Unique ID Export (Idaho)
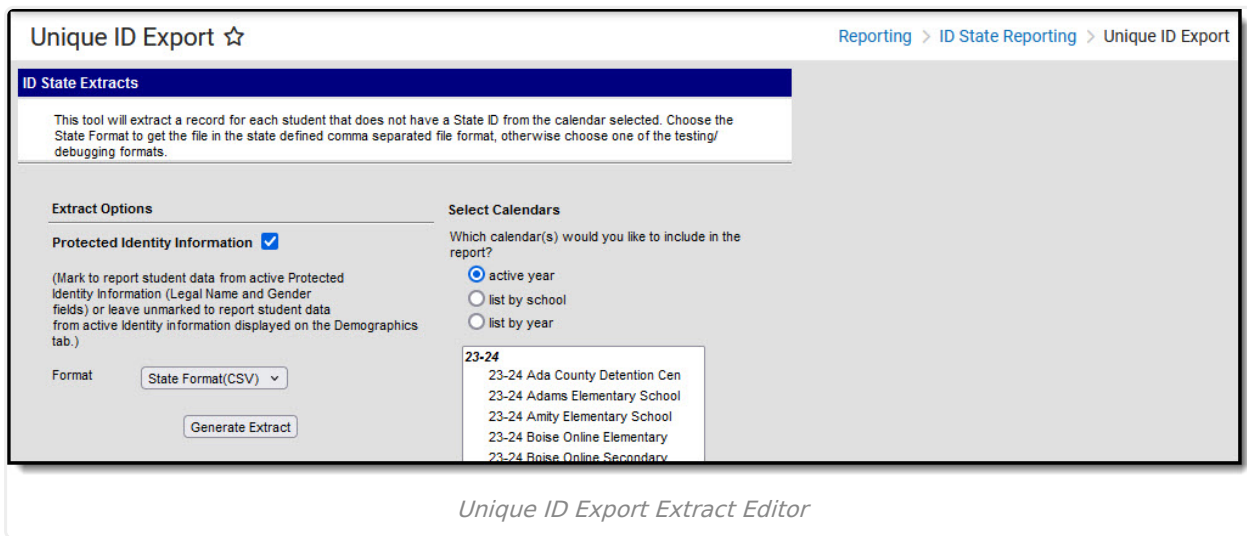
Last Modified on 10/21/2024 8:21 am CDT

Report Logic | Generating the Extract | Extract Layout

Tool Search: Unique ID Export

The state EUID system in Idaho is designed for the request and import of both student and staff identification numbers. The Unique ID Export is used to request unique IDs for individuals who do not have them.

Unique ID Export Extract Editor

Report Logic

This extract returns one record for each student in the selected calendar who does not have a Student State ID. Students marked No Show or State Exclude and Calendar or Grade Levels marked as State Exclude will not be included. Records are sorted by Calendar, then by student last name.

Generating the Extract

1. Indicate if the export should include **Protected Identity Information**, which reports Legal name and gender fields, or unmark to report general identity information.
   - If Protected Identity Information is marked but the student's legal name and gender fields are blank in Campus, a record reports with their name and gender fields left blank. Campus recommends adding protected identity information for that student and generating the file again prior to uploading to the state.
2. Select the **Format** in which the report should be generated. Use *State Format (CSV)* for submission to the state or *HTML*, *TSV*, or *XML* for data review and verification.
3. Select which **Calendar(s)** should be included in the report.
4. Click **Generate Extract** to view the report in the designated format.

Image 2: Unique ID Export - State Format (CSV)

Unique ID Export - HTML Format

Unique ID Export - TSV Format

Unique ID Export - XML Format

Extract Layout

Element Name	Description & Format	Campus Location
Local Person ID	The locally-maintained student identifier *Numeric, 10 digits*	Census > People > Demographics > Person Identifier > Student Number Person.studentNumber
Edu ID	The state-maintained student identifier *Numeric, 9 digits*	Census > People > Demographics > Person Identifier > State ID Person.stateID
First Name	The legal first name of the individual. *Alphanumeric, 35 characters*	Census > People > Identity > Protected Identity Information > Legal First Name *Protected Identity Information checked:* Identity.legalFirstName Census > People > Demographics > First Name *Protected Identity Information NOT checked:* Identity.firstName
Middle Name	The legal middle name of the individual. *Alphanumeric, 30 characters*	Census > People > Identity > Protected Identity Information > Legal Middle Name *Protected Identity Information checked:* Identity.legalMiddleName Census > People > Demographics > Middle Name *Protected Identity Information NOT checked:* Identity.middleName
Last Name	The legal last name of the individual. *Alphanumeric, 45 characters*	Census > People > Identity > Protected Identity Information > Legal Last Name *Protected Identity Information checked:* Identity.legalLastName Census > People > Demographics > Last Name *Protected Identity Information NOT checked:* Identity.lastName

Element Name	Description & Format	Campus Location
Birth Date	The date on which the individual was born. *Date field, 10 characters, MM/DD/YYYY*	Census > People > Demographics > Birth Date Identity.birthDate
Gender	Identification of the individual as male or female. *Alphanumeric, 1 character, M or F*	Census > People > Identity > Protected Identity Information > Legal Gender *Protected Identity Information checked:* Identity.legalGender
		Census > People > Demographics > Gender *Protected Identity Information NOT checked:* Identity.gender
Zip Code	Reports as null.	N/A
AltLastName2	Reports as null.	N/A
AltLastName3	Reports as null.	N/A
AltLastName4	Reports as null.	N/A
AltLastName5	Reports as null.	N/A