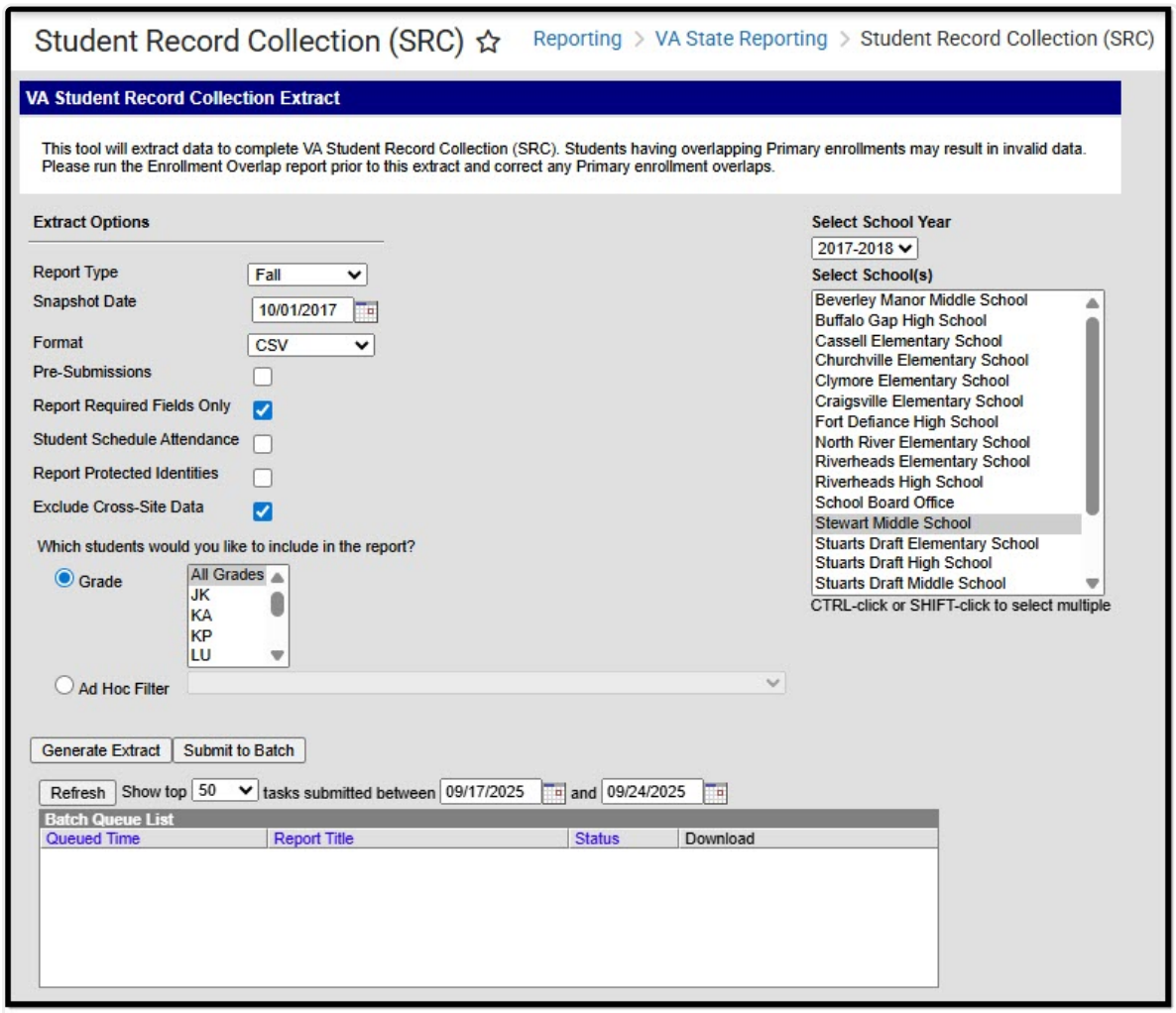
Student Record Collection (SRC) (Virginia)

Last Modified on 09/18/2026 9:49 am CDT

Path: Reporting > VA State Reporting > Student Record Collection

The Student Record Collection combines multiple data collections to assist schools in NCLB reporting requirements. This report is submitted five times during the school year.



Student Record Collection Extract Editor

Read - Generate Student Record Collection.
Write - N/A
Add - N/A
Delete - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.

Extract Fields

Field	Description
Report Type	The reporting window of the extract. Options are: • Fall • Spring • EOY • Summer • Dec. 1 Count See the Report Population, Logic, and Layout section of this article for additional information.
Snapshot Date	The date for which information in the report is active or valid. The report includes information between the first day of school and the entered Snapshot Date. This date defaults based on the Year and Report Type selected.
Format	The format in which the report is generated. Options are CSV, Tab Delimited and HTML.
Pre-Submissions	Indicates only fields required in the selected report type should be included in the extract. In the header, a DataType of STUDENT_PRESUB reports, allowing the report to be submitted before the submission due date.
Report Required Fields Only	Indicates only fields required in the selected report type should be included in the extract. Optional or conditional fields are not included.
Student Schedule Attendance	When this checkbox is marked, Campus considers each student's individual daily schedule for each day's instructional minutes then counts all of the instructional minutes for each period into which the student is scheduled to get the daily instructional minutes threshold. When a student is absent for every instructional minute for that day of their schedule, Campus calculates and reports the day as absent in the Days Absent field and subtracts from the Days Present field. When multiple courses are skinnied into one period, Campus uses that period's instructional minutes as the absent minutes threshold.
Report Protected Identities	When marked, reports student data from the Protected Identities area.
Exclude Cross-Site Data	When marked, excludes cross-site enrolled student data.

Field	Description
Grade	Allows you to limit the results to only the selected grade(s).
Ad Hoc Filter	Allows you to limit the results to only the students included in the filter.
Calendar(s)	The calendar(s) from which data is pulled.
Generate Extract Submit to Batch	Users have the option of submitting a Student Course report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Report Population, Logic, and Layout

Not all fields are reported in each of the Report Types. When a field is not required for the selected Report Type, it reports as blank. Mark the **Report Required Fields Only** to report only the fields required for the Report Type.

Click this Student Record Collection (SRC) (September 2026) PDF link for report population, logic, and layout information.