

Individual Education Plan (South Dakota)

Last Modified on 05/02/2025 9:48 am CDT

Tool Search: Special Ed Documents

The Individual Education Plan captures student special education plan information and matches the required documentation provided by the state of South Dakota. This document describes each editor, a description of each field on the editor, and any special considerations and instructions. For information on general functionality, navigation, and additional plan and evaluation features, see the core [Plan and Evaluation Information](#) article.

The current format of this document is the **SD IEP 2025 Format**. Plan formats are selected in [Special Ed Plan Types](#) tool.

- South Dakota IEP 2025
- South Dakota IEP 2025 with Transition (Currently Documented)

Editor Home - **SD IEP 2024.1 			
NAME	STATUS	MODIFIED BY	COMPLETED BY
Plan Information	IN PROGRESS	Administration Administration 9/24/24 12:23 PM	>
Student Information	IN PROGRESS	Administration Administration 9/25/24 8:53 AM	>
Parent/Guardian Information	IN PROGRESS	Administration Administration 9/25/24 8:55 AM	>
Enrollment Information	IN PROGRESS	Administration Administration 9/25/24 9:00 AM	>
Team Meeting	IN PROGRESS	Administration Administration 9/25/24 9:14 AM	>
Present Levels of Performance	NOT STARTED		>

Editor Home

Editors

The following table lists the editors available in the South Dakota IEP plan types. When an editor is marked as Not Needed, it does not print.

Editor	South Dakota IEP UI & Print	South Dakota IEP with Transition UI & Print
Plan Information	X	X
Student Demographics	X	X
Parent/Guardian Information	X	X
Enrollment Status	X	X
Team Meeting	X	X
Present Levels of Performance	X	X
Consideration of Special Factors	X	X
Measurable Postsecondary Goals	X	X
Transition Course of Study		X
Transition Services/Coordinated Set of Activities		X
Educational Goals and Objectives	X	X
Progress Reporting	X	X
Testing and Instructional Accommodations and Modifications	X	X
Instructional Only Accommodations and Modifications	X	X
State/District-wide Assessment Accommodations	X	X
Special Education Services	X	X
Related Services	X	X
ESY Services	X	X
Least Restrictive Environment	X	X
Extended School Year	X	X
Medicaid Consent	X	X

Editor	South Dakota IEP UI & Print	South Dakota IEP with Transition UI & Print
Prior Written Notice	X	X
Acknowledgments	X	X

Plan Information

The Plan Header editor stores plan information as well as related dates.

This editor must be saved before entering data into other editors.

Plan Information

IN PROGRESS

Editor 1 of 20

Meeting Type *

Initial Eligibility, IEP, Placement

Specify Other

Effective Date

month/day/year

Date of Meeting *

09/09/2024

Date Services Begin *

09/16/2024

Annual Review Date *

09/16/2025

3 Year Eval Date

month/day/year

Eligibility Determination Date

month/day/year

Plan Information Editor

► [Click here to expand...](#)

Field	Description	Validation
Meeting Type <i>Required</i>	The type of meeting. Options include: <ul style="list-style-type: none"> Initial Eligibility, IEP, Placement Annual Review of IEP Three Year Reevaluation Dismissal from Services Parent Request Other 	N/A
Specify Other <i>*Required</i>	The other reason for the meeting.	<p>*This field is available and required when Other is selected as the Meeting Type.</p> <p>This field is limited to 100 characters.</p>

Field	Description	Validation
Effective Date <i>*Required</i>	The day the student was dismissed from services.	*This field is available and required when Dismissal from Services is selected as the Meeting Type.
Date of Meeting <i>Required</i>	The day the team met.	N/A
Date Services Begin <i>Required</i>	The day services began.	This date must be before the Annual Review Date.
Annual Review Date <i>Required</i>	The annual review date.	This serves as the end date for services, where applicable.
3-Year Eval Date	The day of the three-year evaluation date.	This date automatically populates from the most recent, locked Evaluation. This day calculates to the Evaluation Date plus 3 years and a day.
Eligibility Determination Date	The day the eligibility determination was made.	This date automatically populates from the most recent, locked Evaluation.

[^Back to Top](#)

Student Information

The Student Information editor pulls demographic information regarding the student. This is a read-only editor.

The **Refresh** button retrieves a fresh copy of data from the student's record.

Student Information

IN PROGRESS

Editor 2 of 20

When a Plan is generated, a snapshot of the student's information is taken from Census. Click Refresh to retrieve current student information.

Last Name	First Name	Middle Name	Suffix
	Tristen	Allen	
Age	Birthdate	Gender	Race, Ethnicity (state)
18		M	White, not Hispanic
Home Primary Language			
AAR: Afar			
Address		State ID	
Case Manager Information			
Name		Title	
Billie Sue			
Phone			

Student Information Editor

▶ [Click here to expand...](#)

Field Name	Description	Database and UI Location (when Refreshed is clicked)
Last Name	The student's last name.	Demographics > Last Name identity.lastName
First Name	The student's first name.	Demographics > First Name identity.firstName
Middle Name	The student's middle name.	Demographics > Middle Name identity.middleName
Suffix	The student's suffix.	Demographics > Suffix Name identity.suffix
Age	The student's age.	Demographics > Birth Date (calculated) identity.birthDate (calculated)
Birthdate	The student's birthdate.	Demographics > Birth Date identity.birthDate
Gender	The student's gender.	Demographics > Gender identity.gender

Field Name	Description	Database and UI Location (when Refreshed is clicked)
Race, ethnicity (state)	The student's ethnicity determination.	Demographics > State Race/Ethnicity identity.raceEthnicity
Home Primary Language	The language the student primarily speaks at home.	Demographics > Home Primary Language identity.homePrimaryLanguage
Address	The student's address. This field is read-only unless the student has multiple addresses. In that case, this field is a dropdown with the addresses listed.	Households > Address Info address.number; address.street; address.tag; address.prefix; address.dir; address.apt; address.city; address.state; address.zip
State ID	The student's ID number.	Enrollment > Student Number identity.studentNumber
Case Manager Information		
Name	The first and last name of the team member.	Student Information > Special Ed Team Members
Title	The role of the team member.	Student Information > Special Ed Team Members
Phone	The phone number of the team member.	Student Information > Special Ed Team Members

[^Back to Top](#)

Parent/Guardian Information

The Parent/Guardian Information editor pulls the contact information of the student's parent/guardian(s).

The **Refresh** button retrieves a fresh copy of data from the parent/guardian's record.

Parent/Guardian Information
IN PROGRESS

Editor 3 of 20

When a Plan is generated, a snapshot of the parent/guardian information is taken from Census. Individuals with the Guardian checkbox marked on the Relationship tool for the student display below. Click Refresh to retrieve current Guardian information.

Parent/Guardian

Print Sequence ⓘ

1

Remove

Name

Allen - Guardian

Address

SD 57501

Home Phone

Work Phone

Cell Phone

E-mail

Home Primary Language

English

Parent/Guardian

Print Sequence ⓘ

2

Remove

Name

Parent/Guardian Information Editor

▶ [Click here to expand...](#)

Field	Description
Print Sequence	The order in which the parent/guardian displays.
Name	The name of the parent/guardian.
Address	The address of the parent/guardian.
Home Phone	The parent/guardian's home phone.
Work Phone	The parent/guardian's work phone.
Cell Phone	The parent/guardian's cell phone.
Email	The parent/guardian's email.
Home Primary Language	The language the parent/guardian speaks at home.

[^Back to Top](#)

Enrollment Information

The Enrollment Information editor pulls in district and school information where the student is enrolled. This editor also documents the student's disability(ies).

Users must click **Refresh** to place the editor in a Complete status.

Enrollment Information

IN PROGRESS

Editor 4 of 20

Click Refresh to select or change Enrollment data. Information entered into this editor will modify the student's current Enrollment record when the plan is locked.

Primary Disability *

560: Autism Spectrum Disorder ▼

Multiple Disability 1

▼

Multiple Disability 3

▼

Multiple Disability 5

▼

ASD Severity Behaviors Level

1: Requiring support

Special Ed Program *

A: Mild to Moderate Disabilities ▼

Resident District

Grade

Multiple Disability 2

▼

Multiple Disability 4

▼

ASD Severity Communication Level

2: Requiring substantial support

Special Ed Category *

0100: General Class with Modifications... ▼

School of Attendance

High School

District Information

District Number

District Name

Enrollment Information Editor

► [Click here to expand...](#)

Field	Description	Validation
-------	-------------	------------

Field	Description	Validation
Primary Disability <i>Required</i>	<p>The student's first disability. Options include:</p> <ul style="list-style-type: none"> • 500: Deaf-Blindness • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 530: Multiple Disabilities • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	N/A
Multiple Disability 1	<p>The student's second disability, when applicable. Options include:</p> <ul style="list-style-type: none"> • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	This field is available when Multiple Disabilities is selected as the Primary Disability.
Multiple Disability 2	<p>The student's third disability. Options include:</p> <ul style="list-style-type: none"> • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	This field is available when Multiple Disabilities is selected as the Primary Disability.

Field	Description	Validation
Multiple Disability 3	<p>The student's fourth disability. Options include:</p> <ul style="list-style-type: none"> • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	This field is available when Multiple Disabilities is selected as the Primary Disability.
Multiple Disability 1	<p>The student's fifth disability. Options include:</p> <ul style="list-style-type: none"> • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	This field is available when Multiple Disabilities is selected as the Primary Disability.
ASD Severity Behaviors Level	The Autism Spectrum Disorder severity level of behavior issues.	This pulls in from the selected Enrollment record when users click Refresh and is read-only.
ASD Severity Communication Level	The Autism Spectrum Disorder severity level of communication issues.	This pulls in from the selected Enrollment record when users click Refresh and is read-only.

Field	Description	Validation
Special Ed Program	<p>The special education program in which the student is participating.</p> <p>Options include:</p> <ul style="list-style-type: none"> • A: Mild to Moderate Disabilities • B: Severe Disabilities • C: Speech Only • D: Early Childhood • E: Day Program • F: Residential Program • G: Homebound Program 	N/A
Special Ed Setting	<p>The location where the student where the student receives their education and special education service. Click the expand link to view available options.</p> <p>▶ Click here to expand...</p> <ul style="list-style-type: none"> • 0100: General Class with Modifications 80-100% • 0110: Resource Room 40-79% • 0120: Self-Contained Classroom 0-30% • 0130: Separate Day School • 0140: Residential Facility • 0150: Home/Hospital • 0310: Regular Early Childhood Program - 10 hrs+/wk & SPED Services in Reg EC program • 0315: Regular Early Childhood Program - 10 hrs +/-week & SPED Services in other location • 0325: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in Reg EC program • 0335: Special Education Class • 0345: Separate School • 0355: Residential Facility • 0365: Home • 0330: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in other location • 0375: Service Provider Location 	N/A

Field	Description	Validation
Resident District	The name of the district where the student lives.	This pulls in from the selected Enrollment record when users click Refresh . This field is read-only.
School of Attendance	The name of the school where the student attends.	This pulls in from the selected Enrollment record when users click Refresh . This field is read-only.
Grade	The student's grade.	This pulls in from the selected Enrollment record when users click Refresh . This field is read-only.
District Information		
District Number	The district number associated with the Enrolled school.	District Information > State District Number
District Name	The district name associated with the Enrolled school.	District Information > Name
District Address	The district address associated with the Enrolled school.	District Information > Address
District Phone	The district phone number associated with the Enrolled school.	District Information > Phone
District SPED Address	The district special education address associated with the Enrolled school.	District Information > SPED Address
District SPED Phone	The district special ed phone number associated with the Enrolled school.	District Information > SPED Phone

[^Back to Top](#)

Team Meeting

The Team Meeting editor records team meetings and participants for the student.

Team members added to the [Special Ed Team Members](#) tool can be added to team meetings. Team members can also be added manually to this editor, but they are not saved in the system and must be created each time they are included in a meeting.

Click **Refresh** in the Attendance section to restore any accidentally removed participants who were pulled in from the Team Members tool.

Team Meeting

IN PROGRESS

Editor 5 of 20

	Meeting D... ↑	Meeting Location	Print In Plan
	09/09/24	School counselor's office	ON

1

1

1 - 1 of 1 items

Team Meeting List Screen

► [Click here to expand...](#)

Team Meeting List Screen

Column Name	Description
Padlock Icon	The user currently editing the record.
Meeting Date	The day of the meeting.
Meeting Location	The location of the meeting.
Print In Plan	Indicates this record prints.

Team Meeting Detail Screen

Select an existing record or click **New** to open the detail screen.

Team Meeting: 9/9/2024

Print in Plan



Meeting Date *

09/09/2024



Invite Date

09/02/2024



Meeting Time

1:00 PM



Meeting Location

School counselor's office

Comments

Example meeting

Attendance

FIRST NAME *	LAST NAME *	ROLE *	SPECIFY OTHER	INVITED	ATTENDED	
Allen		Parent/Guardian ▼		<input type="checkbox"/>	<input type="checkbox"/>	Remove
Angel		Parent/Guardian ▼		<input type="checkbox"/>	<input type="checkbox"/>	Remove
Billie Sue		Special Education Teacher or Provider ▼		<input type="checkbox"/>	<input type="checkbox"/>	Remove

Team Meeting Detail Screen

Field	Description	Validation
Print In Plan	Indicates this record prints.	This defaults to marked.
Meeting Date <i>Required</i>	The day of the meeting.	N/A
Invite Date	The day the invitation was sent to the team members for the meeting.	N/A
Meeting Time	The time of the meeting.	N/A
Meeting Location	The location of the meeting.	This field is limited to 200 characters.
Comments	Any comments related to the meeting.	This field is limited to 8000 characters.
Attendance		
First Name <i>Required</i>	The team member's first name.	This field pulls in the team member's first name from the Special Ed Team Members tool, or entries can be manually entered.

Field	Description	Validation
Last Name <i>Required</i>	The team member's last name.	This field pulls in the team member's last name from the Special Ed Team Members tool, or entries can be manually entered.
Role <i>Required</i>	The team member's role. Options include: <ul style="list-style-type: none"> • Parent/Guardian • Student • School Representative • General Education Teacher • Special Education Teacher or Provider • Speech/Language Pathologist • Individual who can Interpret Evaluation Results • Other 	N/A
Specify Other <i>*Required</i>	The other role of the team member.	*This field is available and required when Other is selected as the team member's Role. This field is limited to 150 characters.
Invited	Indicates the team member was invited to the meeting.	N/A
Attended	Indicates the team member attended the meeting.	N/A

[^Back to Top](#)

Present Levels of Performance

The Present Levels of Performance editor summarizes the student's current achievement in school. This editor includes areas for parent and student input and a description of various kinds of assistance the student could be receiving. The only field on the Present Levels of Performance editor is the Present Levels of Performance field, a required text field that can contain up to 8000 characters.

Present Levels of Performance

IN PROGRESS

Editor 6 of 21

In developing each student's IEP, the IEP Team must consider 1) the strengths of the student; 2) the concerns of the parents for enhancing the education of their student; 3) the results of the initial or most recent evaluation of the student; and 4) the academic, developmental, and functional needs of the student.

Provide a statement of the student's present levels of academic achievement and functional performance, including 1) how the student's disability affects the student's involvement and progress in the general education curriculum (i.e., the same curriculum has for nondisabled students; or 2) for preschool students, as appropriate, how the disability affects the student's participation in appropriate activities.

Present Levels of Performance *

Example Present Levels statement

Remember to address:

- Strengths and needs using academic achievement (skill based assessment) AND functional performance
- Transition strengths and needs including the student's preferences and interests (must be in the student's IEP by age 16)
- Remember to include Parent input
- How the student's disability affects the student's involvement and progress in the general education curriculum

Present Levels of Performance Editor

[^Back to Top](#)

Consideration of Special Factors

The Consideration of Special Factors editor lists additional factors to consider regarding the student's communication, behavior, physical education, technology assistance, etc.

Consideration of Special Factors

NOT STARTED

Editor 7 of 20

Is the student limited English proficient?

If the answer to this question is "yes", please explain the language needs of the student as these needs relate to the student's IEP

Are there any special communication needs?

If the answer to this question is "yes", please explain the communication needs of the student, and in the case of a student who is deaf or hard of hearing, consider the student's language and communication needs, opportunities for direct communications with peers and professional personnel in the student's language and communication mode, academic level, and full range of needs, including opportunities for direct instruction in the student's language and communication mode

Does the student require Braille?

If the answer to this question is "yes", what instruction in Braille and use of Braille will be provided?

Does the student's behavior impede his or her learning or that of others?

Consideration of Special Factors Editor

► [Click here to expand...](#)

Field	Description	Validation
Is the student limited English proficient?	Options are Yes or No.	N/A
If the answer to this question is "yes", please explain the language needs of the student as these needs relate to the student's IEP <i>*Required</i>	A description of the student's language needs as it relates to their IEP.	*This field is available and required when Yes is selected from the "Is the student limited English proficient?" question. This field is limited to 8000 characters.
Are there any special communication needs?	Options are Yes or No.	N/A

Field	Description	Validation
If the answer to this question is "yes", please explain the communication needs of the student, and in the case of a student who is deaf or hard of hearing, consider the student's language and communication needs, opportunities for direct communications with peers and professional personnel in the student's language and communication mode, academic level, and full range of needs, including opportunities for direct instruction in the student's language and communication mode <i>*Required</i>	A description of the student's communication needs as it relates to their IEP.	<p>*This field is available and required when Yes is selected from the "Are there any special communication needs?" question.</p> <p>This field is limited to 8000 characters.</p>
Does the student require Braille?	Options are Yes or No.	N/A
If the answer to this question is "yes", what instruction in Braille and use of Braille will be provided? <i>*Required</i>	A description of what will be instructed in Braille and to what extent Braille will be provided to the student.	<p>*This field is available and required when Yes is selected from the "Does the student require Braille?" question.</p> <p>This field is limited to 8000 characters.</p>
Does the student's behavior impede his or her learning or that of others?	Options are Yes or No.	N/A
If yes, what strategies are required to appropriately address this behavior, including positive behavioral interventions and supports? <i>*Required</i>	A description of the strategies used to appropriately address the student's behaviors.	<p>*This field is available and required when Yes is selected from the "Does the student's behavior impede his or her learning or that of others?" question.</p> <p>This field is limited to 8000 characters.</p>

Field	Description	Validation
Does the student require Assistive Technology Devices and Services?	Options are Yes or No.	N/A
If yes, what device or service will be provided? <i>*Required</i>	A description of the assistive device or service the student requires.	<p>*This field is available and required when Yes is selected from the "Does the student require Assistive Technology Devices and Services?" question.</p> <p>This field is limited to 8000 characters.</p>
Physical Education	<p>The type of physical education in which the student will participate.</p> <p>Options include:</p> <ul style="list-style-type: none"> • Regular • Adaptive • Not Required 	N/A
Goal Numbers <i>*Required</i>	The goal number related to physical education for the student.	*This field is available and required when Adaptive is selected from the Physical Education field.
Hearing Aid Maintenance	<p>Options include:</p> <ul style="list-style-type: none"> • Yes • Not Applicable 	N/A
Personnel Responsible for Monitoring <i>*Required</i>	The person responsible for monitoring the hearing aid device for the student.	<p>*This field becomes available and required when Yes is selected from the Hearing Aid Maintenance field.</p> <p>This field is limited to 150 characters.</p>
Describe the monitoring process/frequency necessary for maintenance <i>*Required</i>	A description of the monitoring process and frequency.	<p>*This field becomes available and required when Yes is selected from the Hearing Aid Maintenance field.</p> <p>This field is limited to 8000 characters.</p>

Measurable Postsecondary Goals

The Measurable Postsecondary Goals editor contains three text fields used to describe the student's post-school employment, education/training, and/or independent living goals. These text fields can contain up to 8000 characters.

This editor is only available for the IEP with Transition.

Measurable Postsecondary Goals
NOT STARTED
Editor 8 of 21

(Required on or before the student's 16th birthday) OSEP guidance requires at least one linked annual goal AND at least one service/activity for each MPSG identified. Assessment results should determine which MPSGs are addressed.

Employment

Postsecondary Employment Goal *

Linked Annual Employment Goal(s)

Education/Training

Postsecondary Education/Training Goal *

Linked Annual Education/Training Goal(s)

Independent Living

Postsecondary Independent Living Goal

Measurable Postsecondary Goals Editor

Transition Course of Study

The Transition Course of Study editor lists the required courses the student must take to aid in the transition from school.

This editor is only available for the IEP with Transition.

Transition Course of Study
NOT STARTED
Editor 9 of 21

Course of Study

Required on or before the student's 16th birthday. Complete for current school year through the planned exit year.

Grade ↑	Courses
No records available.	


0 - 0 of 0 items

New

Transfer of Parent/Guardian Rights (Must be addressed on or before the 17th birthday)


Student will turn 17 on
11/29/2031

Student was informed of transfer of rights on



Graduation or Completion of an Approved Program (Must be addressed at least one year prior to graduation date.)

Student is to graduate/complete program



Individualized district specific requirements and remaining courses needed to complete an approved secondary education program

Comments

Transition Course of Study Editor

► [Click here to expand...](#)

Field	Description	Validation
Course of Study The following columns display in the Course of Study table: <ul style="list-style-type: none"> Grade Courses Click the New button to add a record to the table. The editor must be saved first before adding records to the table. The Course of Study side panel displays:		
Grade	The student's grade level.	This field is limited to 150 characters.
Courses	A list of the courses the student takes in that grade.	This field is limited to 8000 characters.

Field	Description	Validation
Student will turn 17 on	The day the student turns 17 years old.	This field is read-only and calculates based on the student's birthdate plus 17 years. The birthdate is pulled from the Student Information editor before the calculation occurs.
Student is informed of rights on	The day the student is informed on their transfer of rights.	N/A
Student is to graduate/complete program	The day the student will graduate or complete their program.	N/A
Individualized district specific requirements and remaining courses needed to complete an approved secondary education program	A description of the remaining requirements the student must complete.	This field is limited to 8000 characters.
Comments	Any comments related to the student's course of study or transition.	This field is limited to 8000 characters.

[^Back to Top](#)

Transition Services/Coordinated Set of Activities

The Transition Services/Coordinated Set of Activities editor identifies specific post-secondary transition services provided to the student in various areas and strategies designed to improve the student's post-secondary success.

This editor is only available for the IEP with Transition.

Transition Services/Coordinated Set of Activities
IN PROGRESS
Editor 10 of 20

	Date Initiat... ↑	Date Complet...	Area	Activity Recommendations
	09/16/24	12/27/24	Instruction	

1
1
1 - 1 of 1 items

Transition Services/Coordinated Set of Activities List Screen

▶ [Click here to expand...](#)

Transition Services/Coordinated Set of Activities List Screen

Column Name	Description
Padlock Icon	The user currently editing the record.
Date Initiated	The first day of the activity.
Date Completed	The last day of the activity.
Area	The transition area.
Activity Recommendations	The transition activity to address the specific area.

Transition Services/Coordinated Set of Activities Detail Screen

Select an existing record or click **New** to open the detail screen.

Transition Services/Coordinated Set of Activities

Transition Services must be a coordinated set of activities/strategies designed within a results oriented process. This means that the activities are those steps or things that need to happen that will lead to post-school results and help the student achieve his/her desired post-secondary goals. All of the activities that will need to happen to help students achieve their post-secondary goals cannot be done by the school alone. Thus, the activities should include those things that others (student, families, and appropriate adult services, agencies or programs) will need to do. When viewed as a whole, the activities should demonstrate involvement and coordination between the student, families, and school as well as the appropriate adult services, agencies or programs.

Area *

Instruction ▼

Activity Recommendations

Title of Personnel/Agency Responsible

Date Initiated *

09/16/2024 

Date Completed

12/27/2024 

Transition Services/Coordinated Set of Activities Detail Screen

Field	Description	Validation
Area <i>Required</i>	The transition area. Options include: <ul style="list-style-type: none"> • Instruction • Employment • Community Experiences • Related Services • Other Post-School Adult Living Objectives • Acquisition of Daily Living Skills (when appropriate) • Functional Vocational Evaluation (when appropriate) 	N/A
Activity Recommendations	The transition activity to address the specific area.	This field is limited to 8000 characters.
Title of Personnel/Agency Responsible	The person responsible for administering the activity.	This field is limited to 200 characters.
Date Initiated <i>Required</i>	The first day of the activity.	N/A
Date Completed	The last day of the activity.	N/A

[^Back to Top](#)

Educational Goals and Objectives

The Educational Goals and Objectives editor lists the annual goals the student is working toward within the time frame of the IEP and the objectives or benchmarks identified to achieve those goals.



Educational Goals and Objectives List Screen

► [Click here to expand...](#)

Educational Goals and Objectives List Screen

Column Name	Description
Padlock Icon	The user currently editing the record.
Sequence	The order of the goal.
Measurable Annual Goal	The name of the goal.

Educational Goals and Objectives/Benchmarks Detail Screen

Select an existing record or click **New** to open the detail screen.

Educational Goals and Objectives/Benchmarks

Provide a statement of measurable annual goals, including academic and functional goals designed to 1) meet the student's needs that result from the disability, 2) enable the student to be involved in and make progress in the general education curriculum, and 3) meet each of the student's other educational needs that result from the disability

Goal *

1

ESY

☐

Goal Name *

Example goal

Measurable Annual Goal *

The student will...

Post-Secondary Goal Type

Education/Training

PROCEDURE CODE

DATE

PROGRESS CODES

COMMENTS

Objectives

Objective: example objective

+

Add

Educational Goals and Objectives/Benchmarks Detail Screen

Field	Description	Validation
Goal <i>Required</i>	The sequence number of the goal.	This field auto-numbers to the next available integer when creating a new goal.
ESY	Indicates this goal is related to an Extended School Year program.	When selected, this goal displays in the Special Education Services editor.
Goal Name <i>Required</i>	The name of the goal.	Entered goals display on the Special Education Services and Related Services editors.
Measurable Annual Goal <i>Required</i>	A description of the annual goal.	This field is limited to 8000 characters.
Post-Secondary Goal Type	The area targeted with this goal. Options include: <ul style="list-style-type: none"> • Employment • Education/Training • Independent Living 	

Field	Description	Validation
<p>When a Progress Report exists for this goal, the following fields are pulled into the printed document only. At this time, these fields do not display on the editor UI:</p> <ul style="list-style-type: none"> • <i>Procedure Code</i> • <i>Date</i> • <i>Progress Codes</i> • <i>Comments</i> 		
Objectives		
Sequence Number <i>Required</i>	The sequence number of the objective.	N/A
Objective/Benchmark <i>Required</i>	The name of the objective/benchmark.	<p>The Template Bank associated with this field is named SD IEP: Objectives/Benchmarks.</p> <p>This field is limited to 8000 characters.</p>
<p>The following Progress Report columns display:</p> <ul style="list-style-type: none"> • <i>Procedure Code</i> • <i>Date</i> • <i>Progress Codes</i> • <i>Comments</i> 		

[^Back to Top](#)

Progress Reporting

The Progress Reporting editor documents how progress toward the student's goals will be reported to the student's parent/guardian(s).

Progress Reporting

IN PROGRESS

Editor 12 of 20

Reporting Frequency to Parents *

Quarterly Reports

Specify Other

Reporting Method to Parents *

Report Card

Specify Other

Progress Reporting Editor

[▶ Click here to expand...](#)

Field	Description	Validation
Reporting Frequency to Parents <i>Required</i>	The frequency in which progress will be reported to the student's parent/guardian(s). Options include: <ul style="list-style-type: none"> Quarterly Reports Trimester Reports Other 	N/A
Specify Other <i>*Required</i>	The other reporting frequency.	*This field is available and required when Other is selected for the Reporting Frequency to Parents field. This field is limited to 150 characters.
Reporting Method to Parents <i>Required</i>	The method in which progress is reported. Options include: <ul style="list-style-type: none"> Conferences Report Cards Goal Page Copy Other 	N/A
Specify Other <i>*Required</i>	The other reporting method.	*This field is available and required when Other is selected for the Reporting Method to Parents field. This field is limited to 150 characters.

[^Back to Top](#)

Testing and Instructional Accommodations and Modifications

The Testing and Instructional Accommodations and Modifications editor lists all accommodations required for the student in a testing and instructional environment.

Testing and Instructional Accommodations and Modifications

NOT STARTED

Editor 13 of 23

ELA Testing Accommodations

Select ELA Testing Accommodations...

ELA Instructional Accommodations

Select ELA Instructional Accommodations...

Math Testing Accommodations

Select Math Testing Accommodations...

Math Instructional Accommodations

Select Math Instructional Accommodations...

Science Testing Accommodations

Select Science Testing Accommodations...

Science Instructional Accommodations

Select Science Instructional Accommodations...

Testing and Instructional Accommodations and Modifications Editor

► [Click here to expand...](#)

Field	Description	Validation
ELA Testing Accommodations	<p>The specific ELA test accommodation needs of the student. Click the expand link to view available accommodation options.</p> <p>► Click here to expand...</p> <ul style="list-style-type: none"> • None • Zoom (1.5-20X) • English Glossary • Color Contrast - Black on White (UT) • Masking • Mouse Pointer • Streamlined Mode • Amplification • Bilingual Dictionary (word to word) • Color Contrast • Color Overlay • Magnification • Medical Support • Noise Buffers • Printed test directions in English • Read Aloud Items • Separate Setting • Simplified Test Directions • Translated Test Directions (ELA & Math also ASL) • Closed Captioning • Permissive Mode 	<p>When a test accommodation is selected on this editor, that option automatically pulls into the corresponding section on the State/District-Wide Assessment Accommodations editor.</p> <p>Once an option is selected, it is removed from the list of values available in the dropdown.</p> <p>Multiple options can be selected.</p>

Field	Description	Validation
	<ul style="list-style-type: none"> • Print on Demand • American Sign Language • Braille Transcript • Presentation/Language - English • Alternate Response • Braille - Paper (UEB Contracted) • Braille - Paper (UEB Uncontracted) • Large Print • Read Aloud Passages • Scribe • Speech-to-Text • Text-to-Speech (ELA items; ELA-PT-all) • Text-to-Speech (ELA-passages) • Word Completion • Alternate Grading (not for SBAC) • Modified Tests and Quizzes (not SBAC) • Text-to-Speech in Spanish (not including reading passages) • Word Completion 	
ELA Instructional Accommodations	<p>The specific ELA instructional accommodation needs of the student.</p>	<p>Once an option is selected, it is removed from the list of values available in the dropdown.</p> <p>Multiple options can be selected.</p>
Math Testing Accommodations	<p>The specific math testing accommodation needs of the student. Click the expand link to view available accommodation options.</p> <p>▶ Click here to expand...</p> <ul style="list-style-type: none"> • None • Zoom (1.5-20X) • English Glossary • Color Contrast - Black on White (UT) • Illustration Glossary • Masking • Mouse Pointer 	<p>When a test accommodation is selected on this editor, that option automatically pulls into the corresponding section on the State/District-Wide Assessment Accommodations editor.</p> <p>Once an option is selected, it is removed from the list of values available in the dropdown.</p> <p>Multiple options can be selected.</p>

Field	Description	Validation
	<ul style="list-style-type: none"> • Streamlined Mode • Text-to-Speech • Amplification • Color Contrast • Color Overlay • Glossary - Arabic • Glossary - Burmese • Glossary - Cantonese • Glossary - Filipino/Tagalog • Glossary - Hmong • Glossary - Illustration • Glossary - Korean • Glossary - Mandarin • Glossary - Punjabi • Glossary - Russian • Glossary - Somali • Glossary - Spanish • Glossary - Ukrainian • Glossary - Vietnamese • Magnification • Medical Support • Noise Buffers • Printed test directions in English • Read Aloud Items • Read Aloud Items - Spanish • Read Aloud Stimuli • Read Aloud Stimuli - Spanish • Separate Setting • Simplified Test Directions • Translated Test Directions (ELA & Math also ASL) • Closed Captioning • Permissive Mode • American Sign Language • Braille Transcript • Presentation/Language - Spanish • Presentation/Language - Braille • Print on Demand • 100s Number Table • Abacus • Alternate Response Options 	

Field	Description	Validation
	<ul style="list-style-type: none"> • Braille - Paper (UEB Contracted) • Braille - Paper (UEB Uncontracted) • Calculator • Large Print • Multiplication Table • Scribe • Speech-to-Text • Word Completion • Read Aloud in Spanish (For math for EL student first year in country) • Translations (Dual Language) (For math items) 	
Math Instructional Accommodations	The specific math instructional accommodation needs of the student.	Once an option is selected, it is removed from the list of values available in the dropdown. Multiple options can be selected.


Field	Description	Validation
Science Testing Accommodations	<p>The specific science testing accommodation needs of the student. Click the expand link to view available accommodation options.</p> <p>► Click here to expand...</p> <ul style="list-style-type: none"> • None • Zoom (1.5-20X) • Braille (UEB Contracted with Nemeth) • Color Contrast - Black on White (UT) • Masking • Mouse Pointer • Streamlined Mode • Amplification • Color Contrast • Color Overlay • Magnification • Medical Support • Noise Buffers • Periodic Table • Read Aloud Items • Read Aloud Stimuli • Separate Setting • Simplified Test Directions • Presentation/Language - Spanish • Presentation/Language - Braille • Print on Demand • Permissive Mode • Alternate Response • Braille - Paper (UEB Uncontracted with Nemeth Math) • Calculator • Large Print • Scribe 	<p>When a test accommodation is selected on this editor, that option automatically pulls into the corresponding section on the State/District-Wide Assessment Accommodations editor.</p> <p>Once an option is selected, it is removed from the list of values available in the dropdown.</p> <p>Multiple options can be selected.</p>
Science Instructional Accommodations	<p>The specific science instructional accommodation needs of the student.</p>	<p>Once an option is selected, it is removed from the list of values available in the dropdown.</p> <p>Multiple options can be selected.</p>

Instructional Only Accommodations and Modifications

The Instructional Only Accommodations and Modifications editor documents any specific accommodations or modifications the student requires in an instructional setting only.

Instructional Only Accommodations and Modifications
IN PROGRESS

Editor 14 of 23

	Instructional Only Accommoda...	Location	Frequency	Supports for School Personnel
	Example modification	Room 100	1 X per week for 30 minutes	No

Instructional Only Accommodations and Modifications List Screen

▶ [Click here to expand...](#)

Instructional Only Accommodations and Modifications List Screen

Column Name	Description
Padlock Icon	The user currently editing the record.
Instructional Accommodation/Modification	This field is limited to 150 characters.
Location	The place where the accommodation or modification takes place.
Frequency	The frequency and duration of the accommodation or modification.
Supports for School Personnel	Indicates support is required for staff.

Instructional Only Accommodations and Modifications Detail Screen

Select an existing record or click New to open the detail screen.

Instructional Only Accommodations and Modifications

Instructional Only Accommodation/Modification: (Required)

What accommodation/modification is going to be provided

Example modification

Location: (Required)

What accommodation/modification is going to be provided

Room 100

Frequency: (Required)

Please enter a narrative explanation and duration and frequency

1 X per week for 30 minutes

Supports for School Personnel

☐

Instructional Only Accommodations and Modifications Detail Screen

Field	Description	Validation
Instructional Only Accommodation/Modification <i>Required</i>	The specific instructional accommodation or modification.	This field is limited to 150 characters.
Location <i>Required</i>	The place where the accommodation or modification takes place.	This field is limited to 150 characters.
Frequency <i>Required</i>	The frequency and duration of the accommodation or modification.	This field is limited to 1000 characters.
Supports for School Personnel	Indicates support is required for staff.	N/A

[^Back to Top](#)

State/District-wide Assessment Accommodations

The State/District-wide Assessment Accommodations editor details state and district-wide assessment accommodations and alternate assessments.

State/District-wide Assessment Accommodations

IN PROGRESS

Editor 14 of 20

Student will be taking state and district-wide assessments with or without accommodations

☐

Student will be taking state and district-wide alternate assessments

The alternate assessment is for students working in the alternate achievement standards. Annual goal and short-term objectives required.

☐

Does the student meet the significant cognitive disability criteria?

If no, student is not eligible to take the alternate assessment

Explain the reason why the student cannot participate in the regular assessment

Explain the reason why the alternate assessment selected is appropriate for this student

No state and/or district-wide assessments are required at this student's grade level during the course of this annual IEP

☐

State Assessment Accommodations

*Teams must consider if the accommodations are approved for the applicable test administration

State/District-wide Assessment Accommodations Editor

► [Click here to expand...](#)

Field	Description	Validation
Student will be taking state and district-wide assessments with or without accommodations	Indicates the student will take state and district-wide assessments without accommodations.	N/A
Student will be taking state and district-wide alternate assessments	Indicates the student will take state and district-wide alternate assessments.	N/A
Does the student meet the significant cognitive disability criteria? <i>*Required</i>	Indicates the student meets the criteria for cognitive disability. Options are Yes or No.	*This field is available and required when the "Student will be taking state and district-wide alternate assessments" field is marked.

Field	Description	Validation
Explain the reason why the student cannot participate in the regular assessment <i>*Required</i>	A description as to why the student cannot participate in the regular assessment.	<p>*This field is available and required when the "Student will be taking state and district-wide alternate assessments" field is marked.</p> <p>This field is limited to 8000 characters.</p>
Explain the reason why the alternate assessment selected is appropriate for this student <i>*Required</i>	A description as to why the alternate assessment is appropriate for the student.	<p>*This field is available and required when the "Student will be taking state and district-wide alternate assessments" field is marked.</p> <p>This field is limited to 8000 characters.</p>
No state and/or district-wide assessments are required at this student's grade level during the course of this annual IEP	Indicates that state and/or district-wide assessments are not required for the student's grade level during the course of the IEP.	N/A
State Assessment Accommodations		
South Dakota ELA Assessment <i>Read-only</i>	The specific ELA assessment accommodation needs of the student.	<p>Multiple options can be selected.</p> <p>This field is read-only and pulls in from the ELA Testing Accommodation field on the Testing and Instructional Accommodations and Modifications editor.</p>


Field	Description	Validation
South Dakota Math Assessment	The specific math assessment accommodation needs of the student.	Multiple options can be selected. This field is read-only and pulls in from the Math Testing Accommodation field on the Testing and Instructional Accommodations and Modifications editor.
South Dakota Science Assessment	The specific science assessment accommodation needs of the student.	Multiple options can be selected. This field is read-only and pulls in from the Science Testing Accommodation field on the Testing and Instructional Accommodations and Modifications editor.
South Dakota Alt Assessments for ELA, Math and Science		
South Dakota ELA-Alt Assessment	Options include: <ul style="list-style-type: none"> • Assistive Technology • Paper Version • Scribe • Sign Language 	Multiple options can be selected.
South Dakota Math-Alt Assessment	Options include: <ul style="list-style-type: none"> • Assistive Technology • Paper Version • Scribe • Sign Language 	Multiple options can be selected.
South Dakota Science-Alt Assessment	Options include: <ul style="list-style-type: none"> • Assistive Technology • Paper Version • Scribe • Sign Language 	Multiple options can be selected.

Field	Description	Validation
District-wide Assessment Accommodations The following columns display in the District-wide Assessment Accommodations table: <ul style="list-style-type: none"> • <i>Test</i> • <i>Describe Accommodations</i> Click Add Assessment to add another record.		
Test	The name of the test.	This field is limited to 250 characters.
Describe Accommodations	A description of the accommodations for the test.	This field is limited to 8000 characters.

[^Back to Top](#)

Special Education Services

The Special Education Services editor lists services provided to the student in a Special Education setting.

Special Education Services IN PROGRESS					
Editor 16 of 23					
	Seque... ↑ 1	Service Provided ↑ 2	Time	Start Date	End Date
	1	Assistive Technology	60 minute(s) per session, 2 session(s) per Week	04/01/2025	04/07/2025

Special Education Services List Screen

► [Click here to expand...](#)

Special Education Services List Screen

Field	Description
Padlock Icon	The user currently editing the record.
Sequence	The order of the records.
Service Provided	The type of service.
Time	The duration and frequency of the service.
Start Date	The first day of the service.
End Date	The last day of the service.

Special Education Services Detail Screen

Select an existing record or click **New** to open the detail screen.

Special Education Services

Sequence Number

1

Service *

Assistive Technology

Specify Other

Addresses Goal(s)

Select goals...

Service Provider

Service Position

Location

Comments

Duration and Frequency

Start Date *

04/01/2025

End Date *

04/07/2025

Minutes per session *

60

Number sessions per *

2

Frequency *

Week

Special Education Services Detail Screen


Field	Description	Validation
Sequence <i>Required</i>	The order of the record.	N/A
Service <i>Required</i>	The type of service.	The values in this dropdown are district-defined using the Special Ed Services Setup tool.
Specify Other <i>*Required</i>	The other type of service.	<p>*This field is available and required when Other is selected from the Service field.</p> <p>This field is limited to 200 characters.</p>

Field	Description	Validation
Addresses Goal(s)	The student's goals in which this service addresses.	The values available pull in all Goals entered on the Educational Goals and Objectives editor.
Service Provider	The person or agency administering the service.	The values in this dropdown are district-defined using the Special Ed Service Provider Setup tool.
Service Position	The role of the person or agency administering the service.	The values in this dropdown are district-defined using the Special Ed Service Position Setup tool.
Location	The location of the service.	This field is limited to 150 characters.
Comments	Any additional comments related to the service.	This field is limited to 8000 characters.
Duration and Frequency		
Start Date <i>Required</i>	The first day of the service.	The Start Date auto-populates with the plan Start Date from the Plan Information editor.
End Date <i>Required</i>	The last day of the service.	The End Date auto-populates with the plan End Date from the Plan Information editor.
Minutes per session <i>Required</i>	The number of minutes per session.	N/A
Number Sessions per <i>Required</i>	The number of sessions per frequency.	N/A
Frequency <i>Required</i>	Options include: <ul style="list-style-type: none"> • week • month • year • term • day 	N/A

[^Back to Top](#)

Related Services

The Related Services editor lists services provided to the student in a Special Education setting.

Related Services IN PROGRESS							Editor 16 of 21
	Seque... ↑ 1	Service Provided ↑ 2	Time	ESY Serv...	Start Date	End Date	
	1	Other	30 minute(s) per session, 1 session(s) per Week	No	08/26/2024	09/06/2024	

Related Services List Screen

► [Click here to expand...](#)

Related Services List Screen

Field	Description
Padlock Icon	The user currently editing the record.
Sequence	The order of the records.
Service Provided	The type of service.
Time	The duration and frequency of the service.
ESY Service	Indicates this service is part of an extended school year program.
Start Date	The first day of the service.
End Date	The last day of the service.

Related Detail Screen

Select an existing record or click **New** to open the detail screen.

Related Services

Sequence Number

1

Service *

Other

Specify Other *

Other Service

Addresses Goal(s)

Example goal

Service Provider

Service Position

Location

ESY Service

☐

Based On

Regression/Recoupment, Emerging Skills, or Maintenance of Critical Life Skills

Comments

Duration and Frequency

Start Date *

End Date *

Related Services Detail Screen

Field	Description	Validation
Sequence <i>Required</i>	The order of the record.	N/A
Service <i>Required</i>	The type of service.	The values in this dropdown are district-defined using the Special Ed Services Setup tool.
Specify Other <i>*Required</i>	The other type of service.	<p>*This field is available and required when Other is selected from the Service field.</p> <p>This field is limited 200 characters.</p>
Addresses Goal(s)	The student's goals in which this service addresses.	The values available pull in all Goals entered on the Educational Goals and Objectives editor.

Field	Description	Validation
Service Provider	The person or agency administering the service.	The values in this dropdown are district-defined using the Special Ed Service Provider Setup tool.
Service Position	The role of the person or agency administering the service.	The values in this dropdown are district-defined using the Special Ed Service Position Setup tool.
Location	The location of the service.	This field is limited to 150 characters.
ESY Services	Indicates this service is part of an extended school year program.	When marked, this service prints in the ESY Services section.
Linked Goals	The associated goals with the ESY Service.	This field pulls in the ESY goals as read-only when the ESY Services checkbox is marked.
Based On <i>Required</i>	The area the goal is based on.	<p>*This field is available and required when a Linked Goal is selected.</p> <p>This field is limited to 200 characters.</p>
Comments	Any additional comments related to the service.	This field is limited to 8000 characters.
Duration and Frequency		
Start Date <i>Required</i>	The first day of the service.	The Start Date auto-populates with the plan Start Date from the Plan Information editor.
End Date <i>Required</i>	The last day of the service.	The End Date auto-populates with the plan End Date from the Plan Information editor.
Minutes per session <i>Required</i>	The number of minutes per session.	N/A
Number Sessions per <i>Required</i>	The number of sessions per frequency.	N/A

Field	Description	Validation
Frequency <i>Required</i>	Options include: <ul style="list-style-type: none"> • week • month • year • term • day 	N/A

[^Back to Top](#)


ESY Services

The ESY Services editor lists services provided to the student in an extended school year setting.

ESY Services

IN PROGRESS

Editor 18 of 23

	Sequence ↑ 1	Service Provided ↑ 2	Time
	1	Medical Services	30 minute(s) per session, 4 session(s) per Month

ESY Services List Screen

► [Click here to expand...](#)

ESY Services List Screen

Field	Description
Padlock Icon	The user currently editing the record.
Sequence	The order of the records.
Service Provided	The type of service.
Time	The duration and frequency of the service.
Start Date	The first day of the service.
End Date	The last day of the service.

ESY Services Detail Screen

Select an existing record or click **New** to open the detail screen.

ESY Services

Sequence Number

1

Service *

Medical Services

Specify Other

Addresses Goal(s)

Select goals...

Service Provider

Service Position

Location

Based On

Regression/Recoupment, Emerging Skills, or Maintenance of Critical Life Skills

Comments

Duration and Frequency

Minutes per session *

30

Number sessions per *

4

Frequency *

Month

ESY Services Detail Screen

Field	Description	Validation
Sequence <i>Required</i>	The order of the record.	N/A
Service <i>Required</i>	The type of service.	The values in this dropdown are district-defined using the Special Ed Services Setup tool.
Specify Other <i>*Required</i>	The other type of service.	<p>*This field is available and required when Other is selected from the Service field.</p> <p>This field is limited to 200 characters.</p>
Addresses Goal(s)	The student's goals in which this service addresses.	The values available pull in all Goals entered on the Educational Goals and Objectives editor.

Field	Description	Validation
Service Provider	The person or agency administering the service.	The values in this dropdown are district-defined using the Special Ed Service Provider Setup tool.
Service Position	The role of the person or agency administering the service.	The values in this dropdown are district-defined using the Special Ed Service Position Setup tool.
Location	The location of the service.	This field is limited to 150 characters.
Comments	Any additional comments related to the service.	This field is limited to 8000 characters.
Duration and Frequency		
Start Date <i>Required</i>	The first day of the service.	The Start Date auto-populates with the Start Date from the Extended School Year editor.
End Date <i>Required</i>	The last day of the service.	The End Date auto-populates with the End Date from the Extended School Year editor.
Minutes per session <i>Required</i>	The number of minutes per session.	N/A
Number Sessions per <i>Required</i>	The number of sessions per frequency.	N/A
Frequency <i>Required</i>	Options include: <ul style="list-style-type: none"> • week • month • year • term • day 	N/A

[^Back to Top](#)

Least Restrictive Environment

The Least Restrictive Environment editor records information related to the student's placement and interaction with non-disabled peers.

Least Restrictive Environment

NOT STARTED

Editor 16 of 20

The IEP Team must ensure that, to the maximum extent appropriate, students with disabilities are educated with nondisabled peers, including extracurricular services and activities.

Continuum of Alternative Placements Ages 5-21

Placement Ages 5-21

Continuum of Alternative Placements Preschool Ages 3-5

Placement Preschool Ages 3-5

Participation with Non-Disabled Peers

Program Options

Select Program Options ...

Specify Other

Non-Academic

Select Non-Academic ...

Specify Other

Extracurricular

Select Extracurricular ...

Specify Other

Comments

Least Restrictive Environment Editor

► [Click here to expand...](#)

Field	Description	Validation
Continuum of Alternative Placements Ages 5-21		
Placement Ages 5-21	<p>The student's placement. Options include:</p> <ul style="list-style-type: none"> • 0100: General Classroom with Modifications 80-100% • 0110: Resource Room 40-79% • 0120: Self-Contained Classroom 0-39% • 0130: Separate Day School • 0140: Residential Facility • 0150: Home/Hospital 	N/A
Continuum of Alternative Placements Preschool Ages 3-5		

Field	Description	Validation
Placement Preschool Ages 3-5	<p>The student's preschool placement. Options include:</p> <ul style="list-style-type: none"> • 0310: Early Childhood Setting 10hrs +/-wk services in Reg EC Prog • 0315: Early Childhood Setting 10hrs +/-wk services in other location • 0325: Early Childhood Setting Less than 10hrs/wk services in Reg EC Prog • 0330: Early Childhood Setting Less than 10hrs/wk services in other location • 0335: Special Education Class • 0345: Separate School • 0355: Residential Facility • 0365: Home • 0375: Service Provider Location 	N/A
Participation with Non-Disabled Peers		
Program Options	<p>The program area. Options include:</p> <ul style="list-style-type: none"> • Art • Career and Technical Ed • Music • Early Childhood Program • Physical Education (PE) • Other 	Multiple options can be selected.
Specify Other Required	The other program area.	<p>*This field is available and required when Other is selected from the Program Options field.</p> <p>This field is limited to 150 characters.</p>
Non-Academic	<p>The non-academic area. Options include:</p> <ul style="list-style-type: none"> • Counseling • Meals • Employment Referrals • Recess • Health Services • Other 	Multiple options can be selected.

Field	Description	Validation
Specify Other <i>Required</i>	The other non-academic area.	<p>*This field is available and required when Other is selected from the Non-Academic field.</p> <p>This field is limited to 150 characters.</p>
Extracurricular	The extracurricular area. Options include: <ul style="list-style-type: none"> • Athletics • Clubs • Groups • Recreation • Other 	Multiple options can be selected.
Specify Other <i>Required</i>	The other extracurricular area.	<p>*This field is available and required when Other is selected from the Extracurricular field.</p> <p>This field is limited to 150 characters.</p>
Comments	Any comments related to the student's participation with non-disabled peers.	This field is limited to 8000 characters.
Justification for Placement- An explanation of the extent, if any, to which the student will not participate with non-disabled students in regular classes and non-academic activities	A description of the extent to which the student will not participate with non-disabled students.	This field is limited to 8000 characters.
The team addressed the potential harmful effects of the special education placement	Indicates the team addressed the potentially harmful impacts of the special education placement.	N/A

Extended School Year

The Extended School Year editor indicates that extended school year services are needed for the student to complete their education.

Extended School Year
IN PROGRESS
Editor 18 of 21

Extended School Year Services
Not Needed

To be Determined by Date
month/day/year

ESY Beginning Date
month/day/year

ESY Ending Date
month/day/year

Determination for ESY

Extended School Year Editor

[Click here to expand...](#)

Field	Description	Validation
Extended School Year Services	Indicates whether or not ESY services are needed for the student. Options include: <ul style="list-style-type: none"> • Needed • Not Needed • To be determined 	N/A
To be Determined by Date <i>*Required</i>	The day the determination for ESY services with be made in the future.	*This field is available and required when To be determined is selected from the Extended School Year Services dropdown.
ESY Beginning Date	The first day of the ESY services.	This field pulls into the ESY Services editor.
ESY Ending Date	The last day of the ESY services.	This field pulls into the ESY Services editor.
Determination for ESY	Options include: <ul style="list-style-type: none"> • Regression/Recoupment • Emerging Skills • Maintenance of Critical Life Skills 	N/A

Medicaid Consent

The Medicaid Consent editor documents the parent/guardian's consent for the district to disclose the student's information to seek Medicaid funding.

This editor is part of the eSignature process. See the [South Dakota Plan eSignature Editors](#) article for additional information.

Medicaid Consent

NOT STARTED

ESIGN

Editor 19 of 21

Medicaid Number *

Physician's Name

Physician's Phone Number

() - - x

Physician's Address

The district must obtain written parental consent consistent with §24:05:29:13 prior to accessing a student's or parent's public benefits or insurance for the first time

I understand the following:

1. Personally identifiable information that may be disclosed (e.g., records or information about the services that may be provided to a particular student)
2. Purpose of the disclosure (e.g., billing for services under state special education rules)
3. Disclosure will be made to the state Medicaid agency; and
4. As parents, I understand and agree that the public agency may access the parent's or student's public benefits or insurance to pay for services under state special education rules

I CONSENT for District to submit claims to Medicaid for covered services. I authorize Medicaid to make these payments to the District. I authorize the release of information from the District to Medicaid as necessary to request payment of benefits. I understand that if I have private health insurance, Medicaid has the right to recoup the costs from my private health insurance. I understand that these costs may count against the lifetime cap of my private health insurance. I further understand that I will not incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim for services. However, the district may pay the cost that I otherwise would be required to pay in order to access my public benefits or insurance, the district is still required to provide my child with all the services necessary to ensure FAPE at no cost to me

☐

I understand that I may revoke this permission at any time by notifying the District in writing.


Refer to ARSD 24:05:14:01.02 through 24:05:14:01.06

I DO NOT CONSENT¹ for the District to submit claims to Medicaid for covered services

☐

For District Use

Date consent was received by the district

month/day/year 

► [Click here to expand...](#)

Field	Description	Validation
Medicaid Number <i>Required</i>	The student's Medicaid number.	N/A
Physician's Name	The name of the student's doctor.	This field is limited to 200 characters.
Physician's Phone Number	The doctor's phone number.	N/A

Field	Description	Validation
Physician's Address	The doctor's address.	N/A
I CONSENT... OR I DO NOT CONSENT	<p>The consent for Medicaid status. Options include:</p> <ul style="list-style-type: none"> • I CONSENT for District to submit claims to Medicaid for covered services. I authorize Medicaid to make these payments to the District. I authorize the release of information from the District to Medicaid as necessary to request payment of benefits. I understand that if I have private health insurance, Medicaid has the right to recoup the costs from my private health insurance. I understand that these costs may count against the lifetime cap of my private health insurance. I further understand that I will not incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim for services. However, the district may pay the cost that I otherwise would be required to pay in order to access my public benefits or insurance, the district is still required to provide my child with all the services necessary to ensure FAPE at no cost to me • I DO NOT CONSENT for the District to submit claims to Medicaid for covered services 	Only one option can be selected.
Date consent was received by the district <i>Required</i>	The day consent was received by the district.	N/A

[^Back to Top](#)

Prior Written Notice

The Prior Written Notice editor documents what actions the team will take in regard to the student's special education needs.

This editor is part of the eSignature process. See the [South Dakota Plan eSignature Editors](#) article for additional information.

Prior Written Notice

IN PROGRESS

ESIGN

Editor 22 of 23

	Date Sent	Action Proposed or Refused
	04/07/2025	Example action

Prior Written Notice List Screen

► [Click here to expand...](#)

Prior Written Notice List Screen

Column Name	Description
Date Sent	The day the prior written notice was sent.
Action Proposed or Refused	The first 100 characters of the proposed or refused action.

Prior Written Notice Detail Screen

Select an existing record or click New to open the detail screen.

Prior Written Notice

Action proposed or refused by the district

Evaluation for Special Education Services

- ☐ The district declines to conduct an initial evaluation of your child for special education services
- ☐ The district declines to conduct a reevaluation of your child for special education services

Date Sent *

month/day/year



Identification

- ☐ Is not eligible for special education and related services
- ☐ Is eligible for special education under the category(ies) of

Eligibility Categories

Select disabilities...

- ☐ Continues to be eligible for special education under the category(ies) of

Eligibility Categories

Select disabilities...

- ☐ Eligibility category is being changed

Previous Eligibility Category

New Eligibility Category

- ☐ Will receive the following related Services in order to benefit from special education

Specify Related Services

- ☐ Will continue to receive the following Related Services in order to benefit from special education

Specify Continued Related Services

Prior Written Notice Detail Screen

Field	Description	Validation
Evaluation for Special Education Services	Options include: <ul style="list-style-type: none"> The district declines to conduct an initial evaluation of your child for special education services The district declines to conduct a reevaluation of your child for special education services 	Only one option can be selected.
Identification	Options include: <ul style="list-style-type: none"> Is not eligible for special education and related services Is eligible for special education under the category(ies) of 	Only one option can be selected.

Field	Description	Validation
Eligibility Categories <i>*Required</i>	<p>The student's disability eligibility category. Options include:</p> <ul style="list-style-type: none"> • 500: Deaf-Blindness • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 530: Multiple Disabilities • 535: Orthopedic Impairment • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	<p>*This field is available and required when "Is eligible for special education under the category(ies) of" is selected for the Identification field.</p>
Continues to be eligible for special education under the category(ies) of	<p>Indicates the student is continuing to be eligible for special education.</p>	<p>N/A</p>
Eligibility Categories <i>*Required</i>	<p>The student's disability eligibility category. Options include:</p> <ul style="list-style-type: none"> • 500: Deaf-Blindness • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 530: Multiple Disabilities • 535: Orthopedic Impairment • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	<p>*This field is available and required when "Continues to be eligible for special education under the category(ies) of" is marked.</p>
Eligibility category is being changed	<p>Indicates the student's eligibility category is changing.</p>	

Field	Description	Validation
Previous Eligibility Category <i>*Required</i>	<p>The student's previous disability eligibility category. Options include:</p> <ul style="list-style-type: none"> • 500: Deaf-Blindness • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 530: Multiple Disabilities • 535: Orthopedic Impairment • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	<p>*This field is available and required when "Eligibility category is being changed" is marked.</p>
New Eligibility Category <i>*Required</i>	<p>The student's new disability eligibility category. Options include:</p> <ul style="list-style-type: none"> • 500: Deaf-Blindness • 505: Emotional Disability • 510: Cognitive Disability • 515: Hearing Loss • 525: Specific Learning Disability • 530: Multiple Disabilities • 535: Orthopedic Impairment • 540: Vision Loss • 545: Deafness • 550: Speech/Language • 555: Other Health Impaired • 560: Autism Spectrum Disorder • 565: Traumatic Brain Injury • 570: Developmental Delay 	<p>*This field is available and required when "Eligibility category is being changed" is marked.</p>
Will receive the following related Services in order to benefit from special education	<p>Indicates the student requires related services to benefit from special education.</p>	<p>N/A</p>

Field	Description	Validation
Specify Related Services <i>*Required</i>	The specific related services.	<p>*This field is available and required when "Will receive the following Related Services in order to benefit from special education" is marked.</p> <p>This field is limited to 1000 characters.</p>
Will continue to receive the following Related Services in order to benefit from special education	Indicates the student will continue to receive related services.	N/A
Specify Continued Related Services <i>*Required</i>	The specific related services.	<p>*This field is available and required when "Will continue to receive the following Related Services in order to benefit from special education" is marked.</p> <p>This field is limited to 1000 characters.</p>
Is no longer in need of the following Related Services in order to benefit from special education	Indicates the student no longer requires related services.	N/A
Specify Discontinued Related Services <i>*Required</i>	The specific discontinued related services.	<p>*This field is available and required when "Is no longer in need of the following Related Services in order to benefit from special education" is marked.</p> <p>This field is limited to 1000 characters.</p>

Educational Placements/Change in Educational Placement

Field	Description	Validation
Initial educational placement is	The student's initial placement.	N/A
Educational Placement <i>*Required</i>	Options include: <ul style="list-style-type: none"> • 0100: General Class with Modifications 80-100% • 0110: Resource Room 40-79% • 0120: Self-Contained Classroom 0-39% • 0130: Separate Day School • 0140: Residential Facility • 0150: Home/Hospital • 0310: Regular Early Childhood Program - 10 hrs+/wk & SPED Services in Reg EC program • 0315: Regular Early Childhood Program - 10 hrs +/week & SPED Services in other location • 0325: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in Reg EC program • 0330: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in other location • 0335: Special Education Class • 0345: Separate School • 0355: Residential Facility • 0365: Home • 0375: Service Provider Location 	*This field is available and required when the "Initial education placement is" field is marked.
Educational placement is being changed from	Indicates the student's educational placement is changing.	N/A

Field	Description	Validation
Previous Educational Placement <i>*Required</i>	Options include: <ul style="list-style-type: none"> • 0100: General Class with Modifications 80-100% • 0110: Resource Room 40-79% • 0120: Self-Contained Classroom 0-39% • 0130: Separate Day School • 0140: Residential Facility • 0150: Home/Hospital • 0310: Regular Early Childhood Program - 10 hrs+/wk & SPED Services in Reg EC program • 0315: Regular Early Childhood Program - 10 hrs +/week & SPED Services in other location • 0325: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in Reg EC program • 0330: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in other location • 0335: Special Education Class • 0345: Separate School • 0355: Residential Facility • 0365: Home • 0375: Service Provider Location 	*This field is available and required when the "Educational placement is being changed from" field is marked.

Field	Description	Validation
New Educational Placement <i>*Required</i>	Options include: <ul style="list-style-type: none"> • 0100: General Class with Modifications 80-100% • 0110: Resource Room 40-79% • 0120: Self-Contained Classroom 0-39% • 0130: Separate Day School • 0140: Residential Facility • 0150: Home/Hospital • 0310: Regular Early Childhood Program - 10 hrs+/wk & SPED Services in Reg EC program • 0315: Regular Early Childhood Program - 10 hrs +/week & SPED Services in other location • 0325: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in Reg EC program • 0330: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in other location • 0335: Special Education Class • 0345: Separate School • 0355: Residential Facility • 0365: Home • 0375: Service Provider Location 	*This field is available and required when the "Educational placement is being changed from" field is marked.
No longer meets eligibility criteria and will be exited from the special education program	Indicates the student no longer meets the eligibility criteria and is exiting special education.	N/A
Is graduating with a high school diploma and will be exited from the special education program	Indicates the student is graduation and is exiting special education.	N/A
Has reached the maximum age of entitlement (21 years old) and will be exited from the special education program	Indicates the student has reached the maximum age and is exiting special education.	N/A

Field	Description	Validation
Individual Education Plan	Options include: <ul style="list-style-type: none"> • Development of Individual Education Plan • Addendum to Individual Education Plan 	Only one option can be selected.
Disciplinary Change in Placement	Options include: <ul style="list-style-type: none"> • The district is proposing a disciplinary change of placement to the following Interim Alternative Placement • The district is declining to make a disciplinary change of placement 	Only one option can be selected.
Interim Alternative Placement <i>*Required</i>	Options include: <ul style="list-style-type: none"> • 0100: General Class with Modifications 80-100% • 0110: Resource Room 40-79% • 0120: Self-Contained Classroom 0-39% • 0130: Separate Day School • 0140: Residential Facility • 0150: Home/Hospital • 0310: Regular Early Childhood Program - 10 hrs+/wk & SPED Services in Reg EC program • 0315: Regular Early Childhood Program - 10 hrs +/week & SPED Services in other location • 0325: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in Reg EC program • 0330: Regular Early Childhood Program - Less than 10 hrs/wk & SPED Services in other location • 0335: Special Education Class • 0345: Separate School • 0355: Residential Facility • 0365: Home • 0375: Service Provider Location 	*This field is available and required when the "The district is proposing a disciplinary change..." option is marked.
Other Decisions		
Proposals	Indicates the team has further proposals.	N/A

Field	Description	Validation
Specify Other Proposals <i>*Required</i>	The specific proposals.	*This field is available and required when Proposals is marked. This field is limited to 8000 characters.
Refusals	Indicates the team has further refusals.	N/A
Specify Other Refusals <i>*Required</i>	The specific refusals.	*This field is available and required when Refusals is marked. This field is limited to 8000 characters.
Explanation of Action Proposed or Refused		
a. Explanation of why the district proposed or refused to take the action <i>Required</i>	A description of why the district proposed or refused action.	This field is limited to 8000 characters.
b. Description of other options that the IEP team considered and the reasons why those options were rejected <i>Required</i>	A description of the options the team considered when proposing or refusing action.	This field is limited to 8000 characters.
c. Description of each evaluation procedure, assessment record or report the district used as a basis for the proposed or refused action <i>Required</i>	A description of the evidence used as a basis for the proposed or refused action.	This field is limited to 8000 characters.

Field	Description	Validation
d. Description of other factors that are relevant to district's proposal or refusal <i>Required</i>	A description of any other relevant factors.	This field is limited to 8000 characters.
Parental Resources		
Date District Proposes to Implement the Above Actions	The day the district proposes to implement the changes.	N/A
Five Calendar Day Notice Requirements	Options include: <ul style="list-style-type: none"> I wish to waive the mandatory five calendar day waiting period I DO NOT wish to waive the mandatory five day calendar waiting period 	This field is usually signed by the parent/guardian during the eSignature process.
Changes noted in this prior written notice will start on	The day the changes will start.	N/A
If you have questions please contact	The point of contact person.	This field is limited to 200 characters.
Contact Phone	The point of contact person's phone.	N/A
Prior Written Notice	Options are: <ul style="list-style-type: none"> Given to parents Sent to parents 	N/A
Person Providing PWN	The person providing the prior written notice.	N/A
Date PWN Provided to Parent	The day the prior written notice was provided to the parent.	This field is limited to 200 characters.
PWN Method of Delivery	The method of delivering the prior written notice.	This field is limited to 200 characters.

[^Back to Top](#)

Acknowledgments

The Acknowledgments editor is usually filled out by the parent/guardian during the eSignature

process.

This editor is part of the eSignature process. See the [South Dakota Plan eSignature Editors](#) article for additional information.

Acknowledgements
NOT STARTED
ESIGN

Editor 21 of 21

Discussed evaluation results/progress/assessment method

Student is eligible for special education and related services as determined by the IEP Team

Copy of evaluation results received

An annual copy of Parent/Guardian Rights was received and reviewed

Transition Planning Needed
if yes, attach applicable transition pages

Date Parent/Guardian Rights received
month/day/year

A copy of the IEP was provided to parent/guardian

► [Click here to expand...](#)

Field	Description	Validations
Discussed evaluation results/progress/assessment method	Indicates the evaluation results were discussed. Options are Yes or No.	This field is usually signed by the parent/guardian during the eSignature process.
Student is eligible for special education and related services as determined by the IEP Team	Indicates the student is eligible for special ed services. Options are Yes or No.	N/A
Copy of evaluation results received	Indicates a copy of the evaluation results was received by the parent/guardian. Options are Yes or No.	This field is usually signed by the parent/guardian during the eSignature process.
An annual copy of Parent/Guardian Rights was received and reviewed	Indicates the copy of the parent/guardian rights document was received and reviewed by the student's parent/guardian. Options are Yes or No.	This field is usually signed by the parent/guardian during the eSignature process.
Date Parent/Guardian Rights received	The day the parent/guardian received the rights document.	This field is usually signed by the parent/guardian during the eSignature process.

Field	Description	Validations
Transition Planning Needed	Indicates a transition plan is needed. Options are Yes or No.	N/A
A copy of the IEP was provided to parent/guardian	Indicates a copy of the IEP was provided to the student's parent/guardian. Options are Yes or No.	This field is usually signed by the parent/guardian during the eSignature process.

[^Back to Top](#)