

# State Person Identity Verification Report

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**Classic View:** [Census](#) > [Reports](#) > [State/Person Identity Verification](#)

**Search Terms:** State Person Identity Verification

This report allows a district to compare its local student and staff person/identity records to those existing at the state level. It should be run regularly to promote early identification of gaps, duplications and inconsistencies in person/identity data. Comparing the results of this report with the results of the [State Enrollment Verification Report](#) may help troubleshoot enrollment issues, as proper syncing of persons/identities is necessary for proper enrollment syncing.

*State Person Identity Verification Report*

**This report is only applicable to users who operate at the district level of a Campus State Edition product.**

**A BIE-specific report exists. See the [State Person Identity Verification Report \(BIE\)](#).**

The State Person/Identity Verification Report layout includes the option to generate three sets of data for comparison:

- Person/identity data existing at the district level, but not at the state level

- Person/identity data existing at the state level, but not the district level
- Person/identity data existing at both the district and state levels, but containing inconsistencies or mismatched information

A summary of the number of identities for each of the three data sets is returned.

Data contained in this report is also available within the [Verification](#) tool of the Data Interchange folder.

## Report Logic

The logic used to generate results for this report is the same logic used for the [Resync State Data Tool \(District\)](#).

The report identifies people with an enrollment record (student), district employment record (staff) or district assignment record (staff), who would sync to the state if a resync were performed.

Identification of missing/incorrect records is based on *personGUID* and *identityGUID*. Mismatched data records returned by the report depend on the checkboxes marked during report setup. Comparisons are only made between the elements specifically marked on the report (*e.g.*, if the Birth Date checkbox is not marked, identification of mismatched data related to birth dates is not compared).

The data on this report is queried and presented in the report; it is not stored in the database.

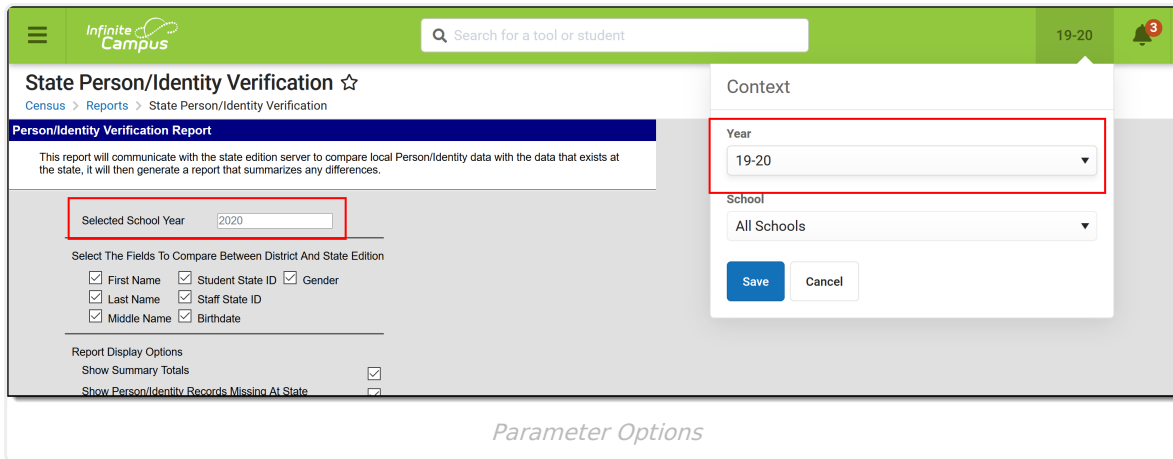
## Report Editor

The report options page is broken into four areas that control the data sets returned by the report.

### Selecting Parameters

In the **Select People To Include** area of the report options, define the scope of the report:

1. Verify that the **Year** field displayed in the Campus toolbar is the correct year to be included in the report. This report is generated for all schools of the district.
2. Verify that the **Selected School Year** field reflects the proper end year for the report (*i.e.*, if reporting on the 08-09 school year, "2009" should be displayed in field). This field is auto-populated with the end year of the school year selected in the Year field of the current user's Campus toolbar.

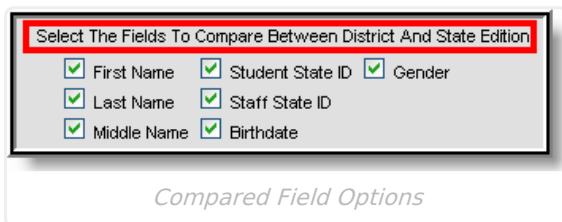


## Selecting Fields for Comparison

In the **Select The Fields To Compare Between District And State Edition** area, define the scope of the report:

1. Leave the **First Name** checkbox marked to display people with first names that do not match between district and state records.
2. Leave the **Last Name** checkbox marked to display people with last names that do not match between district and state records.
3. Leave the **Middle Name** checkbox marked to display people with middle names that do not match between district and state records.
4. Leave the **Student State ID** checkbox marked to display people with student state IDs that do not match between district and state records.
5. Leave the **Staff State ID** checkbox marked to display people with staff state IDs that do not match between district and state records.
6. Leave the **Birthdate** checkbox marked to display people whose birth date does not match between district and state records.
7. Leave the **Gender** checkbox marked to display people whose gender does not match between district and state records.

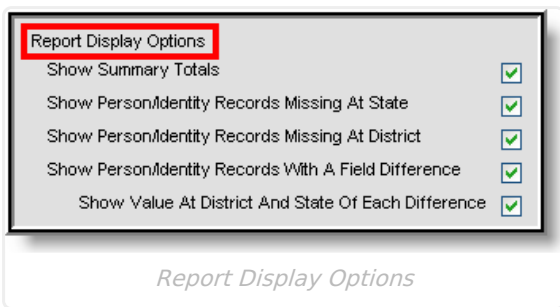
This section of the report pulls from values of fields on the person's [Demographics](#) tab. Comparisons are only made between the elements specifically marked on the report (*e.g.*, if the Birth Date checkbox is not marked, identification of mismatched data related to birth dates is not compared).



## Report Display Options

In the **Report Display Options** area, define how data should appear in the report:

1. Leave the **Show Summary Totals** checkbox marked to display a summary page with general error totals.
2. Leave the **Show Person/Identity Records Missing at State** checkbox marked to display all district-level person/identity records that do not exist at the state level.
3. Leave the **Show Person/Identity Records Missing at District** checkbox marked to display all state-level person/identity records that do not exist at the district level.
4. Leave the **Show Person/Identity Records With A Field Difference** checkbox marked to display all records that differ between district and state levels.
5. Leave the **Show Value At District and State Of Each Difference** checkbox marked to show the details of values that differ between the district and state levels.



## Generate the Report

After all report preferences have been set, select a **Report Format** (PDF or DOCX) and click the **Generate Report** button. If the **Show Summary Totals** checkbox was marked, the first page of the report is a summary page, containing data error totals:

Trigg County District		Person/Identity Verification Report			
Generated on 12/17/2009 11:44:10 AM Page 1		Comparison of District Person/Identity Data With State Data Verified: 12/17/2009 11:44			
<b>District Verification Summary</b>					
<b>Total</b>	<b>District Count</b>	<b>State Count</b>	<b>Missing At State</b>	<b>Missing At District</b>	<b>With Field Difference</b>
County - ALL	2347	2347	1	1	1
<b>District Records Missing At The State</b>					
<b>Person Name</b>	<b>State ID</b>	<b>Staff State ID</b>	<b>Person GUID</b>	<b>Identity Eff Date</b>	
Mouse, Minnie		825396	B1AEa673-EC6A-4B18-9917-C0148372F79F	07/15/2008	
<b>State Records Missing at District</b>					
<b>Person Name</b>	<b>State ID</b>	<b>Staff State ID</b>	<b>Person GUID</b>	<b>Identity Eff Date</b>	
Mouse, Mickey	1943826766		439E4C98-8E8D-42BB-B8B1-A680005BA733	12/17/2009	
<b>Records Having Different Values At State</b>					
<b>Person Name</b>	<b>State ID</b>	<b>Staff State ID</b>	<b>Person GUID</b>	<b>Identity Eff Date</b>	
Duck, Donald	2120269881		3AE988EF-30D0-4830-8182-9BE85426A7BE	08/05/2008	
Middle Name	District Value: (null)	State Value: T			
Birthdate	District Value: 12/16/1990	State Value: 12/13/1990			

Census Verification Report - PDF Format

