

# Workflow of Proficiency Levels and Achievement Standards

Last Modified on 03/11/2024 8:45 am CDT

Academic Achievement Standards and Result/ Proficiency Statuses can be added under the Test Detail section of the [Assessment Center](#). The tools referenced in the workflow described below will be deprecated in a future release.

The Assessment module allows for flexibility of test-related standard per state and federal regulations. Each state test may be administered in four ways: as a regular assessment, as an alternate assessment against modified standards, as an alternate assessment using alternate standards or as an alternate assessment using grade-level standards. Each of the four types may need to interpret a test score result at a different proficiency level.

## Workflow of Proficiency Levels and Achievement Standards

The following steps detail the necessary order for allowing a proficiency level to be selected for a student who has taken a test.

1. [Proficiency Level Groups](#) are created. These groups define the specific proficiency levels (e.g., Advanced, Proficient, Basic) for each type of assessment.
2. The Proficiency Level Groups populate the Proficiency Group field on the Achievement Standards editor.
3. Cut scores are created that are acceptable for the proficiency levels of the proficiency groups.
4. The defined proficiency levels and the achievement standards determine the [Academic Achievement Standard](#) that can be applied to a given test.

The proficiency level groups populate the Proficiency Group field on the Achievement Standards. The user then creates the acceptable "cut" scores for the proficiency levels of the proficiency group. This combination becomes the Academic Achievement Standard.

**Achievement Standards**

Save Delete New

Academic Achievement Standards Group Editor

Year	Type	Subject	Name
2014	Grade Level	Reading/Language Arts	TK Test

Academic Achievement Standards Group Detail

\*Name: TK Test Active:  LEP:

School Year: 2014 NCLB Test Type: Reading/Language Arts Standard Type: R: Grade Level \*Proficiency Group: Test Proficiency Level

Academic Achievement Standards Items Detail

	*Low Score	*High Score	*Proficiency Level
X	93	100	AD: Advanced
X	84	92	PR: Proficient
X	68	83	BA: Basic
X	1	67	BB: Below Basic

Add AcctAcadStdItem

Proficiency Level codes created for the selected Proficiency Group appear

**Proficiency Levels**

Save Delete New Proficiency Level Group

Proficiency Level Editor

Name	Standards Type
Test Proficiency Level	Grade Level

Proficiency Level Detail

\*Name: Test Proficiency Level Standards Type: R: Grade Level Active:  LEP:

Proficiency Level Items Detail

*Code	*Description	*Federal Level	Sequence
X AD	Advanced	A: Advanced	1
X PR	Proficient	P: P	
X BA	Basic	B: B	
X BB	Below Basic	B: B	

Add AcctProfLevelItem

These proficiency levels make up the Proficiency Group

Proficiency Levels and Achievement Standards

The academic achievement standards can be mapped to the Academic Achievement Standard field of an individual test.

**Tests**

System Administrator Save Delete New Test

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 ▶ Census  
 ▶ Behavior  
 ▶ Health  
 ▶ Attendance  
 ▶ Scheduling  
 ▶ Fees  
 ▶ Grading & Standards  
 ▶ Medicaid  
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 ▶ User Communication  
 ▼ Assessment  
     Score Import Wizard  
     Proficiency Levels  
     Achievement Standards  
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 ▶ System Administration  
 ▶ FRAM  
 ▶ Messenger  
 ▶ Surveys  
 ▶ KY State Reporting  
 ▶ Data Integrity Tools  
 Account Settings  
 Access Log

2014 (2 tests)  
 2011 (2 tests)  
 ACT (0910)  
 ACT (1011)  
 ACT (1112)  
 ACT (1213)  
 ACT (KDE)  
 ACT (KDE)  
 ACT EXPLORE  
 ACT PLAN  
 Advanced Placement  
 ASVAB (AFQT)

Test Published  Scores Published

**Test Detail**

\*Name: TK English Test  
 Parent Test: (no parent)  
 Code: [ ] Year: 13-14  
 Subject: Writing  
 Test Grade Level: 11: 11th Grade  
 Assessment Type: GEN: General Assessment NCLB Test Type: Reading/Language Arts  
 Standards Type: [ ]  
 Start Date: [ ] End Date: [ ]

**Test Type**

District Test  Teacher-scored  
 State Test  Display in Portal  
 National Test  Display in Transcripts

Select the score fields you want to use:  
 Date  Scale Score  Raw Score  Reason Code  Received Accommodation  
 Percent  Normal Curve Equivalent  Result  Invalid

Percentile  
 Academic Achievement Standard: TK Test

Standard is assigned to the test

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**Achievement Standards**

Save Delete New

**Academic Achievement Standards Group Editor**

Year	Type	Subject	Name
2014	Grade Level	Reading/Language Arts	TK Test

Proficiency Levels and Low/High Scores define the Academic Achievement Standard

**Academic Achievement Standards Group Detail**

\*Name: TK Test Active:  LEP:   
 School Year: 2014 NCLB Test Type: Reading/Language Arts Standard Type: R: Grade Level \*Proficiency Group: Test Proficiency Level

**Academic Achievement Standards Items Detail**

	*Low Score	*High Score	*Proficiency Level	Sequence
X	93	100	AD: Advanced	1
X	84	92	PR: Proficient	2
X	68	83	BA: Basic	3
X	1	67	BB: Below Basic	4

Add AcctAcadStdItem

Academic Achievement Standard on Test

When test results are entered for a student on his/her assessment tab, the Proficiency Level field is populated with the achievement levels selected in the Academic Achievement Standard field of the specific test.

The screenshot shows the 'Test, Erik S' page. The left sidebar contains a navigation menu with categories like 'Student Information', 'Instruction', and 'Assessment'. The main content area shows the 'Assessment' tab for 'TK English Test'. A red box highlights the 'Proficiency Level' dropdown menu, which is currently set to 'AD: Advanced'. A red callout box with an arrow pointing to the dropdown contains the text: 'The Proficiency Levels field on the assessment is populated by the Academic Achievement Standard assigned to the test'.

The screenshot shows the 'Tests' page. The left sidebar is similar to the previous screenshot. The main content area shows a list of tests under the 'Tests' tab. A red line connects the 'TK English Test' entry in the list to the 'Test Detail' form below. The 'Test Detail' form shows the following information: Name: TK English Test, Parent Test: (no parent), Code: [blank], Year: 13-14, Subject: Writing, Test Grade Level: 11: 11th Grade, Assessment Type: GEN: General Assessment, NCLB Test Type: Reading/Language Arts.

▸ FRAM  
 ▸ Messenger  
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 Account Settings  
 Access Log

**Test Type**  
 District Test  
 State Test  
 National Test

Teacher-scored  
 Display in Portal  
 Display in Transcripts

State Code

National Code

Select the score fields you want to use:  
 Date  Scale Score  Raw Score  Reason Code  Received Accommodation  
 Percent  Normal Curve Equivalent  Result  Invalid

Percentile  
 Academic Achievement Standard

*Proficiency Level Field, Achievement Standard Field*

There is logic built into the workflow to populate proficiency levels and achievement standards for particular types of assessments. Only standards that apply to the test will appear in the Academic Achievement Standards field.