

Staff Course Extract (South Dakota)

Last Modified on 03/11/2024 8:45 am CDT

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Tool Search: Staff Data Extract

The Staff Course Extract gathers information about the courses to which a staff member is assigned, such as course name and number and the grade level(s) taught. The Extract generated from this editor can be used in the [Staff Courses Import \(South Dakota\)](#).

This information is current as of the Campus.2323 (June 2023) release.

Staff Courses Extract

Generate the Extract

1. Select the **Extract Type** from the dropdown list. See the following table for extract options.
2. Indicate the **Format** in which the report should generate, CSV, XML or HTML.
3. Click **Generate Extract** to generate the report in the desired format.

Report Format

Element Name	Description	Location
Year	End year of the school year for which data is being imported. <i>Numeric, 4 digits (YYYY)</i>	Calendar Information > Calendar > Calendar > End Date Calendar.year

Element Name	Description	Location
SchoolNumber	State-assigned number associated with the school building. <i>Numeric, 4 digits</i>	System Administration > Resources > School > Number School.number
StaffStateID	Staff member's state-assigned identification number. <i>Numeric, 6 digits</i>	Demographics > Person Identifiers > Staff State ID Person.stateStaffID
StateCourseCode	State-assigned code/number assigned to a course. <i>Numeric, 15 digits</i>	Scheduling > Courses > Course > State Code Course.stateCode
CourseName	Name of a course. <i>Alphanumeric, 20 characters</i>	Course Information > Name Course.name
FederalSubject	Category of the teaching assignment used for HQ (Highly Qualified) status determination. Options include: <ul style="list-style-type: none"> • NA: Not Applicable • CORE: Core Academic Subject Area • ELEM: Basic Elementary Curriculum • SPED: Special Education <i>Alphanumeric, 3 characters</i>	Course Information > Subject Type Course.subjectType Course.coreSubject
LocalCourseNumber	Number assigned to a course by the district. <i>Numeric, 10 digits</i>	Course Information > Number Course.number
LocalSectionNumber	Number assigned to the section of a course by the district. <i>Numeric, 10 digits</i>	Course Information > Section > Number Source.section Section.number
GradeLevelCode	N/A	N/A

Element Name	Description	Location
CourseType	Type of course. Options are E: Elective or R: Required. <i>Alphanumeric, 1 character</i>	Course Information > Type Course.type