Tool Rights (Payments)

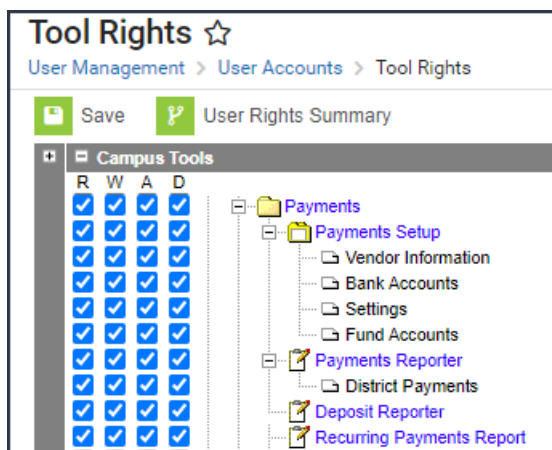Last Modified on 12/14/2025 8:45 pm CST

Tool Search: Payments

Tool Rights determine the level of access users have to tools throughout Campus. This article refers to tool rights in abbreviated form (i.e., R, W, A, D or any combination of the four). Sub-rights appear as *italicized*.

RWAD Rights assigned at the module or folder level give those rights to all features within the module. For example, giving RW rights to the System Administration Payments folder assigns RW rights to all tools within that folder, including any subrights.

System Administration > Payments

Users must have modify tool rights and tool rights to All Schools and All Years in order to have access for setting up bank accounts.

The user responsible for setting up Online Payments within Campus MUST have modify rights to at least one calendar and full tool rights to the Payments module.

Right	R	W	A	D
Vendor Information	Allows the user to manage Vendor Information.	N/A	N/A	N/A

Right	R	W	A	D
Bank Accounts	Allows the user to view details about existing Bank Accounts, create new Bank Accounts, and make existing Bank Accounts inactive. Users must have Modify tool rights to the appropriate school calendar(s) in order to have access to schools when setting up bank accounts.	N/A	N/A	N/A
Settings	Allows the user to view details about Settings.	Allows the user to modify the Settings.	N/A	N/A
Fund Accounts	Allows the user to view details about existing Fund Accounts.	Allows the user to add Fee Types to existing Fund Accounts.	Allows the user to create new Fund Accounts.	Allows the user to delete Fund Accounts if no transactions have been made.
Payments Reporter	Allows the user to see and use the Payments Reporter.	N/A	Allows the user to issue Refunds and Revoke transactions.	Allows the user to issue Refunds and Revoke transactions.
District Payments	Allows the user to view and use the **Include District Payments** toggle on the Payments Reporter.	N/A	N/A	N/A
Deposit Reporter	Allows the user to see and use the Deposit Reporter.	N/A	N/A	N/A

Right	R	W	A	D
Recurring Payments Report	Allows the user to see and use the Recurring Payments Report.	N/A	N/A	N/A