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Tool Search: Security Manager

The Security Manager tool is used to manage and create Application Security User Accounts. Application Security User accounts are only required if your district uses Human Resources, Payroll, or Finance.

The main purpose for Application Security user is to create Application Security user accounts for other users and assign Product Security Role Assignments. However, users with an Application Security User Account may complete the following additional tasks:

- Disable or delete Application Security accounts.
- View the Audit Log.
- Create persons (staff members, students and parents/guardians) in Campus.
- Set System Preferences.
- Complete various User Security tasks like creating general Campus users and run the Client Statistics report. Although Application Security users may create general Campus users, Application Security users may not assign User Tool Rights or User Group Tool Rights.

See the Multi-Product or Premium Product Environment (Security Administration) article for more information.

Non-application security users are limited to merely viewing the App Security user account(s) in User search results. No other actions can be performed.

Application Security User Accounts cannot be bound to a local Active Directory via LDAP because usernames must be unique per person and the primary account for the person tied to the Application Security User Account should be the LDAP enabled account.

Infinite Campus				
Security Manager ☆ Save Q New				User Management > Settings > Security Manager
Application Security User Accounts Username appSecurity	s Name System Administrator	Last Login 04/02/2024 02:08 PM	Enabled X	
Application Security User Account Edit Username appSecurity	or Expires Date			
Force Password Change	Disabled			

Example Application Security User Account

Creating an Application Security User Account

1. Click the **New** button. The Person Search window displays.

appSecurity	Name System Administra	Last I	_ogin Enabl /2024 02:38 PM X	ea
appSectory	System Administra	itor 04/02	12024 02:36 PWI X	
impoite (Cam	pus			
Person	Search			
Se	n Search arch for a person already tracked in Can m the list or click on Create New Person	npus using the fields provided	, required fields are in red. Selec	t a pers
*Last N	ame			
First Na				
Middle I				
Birth Da Gender				
Search				

2. Enter search criteria for the person, click **Search,** and select the person from the search results. The Create New Application Security User Account area displays.

Create New A Selected Perso	Application Security	User Account
Joe Smith		
*Username		
	Check User	

3. Enter a unique **Username** and click **Check User**. A confirmation message displays. If the username is already in use, an error message displays and you may try a different name.



4. Click **OK**. The following confirmation message displays. For Campus to email the user's temporary credentials, Email Preferences must be set up.



5. Click **OK**. The new Application Security User account displays. The user must log in and change their password by the end of the next day.

Application Security User Acco Username	Name Joe Smith	Last Login	Enab X
testperson appSecurity2 appSecurity	James JEANNE	04/11/2013 04:26 PM 04/14/2014 01:36 PM	X X X
Application Security User Account	Editor		
Application Security User Account Jsername testperson	Editor Expires Date 04/16/2014		

Disabling or Deleting Application Security Accounts

Mark the **Disabled** checkbox to temporarily remove the user's ability to log in as an Application Security user.

inite Campus				
Security M	anager 🏠			
	New Security User Accounts	Name System Administrator	Last Login 04/02/2024 02:38 PM	nabled
Application Secur Username appSecurity Force Passwo	rity User Account Editor	Expires Date		

Disabled Application Security User Account

Click the **Delete** button to remove the user's Application Security User Account permanently.

Save	😣 Delete	Q New		
Applicat	tion Security Use	er Accounts		
Usernam	ie	Name	Last Login	Enable
testper	son	Joe Smith		x
appSec	urity2	James	04/11/2013 04:26 PM	х
appSec	urity	JEANNE	04/14/2014 01:36 PM	х

Delete Application Security User Account