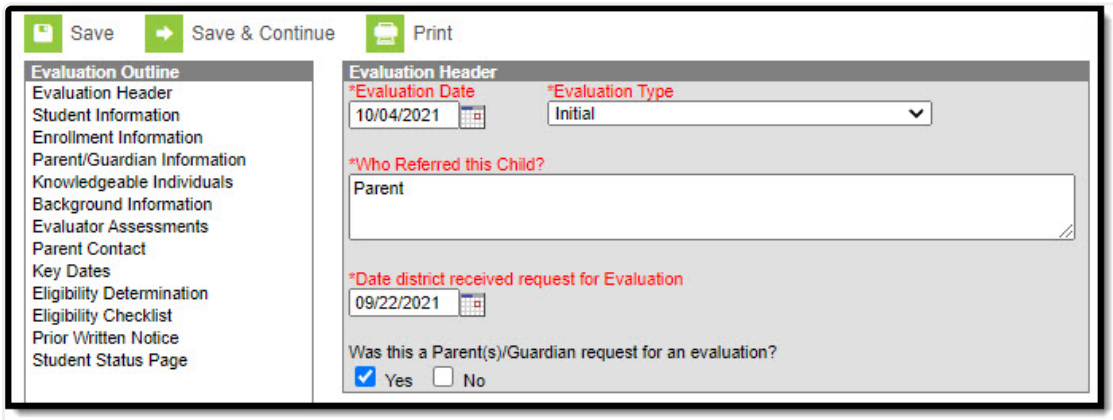
Evaluation Summary Report (Michigan)

Last Modified on 12/14/2025 8:45 pm CST

Tool Search: Special Ed Documents

The Individual Education Program (IEP) or Evaluation team uses the Evaluation to document the student's educational needs and the student's determination of eligibility for special education.

The current format of this document is the **MI ESR 2012**. Evaluation formats are selected in the Eval Types tool.



MI ESR Editors

An evaluation must be created whether or not the student is determined to have a disability. A copy of the evaluation summary report, including the documentation of eligibility, is given to the student's parents by the school district.

Evaluation Summary Report Editors

The following table lists the editors available on the student's Evaluation, the section(s) of the print format that include the entered information, a Description of what the editor is used for and any special considerations and instructions for using the editor.

Editor Name	Description	Special Considerations and Instructions
Evaluation Header	The Evaluation Header editor lists general information about the Evaluation, including dates and basic student information.	The Evaluation Date auto-populates to the current date. This editor must be saved before continuing to other parts of the evaluation.

Editor Name	Description	Special Considerations and Instructions
Student Information	The Student Information editor displays basic information about the student such as demographic information.	This is a read-only editor.
Enrollment Information	The Enrollment Information editor reports Special Education information from the student's Enrollment.	N/A
Parent/Guardian Information	The Parent/Guardian Information editor populates based on the guardian checkbox on the student's Relationships tool. The editor includes Demographics information for the student's guardian.	This is a read-only editor.
Knowledgeable Individuals	The Knowledgeable Individuals editor is used to document the student's team members.	**Note**: Remember to send a REED Meeting Invitation. This can be found under Custom Forms.
Background Information	The Background Information editor allows space for explaining the reasons the student was recommended for evaluation, including feedback from parents and school personnel.	Template Banks are established in System Administration and available by clicking the white paper icon.
Evaluator Assessments	The Evaluator Assessments editor lists assessments conducted to determine student eligibility.	The Area to be Evaluated list is maintained in the Attribute Dictionary. The Evaluator Name list is populated based on the Evaluators tool. Template Banks are established in System Administration and available by clicking the white paper icon

Editor Name	Description	Special Considerations and Instructions
Parent Contact	The Parent Contact editor is used to document any communications to the student's parent/guardian(s).	N/A
Key Dates	The Key Dates editor is used to document important dates related to the student's Evaluation.	N/A
Eligibility Determination	The Eligibility Determination editor records whether or not the student was determined to be eligible for special education services and any disabilities of the student.	N/A
Eligibility Checklist	The Eligibility Checklist editor is used to assist school district Individualized Education Program (IEP) teams in determining if a student appropriately can be determined to have an impairment.	N/A
Prior Written Notice	The Prior Written Notice editor is used to document the notice when the district proposes to initiate or change the educational placement of the student.	N/A
Student State Page	The Student State Page editor is used to document the IEP results.	N/A