

View and Upload Eligibility Documents

Last Modified on 10/21/2024 8:21 am CDT

Classic View: FRAM Eligibility

Search Term: Eligibility

Documents can be uploaded to the Eligibility tool if the administrator has enabled the document upload feature. This feature is useful for things like saving additional income verification data.

For more information about managing documents, see the Managing Document Attachments article.

To upload a document on the Eligibility tool, click the **Documents** button on the action bar then complete the following steps.

Eligibility								
New Documents								
Elig	ibility Editor							
Sch	iool Year	Eligibility Type Eligibility	State Code	Certified Type	S			
Infinite 🔿								
	Lampi	JS						
	Upload Document							
-					00 1			
		Date Uploaded 🔹 🔻	Name	\$	File Descrip			
	×⊵	02/17/2015 12:38 PM	Income Verif	fication 2015				

- 1. Click the Upload Document button. Click the Add Files button.
- 2. Locate the file(s) you want to attach and click **Open**.

Result

Campus adds the file(s) to the list of documents. Repeat this step until you have selected all of the files you want to attach.

Upload Documents X							
	Name	Description	Campus Tool	Size	^		
×	C Out of District Transfer Int Out of District Transfer Int Student Information > General > Enrollments						
×	Additional Student Informa	New Enrollment Info	Student Information > General > Enrollments				
Add Files Max File Size: 3MB							
I consent to be bound by the Terms and Conditions of the Acceptable Use Policies of both the District and Infinite Campus.							
			Can	cel Upload			



3. Click the **Upload** button.

Result

The documents appear in the Document List.

In	Infinite 🖉 🗡							
	Upload Document							
	Document List							
		Date Uploaded 🛛 👻	Name 💠	File Description \$	Campus Tool 🗢	File Size \$		
					-			
	×	12/09/2013 2:45 PM	Additional Student Information	International Student	Student Information > General > Enrollments	0.01 MB		
	× ₽	12/09/2013 2:45 PM	Out of District Transfer Information		Student Information > General > Enrollments	0.01 MB		