End of Year Report (Illinois)
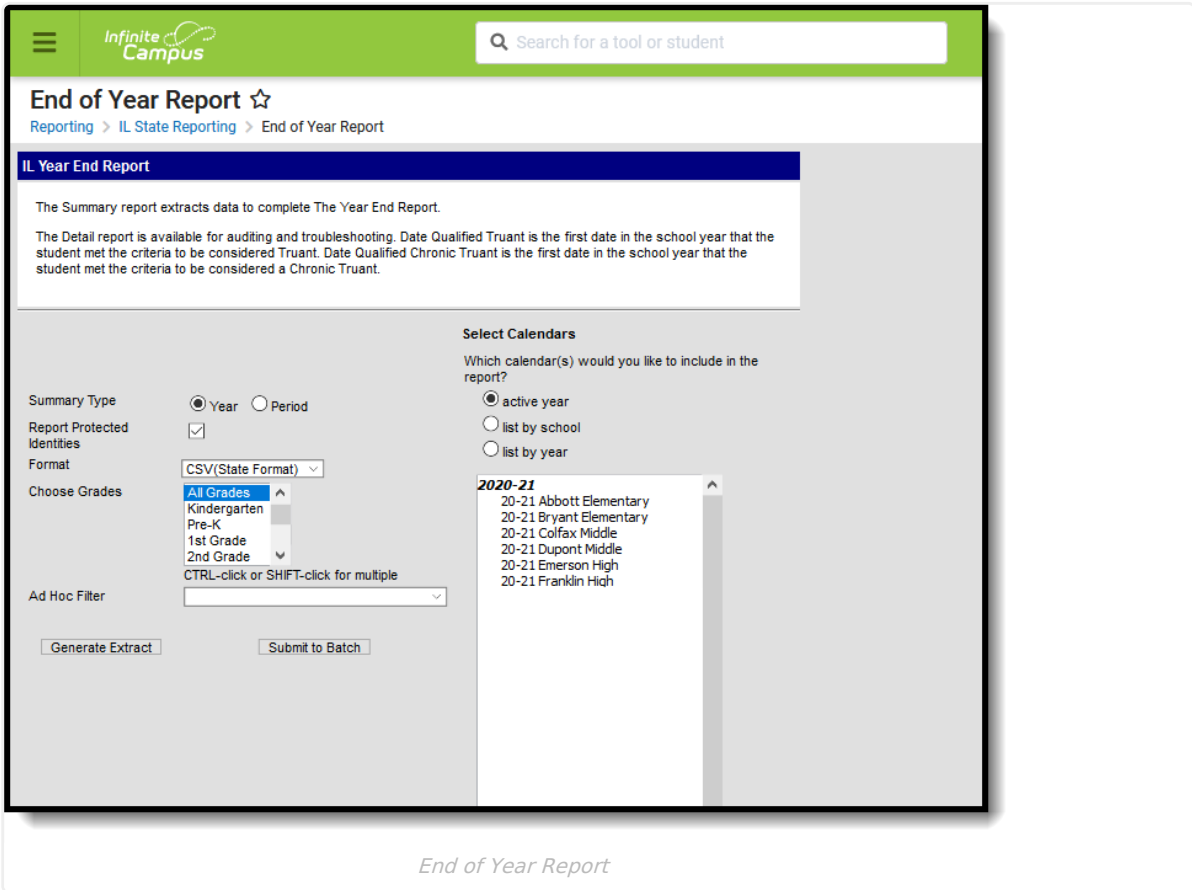
Last Modified on 10/21/2024 8:21 am CDT

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Tool Search: End of Year Report

The End of Year Report lists students who are considered Truant Minor, have a No Pass/No Play Behavior Resolution, Health and Wellness detail, and Minutes per Week.

End of Year Report

Report Logic

All students who have had an enrollment anytime during the selected calendar report. If a student has consecutive enrollments within the district, attendance is calculated per calendar. Student attendance only calculates for the school in which the student is enrolled at the time the attendance event occurred.

- The enrollment Start Date must fall before the entered End Date on the report editor and on or before the Calendar End Date.
- The enrollment End Date must be null or fall on or after the Calendar Start Date.

If there are multiple enrollments for a student, the enrollment record with the highest start date (most recent) reports.

Students are not included when:

- Their enrollment record is marked as State Exclude or No Show.
- Their grade level of enrollment is marked as Exclude form State Reporting.

- Their calendar of enrollment is marked as Exclude.

Truancy Logic and Definitions

A student with any period marked with the Attendance code of Absent Unexcused or Absent Unknown in an instructional period is considered Truant on that day.

A student moves from being considered Truant to Chronically Truant after having Unexcused/Unknown Absences for the entire day on 5% of the calendar's school days.

A **truant student** is a student subject to compulsory school attendance who is absent without valid cause for a school day or portion thereof.

The **Date Qualified Truant** is the first date in the school year that the student met the criteria to be considered Truant.

A **chronic truant** is a student subject to compulsory school attendance and who is absent without valid cause for 5% or more of the previous 180 regular attendance days/

The **Date Qualified Chronic Truant** is the first date in the school year that the student met the criteria to be considered a Chronic Truant.

A truant minor is a chronic truant to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs and other school community resources have been provided (or offered and refused) and have failed to result in the cessation of chronic truancy.

When a student is counted as a Chronically Truant, that student is included in the Truant count.

Report Editor Details

Field	Description
Report Type	Indicates which End of Year Report generates. For this instance, choose **Year End Collection**.
Summary Type	Select either **Year** or **Period**. The Year option verifies attendance data for the entire school year of the selected calendar. The Period option requires the entry of a Start and Date.
Start Date and End Date	*Only displays when generating the Period Summary Type.* Used for reporting of actual student attendance calculations. Enter a date range to return actual attendance calculations. Dates are entered in *mmddyy* format or can be selected by using the calendar icon.
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields. Calculation reported in the extract may vary depending on the inclusion of protected identity information.
Format	Indicates whether the report displays in CSV (State Format) or HTML format.
Choose Grades	Select which grade levels to include on the report.
Ad hoc Filter	Select an existing ad hoc filter from which to report students.

Field	Description
Calendar Selection	Select at least one calendar from which to report data. Calendars can be selected by Active Year, by School or by Year.
Report Generation	Two buttons are available for generating the report: • **Generate Report** - displays the report instantly. • **Submit to Batch** - sends the report to the Batch Queue for generation at a specified time. This option is recommended when generating the report for a large number of students.

Generate the End of Year Report

1. Select the **Report Type** from the dropdown list.
2. Select the desired **Summary Type**.
3. If the **Period Summary Type** is selected, enter a **Start Date** and End Date.
4. If desired, mark the **Report Protected Identities** checkbox.
5. Select the desired **Format** of the report.
6. Select the grade levels to include in the report from the **Choose Grades** list.
7. If desired, select an **Ad hoc Filter** from which to report students.
8. Select which **Calendar** to include within the report.
9. Click the **Generate Extract** button to display the report immediately, or choose the Submit to Batch button to determine when the report generates.

School Year	RCDTS	GradeLevelCode	TruantCount	AverageDaysPE	AverageMinutesMath	AverageMinutesScience	AverageMinutesEnglish	7 or Fewer Days	8 to 14 Days	15 or More Days
2019-20	31045300026		0					0	0	0

End of Year Report - HTML Format

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	2019-20	31045300026		0					1	2	3		
2													
3													

End of Year Report - CSV Format

Report Layout

Element	Description	Type, Format and Length	Campus Database	Campus Application
School Year	Reports the Year tied to the calendar selected in the extract editor.	Numeric, 4 digits YYYY	Calendar.endYear	Scheduling & Courses > Calendar Setup > Calendar Information > End Year

Element	Description	Type, Format and Length	Campus Database	Campus Application
RCDTS Code	The Region-County-District-Type code that uniquely identifies the school generating the extract.	Numeric, 11 digits RRCCCDDDDTT	District.districtID District.county District.region	School & District Settings > District Information > State District Number, Type, Region Number, County School & District Settings > School Information > State School Number
Grade Level	This field reports blank.	N/A	N/A	N/A

Element	Description	Type, Format and Length	Campus Database	Campus Application
Truant Count	Reports the total of all male and female students in grades K through 12 who qualify as Chronic Truant and the Truant Minor checkbox is marked on the enrollment record. A truant minor is a chronic truant to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs and other school and community resources have been provided (or offered and refused,) and have failed to result in the cessation of chronic truancy.	Numeric, 3 digits	Calculated, data not stored	Student Information > General > Attendance Student Information > General > Enrollments > State Reporting Fields > Truant Minor
Average Days PE	This field reports blank.	N/A	N/A	N/A
Average Minutes Math	This field reports blank.	N/A	N/A	N/A
Average Minutes Science	This field reports blank.	N/A	N/A	N/A
Average Minutes English	This field reports blank.	N/A	N/A	N/A

Element	Description	Type, Format and Length	Campus Database	Campus Application
Extracurricular Ineligibility 1 to 7 Days	Reports the total number of suspensions **(Grades 9-12 Only)** lasting 7 days or fewer which have the **No Pass/No Play** checkbox marked on the Behavior Resolution. This count is not student-based; students can have more than one resolution included.	Numeric, 3 digits	Behavior.schoolDaysDuration Behavior.noPlay	Student Information > General > Behavior > Behavior Resolution > Disciplinary Duration, No Pass No Play
Extracurricular Ineligibility 8 to 14 Days	Report the total number of suspensions **(Grades 9-12 Only)** lasting 8-14 days which have the **No Pass/No Play** checkbox marked on the Behavior Resolution. This count is not student-based; students can have more than one resolution included.	Numeric, 3 digits	Behavior.schoolDaysDuration Behavior.noPlay	Student Information > General > Behavior > Behavior Resolution > Disciplinary Duration, No Pass No Play
Extracurricular Ineligibility 15 Days Plus	Report the total number of suspensions **(Grades 9-12 Only)** lasting 15 days or more which have the **No Pass/No Play** checkbox marked on the Behavior Resolution. This count is not student-based; students can have more than one resolution included.	Numeric, 3 digits	Behavior.schoolDaysDuration Behavior.noPlay	Student Information > General > Behavior > Behavior Resolution > Disciplinary Duration, No Pass No Play