

# Programs Services Fact Template (New Mexico)

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Tool Search: Programs Services Fact

The Programs Services Fact Template reports student's active records entered on the Community Services and Extended Learning (ELO) tabs.

PROGRAMS\_SERVICES\_FACT ☆
Reporting > NM State Reporting > PROGRAMS\_SERVICES\_FACT

### Programs Services Fact Template

This tool will extract data to complete the Programs Services Fact Template. Student's active records entered on Community Services and Extended Learning (ELO) report. Both tabs are located under Student Information > Program Participation > State Programs. Choose the Comma Separated (CSV) to get the report in the state defined file format, otherwise choose HTML for testing/debugging.

#### Extract Options

Submission Schedule: 40D

Snapshot Date:

Which students would you like to include in the report?

☒ Grade 

All Grades, 2U, PK, KN, KF

☐ Ad Hoc Filter

Format: State Format(CSV)

#### Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year

☐ list by school

☐ list by year

23-24
23-24 Bataan Elementary
23-24 Bell Elementary
23-24 Chaparral Elementary
23-24 Columbus Elementary
23-24 Deming Cesar Chavez Char
23-24 Deming High School
23-24 Deming Intermediate
23-24 Early College High
23-24 Memorial Elementary
23-24 Mimbres Valley High
23-24 Misc Preschool Program
23-24 My Little School
23-24 Red Mountain Middle
23-24 Ruben S Torres ES
23-24 Summer Camp-CO
23-24 Summer Camp-DHS

CTRL-click or SHIFT-click to select multiple

Show top: 50 tasks submitted between 05/30/2024 and 06/06/2024

Batch Queue List	Report Title	Status	Download
Queued Time			

Programs Services Fact Template Editor

## Report Logic

- Reports one record per active **Community Schools (CSP)** record that is active on the Snapshot Date selected on the extract editor.
- Reports one record per active **Extended Learning (ELO)** record that is active on the Snapshot Date

selected on the extract editor.

- To report, students **MUST** be actively enrolled on the snapshot date selected in at least one calendar selected on the extract editor.
- If a student has multiple active services, multiple services report.
- Students are NOT included if
  - their enrollment record is marked as State Exclude;
  - their enrollment record is marked as No Show;
  - their Grade Level of enrollment is marked as State Exclude; or
  - their Calendar of enrollment is marked as State Exclude.

## Report Editor

Field	Description
<b>Submission Schedule</b>	The Submission Schedule for which data is being submitted to the state.
<b>Snapshot Date</b>	The snapshot date of the collection. To report, the State Program must be active on the selected Snapshot Date.
<b>Which Students would you like to include in the report?</b>	<ul style="list-style-type: none"> <li>• <b>Grade:</b> Select a single grade or multiple grades (CTRL-click or SHIFT-click to select multiple).</li> <li>• <b>Ad Hoc Filter:</b> Ad Hoc Filters allow you to limit report results to those included in the filter. This option is useful for troubleshooting.</li> </ul>
<b>Format</b>	The format in which the report will generate. Options include State Format (CSV) and HTML.
<b>Select Calendars</b>	The calendar(s) from which data is pulled for the report.
<b>Generate Extract Submit to Batch</b>	The report can be marked to generate immediately using the <b>Generate Extract</b> button or can be marked to generate at a later time using the <b>Submit to Batch</b> button. See the <a href="#">Batch Queue</a> article for additional guidance.

## Report Layout

#	Element Name	Logic	Campus Database	Campus Location
1	<b>DistrictCode</b>	A three character district code.	District.number	District Information > State District Number
2	<b>LocationCode</b>	The Location Code selected on the Community Services or Extended Learning (ELO) state program of record.	FundedProgram.locationCode ExtendedLearningOpportunity.location	Community Services > Community Services Detail > Location Code  Extended Learning (ELO) > Extended Learning Detail > Location Code

#	Element Name	Logic	Campus Database	Campus Location															
3	SchoolYearDate	The end year based on the year selected in the Campus toolbar.	Calendar.endYear	Calendar > End Year															
4	StudentID	The state-assigned identifier for the student.	Person.stateID	Demographics > Student State ID															
5	ServiceCode	The Service Provided or the Service Indicator.	FundedProgram.serviceProvided ExtendedLearningOpportunity.indicator	Community Services > Community Services Detail > Service Provided  Extended Learning (ELO) > Extended Learning Detail > Service Indicator															
6	ServiceStartDate	Reports based on the Submission Schedule selected on the extract editor AND the school year of the calendar/s being generated. <table><tr><th>Submission Schedule</th><th>Reports</th><th>Example (2019-2020)</th></tr><tr><td>40D</td><td>YYYY-10-01</td><td>2019-10-01</td></tr><tr><td>80D</td><td>YYYY-12-15</td><td>2019-12-15</td></tr><tr><td>120D</td><td>YYYY-03-01</td><td>2020-03-01</td></tr><tr><td>EOY</td><td>YYYY-06-01</td><td>2020-06-01</td></tr></table>	Submission Schedule	Reports	Example (2019-2020)	40D	YYYY-10-01	2019-10-01	80D	YYYY-12-15	2019-12-15	120D	YYYY-03-01	2020-03-01	EOY	YYYY-06-01	2020-06-01	N/A	N/A
Submission Schedule	Reports	Example (2019-2020)																	
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80D	YYYY-12-15	2019-12-15																	
120D	YYYY-03-01	2020-03-01																	
EOY	YYYY-06-01	2020-06-01																	
7	Filler	N/A	N/A	N/A															

#	Element Name	Logic	Campus Database	Campus Location
8	<b>ServiceFrequency</b>	The number of days the student received the service.	FundedProgram. daysAttended  elo.sessionsPerWk	Community Services > Community Services Detail > Sessions  Extended Learning (ELO) > Extended Learning Detail > Sessions
9	<b>Filler</b>	TN/A	N/A	N/A
10	<b>Filler</b>	N/A	N/A	N/A
11	<b>Filler</b>	N/A	N/A	N/A
12	<b>Filler</b>	N/A	N/A	N/A
13	<b>Filler</b>	N/A	N/A	N/A
14	<b>Filler</b>	N/A	N/A	N/A
15	<b>Filler</b>	N/A	N/A	N/A
16	<b>ServiceSettingCode</b>	<i>Community Services Records Only</i> A description of when the service occurs. ELO records report blank.	FundedProgram. serviceSetting	Community Services > Community Services Detail > Service Setting
17	<b>Filler</b>	N/A	N/A	N/A
18	<b>Filler</b>	N/A	N/A	N/A
19	<b>Filler</b>	N/A	N/A	N/A
20	<b>Filler</b>	N/A	N/A	N/A
21	<b>ProgramCode</b>	Community Services records report <b>CSP</b> . ELO records report the value selected in the <b>Program Code</b> field.	ExtendedLearningOpportunity. programCode	Extended Learning (ELO) > Program Code