

RT (Real Time Report) (Indiana)

Last Modified on 10/21/2024 8:22 am CDT

This report is no longer supported or updated by Infinite Campus. The Indiana flat file reports will remain available in the Infinite Campus system so schools can continue to use them as needed.

Data Exchange was designated as the sole source of truth for all data for the purposes of required reports beginning with the 2021-2022 school year. Please refer to the [Indiana Ed-Fi](#) documentation for additional information about current state reporting practices/procedures using the Data Exchange [Ed-Fi](#) System.

[Report Logic](#) | [Report Editor Details](#) | [Generating the Report](#) | [Real Time Report Layout](#)

Tool Search: Real Time Report

This real-time data collection is required under IC 20-19-3-9. The Department is required to obtain and maintain information in such a manner that permits any person with authorization to accurately determine where a student is enrolled and attending classes within two regular instructional days of the date of inquiry. Additionally, the Department uses enrollment, attendance, dropout, and mobility data for federal reporting purposes, adequate yearly progress, and calculation of the graduation cohort rate.

The screenshot shows the 'Real Time Report' configuration page. On the left, a navigation menu lists various reporting tools, with 'RT' (Real Time Report) highlighted in a red box. The main area contains the following sections:

- Extract Options:** Includes fields for 'Start Date' and 'End Date', a 'Choose Grades' dropdown menu (currently set to 'All Grades'), a 'Format' dropdown (set to 'Comma Separated (State Format)'), and an 'Ad Hoc Filter' dropdown.
- Select Calendars:** A section titled 'Which calendar(s) would you like to include in the report?' with radio buttons for 'active year', 'list by school', and 'list by year'. Below this is a list of school calendars for the '14-15' school year, including AD 14-15, AR 14-15, BH 14-15, EV 14-15, EXP 14-15, FC 14-15, KI ES 14-15, ME 14-15, MW 14-15, PK 14-15, REG 14-15, RS 14-15, SC 14-15, SS 14-15, SSA 14-15, and TC 14-15.
- Buttons:** 'Generate Extract' and 'Submit to Batch' buttons are located below the configuration options.
- Batch Queue List:** A table at the bottom showing the status of report generation tasks.

Queued Time	Report Title	Status	Download
12/02/2014 11:14:14 AM	IN Real Time Report	Completed	Get the report
12/01/2014 01:59:36 PM	IN Real Time Report	Completed	Get the report

Real Time Report Editor

Report Logic

- This report counts those students who are enrolled and expected to be in attendance at the school at any time during the weekly reporting period (Thursday - Wednesday).
- Students with active enrollments as of the start and end dates selected in the extract editor are reported.
- If a student has two enrollments (for example the student starts, ends, and then returns) only the most recent, active enrollment reports. If the student has two primary enrollments during the same date range, both enrollments report.
- Non-public (dual enrolled) students who are being served by a non-public or home school and are also served part time by the school are not reported.
 - Students who have a primary enrollment in a public school and ADM type of 6 are reported.
- Students do not report if enrollment, grade, or calendar is marked State Exclude.

Report Editor Details

The following table provides definitions of the data elements available on the Real Time Report editor.

Field	Description
Start Date	The earliest date from which data is pulled for the report.
End Date	The latest date from which data is pulled for the report.
Grades	The student grade levels to report report in the extract.
Format	The format in which the report generates. Options include HTML, CSV, and XML.
Ad hoc Filter	Select an Ad hoc Filter to limit the information reported to students within the selected filter.
Calendars	The calendar(s) from which data is pulled for the report. Can be set to display only the active year's calendars, or be sorted by school or by year.

Generating the Report

1. Enter a **Start Date** in *mmdyyyy* format or by clicking the calendar icon.
2. Enter an **End Date** in *mmdyyyy* format or by clicking the calendar icon.
3. Select which **Grades** should appear in the report.
4. Indicate the **Format** in which the report should be generated.
5. Select an **Ad hoc Filter** to further narrow results.(*optional*)
6. Select the **Calendar(s)** to be included in the report. Calendars can be sorted by active year, by school or by year.
7. Click **Generate Extract** to generate the report in the indicated format.

Users can submit the report request to the batch queue by clicking **Submit to Batch** instead

of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

RealTime Report Records:205

SchoolNumber	StudentTestNumber	GradeLevel	EntryDate	ExitDate	ExitType	AccessSchool	AccountableSchool	CorporationNumberLegalSettlement	SocioeconomicStatus
3915	03	10	05232012	06152012	00	3915	3915	5310	3
3915	05	11	05232012	06262012	00	3915	3915	5310	3
3915	25	10	05232012	06262012	00	3915	3915	5310	3
3915	25	11	05232012	05292012	00	3915	3915	5310	3
3915	25	12	05232012	06072012	00	3915	3915	5310	3
3915	25	11	05232012	06262012	00	3915	3915	5310	3

Real Time Report - HTML

	A	B	C	D	E	F	G	H	I	J
1	5201	123456789	5310	4	8112010	0	0	3	5272011	0
2	5201	234567891	5310	1	8112010	0	0	3	5272011	0
3	5201	345678912	5310	2	8112010	0	0	3	5272011	0
4	5201	456789123	5310	1	8112010	0	0	3	5272011	0
5	5201	567891234	5310	1	8112010	0	0	3	5272011	0
6	5201	678912345	5310	3	8112010	0	0	3	5272011	0
7	5201	789123456	5310	2	8112010	0	0	3	5272011	0
8	5201	891234567	5310	2	8112010	0	0	3	5272011	0
9	5201	912345678	5310	4	8112010	0	0	3	5272011	0

Real Time Report - Comma Separated

```

- <XIF_ATData>
- <Corporation Id="0001">
- <School Id="5201">
- <Student STN="123456789 ">
  <SchoolUse Grade="04" LegalCorp="5310" />
  <Demographics SES="3" />
  <Enrollment EntryDate="08112010" ExcusedDaysAbsent="0.0"
  UnexcusedDaysAbsent="0.0" />
  <Dropout ExitDate="05272011" ExitType="00" />
</Student>
- <Student STN="234567891 ">
  <SchoolUse Grade="01" LegalCorp="5310" />
  <Demographics SES="3" />
  <Enrollment EntryDate="08112010" ExcusedDaysAbsent="0.0"
  UnexcusedDaysAbsent="0.0" />
  <Dropout ExitDate="05272011" ExitType="00" />
</Student>
  
```

Real Time Report - XML

Real Time Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
--------------	-------------	-------------------------	-----------------	--------------------

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
School Number	State assigned school ID	Numeric, 4 digits	School.number	System Administration > Resources > School > State School Number
Student Test Number	Official student test number (State ID)	Numeric, 9 digits	Person.stateID	Census > People > Demographics > Person Identifiers > State ID
Grade Level	Grade level of student	Alphanumeric, 2 characters	Enrollment.gradeLevel	Student Information > General > Enrollments > Grade
Entry Date	The first day of student enrollment.	Datefield, 8 digits MMDDYYYY	Enrollment.startDate	Student Information > General > Enrollments > Start Date
Exit Date	The last day student attends school, whether last day of school year or withdrawal date.	Date field, 8 digits MMDDYYYY	Enrollment.endDate	Student Information > General > Enrollments > End Date

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Exit Type	<p>The end status of the student's enrollment. This field will report the End Status if the student has an Enrollment End Date. However, End Status of 33: Serving Expulsion or Out-of-School Suspension and 49: IEP Ownership Only will report regardless of whether an End Date exists.</p> <p>See the Indiana Enrollments article for a list of options.</p>	Numeric, 2 digits	Enrollment.endStatus	Student Information > General > Enrollments > End Status
Access School	The state-assigned school number of the school claiming access to IEP, ISTAR or Growth Model on this student with a disability.	Numeric, 4 digits	LearningPlan.servingSchoolName	Student Information > Special Ed > Documents > Education Plan > Enrollment Status
Accountable School	The state-assigned school number of the school ultimately accountable for the education of this student.	Numeric, 4 digits	Enrollment.residentSchool	Student Information > General > Enrollments > State Reporting Fields

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Corporation Number of Legal Settlement	The state-assigned corporation number for corporation of legal settlement,	Numeric, 4 digits	EnrollmentIN.corporation	Student Information > General > Enrollments > State Reporting Fields
Socioeconomic Status	Indicates student meal status. This field first considers the provision information entered in the School History tab and then pulls from the student's enrollment record. Reports as 1 for all students if the Provision dropdown list is populated, the Provision Type is NSLP or SBP and the school year being generated is equal to the Provision Base Year + 1 year and equal to or before the Provision End Date of the School History tab. Otherwise, if the school year being generated is equal to the Provision base	Numeric, 1 digit	Calculated	System Administration > Resources > School > School History > Provision Information; FRAM > Eligibility > Eligibility

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
	year reports as follows based on the student's individual eligibility record: <ul style="list-style-type: none"> • 1: Student approved for free meals/milk • 2: Student approved for reduced price meals • 3: Student not approved for free or reduced meals/milk 			
First Name	The student's first name. <i>This field is only included in the HTML format.</i>	Alphanumeric, N/A	Identity.firstName	Census > People > Demographics > Person Information > First Name
Last Name	The student's last name. <i>This field is only included in the HTML format.</i>	Alphanumeric, N/A	Identity.lastName	Census > People > Demographics > Person Information > Last Name