

# Tool Rights (Assessment)

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## Student Assessment Rights | Assessment Administration Rights

Tool Rights determine the level of access users have to tools throughout Campus. This article refers to tool rights in abbreviated form (i.e., R, W, A, D or any combination of the four). Sub-rights appear as *italicized*.

Right	Description
<b>R (Read)</b>	The <b>R</b> right indicates the information on the corresponding tool may be viewed by the user. When applicable, the user is also allowed to print information. The user will <b>NOT</b> have access to the Save, Add or Delete icons in the action bar.
<b>W (Write)</b>	The <b>W</b> right indicates the user may view and modify the information on the corresponding tool. The Save icon in the action bar will be functional. This right allows the user to modify only existing data in the area since adding new data is controlled by the <b>A</b> right. This right includes the ability to change or remove data from a specific field.
<b>A (Add)</b>	The <b>A</b> right indicates the user may view, modify and add to the information on the corresponding tool. The New and Add icons in the action bar will be functional. This right allows the user to add new data/records.
<b>D (Delete)</b>	ASSIGN THIS RIGHT WITH CAUTION. The <b>D</b> right indicates the information on the corresponding tool may be deleted. The Delete icon in the action bar will be functional. This right provides the ability to completely remove an existing record, including all data contained within the record. The ability to change/remove data from a field is controlled through the <b>W</b> right.

## Student Assessment Rights

**Tool Rights**

- ▶ Instruction  All
- ▼ Student Information  All  Read  Write  Add  Delete
- ▼ General  All  Read  Write  Add  Delete
- Ad Hoc Letters  All  Read  Write  Add  Delete
- User Group Reports  All  Read  Write  Add  Delete
- Assessment  All  Read  Write  Add  Delete
- Athletics  All  Read  Write  Add  Delete
- Attendance  All  Read  Write  Add  Delete
- Additional Enrollment Attendance  All  Read  Write  Add  Delete
- Chronic Absenteeism Information  All  Read  Write  Add  Delete

Student Assessment Tool Rights

Right	R	W	A	D
<b>Assessment</b>	Users can view existing student assessment records.	Users can view existing assessment records and modify assessment details for a student.	Users can view and modify existing assessment details for a student and also add new assessment information.	Users can view, modify, and delete existing assessment details and also add new assessment information.

## Assessment Administration Rights

**Tool Rights**

- ▶ Instruction  All
- ▼ Student Information  All  Read  Write  Add  Delete
- ▶ General  All  Read  Write  Add  Delete
- ▶ General Student Administration  All  Read  Write  Add  Delete
- ▶ Academic Planning  All  Read  Write  Add  Delete
- ▶ Activity Registration  All  Read  Write  Add  Delete
- ▼ Assessment Administration  All  Read  Write  Add  Delete
- Achievement Standards Setup  All  Read  Write  Add  Delete
- Assessment Center  All  Read  Write  Add  Delete
- Copy Test Wizard  All  Read  Write  Add  Delete
- Proficiency Levels Setup  All  Read  Write  Add  Delete
- Score Import Wizard  All  Read  Write  Add  Delete
- Test Setup  All  Read  Write  Add  Delete
- ▶ Counseling  All  Read  Write  Add  Delete

*Assessment Administration Tool Rights*

Right	R	W	A	D
<b>Achievement Standards Setup</b>	Users can view existing achievement standards.	Users can view and modify existing achievement standards.	Users can view and modify existing, and add new achievement standards.	Users can view, modify and delete existing and add new achievement standards.
<b>Assessment Center</b>	Users can view existing assessments.	Users can view and modify existing assessments.	Users can view and modify existing, and add new and/or copy tests in Assessment Center.	Users can view, modify and delete existing and add new and/or copy tests in Assessment Center.
<b>Copy Test Wizard</b>	Users can copy tests.	Users can copy tests.	N/A	N/A

<b>Right</b>	<b>R</b>	<b>W</b>	<b>A</b>	<b>D</b>
<b>Proficiency Levels Setup</b>	Users can view existing proficiency levels.	Users can view and modify existing proficiency levels.	Users can view and modify existing, and add new proficiency levels.	Users can view, modify and delete existing and add new proficiency levels.
<b>Score Import Wizard</b>	Users can import scores received from testing companies into Campus.	N/A	N/A	N/A
<b>Test Setup</b>	Users can view existing assessments.	Users can view and modify existing assessments.	Users can view and modify existing, and add new and/or copy tests in Assessment Center.	Users can view, modify and delete existing and add new and/or copy tests in Assessment Center.