

# Early and End of Year Attendance Collections (Maryland)

Last Modified on 12/13/2024 12:00 pm CST

Tool Search: Early and End of Year Attendance

[Report Logic](#) | [Report Layout](#) | [Absent Calculation](#) | [Unlawful Days Calculation](#) |

The Early and End of Year Attendance Collections reports individual student attendance data such as school entry and exit information, the number of days in attendance, number of days absent and general demographic information. This information is then submitted to the Maryland Department of Education for use in attendance, graduation, and dropout rate analysis.

## Due Dates

- **Early Attendance Collection** March-May
- **End of Year Collection** June - August

### Early and End of Year Attendance Collections ☆

Reporting > MD State Reporting > Early and End of Year Attendance Collections

**Early and End of Year Attendance Collections**

The Early and End of Year Attendance Collections will report PK - 12 grade students from the first day of school through the effective date of report generation. The early attendance reports from the beginning of the school year through the MSA Post-test date. The end of year attendance reports from the beginning of the school year through the last day of school. A break in a student's enrollment will result in separate records. Choose the State Format to get the state defined flat file format, otherwise choose one of the testing/debugging formats.

|  |  |
|--|--|
| <p><b>Extract Options</b></p> <p>Report Type: <span style="border: 1px solid gray; padding: 2px;">Early Attendance Collection</span></p> <p>Start Date: <span style="border: 1px solid gray; padding: 2px;">07/01/2009</span></p> <p>End Date: <span style="border: 1px solid gray; padding: 2px;">06/30/2010</span></p> <p>Run Date: <span style="border: 1px solid gray; padding: 2px;">04/09/2020</span></p> <p>EL Exempt Date: <span style="border: 1px solid gray; padding: 2px;">04/09/2020</span></p> <p>Ad Hoc Filter: <span style="border: 1px solid gray; padding: 2px;"> </span></p> <p>Format: <span style="border: 1px solid gray; padding: 2px;">Fixed Width (State Format)</span></p> <p style="text-align: center; margin-top: 10px;"> <span style="border: 1px solid gray; padding: 2px 10px;">Generate Report</span> <span style="border: 1px solid gray; padding: 2px 10px; margin-left: 10px;">Submit to Batch</span> </p> | <p><b>Select Calendars</b></p> <p>Which calendar(s) would you like to include in the report?</p> <p> <input checked="" type="radio"/> active year<br/> <input type="radio"/> list by school<br/> <input type="radio"/> list by year         </p> <div style="border: 1px solid gray; padding: 5px; margin-top: 5px;"> <p><b>19-20</b></p> <ul style="list-style-type: none"> <li>19-20 0004 Steuart Hill Academ</li> <li>19-20 0007 Cecil Elementary</li> <li>19-20 0008 City Springs Elem/M</li> <li>19-20 0010 James McHenry Elem/</li> <li>19-20 0011 Eutaw-Marshburn Ele</li> <li>19-20 0012 Lakeland Elementary</li> <li>19-20 0013 Tench Tilghman Elem</li> <li>19-20 0015 Stadium School Midd</li> <li>19-20 0016 Johnston Square Ele</li> <li>19-20 0021 Hilton Elementary</li> <li>19-20 0022 George Washington E</li> <li>19-20 0023 Wolfe Street Academ</li> <li>19-20 0027 Commodore John Roc</li> <li>19-20 0028 Sandtown-Winchester</li> </ul> </div> <p style="font-size: x-small; margin-top: 5px;">CTRL-click or SHIFT-click to select multiple</p> |
|--|--|

Refresh Show top 50 tasks submitted between 04/02/2020 and 04/09/2020

| Batch Queue List |              |        |          |
|------------------|--------------|--------|----------|
| Queued Time      | Report Title | Status | Download |
|                  |              |        |          |

Early and End of Year Attendance Collections Extract Editor

# Report Logic

- Reports a record for each primary, partial, or special ed enrollment for students with an active enrollment on at least one day from the first instructional/attendance day in the calendar through the End Date selected on the extract editor.
- The day the student had an active enrollment must be marked as an instructional day and an attendance day.
- If a student has multiple enrollments in the district that meet the reporting criteria, a record reports for each enrollment.
- When enrollments in the selected calendar(s) have a value in the home school field, the home school reports as the school.
- Students are NOT included if their:
  - enrollment record is marked as State Exclude;
  - enrollment record is marked as No Show;
  - Grade Level of enrollment is marked as State Exclude; or
  - Calendar of enrollment is marked as State Exclude.

| Report Type                              | Description   |
|--|---|
| <b>Early Attendance Collection</b>       | The Early Attendance Collection reports data on each student in pre-Kindergarten through grade 12 from the first day of school through the end of the MSA Post test collection for the specified school year. |
| <b>End of Year Attendance Collection</b> | The End of Year Attendance Collection reports data on each student in pre-Kindergarten through grade 12 from the first day of school through the last day of school for the specified school year.            |

# Report Layout

| Element              | Description  | Location   |
|----------------------|--|--|
| <b>LEA Number</b>    | The two-digit designation of the local education agency.<br><br><i>Numeric, 2 digits</i>   | District Information > State District Number   |
| <b>School Number</b> | The reporting school's MSDE School Number. The Home School number reports from the student's enrollment. If the Home School field is null, the school number on the school table tied to the enrollment reports.<br><br><i>Numeric, 4 digits</i> | Enrollment > Home School<br><br>School Information > School Detail > State School Number |

| Element                                  | Description  | Location   |
|--|--|--|
| <b>State Assigned Student ID (SASID)</b> | The student's state-assigned ID number.<br><br><i>Alphanumeric, 10 characters</i>  | Demographics > Student State ID  |
| <b>Local Student ID Number (LASID)</b>   | The student's unique, district-assigned ID number.<br><br><i>Alphanumeric, 10 characters</i>   | Demographics > Student Number  |
| <b>Last Name</b>                         | The student's last name.<br>Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports.<br><br><i>Alphanumeric, 25 characters</i>  | Census > People > Identities > Current Identity > Legal Last Name or Last Name     |
| <b>First Name</b>                        | The student's first name.<br>Reports the first name from the current Identity record. Legal First Name reports. If Legal First Name is null, the First Name reports.<br><br><i>Alphanumeric, 15 characters</i>   | Census > People > Identities > Current Identity > Legal First Name or First Name   |
| <b>Middle Name</b>                       | The student's middle name.<br>Reports the middle name from the current Identity record. Legal Middle Name reports. If Legal Middle Name is null, the Middle Name reports.<br><br><i>Alphanumeric, 15 characters</i>  | Census > People > Identities > Current Identity > Legal Middle Name or Middle Name |
| <b>Generational Suffix</b>               | Any suffix tied to the student's name.<br>Reports the suffix from the current Identity record. If the Legal First Name and Legal Name are not null, Legal Suffix reports. If the Legal First Name and Legal Middle Name are null, Suffix reports.<br><br><i>Alphanumeric, 3 characters</i> | Census > People > Identities > Current Identity > Legal Suffix or Suffix           |
| <b>Preferred Name</b>                    | An alternative first name preferred by the student.<br><br><i>Alphanumeric, 15 characters</i>  | Census > People > Identities > Current Identity > Preferred Name                   |

| Element                                 | Description  | Location   |
|---|--|--|
| <b>Date of Birth</b>                    | The student's Date of birth.<br><br><i>Date field, 8 characters YYYYMMDD</i>   | Census > People > Identities > Current Identity > Birth Date             |
| <b>Grade</b>                            | The student's grade level.<br><br><i>Numeric, 2 digits</i>   | Enrollments > Grade  |
| <b>Gender</b>                           | The student's gender.<br><b>M:</b> Male<br><b>F:</b> Female<br><b>X:</b> Non-Binary<br><br>Reports the gender from the current Identity record. Legal Gender reports. If Legal Gender is null, Gender reports.<br><br><i>Alphanumeric, 1 character</i>   | Census > People > Identities > Current Identity > Legal Gender or Gender |
| <b>Hispanic or Latino Ethnicity</b>     | Indicates whether the person traces his/her origin or descent to Mexico, Puerto Rico, Cuba, Central and South America, and other Spanish cultures, regardless of race.<br><br><i>Alpha, 1 character Y or N</i>   | Demographics > Race Ethnicity > is the individual Hispanic/Latino        |
| <b>American Indian or Alaska Native</b> | Indicates whether the person has origins in any of original peoples of North and South America (including Central America) and who maintains cultural identification through tribal affiliation or community attachment.<br><b>1</b> = Yes<br><b>0</b> = No or Null<br><br><i>Alpha, 1 character</i>                                 | Demographics > Race/Ethnicity > American Indian or Alaska Native         |
| <b>Asian</b>                            | Indicates whether the person has origins in any of original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Philippine Islands, Thailand, and Vietnam.<br><b>2</b> = Yes<br><b>0</b> = No or Null<br><br><i>Alpha, 1 character</i> | Demographics > Race/Ethnicity > Asian                                    |

| Element  | Description   | Location   |
|--|---|--|
| <b>Black or African American</b>                 | <p>Indicates whether the person has origins in any of the black racial groups of Africa.</p> <p><b>3</b> = Yes<br/><b>0</b> = No or Null</p> <p><i>Alpha, 1 character</i></p>   | Demographics ><br>Race/Ethnicity > Black or African American   |
| <b>Native Hawaiian or Other Pacific Islander</b> | <p>Indicates whether the person has origins in any of original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.</p> <p><b>4</b> = Yes<br/><b>0</b> = No or Null</p> <p><i>Alpha, 1 character</i></p>   | Demographics ><br>Race/Ethnicity > Native Hawaiian or Other Pacific Islander   |
| <b>White</b>                                     | <p>Indicates whether the person has origins in any of original peoples of Europe, Middle East, or North Africa.</p> <p><b>5</b> = Yes<br/><b>0</b> = No or Null</p> <p><i>Alpha, 1 character</i></p>  | Demographics > Race Ethnicity > White  |
| <b>Homelessness Status</b>                       | <p>Indicates whether the student lacks a fixed, regular, and adequate nighttime residence.</p> <p><i>Alpha, 1 character Y or N</i></p>  | Enrollments > State Reporting Fields > Homeless  |
| <b>Title I Indicator</b>                         | <p>Indicates if the student is considered Title 1.</p> <ul style="list-style-type: none"> <li>• If the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report End Date, <b>Y</b> reports.<br/>OR</li> <li>• If the student has a value in the home school field on their enrollment AND there is a school in the district with that state school code, then Campus finds the school record that falls within the End Date in the extract editor and reports the value from the Title 1 field on that school.</li> <li>• If there is no value in home school, then the school tied to the enrollment reports.</li> </ul> | Student Information ><br>General > Flags<br>OR<br>Enrollment > State Reporting > Home School;<br>AND<br>School Information > School Detail > School History Record<br>OR<br>School Information > School Detail > School History Record AND<br>Flags >Title 1; AND<br>Program Admin > Flags > State Code and state reported |

| Element | Description                               | Reports  | Location |
|---------|---|--|----------|
|         | Targeted Assistance Eligible - No Program | <b>N</b>   |          |
|         | Targeted Assistance Program               | <b>N</b><br>(If the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report effective Date <b>Y</b> reports.) |          |
|         | Schoolwide Eligible - Targeted Assistance | <b>N</b><br>(If the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report effective Date <b>Y</b> reports.) |          |
|         | Schoolwide Eligible- No Program           | <b>N</b>   |          |
|         | Schoolwide Program                        | <b>Y</b>   |          |
|         | Not a Title I School                      | <b>N</b>   |          |
|         | <p><i>Alphanumeric, 1 character</i></p>   |  |          |

| Element                         | Description   | Location  |   |   |   |   |                                  |
|---------------------------------|---|---|---|---|---|---|----------------------------------|
| <b>Free/Reduced Price Meals</b> | <p>Indicates if the student receives free/reduced price meals. If the Migrant element reports <b>Y</b>, then this field reports <b>F</b>. Otherwise, the value reports from the FRAM record as of the end date entered on the extract editor.</p> <table border="1" data-bbox="440 548 1018 862"> <thead> <tr> <th data-bbox="440 548 1018 611">Reports</th> </tr> </thead> <tbody> <tr> <td data-bbox="440 611 1018 674">F</td> </tr> <tr> <td data-bbox="440 674 1018 736">R</td> </tr> <tr> <td data-bbox="440 736 1018 799">N</td> </tr> <tr> <td data-bbox="440 799 1018 862">N</td> </tr> </tbody> </table> <p><i>Alphanumeric, 1 character</i></p> | Reports   | F | R | N | N | FRAM > Eligibility > Eligibility |
| Reports                         |   |   |   |   |   |   |                                  |
| F                               |   |   |   |   |   |   |                                  |
| R                               |   |   |   |   |   |   |                                  |
| N                               |   |   |   |   |   |   |                                  |
| N                               |   |   |   |   |   |   |                                  |
| <b>Migrant</b>                  | <p>Indicates whether the student is considered a migrant.</p> <p><i>Alphanumeric, 1 character</i></p>   | Enrollment > State Reporting Fields > Migrant   |   |   |   |   |                                  |
| <b>Foreign Exchange Student</b> | <p>Indicates if the student is considered a foreign exchange student. <b>Y</b> reports if the student is in grades 9-12 and the enrollment Foreign Exchange field is marked.</p> <p><i>Alphanumeric, 1 character</i></p>  | Enrollment > State Reporting Fields > Foreign Exchange  |   |   |   |   |                                  |
| <b>Special Education</b>        | <p>Indicates the student's special education services. The following values report.</p>   | <p>Special Ed &gt; Documents &gt; IEP &gt; Print Format is MD SPED Date &gt; Detail Editor &gt; Start Date, IEP Closed Date, Exit Code</p> <p>Flags &gt; Flag with a state code of 504 and marked as state reported</p> |   |   |   |   |                                  |

| Element | Description  | Location |
|---------|--|----------|
|         | <p>The student has an IEP and is receiving special education services.</p> <p><b>Y</b> reports when the most recent IEP has a Special Ed Start Date that is prior to or equal to the report extract editor End Date and the latest IEP Closed Date is less or equal to the extract editor Run Date AND meets one of the following:</p> <ul style="list-style-type: none"> <li>• Exit code is null<br/>OR</li> <li>• Exit code is not Null and is not A or J<br/>Or</li> <li>• Exit code is A or J AND Special Ed Exit Date after the report End Date</li> </ul> <hr/> <p>The student has exited special education services and is not currently receiving special education services.</p> <p><b>E</b> reports when</p> <ul style="list-style-type: none"> <li>• the student’s most recent IEP has a Special Ed Start Date that is prior to or equal to report extract editor End Date and the latest IEP Closed Date is less than or equal to the extract editor Run Date<br/>AND</li> <li>• the Exit code is A or J AND Special Ed Exit Date is before the extract End Date<br/>AND</li> <li>• the student has no 504 record OR the student has a 504 record with a Start Date before the Special Ed Exit Date</li> </ul> |          |



| Element | Description   | Location |
|---------|---|----------|
|         | <p>The student has exited special education services and has been placed in Code 504.</p> <p>3 reports when the student has a 504 flag that meets all of the following</p> <ul style="list-style-type: none"> <li>• Active as of extract editor End Date</li> <li>• Start Date is after special ed exit Date</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• The most recent locked IEP meets ALL of the following.               <ul style="list-style-type: none"> <li>◦ Special Ed Start Date that is prior to or equal to report extract editor End Date</li> <li>◦ IEP Closed Date is less than or equal to the extract editor Run Date</li> <li>◦ Exit code is A or J</li> <li>◦ Special Ed Exit date is on or after the extract End Date</li> </ul> </li> </ul> <hr/> <p>The student is in Code 504.</p> <p><b>2</b> reports when the student has an active 504 record with a Start Date before the extract editor End Date and one of the following:</p> <ul style="list-style-type: none"> <li>• 504 End Date is NULL OR</li> <li>• 504 End Date is after the extract editor End Date</li> </ul> <p>AND the student does not flag as E or 3</p> <p>Students do NOT need an IEP to report as a 2</p> <hr/> <p>The student does not have an IEP and is not receiving special education services.</p> <hr/> <p><i>Alphanumeric, 1 character</i></p> |          |

| Element                       | Description   | Location  |
|-------------------------------|---|---|
| <b>Special Ed End Date</b>    | <p>The Date on which special education services ended. This Date reports from the most recent IEP as of the Effective Date entered on the extract editor.</p> <p><i>Date field, 8 characters YYYYMMDD</i></p>   | <p>Special Ed &gt; Documents &gt; IEP &gt; Special Ed Exit Date</p>   |
| <b>Special Ed Certificate</b> | <p>Indicates whether the student is on track to receive a MD High School Certificate of Completion. This is required if Special Education Services = Y.</p> <p><b>Y</b> reports when</p> <ul style="list-style-type: none"> <li>• the student's most recent IEP has a Special Ed Start Date prior to or equal to the report's End Date, AND</li> <li>• the IEP Closed Date is less than or equal to the report Run Date, AND</li> <li>• the Special Ed Certificate checkbox is selected, AND</li> <li>• one of the following requirements is met: <ul style="list-style-type: none"> <li>◦ Exit Reason is null, OR</li> <li>◦ Exit Reason is not Null and is not A or J, OR</li> <li>◦ Exit Code is A or J AND Special Ed Exit date equal to or after the report End Date.</li> </ul> </li> </ul> <p>Otherwise, <b>N</b> reports.</p> <p><i>Alphanumeric, 1 character</i></p> | <p>Student Information &gt; General &gt; Flags</p> <p>Programs Admin &gt; Flags &gt; State Program Type &gt; State Reported<br/>(Flag is tied to state program type of certificate and State Reported checkbox is marked)</p> |

| Element   | Description  | Location  |   |   |  |   |   |   |   |
|---|--|---|---|---|--|---|---|---|---|
| <p><b>ML Status</b></p>                                     | <p>Indicates whether the student has a primary or home language other than English and has been assessed as having limited or no ability to understand, speak or read English.</p> <p>Reports the student's most recent EL record where the Identified Date is on or before the End Date on the extract editor.</p> <table border="1" data-bbox="440 584 1018 1099"> <thead> <tr> <th data-bbox="440 584 1018 651">Reports</th> </tr> </thead> <tbody> <tr> <td data-bbox="440 651 1018 712">Y</td> </tr> <tr> <td data-bbox="440 712 1018 813">Y - (When the EL Exited Date is after the Report End Date.)</td> </tr> <tr> <td data-bbox="440 813 1018 913">E - (When EL Exited Date is before the Report End Date.)</td> </tr> <tr> <td data-bbox="440 913 1018 974">N</td> </tr> <tr> <td data-bbox="440 974 1018 1034">N</td> </tr> <tr> <td data-bbox="440 1034 1018 1099">N</td> </tr> </tbody> </table> <p><i>Alphanumeric, 1 character</i></p> | Reports   | Y | Y - (When the EL Exited Date is after the Report End Date.) | E - (When EL Exited Date is before the Report End Date.) | N | N | N | <p>Program Participation &gt; English Learners (EL) &gt; EL &gt; Program Status</p> |
| Reports   |  |   |   |   |  |   |   |   |   |
| Y   |  |   |   |   |  |   |   |   |   |
| Y - (When the EL Exited Date is after the Report End Date.) |  |   |   |   |  |   |   |   |   |
| E - (When EL Exited Date is before the Report End Date.)    |  |   |   |   |  |   |   |   |   |
| N   |  |   |   |   |  |   |   |   |   |
| N   |  |   |   |   |  |   |   |   |   |
| N   |  |   |   |   |  |   |   |   |   |
| <p><b>ML Entry into US Date</b></p>                         | <p>Reports the Date when the student began EL services or entered the United States for the first time.</p> <p>Reports from the <b>Date Entered US School</b> field when the EL Indicator is <b>Y</b> or <b>E</b>.</p> <p>OR</p> <p>When the student is an immigrant, reports from the Date Entered US School field when the</p> <ul style="list-style-type: none"> <li>• Date Entered US School is less than 3 years from report end date, or</li> <li>• Birth country is not United States.</li> </ul> <p>If the Date Entered US School field is blank, the Identified Date from the earliest EL record reports.</p> <p><i>Date field, 8 characters YYYYMMDD</i></p>   | <p>Demographics &gt; Date Entered US</p> <p>Demographics &gt; Date Entered US School</p> <p>Program Participation &gt; English Learners (EL) &gt; EL &gt; Identified Date</p> |   |   |  |   |   |   |   |

| Element                                | Description  | Location  |
|--|--|---|
| <b>MLBegin Date</b>                    | <p>The Date when the student's EL services began.</p> <p><i>Date field, 8 characters YYYYMMDD</i></p>  | <p>Program Participation &gt; English Learners (EL) &gt; EL &gt; Program Start Date</p>   |
| <b>ML End Date</b>                     | <p>The Date when the student's EL services ended.</p> <p>The EL End Date reports blank when the EL Status is Y.</p> <p>The Program Exit Date reports when EL Status is E; otherwise this field reports blank.</p> <p><i>Date field, 8 characters YYYYMMDD</i></p>  | <p>Program Participation &gt; English Learners (EL) &gt; EL &gt; Program Exit Date</p>  |
| <b>ML ELA Assessment Exempt Status</b> | <p>Indicates whether the student receiving ESOL services in their first year of enrollment in a U.S. school is exempt from the PARCC English/Language Arts assessment and may substitute the required state assessment with the English Language Proficiency Assessment (ACCESS for ELs 2.0).</p> <p>When EL Status = Y, <b>Y</b> reports for student's in their first year of enrollment in a U.S. School. Otherwise, <b>N</b> reports.</p> <p>Enrollments in Puerto Rico are excluded from consideration as a U.S. School.</p> <p>Students are exempt if they are within 1 calendar year (365 days) of their first day enrolled in a US school.</p> <p><i>Alphanumeric, 1 character Y or N</i></p> | <p>Program Participation &gt; English Learners (EL) &gt; EL &gt; Program Status</p> <p>Demographics &gt; Date Entered US School</p> |
| <b>Foster Care Status</b>              | <p>Indicates whether the student is in foster care.</p> <p><b>Y</b> reports when the student has an active foster care record as of the report end date selected in the extract editor OR the student's enrollment end date.</p> <p>Otherwise, <b>N</b> reports.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>  | <p>Program Participation &gt; Foster Care</p>   |

| Element                             | Description  | Location   |
|-------------------------------------|--|--|
| <b>Military Connected Indicator</b> | <p>Indicates whether the student has a parent or guardian in the military.</p> <p>Reports the value populated:</p> <ul style="list-style-type: none"> <li>• Reports <b>Y</b> for Yes.</li> <li>• Reports <b>U</b> for Unknown.</li> <li>• Reports <b>N</b> for No.</li> </ul> <p>Otherwise, reports blank.</p> <p>Alpha, 1 character</p>   | Enrollments > Military Connected Status                  |
| <b>Gifted/Talented</b>              | <p>Indicates whether the student has been identified as gifted or talented.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>   | Enrollments > State Reporting Fields > Gifted/Talented   |
| <b>Filler</b>                       | N/A  | N/A  |
| <b>Submission Date</b>              | <p>The Date the file was submitted to the state. This field reports the Run Date entered on the extract editor.</p> <p><i>Date field, 8 characters YYYYMMDD</i></p>  | Run Date field on extract editor                         |
| <b>Entry Status</b>                 | <p>Indicates the student's Entry Status. Reported values are as follows:</p> <ul style="list-style-type: none"> <li>• <b>R</b> = First time entries in the current school year.</li> <li>• <b>E</b> = Entered by transfer from another school in the current school year.</li> <li>• <b>N</b> = Re-entry following a withdrawal in the current school year.</li> </ul> <p><i>Alphanumeric, 1 character</i></p> | Enrollments > State Reporting Fields > Start Status Code |
| <b>Entry Code</b>                   | <p>The student's last school affiliation prior to their entry into the current school. If a student has multiple entries, a record for each entry is reported.</p> <p><i>Alphanumeric, 2 characters</i></p>  | Enrollments > Start Status > Standard Code               |

| Element               | Description  | Location  |
|-----------------------|--|---|
| <b>Entry Date</b>     | <p>The Date the student entered the reporting school.</p> <p><i>Date Field, 8 characters YYYYMMDD</i></p>  | <p>Student Information &gt; General &gt; Enrollments &gt; Start Date</p> <p>System Administration &gt; Calendar &gt; Calendar &gt; Days &gt; Instructional and Attendance</p> |
| <b>Days Attending</b> | <p>The aggregate number of days the student was in attendance during the current school year (to the nearest half-day). To determine the Days Attending, Campus subtracts the number of days absent as of the the <b>End Date</b> selected on the extract editor from the number of days enrolled. The days enrolled are the number of instructional and attendance days a student is enrolled up to the <b>End Date</b> selected on the extract editor.</p> <p><i>Numeric, 4 digits</i></p> | <p>N/A</p>  |

| Element                   | Description  | Location     |                  |   |   |    |    |   |   |  |
|---------------------------|--|--------------|------------------|---|---|----|----|---|---|--|
| <p><b>Days Absent</b></p> | <p>The aggregate number of days the student was absent during the school year (to the nearest half-day).<br/>Absences are defined by any attendance code tied to a state code of 1-21.<br/>When a student's absent minutes equal or exceed the Calendar whole day absence, the student is counted as whole day absent. When multiple different absence codes are used on the same day, the day is only counted once. If the student has an FTE value of 0, 1 or the FTE field is NULL, then Campus calculates the total number of absences for the reporting period based on the values found here: System Administration &gt; Calendar &gt; Calendar &gt; Whole Day Absence Minutes and Partial Day absence Minutes.<br/>If the student has a value in the FTE override field on the enrollment, then Campus uses the following logic.</p> <ol style="list-style-type: none"> <li>1. Finds Student's FTE on enrollment</li> <li>2. Finds the number of student day minutes from the calendar</li> <li>3. Multiplies the number of student day minutes by the FTE</li> <li>4. The number of minutes the student was absent is divided by the product in number #3.</li> </ol> <table border="1" data-bbox="440 1395 1018 1684"> <thead> <tr> <th data-bbox="440 1395 743 1498">Absent Value</th> <th data-bbox="743 1395 1018 1498">Attendance Value</th> </tr> </thead> <tbody> <tr> <td data-bbox="440 1498 743 1561">0</td> <td data-bbox="743 1498 1018 1561">1</td> </tr> <tr> <td data-bbox="440 1561 743 1624">.5</td> <td data-bbox="743 1561 1018 1624">.5</td> </tr> <tr> <td data-bbox="440 1624 743 1684">1</td> <td data-bbox="743 1624 1018 1684">1</td> </tr> </tbody> </table> <p>If the student has an FTE value of 1 or the FTE field is null then Campus calculates the total number of absences for the reporting period based on the values found under System Administration &gt; Calendar &gt; Whole Day Absence Minutes and Partial Day absence Minutes.</p> | Absent Value | Attendance Value | 0 | 1 | .5 | .5 | 1 | 1 | <p>Enrollment &gt; State Reporting Fields &gt; FTE</p> <p>System Administration &gt; Calendar &gt; Calendar &gt; Student Day Minutes</p> <p>System Administration &gt; Attendance Codes &gt; State Code</p> <p>Student Information &gt; General &gt; Attendance</p> <p>System Administration &gt; Attendance Codes &gt; State Code</p> <p>Student Information &gt; General &gt; Attendance</p> <p>System Administration &gt; Calendar &gt; Calendar &gt; Whole Day Absence Minutes and Partial Day absence Minutes</p> |
| Absent Value              | Attendance Value   |              |                  |   |   |    |    |   |   |  |
| 0                         | 1  |              |                  |   |   |    |    |   |   |  |
| .5                        | .5   |              |                  |   |   |    |    |   |   |  |
| 1                         | 1  |              |                  |   |   |    |    |   |   |  |

| Element          | <i>Numeric, 4 digits</i>  |   |
|------------------|---|---|
| Days Not         | <b>Description</b>  | <b>Location</b>   |
| <b>Belonging</b> | <p>The number of days not belonging prior to entry and/or following withdrawal during the current school year (for students with multiple records).</p> <p>When No Show is marked in Attendance, Campus reports the number of days marked as instructional and attendance from the Enrollment Start Date to the End Date selected on the extract editor.</p> <p>Otherwise, when No Show is NOT marked, Campus reports the number of instructional days in the school's calendar to the End Date selected on the extract editor, MINUS the days absent to the End Date selected on the extract editor AND the days attending to the End Date selected on the extract editor. This calculation is done for each enrollment.</p> <p>Days Attending + Days Absent + Days Not Belonging equals the calendar's instructional days to the End Date selected on the extract editor.</p> <p><i>Numeric, 4 digits</i></p> | <p>Calendar &gt; Calendar &gt; Days &gt; Day &gt; Instructional &gt; Attendance &gt; School Day</p> |



| Element                            | Description   | Location     |                  |   |   |    |    |   |   |   |
|------------------------------------|---|--------------|------------------|---|---|----|----|---|---|---|
| <p><b>Unlawful Days Absent</b></p> | <p>The aggregate number of days the student was unlawfully absent during the current school year (to the nearest half-day). Unlawful Absences are defined by any attendance code tied to a state code of 20 or 21.</p> <p>If the student has a value in the FTE override field on the enrollment that is not <b>1</b>, then Campus uses the following logic.</p> <ol style="list-style-type: none"> <li>1. Finds Student's FTE on enrollment</li> <li>2. Finds the number of student day minutes from the calendar</li> <li>3. Multiplies the number of student day minutes by the FTE</li> <li>4. The number of minutes the student was absent is divided by the product in number #3.</li> </ol> <table border="1" data-bbox="440 936 1018 1227"> <thead> <tr> <th data-bbox="440 936 743 1039">Absent Value</th> <th data-bbox="743 936 1018 1039">Attendance Value</th> </tr> </thead> <tbody> <tr> <td data-bbox="440 1039 743 1099">0</td> <td data-bbox="743 1039 1018 1099">1</td> </tr> <tr> <td data-bbox="440 1099 743 1160">.5</td> <td data-bbox="743 1099 1018 1160">.5</td> </tr> <tr> <td data-bbox="440 1160 743 1227">1</td> <td data-bbox="743 1160 1018 1227">0</td> </tr> </tbody> </table> <p>If the student has an FTE override value of <b>1</b> or does not have an FTE override filled out then Campus calculates the total number of absences for the reporting period based on the values found under System Administration &gt; Calendar &gt; Whole Day Absence Minutes and Partial Day absence Minutes.</p> <p><i>Numeric, 4 digits</i></p> | Absent Value | Attendance Value | 0 | 1 | .5 | .5 | 1 | 0 | <p>Enrollment &gt; State Reporting Fields &gt; FTE</p> <p>System Administration &gt; Calendar &gt; Calendar &gt; Student Day Minutes</p> <p>System Administration &gt; Attendance Codes &gt; State Code</p> <p>Student Information &gt; General &gt; Attendance</p> <p>System Administration &gt; Calendar &gt; Calendar &gt; Whole Day Absence Minutes and Partial Day absence Minutes</p> |
| Absent Value                       | Attendance Value  |              |                  |   |   |    |    |   |   |   |
| 0                                  | 1   |              |                  |   |   |    |    |   |   |   |
| .5                                 | .5  |              |                  |   |   |    |    |   |   |   |
| 1                                  | 0   |              |                  |   |   |    |    |   |   |   |

| Element                   | Description  | Location  |
|---------------------------|--|---|
| <p><b>Exit Status</b></p> | <p>Indicates the student's Exit Status.</p> <ul style="list-style-type: none"> <li>• <b>T</b> = Transferred</li> <li>• <b>W</b> = Terminated</li> <li>• <b>C</b> = Completed</li> <li>• <b>0</b> = Student has not exited</li> </ul> <p>The Exit Status reports if the Enrollment End Date is within the report generation Start and End Date. For end of year attendance, if the Enrollment End Date is within the report generation Start and End Dates and the Enrollment End Date is on or after the last day of school, <b>0</b> reports.</p> <p>If the Enrollment end date is not null and is on or after the extract editor End Date, <b>0</b> reports.</p> <p>When the student's Enrollment End Date is the same as the report extract End Date, <b>0</b> reports.</p> <p><i>Alphanumeric, 1 character</i></p> | <p>Enrollments &gt; State Reporting &gt; Exit Status Code</p> |
| <p><b>Exit Code</b></p>   | <p>Describes the reason for the student exiting the reporting school.</p> <p>if the Enrollment End Date is within the report generation Start and End Date. For end of year attendance, if the Enrollment End Date is within the report generation Start and End Dates and the Enrollment End Date is on or after the last day of school, <b>00</b> reports.</p> <p>If the Enrollment end date is not null and is on or after the extract editor End Date, <b>00</b> reports.</p> <p>When the student's Enrollment End Date is the same as the report extract End Date, <b>00</b> reports.</p> <p><i>Alphanumeric, 2 digits</i></p>  | <p>Enrollments &gt; End Status</p>                            |

| Element                      | Description  | Location  |
|------------------------------|--|---|
| <b>Exit Date</b>             | <p>Indicates the Date the student exited the reporting school.</p> <p>If the Enrollment End Date is not null, No Show is NOT selected, and the Enrollment End Date is before the extract editor End Date, the next instructional day's date after the Enrollment End Date reports.</p> <p><b>00000000</b> reports for the following scenarios:</p> <ul style="list-style-type: none"> <li>• For Early Attendance, if the Enrollment End Date is not null and the Enrollment End Date is on or after the extract editor End Date.</li> <li>• If the Enrollment End Date is not null and is after the last instructional day in the calendar.</li> <li>• For End-of-Year Attendance, if the Enrollment End Date is on or after the last attendance and instructional day in the calendar.</li> </ul> <p><i>Date Field, 8 characters YYYYMMDD</i></p> | Enrollments > End Date  |
| <b>Accountability School</b> | <p>This element only appears in the <b>Early Attendance Collection</b>.</p> <p>The four-digit code assigned to the school building and only reports in the Early Attendance file.</p> <ul style="list-style-type: none"> <li>• If the school tied to the student's enrollment is a Type of 99, then the school number from the resident school field on the student's enrollment reports.</li> <li>• Otherwise, the home school number from the student's enrollment reports.</li> <li>• If null, the school number on the school table tied to the enrollment reports.</li> </ul> <p><i>Numeric, 4 digits</i></p>   | System Administration > Resources > School > Type > 99<br><br>Enrollment > Resident School<br><br>Enrollment > Home School<br><br>School Information > School Detail > State School number (School at time of enrollment) |

**End of Year Collection**



**The following elements are only found in the End of Year Collection(with the exception of the Direct Certification and Geolocation ID elements which appear in the Early and End of Year Collections).**

| Element                      | Description   | Location  |
|------------------------------|---|---|
| <p><b>Promotion Code</b></p> | <p>Indicates the student's grade level promotion. Reported values are as follows:</p> <ul style="list-style-type: none"> <li>• <b>00</b> = Transfer or termination</li> <li>• <b>01</b> = Promoted</li> <li>• <b>02</b> = Demoted or Retained</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Description</b></p> <p>Reports if student's enrollment is ended prior to the last instructional/attendance day in the calendar, except for graduated seniors.</p> <p>Reports when the student's Enrollment End Date is on or after the last instructional/attendance day AND their Enrollment Promotion Status is <b>P</b>: Promoted.</p> <p>Reports for students in grade 12 whose graduation and enrollment end date were prior to the last instructional/attendance day. Their Enrollment Promotion Status = <b>P</b>: Promoted AND their Enrollment End Status includes a Completed code (C60, C62, or C70).</p> <p>Reports when a student's Enrollment End Date is on or after the last instructional/attendance day AND their Enrollment Promotion Status is <b>D</b>: Demoted OR <b>R</b>: Retained</p> </div> <p><i>Numeric, 2 digits</i></p> | <p>System Administration &gt; Calendar &gt; Calendar &gt; Days Enrollments &gt; End Action</p>  |
| <p><b>TAS</b></p>            | <p>Indicates the student is served by a Title 1 Targeted Assistance Program. Reports <b>Y</b> when the School is marked as Title 1 Targeted Assistance Program (TGELGBTGPROG) AND the student has been flagged as Title 1 any time during the reporting period. Otherwise, this field reports <b>N</b>.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>  | <p>School &gt;Title 1 = Targeted program or Schoolwide eligible targeted assistance and Student Information &gt; Programs &gt;Title 1</p> |

| Element                                     | Description  | Location  |
|---|--|---|
| <b>Homeless Primary Nighttime Residence</b> | Indicates the homeless student's primary nighttime residence. This field is required if Homeless = Y.<br><br><i>Alphanumeric, 1 character</i>                                    | Enrollments > State Reporting Fields > Primary Nighttime Residence  |
| <b>Homeless Served- McKinney</b>            | Indicates whether the homeless student is served with McKinney-Vento funding.<br><br><i>Alphanumeric, 1 character Y or N</i>   | Enrollments > State Reporting Fields > Homeless Served- McKinney    |
| <b>Homeless Served- Other</b>               | Indicates whether the homeless student is served with funds other than McKinney-Vento funding.<br><br><i>Alphanumeric, 1 character Y or N</i>                                    | Enrollments > State Reporting Fields > Homeless Served- Other       |
| <b>Homeless Unaccompanied Youth Status</b>  | Indicates if the homeless student is not in the physical custody of a parent or guardian. This field is required if Homeless = Y.<br><br><i>Alphanumeric, 1 character Y or N</i> | Enrollments > State Reporting Fields > Homeless Unaccompanied Youth |

| Element                            | Description   | Location  |
|------------------------------------|---|---|
| <p><b>Immigrant</b></p>            | <p>Indicates if the student is considered an immigrant.</p> <p>Reports <b>Y</b>, when the following conditions are met.</p> <ul style="list-style-type: none"> <li>• Date Entered US Schools is not null (DE 24) or in the future</li> <li>• Date Entered US Schools is less than 3 years from report end date. (DE 24)</li> <li>• Birth country is not United States or Puerto Rico.</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Date Entered US Schools is Null and Birth Country is not United States or Puerto Rico. <ul style="list-style-type: none"> <li>◦ Campus uses the Start Date of the first enrollment record in the district for the student when the Date Entered US Schools field is Null.</li> <li>◦ The Start Date of the first enrollment record for the student must be less than 3 years from report end date.</li> </ul> </li> </ul> <p>Otherwise, <b>N</b> reports.</p> <p><i>Alphanumeric, 1 character Y or N</i></p> | <p>Demographics &gt; First Time US Schools is not null and less than 3 years from report End Date</p> <p>Demographics &gt; Birth Country</p> <p>Enrollments &gt; Start Date</p> |
| <p><b>Direct Certification</b></p> | <p>Indicates whether the student's FRAM eligibility resulted from a Direct Certification and only reports in the Early and End of Year Attendance Collections.</p> <p>If the Source is "Direct," this field reports Y. Otherwise, N reports.</p> <p><i>Alphanumeric, 1 character</i></p>  | <p>FRAM &gt; Eligibility &gt; Eligibility &gt; Source</p>   |

| Element                                   | Description  | Location  |
|---|--|---|
| <b>MSDE<br/>Accountability<br/>School</b> | <p>The four-digit code assigned to the school building.</p> <p>The code reports from one of the following locations.</p> <ul style="list-style-type: none"> <li>• If the school tied to the student's enrollment is a type of 99, then the school number from the Providing School field on the student's enrollment.</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• The Home School number from the student's enrollment.</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• If Home School is null, the school number on the school table tied to the enrollment reports.</li> </ul> <p><i>Numeric, 4 digits</i></p> | <p>System Administration &gt; Resources &gt; School &gt; Type &gt; 99</p> <p>Student Information &gt; General &gt; Enrollment &gt; Special Ed Fields &gt; Providing School (enrollment.providingschool)</p> <p>Student Information &gt; General &gt; Enrollment &gt; Home School</p> <p>School Information &gt; School Detail &gt; State School number (School at time of enrollment)</p> |
| <b>Geolocation ID</b>                     | <p>Identifies the census block.</p> <p>Reports the concatenation of the information documented in the 'Tract' and 'Block' fields on a student's household address information screen.</p> <ul style="list-style-type: none"> <li>• If the Tract code or the Block code is longer than 5 and 10 digits respectively, they are truncated.</li> </ul>   | <p>Census &gt; Addresses &gt; Address Information &gt; Tract + Block</p>  |

## Absent Calculation

| If the student has.... | Then Campus... |
|------------------------|----------------|
|------------------------|----------------|

| If the student has....                                     | Then Campus...  |                  |              |                  |      |   |   |       |    |    |        |   |   |
|--|---|------------------|--------------|------------------|------|---|---|-------|----|----|--------|---|---|
| <p>a value in the FTE override field on the enrollment</p> | <ol style="list-style-type: none"> <li>1. Finds the Student's FTE on enrollment.</li> <li>2. Finds the number of student day minutes from the calendar.</li> <li>3. Multiplies the number of student day minutes by the FTE.</li> <li>4. Divides the number of minutes the student was absent by the product in number #3.               <ul style="list-style-type: none"> <li>◦ Absences are defined by any attendance code tied to a state code of 1-21.</li> </ul> </li> <li>5. The Table below outlines how values are converted 1, .5, or 0.</li> </ol> <table border="1" data-bbox="628 622 1406 920"> <thead> <tr> <th>Percent Absent</th> <th>Absent Value</th> <th>Attendance Value</th> </tr> </thead> <tbody> <tr> <td>0-49</td> <td>0</td> <td>1</td> </tr> <tr> <td>50-90</td> <td>.5</td> <td>.5</td> </tr> <tr> <td>91-100</td> <td>1</td> <td>0</td> </tr> </tbody> </table> | Percent Absent   | Absent Value | Attendance Value | 0-49 | 0 | 1 | 50-90 | .5 | .5 | 91-100 | 1 | 0 |
| Percent Absent   | Absent Value  | Attendance Value |              |                  |      |   |   |       |    |    |        |   |   |
| 0-49   | 0   | 1                |              |                  |      |   |   |       |    |    |        |   |   |
| 50-90  | .5  | .5               |              |                  |      |   |   |       |    |    |        |   |   |
| 91-100   | 1   | 0                |              |                  |      |   |   |       |    |    |        |   |   |
| <p>an FTE value of 1 or the FTE field is null</p>          | <p>Calculates the total number of absences for the reporting period based on the values found in System Administration &gt; Calendar &gt; Whole Day (absence) and half day (absence).</p> <ul style="list-style-type: none"> <li>• Absences are defined by any attendance code tied to a state code of 1-21.</li> </ul>   |                  |              |                  |      |   |   |       |    |    |        |   |   |

## Unlawful Days Calculation

| If the student has.... | Then Campus... |
|------------------------|----------------|
|------------------------|----------------|



| If the student has....                                     | Then Campus...  |                  |              |                  |      |   |   |       |    |    |        |   |   |
|--|---|------------------|--------------|------------------|------|---|---|-------|----|----|--------|---|---|
| <p>a value in the FTE override field on the enrollment</p> | <ol style="list-style-type: none"> <li>1. Finds the Student's FTE on enrollment.</li> <li>2. Finds the number of student day minutes from the calendar.</li> <li>3. Multiplies the number of student day minutes by the FTE.</li> <li>4. Divides the number of minutes the student was absent by the product in number #3.               <ul style="list-style-type: none"> <li>◦ Unlawful Absences are defined by any attendance code tied to a state code of 20-21.</li> </ul> </li> <li>5. The Table below outlines how values are converted 1, .5, or 0.</li> </ol> <table border="1" data-bbox="628 622 1406 943"> <thead> <tr> <th>Percent Absent</th> <th>Absent Value</th> <th>Attendance Value</th> </tr> </thead> <tbody> <tr> <td>0-49</td> <td>0</td> <td>1</td> </tr> <tr> <td>50-90</td> <td>.5</td> <td>.5</td> </tr> <tr> <td>91-100</td> <td>1</td> <td>0</td> </tr> </tbody> </table> | Percent Absent   | Absent Value | Attendance Value | 0-49 | 0 | 1 | 50-90 | .5 | .5 | 91-100 | 1 | 0 |
| Percent Absent   | Absent Value  | Attendance Value |              |                  |      |   |   |       |    |    |        |   |   |
| 0-49   | 0   | 1                |              |                  |      |   |   |       |    |    |        |   |   |
| 50-90  | .5  | .5               |              |                  |      |   |   |       |    |    |        |   |   |
| 91-100   | 1   | 0                |              |                  |      |   |   |       |    |    |        |   |   |
| <p>an FTE value of 1 or the FTE field is null</p>          | <p>Calculates the total number of absences for the reporting period based on the values found in System Administration &gt; Calendar &gt; Whole Day (absence) and half day (absence).</p> <ul style="list-style-type: none"> <li>• Absences are defined by any attendance code tied to a state code of 20-21.</li> </ul>  |                  |              |                  |      |   |   |       |    |    |        |   |   |