

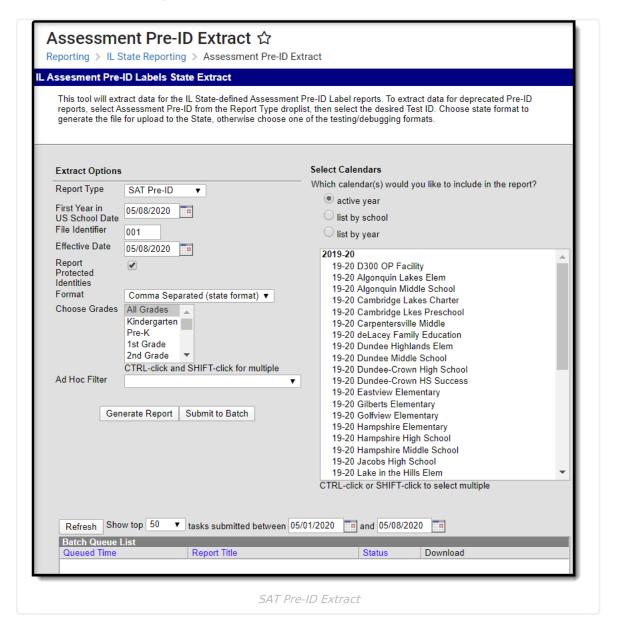
Assessment Pre-ID Extract - SAT Pre-ID Report Type (Illinois)

Last Modified on 10/21/2024 8:20 am CDT

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Tool Search: Assessment Pre-ID Extract

The SAT Pre-ID extract generates a list of labels with student information for the SAT Test.



Report Logic

All students who have an active primary enrollment as of the effective date and who meet the following requirements are included in the report:



- Students must be enrolled in a State Grade of 09-12.
- The enrollment record must NOT have the IL Alt Assessment checkbox marked.
- If there is more than one enrollment that meets these requirements, the enrollment with the most recent start date reports.
- Enrollments marked as No Show or State Exclude do not report. Enrollments in a calendar marked as State Exclude or in a grade level marked as State Exclude do not report.

Report Editor Details

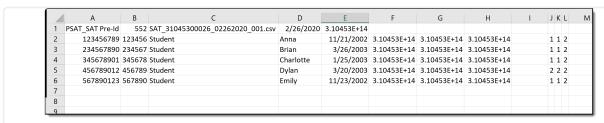
Field	Description
Report Type	Determines which Pre-ID extract generates. Choose the SAT Pre-ID option.
First Year in US School Date	Entered date returns students who were first enrolled in a US School on or after this date. It defaults to the current date, but can be modified by typing in <i>mmddyy</i> format or using the calendar icon to select a date.
File Identifier	This field is reported each time the district submits an extract. This number will default to 001 and increase sequentially.
Effective Date	Entered date is used to include students who are actively enrolled in the selected calendars as of that date.
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	This extract can be generated in the State Format (Comma Separated), HTML or XML. Use the State Format option after data has been reviewed for accuracy in one of the other formats.
Choose Grades	Selection indicates which grade level of enrollment will be returned in the extract. Choose All Grades to include enrollments from all grade levels.
Ad hoc Filter	Select an existing ad hoc filter to further limit the students included. Only those students meeting the criteria of the selected ad hoc filter and the report logic will be included in the report. If a grade level and an ad hoc filter is selected, only students who are in the selected Grade Level and in the Ad hoc Filter will be included on the report.
Select Calendars	At least one calendar needs to be selected in order to generate the report. Calendars can be selected by the Active Year, by School or by Year. If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
Report Generation	Use the Generate extract button to immediately display the results of the extract. For a larger data set, use the Submit to Batch button. This allows the selection of a specific time in which the extract generates (after school hours). See the Batch Queue article for more information.



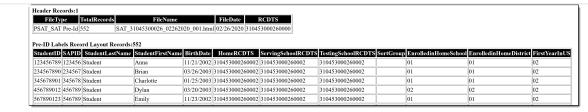
Generate the Report

- 1. Select the SAT Pre-ID Report Type.
- 2. Enter the **First Year in US School Date** in *mmddyy* format, or use the calendar icon to select a date.
- 3. Enter the appropriate File Identifier.
- 4. Enter an **Effective Date** in *mmddyy* format, or use the calendar icon to select a date.
- 5. If desired, mark the **Report Protected Identities** checkbox.
- 6. Select the **Format** in which to generate the report.
- 7. Select the appropriate **Grade levels** to include on the report.
- 8. If necessary, select an **Ad hoc Filter**.
- 9. Select the appropriate **School Calendars** for which to generate this report.
- 10. Click the Generate Report button or the Submit to Batch. The report will appear in a new window in the chosen format.

For any Test ID selected, the report sorts in Last Name, First Name, State ID order.



SAT Pre-ID Extract - State Format (Comma Separated)



SAT Pre-ID Extract - HTML Format

SAT Pre-ID extract Layout

Data Element	Description	Location
Student ID	Student ISBE-assigned student number. Numeric, 9 digits	Census > People > Demographics > Person Identifiers > State ID Person.stateID
SAP ID	Student ID number used by the school Numeric, 9 digits	Census > People > Demographics > Person Identifiers > Student Number Person.studentNumber

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Data Element	Description	Location
Student Last Name	Student's last name. When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated. Alphanumeric, 50 characters	Census > People > Identity Information > Last Name Identity.lastName Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
Student First Name	Student's first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated. Alphanumeric, 50 characters	Census > People > Identity Information > First Name Identity.firstName Census > People > Identities > Protected Identity Information > Legal First Name Identity.LegalfirstName
Birth Date	Student's birthday. Date, 10 characters (mm/dd/yyyy)	Census > People > Demographics > Person Information > Birth Date Identity.birthDate
Home RCDTS	Combination of student's resident school and resident district numbers. Numeric, 15 digits	System Administration > Resources > District Information > District Info System Administration > Resources > School > School Editor > School Detail Student Information > General > Enrollments > State Reporting Fields > Home District and Home School Enrollment.residentDistrict Enrollment.residentSchool



Data Element	Description	Location
Serving School RCDTS	Combination of student's serving school and serving district numbers.	System Administration > Resources > District Information > District Info
	Numeric, 15 digits	System Administration > Resources > School>School Editor > School Detail
		Student Information > General > Enrollments > State Reporting Fields > Serving District and Serving School
		Enrollment.servingSchool Enrollment.servingRCDTS
Testing School RCDTS	Combination of student's testing school and testing district number.	System Administration > Resources > District Information > District Info
	Numeric, 15 digits	System Administration > Resources > School > School Editor > School Detail
		Student Information > General > Enrollments > State Reporting Fields > Testing District and Testing School
		Enrollment.testingSchool Enrollment.testingRCDTS
Sort Group	This field to determine how labels should be printed to facilitate distribution. • Sorting will be done numerically, then alphabetically. Examples of use include teacher name or room number. • If not populated, Pre-ID labels will be sorted by student last name. Sort Group is printed on Pre-ID label.	N/A
	Infinite Campus is not populating this field.	



Data Element	Description	Location
Enrolled in Home School	Identifies a student enrolled continuously in their home school on or before May 1 of the previous school year. If the School Enrolled May 1 checkbox is marked, reports as 01. Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > School Enrollment May 1 Enrollment.schoolEnrolled
Enrolled in Home District	Identifies a student enrolled continuously in their home district on or before May 1 of the previous school year. If the District Enrolled May 1 checkbox is marked, reports as 01. Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > District Enrollment May 1 Enrollment.districtEnrolled
First Year in US	Indicates the student is within their first year of the US. If Date First Entered US School is not NULL, the 'First Year in US School Date' on the extract editor is subtracted from the Date First Entered US School on the Demographics tab. • If the difference is 365 days or less report '01' • If the difference is 366 or more days report '02' Else, report '02' Numeric, 2 digits	Census > People > Demographics > Date Entered US School Calculated value