

Days to Flag Roster Additions (System Preferences)

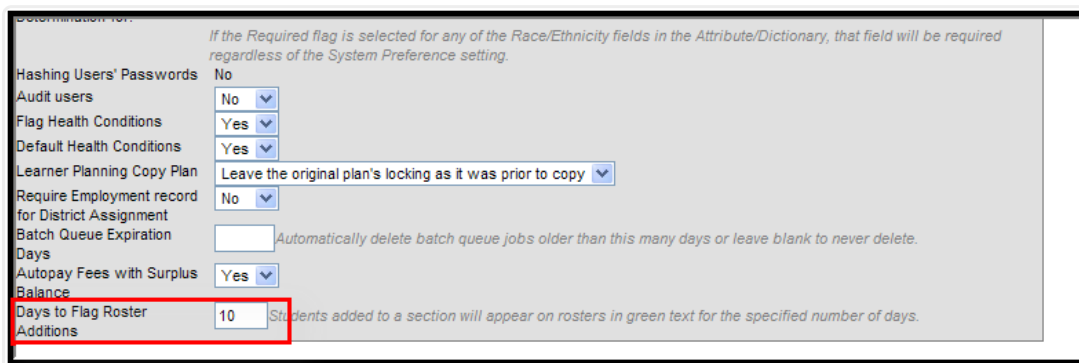
Last Modified on 02/02/2026 2:01 pm CST

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Tool Search: System Preferences

The **Days to Flag Roster Additions** [system preference](#) determines the length of time a student's name will appear in green color within a section roster in both the Instruction module and on Course Section rosters. This gives the teacher and any office staff an indication that the student is new to the section.

The default value for this preference is 10 days. A value must be entered for this preference



The screenshot shows a window titled 'System Preferences' with a list of settings on the left and their values on the right. The 'Days to Flag Roster Additions' setting is highlighted with a red box. The value '10' is entered in the text field next to it. A tooltip is visible over the text field, stating: 'Students added to a section will appear on rosters in green text for the specified number of days.'

Days to Fla Roster Additions Preference

Set the Days to Flag Roster Additions

1. Enter a numeric value in whole numbers only up to two digits (1 to 99).
2. Click the **Save** icon when finished.

Any students with a start date entered on a section roster will display in green font in the following areas for the specified number of days:

| Module | Tool |
|--------------------|---|
| Campus Instruction | Attendance |
| | Seating Chart and Lab Seating Chart |
| | Positive Attendance |
| | Grade Book |
| | Post Grades |
| | Roster |
| | Student Groups |
| | Seating Charts |
| | Lockers |

| Module | Tool |
|---------------------------------|---|
| Scheduling & Courses | <p>Student name color is based on the entered effective date, not on the current date.</p> <p>Section Attendance</p> <p>Section Roster</p> <p>Section Grading by Task</p> <p>Section Grading by Student</p> |
| Attendance | <p>Student name color is based on the entered effective date, not on the current date.</p> <p>Classroom Monitor</p> <p>Mobile Attendance</p> |

| Section | Staff History | Roster | Attendance | Grading By Task | Grading By Student | Roster Set |
|--------------------------------------|---------------|------------|------------|------------------------------------|---|------------|
| Print Options | | | | | | |
| 07 | M | 09/17/1997 | | (555)220-3138 137 Poplar Street | C:(555)187-1366 Oth:(555)172-6834 | |
| 08 Test, Joshua James #6972498611 | M | 10/09/1996 | 04/11/2011 | (555)466-1019 160 Birch Street | C:(555)131-4307 Wk:(555)612-3230 C:(555)180-1967 Wk:(555)304-1475 Oth:(555)652-9836 | |
| 07 | M | 03/15/1998 | | (555)930-1544 4496 CR 65 | C:(555)809-2473 Wk:(555)145-1854 C:(555)838-2473 | |

Example of Preference in Course Section Roster - New Student Added

Start Date Logic

Note the following:

- This preference will determine the number of days the start date is green in roster views.
- The roster start date is considered Day 0 of the roster flag time period. If the roster start date is in the past, a student may never display in green text.
- If no roster start date has been entered for a section, the student name will not display in green.