

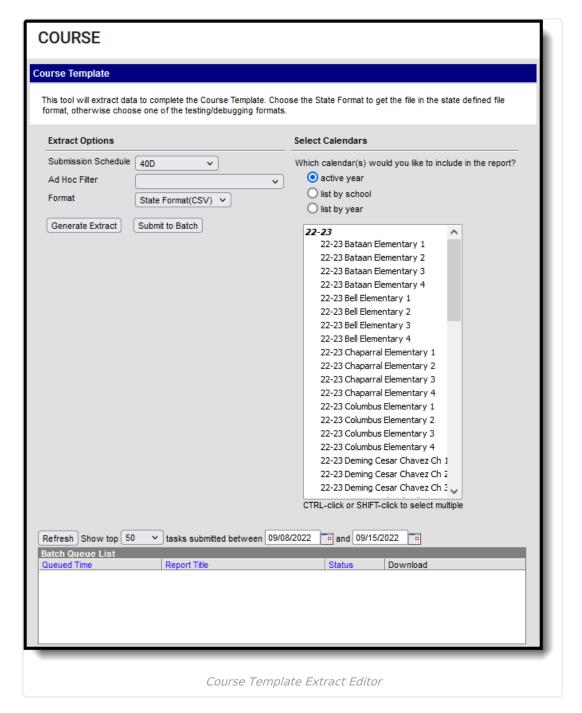
## **Course Template (New Mexico)**

Last Modified on 03/11/2024 8:45 am CDT

Report Logic | Report Editor | Report Example | Report Layout

Tool Search: Course

The Course Template reports the attributes of each course.



#### **Report Logic**

• Reports one record per unique Course > stateCode per School from the Calendar/s selected



- on the extract editor.
- When the Submission Schedule is 40D, 80D, 120D, EOY, or K5P, to report the course must have at least one section that is actively scheduled on at least one day at any time the calendar/s selected.
- When the Submission Schedule is **Open Yr Round**, to report the course must have at least one section that is actively scheduled on the selected Snapshot Date.

### **Report Editor**

The Submission Schedule for which data is being submitted to the state.  The value selected determines the Standardized Date used for reporting ogic.			
This date field is only available if the Submission Schedule is <b>Open Yr Round</b> . This is the date on which the course must have at least one section actively scheduled in order to report.			
Select a filter to limit results to those included in the filter.			
The format in which the report will generate. Options include HTML and Comma Separated.			
The calendar(s) from which data is pulled for the report.			
The report can be marked to generate immediately using the <b>Generate Extract</b> button or can be marked to generate at a later time using the <b>Submit to Batch</b> button. See the Batch Queue article for additional guidance.			
The Submit to Batch option is NOT available if you are using the SSRS report service.			
R a S T C T E S			

## **Report Example**



Course Template Records:343							
DistrictCode	LocationCode	SchoolYear	Filler1	CourseName	Filler2	Filler3	Fill
042	001	2016-06-30		Three year old program			
042	001	2016-06-30		Four year old program			
042	005	2016-06-30		Kindergarten Regular			
042	005	2016-06-30		Kindergarten SPED			
042	005	2016-06-30		Kindergarten Bil.			
042	005	2016-06-30		First grade SPED			
042	005	2016-06-30		First grade Regular			
042	005	2016-06-30		First grade Bil.			
042	005	2016-06-30		Second Grade JUMP			
042	005	2016-06-30		Second grade SPED			

Course Template Extract Example - HTML

# **Report Layout**

#	<b>Element Name</b>	Logic	Location
1	District Code	A three character district code  Numeric, 3 digits.	System Administration > Resource > District Information  District.number
2	Location Code	The state school number.  Numeric, 5 digits	System Administration > Resources > School > State School Number School.number
3	School Year	The end year of the selected calendar(s) plus the date 06-30. For example, 2016-06-30.  Date field, 10 characters YYYY-MM-DD	N/A
4	Filler 4	N/A	N/A
5	Course Name	The name of the course.  Alphanumeric, 30 characters	Scheduling > Courses > Course > Course Editor > Name Course.name
6- 25	Filler 6-25	N/A	N/A



#	<b>Element Name</b>	Logic	Location	
26	Semester	Identifies the reporting per the Submission Schedule s extract editor.	N/A	
		<b>Submission Schedule</b>	Reports	
		40D	1	
		80D	2	
		120D	3	
		EOY	4	
		K5P	5	
		Open Yr Round	9	
		Numeric, 2 digits		
27	Course Code	The Course number.	Scheduling > Courses > Course > Course > Course Editor	
	Numeric, 12 digits			
				Course.stateCode
28	Filler 28	N/A	N/A	
29	Alternative Course Code	The alternative course cod the course.	Scheduling > Courses > Course > Course Editor	
		Numeric, 12 digits		Course.number
30- 77	Filler 30-77	N/A	N/A	