

EIS 046 Student Disciplinary Action Extract (Tennessee)

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The 046 Student Disciplinary Action extract reports student behavior information, including event and resolution details, to EIS.

See the [EIS Batch Transmission](#) article for an overview of the EIS Batch Transmission File, logic that applies to all extracts, and generation instructions.

Report Logic

To report, an incident must meet the following criteria:

- State-defined behavior incident has the student as the Offender.
- Student's current enrollment has a Service Type of P: Primary.
- Date of incident is within the current calendar and on or prior to the current date. The current calendar begins on the first day with a Day Event of AS and ends on the first day with a Day Event of AE. Records outside this date range are included in the warning report.
- Both the event and resolution have a State Code selected.

Enrollments in Calendars or Grade Levels marked as Exclude or for students who do not have a Student State ID are not reported. Additionally, records are not reported for the following students. These students are included in the warning report.

- Students with multiple active Primary enrollments.
- Students with multiple enrollments in the same school.
- Students with an enrollment marked as N: Special Ed Services
- Enrollments marked as No Show or Exclude, or in Calendars or Grade Levels marked as Exclude.

The warning report also includes any incidents that have only a State Event Code or a State Resolution Code.

If a record was previously reported and then marked as exclude, a delete record will be sent to EIS for each record.

The **Record Key**, which helps determine the Type of record sent (New, Edit, or Delete), is comprised of the Record ID, Record Version, District ID, School ID, School Year, Instructional Program Number, State Assigned Student ID, Disciplinary Action Type, Disciplinary Primary Reason, and Disciplinary Begin Date.

Enrollment Setup

If students change grades in the middle of a school year, the school should end date the current enrollment and create a new one to maintain enrollment history.

046 Student Disciplinary Action Extract Layout

| Element Name | Description & Format | Campus Location |
|-------------------------------------|--|--|
| Record ID | Identifies the extract - reports as "046" <i>Numeric (3)</i> | N/A |
| Record Version | Identifies the extract version - reports as "01" <i>Numeric (2)</i> | N/A |
| Record Type | Identifies the type of extract: <ul style="list-style-type: none"> • N: New • E: Edit • D: Delete <i>Character (1)</i> | N/A |
| Filler | N/A. Reports as 00. | N/A |
| District ID | Reports the TN Department of Education assigned District Number. <i>Numeric (3)</i> | School & District Settings > District Information > State District Number District.number |
| School ID | Reports the TN Department of Education assigned School Number <i>Numeric (4)</i> | School & District Settings > School Information > State School Number School.number |
| School Year | Reports the start year of the school calendar. <i>Date (4) CCYY</i> | Scheduling & Courses > Calendar Setup > School Year Setup > Start Year SchoolYear.startYear |
| Instructional Program Number | Reports the unique Instructional Program Number of the school, or as 99 if blank. <i>Numeric (2)</i> | Scheduling & Courses > Calendar Setup > Calendar Information > Instructional Program Number Calendar.instructionalProgramNumber |

| Element Name | Description & Format | Campus Location |
|---------------------------------------|--|---|
| Student Social Security Number | Reports the student's social security number. Currently reports as 000000000. <i>Numeric (9)</i> | Census > People > Identities > Current Identity > Soc Sec Number Identity.ssn |
| Student PIN | Reports the unique student identifier provided by the school. <i>Numeric (9)</i> | Census > People > Demographics > Person Identifiers > Student PIN Person.additionalID |
| Local Student Key | Reports the locally-generated student identifier. <i>Numeric (10)</i> | Census > People > Demographics > Person Identifiers > Local Student Number Person.studentNumber |
| Disciplinary Action Type | Identifies the action taken for the rules infraction. Reports the State Resolution Code. If multiple resolutions are assigned to the event, reports the most severe based on the following hierarchy: E, R, S, then I. <i>Character (1)</i> | Student Information > General > Behavior > Resolution > Resolution Type BehaviorResType.stateResCode |
| Disciplinary Begin Date | Identifies the first full day of the disciplinary action. Reports the Resolution Start Date, or as 00000000 if null. <i>Date (8) CCYYMMDD</i> | Student Information > General > Behavior > Resolution > Start Date BehaviorResolution.timestamp |
| Disciplinary End Date | Identifies the last day of the disciplinary action. Reports the Resolution End Date, or as 00000000 if null. <i>Date (8) CCYYMMDD</i> | Student Information > General > Behavior > Resolution > End Date BehaviorResolution.endTimestamp |
| Disciplinary Primary Reason | Identifies the reason the disciplinary action was taken. Reports the State Event Code. <i>Numeric (2)</i> | Student Information > General > Behavior > Event > Event Type BehaviorType.stateEventCode |

| Element Name | Description & Format | Campus Location |
|---|---|--|
| Disciplinary Offense Date | Identifies the date of the event that resulted in the action being taken. Reports the Date of Incident. <i>Date (8) CCYYMMDD</i> | Student Information > General > Behavior > Date of Incident BehaviorIncident.timestamp |
| State Assigned Student ID | Reports the unique state-assigned student ID generated in EIS. Numeric (9) | Census > People > Demographics > Person Identifiers > Student State ID Person.stateID |
| Zero-Tolerance | Indicates if the offense is considered to be Zero Tolerance. Reports as Y if Disciplinary Primary Reason is 17, 18, 19, 20, 27, 32, 35, or 50. Otherwise reports as N. <i>Character (1) Y or N</i> | Not dynamically stored |
| SE Modified Action | Indicates if the disciplinary action was modified as a result of the student receiving special education services. <i>Character (1) Y or N</i> | Student Information > General > Behavior > Resolution > SE Modified BehaviorResolution.modifiedAction |
| SE Disciplinary Action Authority | Identifies the authority for the disciplinary action imposed on the special education student. Reports the SE Action Authority. Options are 1: Removal by Hearing Officer and 3: IEP Team Decision. <i>Character (1)</i> | Student Information > General > Behavior > Resolution > SE Action Authority BehaviorReolution.disciplinaryActionAuthority |
| Filler | N/A | N/A |