Home Address (Rhode Island)
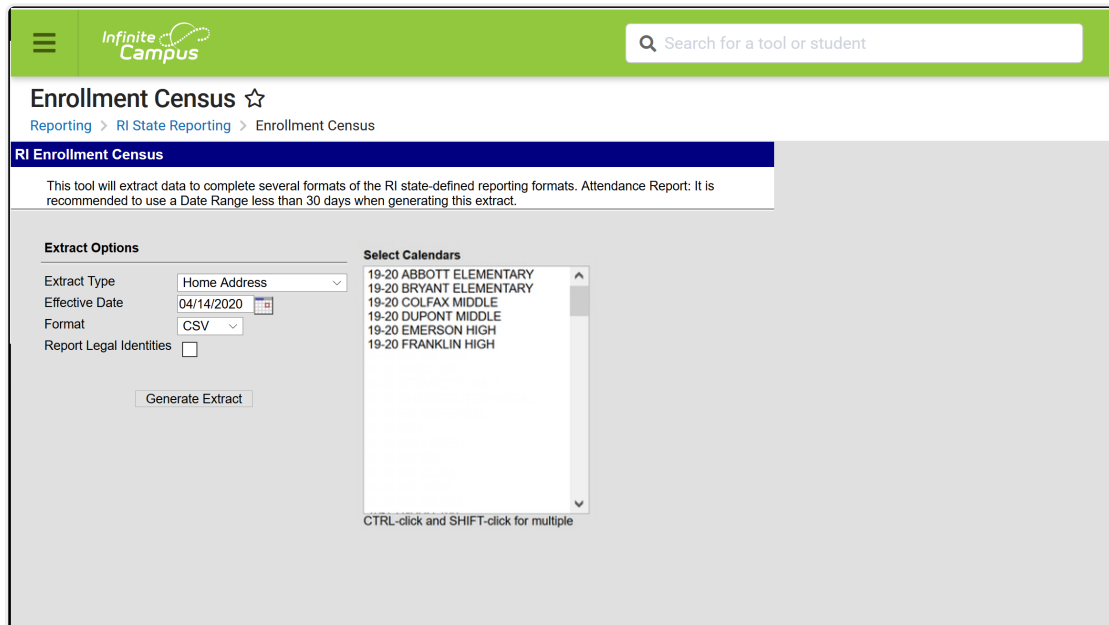
Last Modified on 12/14/2025 8:45 pm CST

Report Logic | Generate the Home Address Extract | Home Address Report Layout

Tool Search: Enrollment Census

The Enrollment Census Home Address extract collects student address information - mailing information and primary household information - for state reporting. The Enrollment Census Extracts collect various types of student information, including demographics, address and contact information, behavior events and program participation.

Enrollment Census - Home Address

Read - Generate the Enrollment Census Reports.
Write - N/A
Add - N/A
Delete - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.

Report Logic

A record is reported for each student's mailing address and primary household address. Students who have an Enrollment Status of W (Summer Withdrawal) are not reported.

Generate the Home Address Extract

1. Select **Home Address** from the **Extract Type** dropdown list.

2. Enter an **Effective Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
3. Select the **Format** in which the report should generate. Options are CSV and HTML.
4. If the student's legal name and gender information should report from the Protected Identity Information area, mark the **Report Legal Identities** checkbox.
5. Click **Generate Extract** to generate the report in the desire format.

	A	B	C	D	E	F	G	H	I	J
1	DISTCODE	SCHCODE	SASID	LASID	LASTNAME	ADDRESS_M_L1	ADDRESS_M_L2	ADDRESS_M_CITY	ADDRESS_M_STATE	ADDRESS_M
2	25	25110	1234567890	123456	Student	1234 Home Address Road		Any Town	RI	
3	25	25110	2345678901	234567	Student	2345 Home Address Lane		Any Town	RI	
4	25	25110	3456789012	345678	Student	3456 Home Address Street		Any Town	RI	
5	25	25110	4567890123	456789	Student	4567 Home Address Ave		Any Town	RI	
6	25	25108	5678901234	567890	Student	5678 Home Address Drive		Any Town	RI	
7	25	25109	6789012345	678901	Student	6789 Home Address Parkway		Any Town	RI	
8	25	25110	7890123456	789012	Student	7890 Home Address Highway		Any Town	RI	
9	25	25108	8901234567	890123	Student	8901 Home Address Circle		Any Town	RI	
10	25	25109	9012345678	901234	Student	9012 Home Address Mall		Any Town	RI	
11										
12										
13										
14										
15										

Home Address Report - CSV Format

Records:1508

DISTCODE	SCHCODE	SASID	LASID	LASTNAME	ADDRESS_M_L1	ADDRESS_M_L2	ADDRESS_M_CITY	ADDRESS
25	25110	1234567890	123456	Student	1234 Home Address Road		Any Town	RI
25	25110	2345678901	234567	Student	2345 Home Address Lane		Any Town	RI
25	25110	3456789012	345678	Student	3456 Home Address Street		Any Town	RI
25	25110	4567890123	456789	Student	4567 Home Address Ave		Any Town	RI
25	25108	5678901234	567890	Student			Any Town	RI
25	25109	6789012345	678901	Student	5678 Home Address Pkwy		Any Town	RI
25	25110	7890123456	789012	Student	6789 Home Address Hwy		Any Town	RI
25	25108	8901234567	890123	Student	7890 Home Address Circle		Any Town	RI
25	25109	9012345678	901234	Student	8901 Home Address Mall		Any Town	RI

Home Address Report - HTML Format

Home Address Report Layout

Data Element	Description	Location
DIST CODE	Identifies the district in which the student attends school. This number is assigned by the state. *Numeric, 2 digits*	Student Information > General > Enrollments > State Reporting Fields > Resident District Enrollment.servingDistrict

Data Element	Description	Location
SCH CODE	Identifies the state-assigned school code. *Numeric, 5 digits*	System Administration > Resources > School > School Detail > State School Number School.number
SASID	The Student's unique state-assigned student ID. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
LASID	The student's unique locally assigned student ID. *Numeric, 16 digits*	Census > People > Demographics > Person Identifiers > Local Student Number Person.studentNumber
LAST NAME	The student's last name. When the Report Student Legal Identities checkbox is marked, the student's Legal Last Name reports if a Legal Last Name is entered for that student. *Alphanumeric, 50 characters*	Census > People > Identities > Identity Information > Last Name Identity.lastName Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
ADDRESS M L1	The student's mailing address line 1. If the PO Box checkbox is marked, the PO Box reports at the beginning of the column, then the physical address (if any) reports. *Alphanumeric, 50 characters*	Census > Households > Addresses Address.addressLine1 Census > Addresses > Address Info > P.O. Box Address.postOfficeBox

Data Element	Description	Location
ADDRESS M L2	The student's mailing address line 2. *Alphanumeric, 50 characters*	Census > Households > Addresses Census > Addresses > Address Info > P.O. Box Address.addressLine2
ADDRESS M CITY	The student's mailing address city/town. *Alphanumeric, 50 characters*	Census > Addresses > Address Info > City Address.city
ADDRESS M STATE	The student's mailing address state. *Alphanumeric, 2 characters*	Census > Addresses > Address Info > State Address.state
ADDRESS M ZIP	The student's mailing address zip code. The first 5 digits of the student's mailing Zip code report. *Numeric, 5 digits*	Census > Addresses > Address Info > Zip Address.zip
ADDRESS M ZIP4	The student's mailing address 4-part zip code. If the Zip has format XXXXX-XXXX, the last 4 digits of the student's Zip code report; otherwise, reports blank. *Numeric, 4 digits*	Census > Addresses > Address Info > Zip Address.zip
ADDRESS D L1	The address line 1 of the establishment in which the student lives (house number, prefix, street, tag, direction fields on the Address Info tab). *Alphanumeric, 50 characters*	Census > People > Households Census > Addresses > Address Info Address.address1
ADDRESS D L2	The address line 2 of the establishment in which the student lives (apartment number, if exists). *Alphanumeric, 50 characters*	Census > People > Households Census > Addresses > Address Info Address.address2

Data Element	Description	Location
ADDRESS D CITY	The city of the primary address in which the student lives. *Alphanumeric, 50 characters*	Census > People > Households Census > Addresses > Address Info > City Address.city
ADDRESS D STATE	The state of the primary address in which the student lives. *Alphanumeric, 2 characters*	Census > People > Households Census > Address > Address Info > State Address.state
ADDRESS D ZIP	The first five digits of the student's zip code assigned to the primary address in which the student lives. *Numeric, 5 digits.*	Census > People > Households Census > Addresses > Address Info > Zip Address.zip
ADDRESS D ZIP4	The last four digits of the student's zip code assigned to the primary address in which the student lives. If this field is not populated, a blank value reports. *Numeric, 4 digits*	Census > People > Households Census > Addresses > Address Info > Zip Address.zip
PHONE HOME ST	The student's home phone number. This reports the phone number of the Guardian associated with the student. This may not be the same number as noted on the Household Phone Number field. *Numeric, 14 digits*	Census > People > Demographics > Personal Contact Information > Other Phone Contact.homePhone
EMAIL ST	The student's email address. *Alphanumeric, 60 characters*	Census > People > Demographics > Personal Contact Information > Email Contact.email
PHONE EMG	No value reports for this field.	

Data Element	Description	Location
PC FIRST NAME	The first name of the student's primary contact. The most current guardian contact by date is considered the Primary Contact. *Alphanumeric, 50 characters*	Census > People > Household > Relationships > First Name Identity.firstName
PC LAST NAME	The last name of the student's primary contact. *Alphanumeric, 50 characters*	Census > People > Household > Relationships > Last Name Identity.lastName
PC STUDENT RELATION	The relationship between the student and his/her primary contact (e.g., Mother or Father). State-defined options are populated in the Relationship Type tool and available for selection n the Relationships tool. *Alphanumeric, 20 characters*	Census > People > Household > Members > Relationship Contacts.relationship
PC EMAIL	The email of the student's primary contact (guardian). *Alphanumeric, 60 characters*	Census > People > Demographics > Personal Contact Information > Email Contacts.email
PC PHONE HOME	The primary contact's(guardian) home phone number. *Numeric, 15 digits*	Census > People > Demographics > Personal Contact Information > Other Phone Contacts.homePhone
PC PHONE CELL	The primary contact's (guardian)cell phone number. *Numeric, 15 digits*	Census > People > Demographics > Cell Phone Contacts.cellPhone
PC PHONE WORK	The primary contact's (guardian) work phone number. *Numeric, 15 digits*	Census > People > Demographics > Work Phone Contacts.workPhone

Data Element	Description	Location
PC PRIMARY LANGUAGE	The primary contact's (guardian) primary language spoken in home. The default value for this field is 1290: English if no Home Primary Language is selected. *Alphanumeric, 4 characters*	Census > People > Demographics > Person Information > Home Primary Language Identity.homePrimaryLanguage
PC ADDRESS M L1	The primary contact's (guardian) mailing address line one. *Alphanumeric, 50 characters*	Census > Addresses > Address Info Census > Households > Address Address.address1
PC ADDRESS M L2	The primary contact's (guardian) mailing address line two. *Alphanumeric, 50 characters*	Census > Addresses > Address Info Census > Households > Address Address.address2
PC ADDRESS M CITY	The city in which the primary contact lives. *Alphanumeric, 50 characters*	Census > People > Households Census > Addresses > Address Info > City Address.city
PC ADDRESS M STATE	The state in which the primary contact lives. *Alphanumeric, 2 characters*	Census > People > Households Census > Address > Address Info > State Address.state
PC ADDRESS M ZIP	The first five digits of the primary contact's zip code assigned to the primary address in which the student lives. *Numeric, 5 digits*	Census > People > Demographics > Primary Address > ZIP Address.zip

Data Element	Description	Location
PC ADDRESS M ZIP4	The last four digits of the primary contact's zip code assigned to the primary address in which the student lives. *Numeric, 4 digits*	Census > People > Household > Relationships > Demographics > Primary Address > Zip+4 Address.zip
SC FIRST NAME	The first name of the student's secondary contact. The secondary contact is the guardian or other household contact with the most current date. *Alphanumeric, 50 characters*	Census > People > Demographics > Person Information > First Name Identity.firstName
SC LAST NAME	The secondary contact's last name. *Alphanumeric, 50 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastName
SC STUDENT RELATION	The secondary contact's relationship to the student. *Alphanumeric, 20 characters*	Census > People > Relationships Contacts.relationship
SC EMAIL	The secondary contact's email address. *Alphanumeric, 60 characters*	Census > People > Demographics > Personal Contact Information > Email Contacts.email
SC PHONE HOME	The secondary contact's home phone number. *Numeric, 15 digits*	Census > People > Demographics > Personal Contact Information > Other Phone Contacts.homePhone
SC PHONE CELL	The secondary contact's cell phone number. *Numeric, 15 digits*	Census > People > Demographics > Personal Contact Information > Cell Phone Contacts.cellPhone

Data Element	Description	Location
SC PHONE WORK	The secondary contact's work phone number. *Numeric, 15 digits*	Census > People > Demographics > Personal Contact Information > Work Phone Contacts.workPhone
SC PRIMARY LANGUAGE	The secondary contact's primary language used in home. The default value for this field is 1290: English if no Home Primary Language is selected. *Alphanumeric, 4 characters*	Census > People > Demographics > Person Information > Home Primary Language Identity.homePrimaryLanguage
SC ADDRESS M L1	The secondary contact's mailing address line one. *Alphanumeric, 50 characters*	Census > Households > Address Census > Addresses > Address Info Address.address1
SC ADDRESS M L2	The secondary contact's mailing address line two. *Alphanumeric, 50 characters*	Census > Household > Address Census > Addresses > Address Info Address.address2
SC ADDRESS M CITY	The city in which the secondary contact lives. *Alphanumeric, 50 characters*	Census > Household > Address Census > Addresses > Address Info > City Address.city
SC ADDRESS M STATE	The state in which the secondary contact lives. *Alphanumeric, 2 characters*	Census > Household > Address Census > Addresses > Address Info > State Address.state
SC ADDRESS M ZIP	The first five digits of the secondary contact's zip code assigned to the primary address. *Numeric, 5 digits*	Census > Household > Address Census > Addresses > Address Info > Zip Code Address.zip

Data Element	Description	Location
SC ADDRESS M ZIP4	The last four digits of the secondary contact's zip code assigned to the primary address. *Numeric, 4 digits*	Census > Household > Address Census > Addresses > Address Info > Zip Code Address.zip