

# Student Award Fact Template (New Mexico)

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Tool Search: Student Award Fact Template

The Student Award Fact Template reports one record per State Seal of Biliteracy/Bilingualism awarded during the school year selected in the tool bar. State Seal information is collected on the graduation tab. Students must have a Student State ID to report. State Excluded students, grade levels, and calendars do not report.

*Student Award Fact Template Editor*

## Report Logic

- Students must have a Student State ID to report.
- Reports one record per awarded State Seal of Bilingualism-Biliteracy per student during the school year.
  - Awarded Code must = 01 (NM State Seal of Bilingualism-Biliteracy) to report
  - Date Awarded must fall on/between July 1st to June 30th in the calendar year selected on the toolbar to report.
- State Excluded students, grade levels, and calendars do NOT report.
- Student's marked as No Show do not report.

## Report Editor

Field	Description
<b>Which students would you like to include in the report?</b>	<p>This option allows you to narrow your search results by using one of the following options.</p> <ul style="list-style-type: none"> <li>• <b>Grade</b> - Select a single grade or multiple grades (CTRL-click or SHIFT-click to select multiple).</li> <li>• <b>Ad Hoc Filter</b> - Select a filter to limit results to students included in the filter.</li> </ul>
<b>Format</b>	The format in which the report will generate. Options include State Format (CSV) and HTML.
<b>School Calendars</b>	The calendars you want to include in the report.
<b>Generate Extract/Submit to Batch</b>	The report can be marked to generate immediately using the <b>Generate Extract</b> button or can be marked to generate at a later time using the <b>Submit to Batch</b> button. See the <a href="#">Batch Queue</a> article for additional guidance.

## Report Layout

Element	Logic	Type, Format, and Length	Campus Database	Campus Location
<b>District Code</b>	A three character district code.	Numeric, 3 digits	District.number	District Information > State District Number
<b>School Year Date</b>	Reports YYYY-06-30 where YYYY is the end year for the school year selected on the tool bar.	Date field, 10 characters YYYY-MM-DD	N/A	N/A
<b>Student ID</b>	The state-assigned identifier for the student.	Alphanumeric, 12 characters	Identity.stateID	Identities > Student State ID
<b>Award Code</b>	The language selected on the Graduation tab.	Alphanumeric, 30 characters	Graduation.language	Graduation > Language

Element	Logic	Type, Format, and Length	Campus Database	Campus Location
<b>Award Type</b>	<p>The Award Type selected on the Graduation tab.</p> <p><b>Valid Values</b></p> <ul style="list-style-type: none"> <li>• <b>TLC</b> - Tribal Language Certification</li> <li>• <b>CA</b> - 4 units of Credit and an Assessment</li> <li>• <b>CPP</b> - 4 Units of Credit and an Alternative Process Portfolio</li> <li>• <b>APP</b> - Assessment and Alternative Process Portfolio</li> </ul>	Alphanumeric, 20 characters	GraduationSeal.method	Graduation > Award Type
<b>Award Date</b>	Reports YYYY-06-30 where YYYY is the end year for the school year selected on the tool bar.	Date field, 10 characters YYYY-MM-DD	N/A	N/A