calendar type that is not Instructional and has a Gifted/Talented value other than null, then the other enrollment record in a calendar type of Instruction must have the same Gifted/Talented value.	Student Information > General > Enrollments > Gifted/Talented

ISEP

Warning	Campus Location
 Student has different BIE Enrollment Types across enrollments within the same school year. If a student has multiple enrollment records in the same end year, logic compares the BIE Enrollment Type field and produces an error if different values exist. Logic validates across all Instructional and Residential calendars within the district in the same school year. 	Student Information > General > Enrollments > Bureau of Indian Education Reporting > Enrollment Type



Warning	Campus Location
 Student has different BIE grade levels on their most recent Instructional and Residential enrollments. Logic looks for students who have an enrollment in the same year within both an Instructional and Residential calendar and determines the BIE grade level for each enrollment. Logic validates across all Instructional and Residential calendars within the district in the same school year. 	Student Information > General > Enrollments > Bureau of Indian Education Reporting > Enrollment Type Student Information > General > Enrollments > Grade
 Student has multiple enrollments within the first 10 instructional days of school. This warning is only shown when the Validate Student button is selected on the report editor. 	Student Information > General > Enrollments
All students with an age less than 5 or greater than 22 as of December 31st of the reporting year (regardless of whether they are Special Ed).	Census > Demographics > Birth Date

Graduation

Warning	Location
Student is in BIE grade level 12 and missing	Student Information > General >
either BIE Post Grad/Exit Plans or BIE Activity after	Graduation > BIE Activity after Grad/Exit,
Grad/Exit value.	BIE Post Grad/Exit Plans

Calendar

Warning

Location



Warning	Location
 ISEP Mgmt Data conflicts. The Residential Type selected does not match the number of instructional days in your calendar during each of the ISEP Date count weeks. Logic looks to see if the Calendar Type = R: Residential and then determines the value in the Residential Type field and compares the number of days in the calendar flagged as School Day, Instruction and Attendance during the 3 ISEP Date weeks versus the number of nights selected in the Residential Type field. 	System Administration > Calendar > Calendar > Type System Administration > Calendar > Calendar > ISEP Mgmt > Residential Type System Administration > Calendar > Calendar > ISEP Mgmt > ISEP Dates System Administration > Calendar > Calendar > Days > Days Detail
	> Attendance, School Day, Instruction
 Calendar has instructional days less than 175 or greater than 185 days. This warning will appear if the Instructional calendar has less than 175 instructional days or more than 185 instructional days. 	System Administration > Calendar > Calendar > Type > Instructional System Administration > Calendar > Calendar > Days > Days Detail > Instruction