# Tool Rights (Data Utilities)

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Tool Rights determine the level of access users have to tools throughout Campus. This article refers to tool rights in abbreviated form (i.e., R, W, A, D or any combination of the four). Sub-rights appear as *italicized*.

Right	Description
R (Read)	The **R** right indicates the information on the corresponding tool may be viewed by the user. When applicable, the user is also allowed to print information. The user will **NOT** have access to the Save, Add or Delete icons in the action bar.
W (Write)	The **W** right indicates the user may view and modify the information on the corresponding tool. The Save icon in the action bar will be functional. This right allows the user to modify only existing data in the area since adding new data is controlled by the **A** right. This right includes the ability to change or remove data from a specific field.
A (Add)	The **A** right indicates the user may view, modify and add to the information on the corresponding tool. The New and Add icons in the action bar will be functional. This right allows the user to add new data/records.
D (Delete)	ASSIGN THIS RIGHT WITH CAUTION. The **D** right indicates the information on the corresponding tool may be deleted. The Delete icon in the action bar will be functional. This right provides the ability to completely remove an existing record, including all data contained within the record. The ability to change/remove data from a field is controlled through the **W** right.

RWAD Rights assigned at the module or folder level give those rights to all features within the module. For example, giving RW rights to the System Administration Calendar folder assigns RW rights to all tools within that folder, including any sub-rights.

System Administration > Data Utilities

Data Utilities Tool Rights
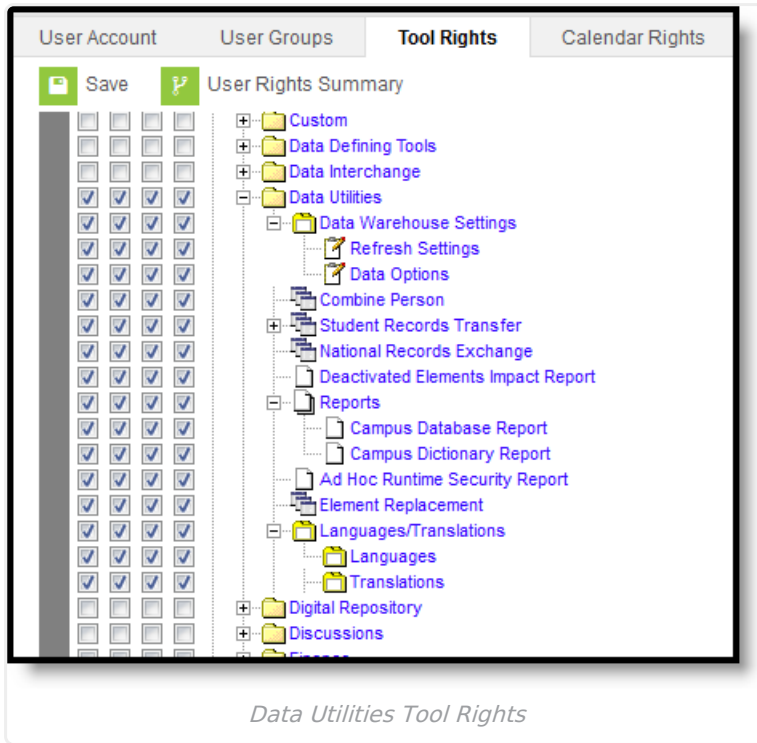
Right	R	W	A	D
Data Warehouse Settings	User is allowed to view existing refresh and data option values.	User is allowed to view existing refresh and data option values.	User is allowed to view and modify data warehouse values.	User is allowed to view and modify data warehouse values.
Refresh Settings	User is allowed to view existing refresh settings.	User is allowed to view existing refresh settings.	User is allowed to view and modify refresh settings.	User is allowed to view and modify refresh settings.
Data Options	User is allowed to view existing data option values.	User is allowed to view existing data option values.	User is allowed to view and modify data options.	User is allowed to view and modify data options.
Combine Person	Allows user to combine two people.	Allows user to combine two people.	Allows user to combine two people.	Allows user to combine two people.
Resync State Data	User is able to view but not sync objects.	User is allowed to sync objects.	User is allowed to sync objects.	User is allowed to sync objects.
Batch Resync	User is able to view but not sync objects.	User is allowed to sync objects.	User is allowed to sync objects.	User is allowed to sync objects.

Right	R	W	A	D
Selective Sync	User is able to view but not sync objects.	User is allowed to sync objects.	User is allowed to sync objects.	User is allowed to sync objects.
Student Records Transfer	User is able to view student record transfer requests and corresponding data.	User is allowed to view student record transfer requests and release, reject or ignore the request.	User is allowed to view student record transfer requests and release, reject or ignore the request.	User is allowed to view student record transfer requests and release, reject or ignore the request.
National Records Exchange	User is allowed to register with the National Records Exchange.	User is allowed to register with the National Records Exchange.	User is allowed to register with the National Records Exchange.	User is allowed to register with the National Records Exchange.
Deactivated Elements Impact Report	User is allowed to generate the report.	User is allowed to generate the report.	User is allowed to generate the report.	User is allowed to generate the report.
Ad Hoc Runtime Security Report	User is allowed to generate the report.	User is allowed to generate the report.	User is allowed to generate the report.	User is allowed to generate the report.
Element Replacement	User is allowed to replace deactivated ad hoc elements.	User is allowed to replace deactivated ad hoc elements.	User is allowed to replace deactivated ad hoc elements.	User is allowed to replace deactivated ad hoc elements.
Synchronization Field Settings	User is allowed to view existing field ownership data.	User is allowed to view existing field ownership data.	User is allowed to view existing field ownership data.	User is allowed to view existing field ownership data.
Languages and Translations	User is allowed to view existing languages and translations.	User is allowed to view and modify existing languages and translations.	User is allowed to add new languages and translations.	User is allowed to delete entered languages and translations.