

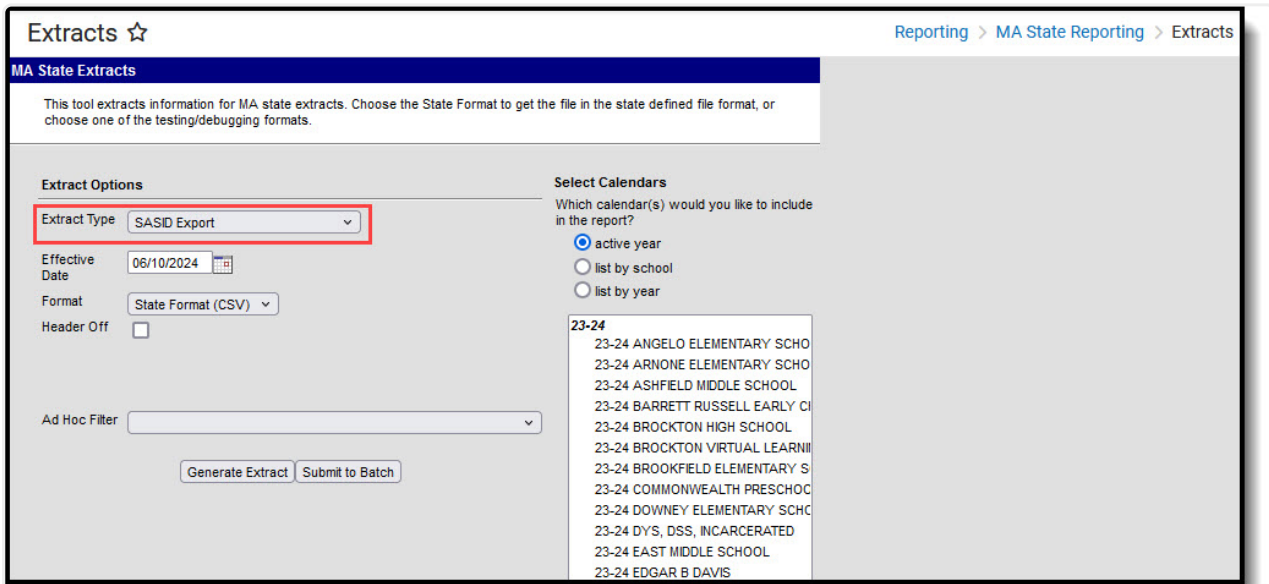
# SASID Export (Massachusetts)

Last Modified on 10/21/2024 8:20 am CDT

[Report Example](#) | [Report Layout](#)

Tool Search: Extracts

The SASID Export reports students who do not have a SASID, to be sent to the Massachusetts Department of Education.



*SASID Extract Report Editor*

## Report Logic

Report all students when (Census > People > Person Information > Person Identifiers > State ID) is blank OR if (Census > People > Person Information > Person Identifiers > State ID) is "411".

Only include students that have an age that is  $\geq 2$  years 9 months and students that have an age that is  $\leq 22$  years

## Generating the SASID Extract

1. Select *SASID Extract* as the **Extract Type**.
2. Enter an **Effective Date** in *mmdyyyy* format or by clicking the calendar icon and selecting a date.
3. Select the **Format** in which the report should generate. Use *State Format (CSV)* for submission to the state and *HTML* or *XML* for data review and verification.
4. If desired, mark **Header Off** to remove the header from the extract.
5. Select an **Ad hoc Filter** to limit records reported.
6. Indicate which **Calendar(s)** should be included in the report.
7. Click **Generate Extract** to view the report in the selected format or **Submit to Batch** to schedule when the report will generate.

Users have the option of submitting a SASID export request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

## Report Example

DOEHEAD	DISTRICT=00440000							
DOEHEAD	ELEMENTS	DOE003	DOE004	DOE005	DOE006	DOE008	DOE009	DOE014
DOEHEAD	DATEFORMAT=D10							
DOEHEAD	GENDERF	(M=Male	F=Female	N=Nonbinary				
111111	Andy		Tester	1/1/2002		M		888
111112	CLAYTON		Test	2/8/2000	SCHOOL	M		44
111113	COLIN		FAKE	#####		M		44
111114	MARIO		NOTREAL	#####		M		44
111115	LIZETH		Tester	#####	SCHOOL	F		44
111115	LAULUE		Tester	#####	SCHOOL	F		888

SASID Export Example - State Format (CSV)

MA SASID Export Records:7							
LASID	First Name	Middle Name	Last Name	Date of Birth	City of Birth	Gender	Town of Residence
123456	JASMINE	AALIYAH	STUDENT	07/20/2002	BOSTON MA	F	044
234567	AARON	SAMUEL	STUDENT	06/23/2006	BOSTON MA	M	044
345678	JESSALYN	MARY JEAN	STUDENT	12/11/2001	BROCKTON	F	888
456789	MCKENZI	ELIZABETH	STUDENT	07/18/2002	BOSTON MA	F	044
567890	DERRICK	ALPHANSO	STUDENT	06/30/2002	KINGSTON	M	044
678901	WILBER	ANTONIO	STUDENT	01/04/2005	BOSTON MA	M	044
789012	ANNIKA	ELLEN	STUDENT	05/05/1996	Test Town	F	888

SASID Export Example - HTML Format

## Report Layout

Element	Description	Type, Format, and Length	Campus UI and Database Location
<b>LASID</b>	The locally assigned student identification number.	Alphanumeric, 5 characters	Demographics > Student Number  Enrollment. localStudentNumber

Element	Description	Type, Format, and Length	Campus UI and Database Location
<b>First Name</b>	The student's first name.	Alphanumeric, 50 characters	Demographics > First Name Identity.firstName
<b>Middle Name</b>	The student's middle name.	Alphanumeric, 50 characters	Demographics > Middle Name Identity.middleName
<b>Last Name</b>	The student's last name. Suffix also reports in this field, if applicable.	Alphanumeric, 50 characters	Demographics > Last Name Identity.lastName
<b>Suffix</b>	The student's suffix.	Alphanumeric, 2 characters	Demographics > Suffix Identity.suffix
<b>Date of Birth</b>	The student's birth date.	Date, 10 characters MM/DD/YYYY	Demographics > Birth Date Identity.birthDate
<b>City of Birth</b>	The student's city of birth.	Alphanumeric, 50 characters	Demographics > Town of Birth Identity.birthCity

Element	Description	Type, Format, and Length	Campus UI and Database Location
<b>Gender</b>	<p>The student's gender. Logic reports a Gender value as follows:</p> <ol style="list-style-type: none"> <li>1. Report "F" when a non-binary flag does not exist and Gender (Census &gt; People &gt; Demographics &gt; Gender) = Female.</li> <li>2. Report "M" when a non-binary flag does not exist and Gender (Census &gt; People &gt; Demographics &gt; Gender) = Male.</li> <li>3. Report "N" when the student is assigned a Flag on the Flags tab (Student Information &gt; General &gt; Flags), where the following are true:               <ol style="list-style-type: none"> <li>1. Start Date of flag is on or before extract Effective Date.</li> <li>2. End Date of flag is after extract Effective Date or is Null.</li> <li>3. The flag must have a Code of "GndrNB" (Program Admin &gt; Flags &gt; Flags Detail &gt; Code).</li> <li>4. The flag must have State Reported checked.</li> </ol> </li> </ol>	Alphanumeric, 1 character	Demographics > Gender  Identity.gender
<b>Town of Residence</b>	The student's town of residence.	Alphanumeric, 10 characters	Enrollments > State Reporting Fields > City/Town of Residence  Enrollment.fiscalTown
<b>SASID</b>	Reports blank.	N/A	N/A