Student Record Card 2 (Maryland)
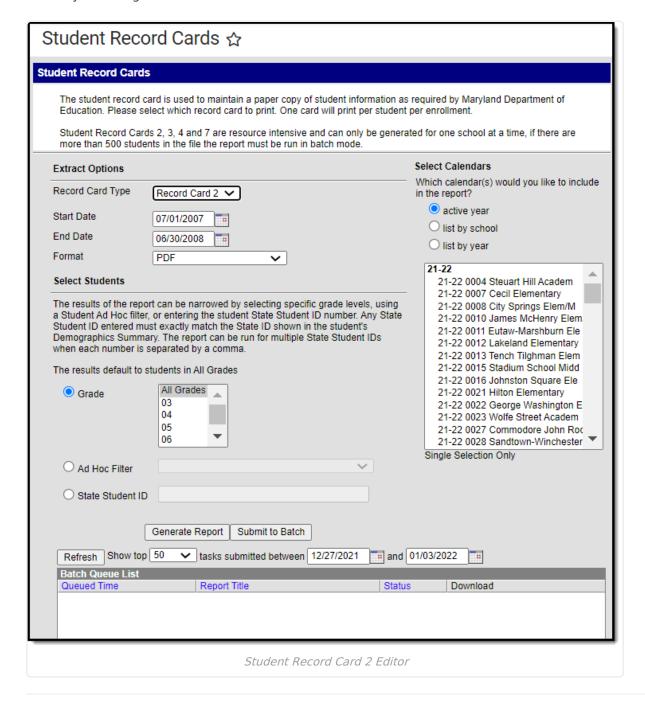
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Tool Search: Student Record Cards

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The student record card is used to maintain a paper copy of student information as required by Maryland Department of Education. Student Record Card 2 is used for recording performance data for Early Learning Outcomes.

Student Record Card 2 Editor

Report Logic

- One card will print per student per enrollment. If a student has multiple enrollments during the year, the report header reflects the most recent enrollment.
- The high school assessment aligned with a course taken by a student in grades 06-08 reports once the assessment has been taken.
- A record does not report if an enrollment has an Enrollment Start Date that takes place after the End Date identified in the extract editor.

Extract Options

Field	Description
Record Card Type	Record Card 2
Start Date	Default date is the earliest date of the calendar selected. The date can be changed.
End Date	Default date is the latest date of the calendar selected. The date can be changed.
Format	- PDF - Comma Separated (CSV) - HTML The HTML and CSV formats include the following 13 columns. ▶ Click here to expand... - School Name - Last Name - First Name - SASID - LASID - Date of Birth - KRA Social Foundations - KRA Language and Literacy - KRA Mathematics - KRA Physical and Motor - KRA Overall - Prior Home Care - Service Learning Hours
Grade	A grade level filter will narrow report results to only include students in the selected grade levels.
Ad Hoc Filter	Ad Hoc Filters are available for users to narrow report results.

Field	Description
State Student ID	Limit search results to only include student's matching the State Student IDs entered. This field allows one to multiple State Student IDs when each number is separated by a comma.
Select Calendars	- Defaults to the calendar selected - Selection of at least one calendar is required
Generate Report Submit to Batch	Users have the option of submitting the report request to the batch queue by clicking **Submit to Batch** instead of **Generate Extract**. This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article. If you select more than one calendar, Campus will require you to **Submit to Batch** to prevent performance issues.

Record Card Side 1

Student Record Card 2 Side 1

Element	Description	Location

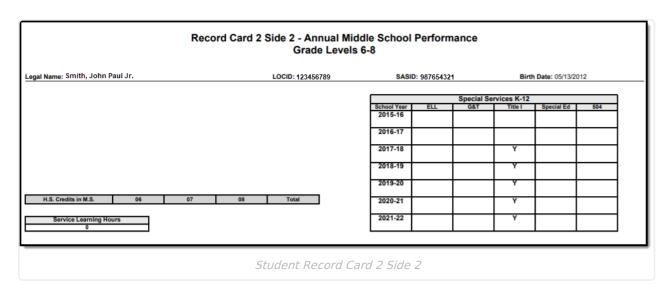| Element	Description	Location
Last Name	The student's last name. Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports. *Alpha, 40 characters*	Census > People > Identities > Current Identity > Last Name Identity.lastname
First Name	The student's first name. *Alpha, 15 characters*	Census > People > Identities > Current Identity > First Name Identity.firstname
Middle Name	The student's middle name. *Alpha, 15 characters*	Census > People > Identities > Current Identity > Middle Name Identity.middlename
Suffix	Student's generational suffix. *Alpha, 4 characters*	Census > People > Identities > Current Identity > Suffix Identity.suffix
LOCID	The number assigned by the local education agency. *Alphanumeric, 10 characters*	Census > People > Demographics > Student Number Person.studentNumber
State Assigned Student ID (SASID)	The State Assigned Student ID Number assigned to the student. *Alphanumeric, 10 characters*	Census > People > Demographics > Student State ID Person.studentStateID
Date of Birth	The student's date of birth. *Date field, 8 characters MM/DD/YYYY*	Census > People > Identities > Current Identity > Birth Date Identity.birthdate
School Year	The school year tied to the selected calendar. *Numeric*	System Administration > Calendar > Year

Element	Description	Location
School Name	The school name tied to the selected calendar.

Alphanumeric, 50 characters | School & District Settings > Schools > School Information > School Name

School.name |
| **Grade Level** | The state grade level of the grade tied to the student's most recent enrollment within the start and end dates in the selected calendar.

Numeric, 2 digits | Student Information > General > Enrollment > Grade
System Administration > Calendar > Calendar > Grade Level > State Grade

Gradelevel.stateGrade |
| **Prom./Not Prom** | Indicates whether the student was promoted to the next grade level. **Y** reports if the Promotion Status from the last enrollment within the school year is P: Promote. **N** reports if the Promotion Status is D: Demote or R: Retain. Otherwise, this field reports blank.

Alphanumeric Y or N | Student Information > General > Enrollments > Promotion Level

Enrollment.endAction |
| **ELL Proficiency Level** | This field reports blank. | Not Available |
| **Social Foundations** | The student's most recent KRA Social Foundations Assessment result.

Alphanumeric, variable | Assessment > Test Setup > Subject > Result

TestScore.result |
| **Language and Literacy** | The student's most recent KRA Language and Literacy result.

Alphanumeric, variable | Assessment > Test Setup > Subject > Result

TestScore.result |
| **Mathematics** | The student's most recent KRA Mathematics result.

Alphanumeric, variable | Assessment > Test Setup > Subject > Result

TestScore.result |

Element	Description	Location
Physical and Motor	The student's most recent KRA Physical and Motor result. *Alphanumeric, variable*	Assessment > Test Setup > Subject > Result TestScore.result
Overall Readiness	The student's most recent KRA Overall Readiness result. *Alphanumeric, variable*	Assessment > Test Setup > Subject > Result TestScore.result
Early Care and Educational Experience Prior to Kindergarten	The Predominant Prior Home Care from the student's earliest enrollment. • 1 Head Start • 2 Prekindergarten • 3 Child Care Center • 4 Family Child Care • 5 Non-Public Nursery School • 6 Repeated Kindergarten • 7 Home Care *Alphanumeric, variable*	Student Information > Enrollment > Predominant/Prior/Home Care Enrollment.predominantPriorHomeCare

Record Side 2

Student Record Card 2 Side 2

Element	Description	Location

Element	Description	Location
Last Name	The student's last name. Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports. *Alpha, 25 characters*	Census > People > Identities > Current Identity > Last Name Identity.lastname
First Name	The student's first name. *Alpha, 15 characters*	Census > People > Identities > Current Identity > First Name Identity.firstname
Middle Name	The student's middle name. *Alpha, 15 characters*	Census > People > Identities > Current Identity > Middle Name Identity.middlename
Suffix	The student's generational suffix. *Alpha, 4 characters*	Census > People > Identities > Current Identity > Suffix Identity.suffix
LOCID	The number assigned by the local education agency. *Alphanumeric, 10 characters*	Census > People > Demographics > Student Number Person.studentNumber
SASID	The State Assigned Student ID Number assigned to the student. *Alphanumeric, 10 characters*	Census > People > Demographics > Student State ID Person.studentStateID
Birth Date	The student's date of birth. *Date field, 8 characters MM/DD/YYYY*	Census > People > Identities > Current Identity > Birth Date Identity.birthdate
H.S. Credits in M.S.	Reports the credits earned by the credit type category, the year in which it was earned, and the total number of credits for grade levels 06, 07, and 08. *Numeric, variable*	Grading & Standards > Credit Groups > HS Credits Student Information > General > Credit Summary

Element	Description	Location
Service Learning Hours	Reports the Raw Score from the assessment with a subject of Service Learning Hours. *Numeric, variable*	Assessment > Test Setup Subject > Raw Score TestScore.rawScore
School Year	The report includes a column with each school year the student was enrolled in the district. *Numeric YYYY-YY*	Student Information > General > Enrollments
ELL	**Y** reports if the student was active in English Learners (EL) at any point during the school year. Otherwise, this field reports blank. *Alphanumeric, 1 character*	Student Information > Program Participation > English Learners (EL) Calculated
G&T	**Y** reports if the student was marked as Gifted and Talented on any enrollment during the school year. Otherwise, this field reports blank. *Alphanumeric, 1 character*	Student Information > General > Enrollments > Gifted/Talented Calculated
Title 1	**Y** reports if the student is enrolled in school with a school wide Title 1 program for the current year. **Y** also reports if the student has a Title 1 flag that overlaps the school year. Otherwise, this field reports blank. *Alphanumeric, 1 character*	System Admin > Resources > School > School History > Title 1 (School Wide Program) Student Information > General > Flags (Title 1) Calculated
Special Ed	**Y** reports if the student had a locked IEP that overlapped the school year (07/01-06/30). *Alphanumeric, 1 character*	Student Information > Special Ed > Documents > Locked IEP Calculated

Element	Description	Location
504	**Y** reports if the student has a 504 flag that overlaps the school year. *Alphanumeric, 1 character*	Student Information > General > Flags (504) Calculated