

# Student Record Collection (SRC) (Virginia)

Last Modified on 04/03/2026 8:17 am CDT

Tool Search: Student Record Collection

The Student Record Collection combines multiple data collections to assist schools in NCLB reporting requirements. This report is submitted five times during the school year.

Student Record Collection (SRC) ☆ Reporting > VA State Reporting > Student Record Collection (SRC)

**VA Student Record Collection Extract**

This tool will extract data to complete VA Student Record Collection (SRC). Students having overlapping Primary enrollments may result in invalid data. Please run the Enrollment Overlap report prior to this extract and correct any Primary enrollment overlaps.

**Extract Options**

Report Type: Fall

Snapshot Date: 10/01/2017

Format: CSV

Pre-Submissions:

Report Required Fields Only:

Student Schedule Attendance:

Report Protected Identities:

Exclude Cross-Site Data:

Which students would you like to include in the report?

Grade: All Grades  
JK  
KA  
KP  
LU

Ad Hoc Filter:

**Select School Year**

2017-2018

**Select School(s)**

- Beverley Manor Middle School
- Buffalo Gap High School
- Cassell Elementary School
- Churchville Elementary School
- Clymore Elementary School
- Craigsville Elementary School
- Fort Defiance High School
- North River Elementary School
- Riverheads Elementary School
- Riverheads High School
- School Board Office
- Stewart Middle School
- Stuarts Draft Elementary School
- Stuarts Draft High School
- Stuarts Draft Middle School

CTRL-click or SHIFT-click to select multiple

Generate Extract
Submit to Batch

Refresh
Show top 50
tasks submitted between
09/17/2025
and
09/24/2025

Batch Queue List			
Queued Time	Report Title	Status	Download

*Student Record Collection Extract Editor*

**Read** - Generate Student Record Collection.

**Write** - N/A

**Add** - N/A

**Delete** - N/A

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

# Extract Fields

Field	Description
<b>Report Type</b>	<p>The reporting window of the extract. Options are:</p> <ul style="list-style-type: none"> <li>• Fall</li> <li>• Spring</li> <li>• EOY</li> <li>• Summer</li> <li>• Dec. 1 Count</li> </ul> <p>See the <a href="#">Report Population, Logic, and Layout</a> section of this article for additional information.</p>
<b>Snapshot Date</b>	The date for which information in the report is active or valid. The report includes information between the first day of school and the entered Snapshot Date. This date defaults based on the Year and Report Type selected.
<b>Format</b>	The format in which the report is generated. Options are CSV, Tab Delimited and HTML.
<b>Pre-Submissions</b>	Indicates only fields required in the selected report type should be included in the extract. In the header, a DataType of STUDENT_PRESUB reports, allowing the report to be submitted before the submission due date.
<b>Report Required Fields Only</b>	Indicates only fields required in the selected report type should be included in the extract. Optional or conditional fields are not included.
<b>Student Schedule Attendance</b>	<p>When this checkbox is marked, Campus considers each student's individual daily schedule for each day's instructional minutes then counts all of the instructional minutes for each period into which the student is scheduled to get the daily instructional minutes threshold.</p> <p>When a student is absent for every instructional minute for that day of their schedule, Campus calculates and reports the day as absent in the Days Absent field and subtracts from the Days Present field.</p> <p>When multiple courses are skinnied into one period, Campus uses that period's instructional minutes as the absent minutes threshold.</p>
<b>Report Protected Identities</b>	When marked, reports student data from the Protected Identities area.
<b>Exclude Cross-Site Data</b>	When marked, excludes cross-site enrolled student data.

Field	Description
<b>Grade</b>	Allows you to limit the results to only the selected grade(s).
<b>Ad Hoc Filter</b>	Allows you to limit the results to only the students included in the filter.
<b>Calendar(s)</b>	The calendar(s) from which data is pulled.
<b>Generate Extract Submit to Batch</b>	Users have the option of submitting a Student Course report request to the batch queue by clicking <b>Submit to Batch</b> instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the <a href="#">Batch Queue</a> article.

## Report Population, Logic, and Layout

Not all fields are reported in each of the Report Types. When a field is not required for the selected Report Type, it reports as blank. Mark the **Report Required Fields Only** to report only the fields required for the Report Type.

Click this [Student Record Collection \(March 2026\)](#)  PDF link for report population, logic, and layout information.