

# Staff Course Extract (South Dakota)

Last Modified on 10/21/2024 8:21 am CDT

[Generate the Extract](#) | [Report Format](#)

Tool Search: Staff Data Extract

The Staff Course Extract gathers information about the courses to which a staff member is assigned, such as course name and number and the grade level(s) taught. The Extract generated from this editor can be used in the [Staff Courses Import \(South Dakota\)](#).

This information is current as of the Campus.2427 (July 2024) release.

## Generate the Extract

1. Select the **Extract Type** from the dropdown list. See the following table for extract options.
2. Indicate the **Format** in which the report should generate, CSV, XML or HTML.
3. Click **Generate Extract** to generate the report in the desired format.

## Report Format

Element Name	Description	Location
<b>Year</b>	End year of the school year for which data is being imported.  <i>Numeric, 4 digits (YYYY)</i>	Calendar Information > > End Date  Calendar.year

Element Name	Description	Location
<b>SchoolNumber</b>	State-assigned number associated with the school building.  <i>Numeric, 4 digits</i>	School Information > Number  School.number
<b>StaffStateID</b>	Staff member's state-assigned identification number.  <i>Numeric, 6 digits</i>	Demographics > Person Identifiers > Staff State ID  Person.stateStaffID
<b>StateCourseCode</b>	State-assigned code/number assigned to a course.  <i>Numeric, 15 digits</i>	Course Information > State Code  Course.stateCode
<b>CourseName</b>	Name of a course.  <i>Alphanumeric, 20 characters</i>	Course Information > Name  Course.name
<b>FederalSubject</b>	Category of the teaching assignment used for HQ (Highly Qualified) status determination. Options include: <ul style="list-style-type: none"> <li>• NA: Not Applicable</li> <li>• CORE: Core Academic Subject Area</li> <li>• ELEM: Basic Elementary Curriculum</li> <li>• SPED: Special Education</li> </ul> <i>Alphanumeric, 3 characters</i>	Course Information > Subject Type  Course.subjectType  Course.coreSubject
<b>LocalCourseNumber</b>	Number assigned to a course by the district.  <i>Numeric, 10 digits</i>	Course Information > Number  Course.number
<b>LocalSectionNumber</b>	Number assigned to the section of a course by the district.  <i>Numeric, 10 digits</i>	Course Information > Section > Number  Source.section  Section.number
<b>GradeLevelCode</b>	N/A	N/A

Element Name	Description	Location
<b>CourseType</b>	Type of course. Options are E: Elective or R: Required.  <i>Alphanumeric, 1 character</i>	Course Information > Type  Course.type

---