

Workflow of Proficiency Levels and Achievement Standards

Last Modified on 12/14/2025 8:45 pm CST

Academic Achievement Standards and Result/ Proficiency Statuses can be added under the Test Detail section of the [Assessment Center](#). The tools referenced in the workflow described below will be deprecated in a future release.

The Assessment module allows for flexibility of test-related standard per state and federal regulations. Each state test may be administered in four ways: as a regular assessment, as an alternate assessment against modified standards, as an alternate assessment using alternate standards or as an alternate assessment using grade-level standards. Each of the four types may need to interpret a test score result at a different proficiency level.

Workflow of Proficiency Levels and Achievement Standards

The following steps detail the necessary order for allowing a proficiency level to be selected for a student who has taken a test.

1. [Proficiency Level Groups](#) are created. These groups define the specific proficiency levels (e.g., Advanced, Proficient, Basic) for each type of assessment.
2. The Proficiency Level Groups populate the Proficiency Group field on the Achievement Standards editor.
3. Cut scores are created that are acceptable for the proficiency levels of the proficiency groups.
4. The defined proficiency levels and the achievement standards determine the [Academic Achievement Standard](#) that can be applied to a given test.

The proficiency level groups populate the Proficiency Group field on the Achievement Standards. The user then creates the acceptable "cut" scores for the proficiency levels of the proficiency group. This combination becomes the Academic Achievement Standard.

Index Search Help < Achievement Standards

Save Delete New

Academic Achievement Standards Group Editor

Year	Type	Subject	Name
2014	Grade Level	Reading/Language Arts	TK Test

Academic Achievement Standards Group Detail

*Name: TK Test Active: LEP:

School Year: 2014 NCLB Test Type: Reading/Language Arts Standard Type: R: Grade Level

*Proficiency Group: Test Proficiency Level

Academic Achievement Standards Items Detail

*Low Score	*High Score	*Proficiency Level
93	100	AD: Advanced
84	92	PR: Proficient
68	83	BA: Basic
1	67	BB: Below Basic

Add AcctAcadStdItem

Proficiency Level codes created for the selected Proficiency Group appear

Index Search Help < Proficiency Levels

Save Delete New Proficiency Level Group

Proficiency Level Editor

Name: Test Proficiency Level Standards Type: R: Grade Level Active: LEP:

Proficiency Level Items Detail

*Code	*Description	*Federal Level	Sequence
AD	Advanced	A: Advanced	1
PR	Proficient	P: Pr	
BA	Basic	B: B	
BB	Below Basic	B: B	

Add AcctProfLevelItem

These proficiency levels make up the Proficiency Group

Proficiency Levels and Achievement Standards

The academic achievement standards can be mapped to the Academic Achievement Standard field of an individual test.

Index Search Help < Tests Copy Test

Save Delete New Test

System Administrator

Test Detail

Name
TK English Test

Parent Test
(no parent)

Code Year
13-14

Subject Writing

Test Grade Level 11: 11th Grade

Assessment Type NCLB Test Type
GEN: General Assessment Reading/Language Arts

Standards Type

Start Date **End Date**

Test Type

District Test Teacher-scored

State Test Display in Portal

National Test Display in Transcripts

State Code

National Code

Select the score fields you want to use:

Date Scale Score Raw Score Reason Code Received Accommodation

Percent Normal Curve Equivalent Result Invalid

Percentile

Academic Achievement Standard
TK Test

Standard is assigned to the test

- Index
- Search
- Help

- » Behavior
- » Health
- » Attendance
- » Scheduling
- » Fees
- » Grading & Standards
- » Medicaid
- » Programs
- » Ad Hoc Reporting
- » Transcripts
- » User Communication
- ▼ Assessment
 - Score Import Wizard
 - Proficiency Levels
- Achievement Standards
- Test Setup
 - » Online Assessment
- System Administration
- FRAM
- Messenger
- Surveys
- KY State Reporting

Achievement Standards

Save
 Delete
 New

Academic Achievement Standards Group Editor

Year	Type	Subject	Name
2014	Grade Level	Reading/Language Arts	LEP

Proficiency Levels and Low/High Scores define the Academic Achievement Standard

Academic Achievement Standards Group Detail

*Name	Active	LEP
<input type="text" value="TK Test"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Year	NCLB Test Type	Standard Type
2014	Reading/Language Arts	R: Grade Level
		*Proficiency Group
		Test Proficiency Level

Academic Achievement Standards Items Detail

*Low Score	*High Score	*Proficiency Level	Sequence
<input type="text" value="93"/>	<input type="text" value="100"/>	AD: Advanced	1
<input type="text" value="84"/>	<input type="text" value="92"/>	PR: Proficient	2
<input type="text" value="68"/>	<input type="text" value="83"/>	BA: Basic	3
<input type="text" value="1"/>	<input type="text" value="67"/>	BB: Below Basic	4

Academic Achievement Standard on Test

When test results are entered for a student on his/her assessment tab, the Proficiency Level field is populated with the achievement levels selected in the Academic Achievement Standard field of the specific test.

Index Search Help < Test, Erik S

Grade: 10 #874236005 DOB: 03/11/1984 Gender: M

System Administrator

Student Information

General

- Counseling
- Academic Planning
- Program Participation
- Health
- Medicaid
- ILPA
- PLP
- Special Ed
- Student Locator
- Reports

Instruction

- Census
- Behavior
- Health
- Attendance
- Scheduling
- Fees
- Grading & Standards
- Medicaid

Assessment

Behavior

Schedule

Attendance

Flags

Grades

Transportation

Fees

Lockers

Graduation

New Save Delete Print

Test Scores

TK English Test

Proficiency Level: AD: Advanced

Comments

The Proficiency Levels field on the assessment is populated by the Academic Achievement Standard assigned to the test.

Index Search Help < Tests

System Administrator

Student Information

Instruction

Census

Behavior

Health

Attendance

Scheduling

Fees

Grading & Standards

Medicaid

Programs

Ad Hoc Reporting

Transcripts

User Communication

Assessment

- Score Import Wizard
- Proficiency Levels
- Achievement Standards

Test Setup

- Online Assessment
- System Administration

Save Delete New Test

Tests

- 2014 (2 tests)
- 2011 (2 tests)
- ACT (0910)
- ACT (1011)
- ACT (1112)
- ACT (1213)
- ACT (KDE)
- ACT EXPLORE
- ACT PLAN
- Advanced Placement
- ASVAB (AFQT)

Test Published Scores Published

Test Detail

Name: TK English Test

Parent Test: (no parent)

Code: 13-14

Year: 13-14

Subject: Writing

Test Grade Level: 11: 11th Grade

Assessment Type: GEN: General Assessment

NCLB Test Type: Reading/Language Arts

Standards Type:

Start Date: End Date:

Test Type

District Test Teacher-scored

State Test Display in Portal

State Code Display in Transcripts

National Test

National Code

Select the score fields you want to use:

Date Scale Score Raw Score Reason Code Received Accommodation

Percent Normal Curve Equivalent Result Invalid

Percentile

Academic Achievement Standard

TK Test

Proficiency Level Field, Achievement Standard Field

There is logic built into the workflow to populate proficiency levels and achievement standards for particular types of assessments. Only standards that apply to the test will appear in the Academic Achievement Standards field.