View and Upload Eligibility Documents

Last Modified on 12/14/2025 8:45 pm CST

Classic View: FRAM Eligibility

Search Term: Eligibility

Documents can be uploaded to the Eligibility tool if the administrator has enabled the document upload feature. This feature is useful for things like saving additional income verification data.

> For more information about managing documents, see the Managing Document Attachments article.

To upload a document on the Eligibility tool, click the **Documents** button on the action bar then complete the following steps.
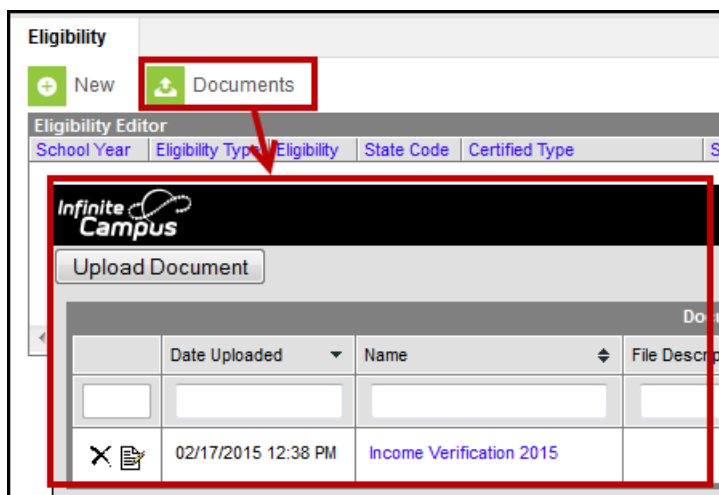
1. Click the **Upload Document** button. Click the **Add Files** button.

2. Locate the file(s) you want to attach and click **Open**.
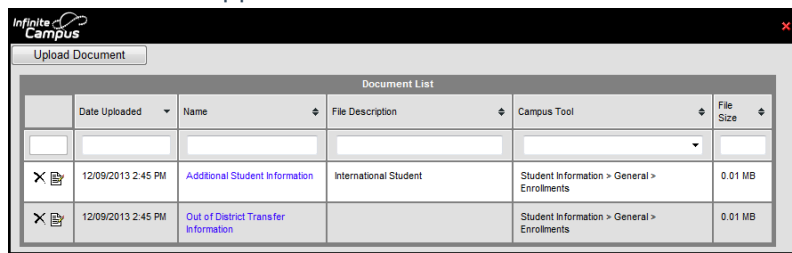   **Result**
   Campus adds the file(s) to the list of documents. Repeat this step until you have selected all of the files you want to attach.
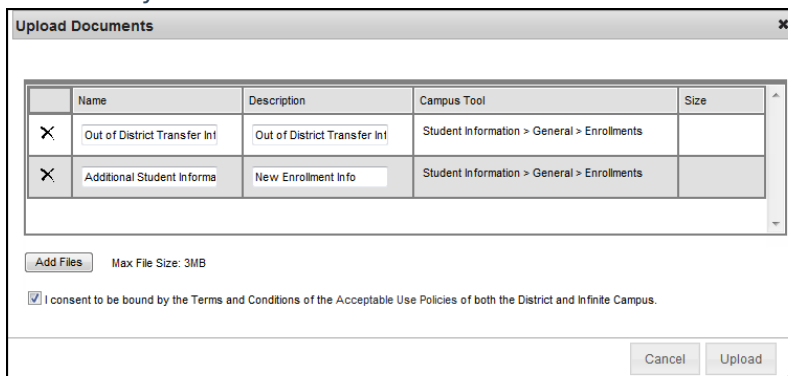
3. Click the **Upload** button.
   Result
   The documents appear in the Document List.