

# Staff Course Extract (South Dakota)

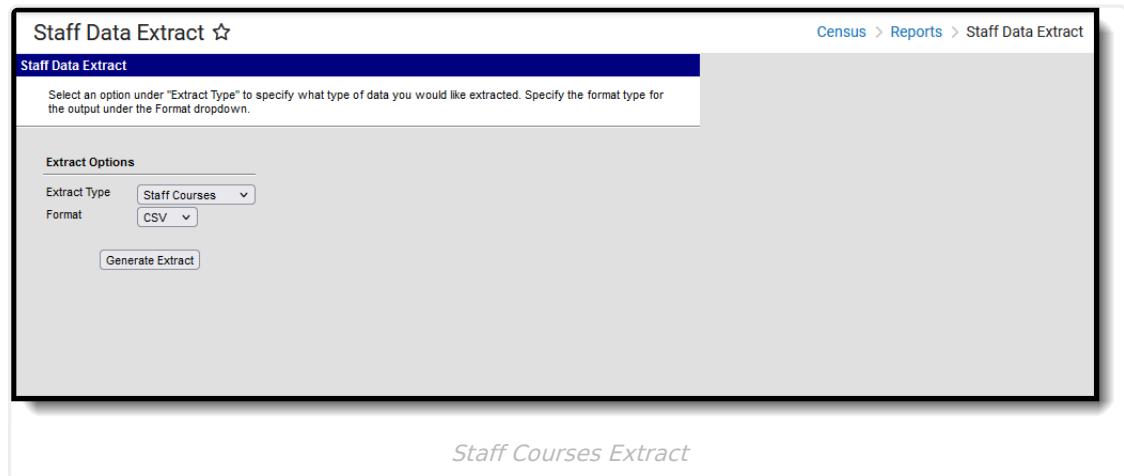
Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: Staff Data Extract

The Staff Course Extract gathers information about the courses to which a staff member is assigned, such as course name and number and the grade level(s) taught. The Extract generated from this editor can be used in the [Staff Courses Import \(South Dakota\)](#).

This information is current as of the Campus.2427 (July 2024) release.



Staff Data Extract ☆

Census > Reports > Staff Data Extract

Staff Data Extract

Select an option under "Extract Type" to specify what type of data you would like extracted. Specify the format type for the output under the Format dropdown.

Extract Options

Extract Type: Staff Courses

Format: CSV

Generate Extract

Staff Courses Extract

## Generate the Extract

1. Select the **Extract Type** from the dropdown list. See the following table for extract options.
2. Indicate the **Format** in which the report should generate, CSV, XML or HTML.
3. Click **Generate Extract** to generate the report in the desired format.

## Report Format

Element Name	Description	Location
Year	End year of the school year for which data is being imported. <i>Numeric, 4 digits (YYYY)</i>	Calendar Information > > End Date Calendar.year

Element Name	Description	Location
<b>SchoolNumber</b>	State-assigned number associated with the school building. <i>Numeric, 4 digits</i>	School Information > Number School.number
<b>StaffStateID</b>	Staff member's state-assigned identification number. <i>Numeric, 6 digits</i>	Demographics > Person Identifiers > Staff State ID Person.stateStaffID
<b>StateCourseCode</b>	State-assigned code/number assigned to a course. <i>Numeric, 15 digits</i>	Course Information > State Code Course.stateCode
<b>CourseName</b>	Name of a course. <i>Alphanumeric, 20 characters</i>	Course Information > Name Course.name
<b>FederalSubject</b>	Category of the teaching assignment used for HQ (Highly Qualified) status determination. Options include: <ul style="list-style-type: none"> <li>NA: Not Applicable</li> <li>CORE: Core Academic Subject Area</li> <li>ELEM: Basic Elementary Curriculum</li> <li>SPED: Special Education</li> </ul> <i>Alphanumeric, 3 characters</i>	Course Information > Subject Type Course.subjectType Course.coreSubject
<b>LocalCourseNumber</b>	Number assigned to a course by the district. <i>Numeric, 10 digits</i>	Course Information > Number Course.number
<b>LocalSectionNumber</b>	Number assigned to the section of a course by the district. <i>Numeric, 10 digits</i>	Course Information > Section > Number Course.section Section.number
<b>GradeLevelCode</b>	N/A	N/A

Element Name	Description	Location
<b>CourseType</b>	Type of course. Options are E: Elective or R: Required. <i>Alphanumeric, 1 character</i>	Course Information > Type Course.type