PA Secure ID Extract
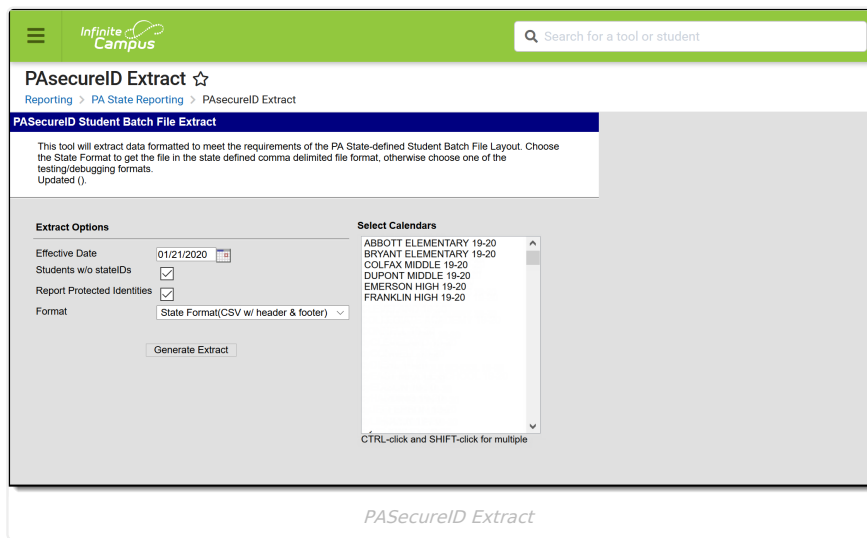
Last Modified on 06/27/2025 10:40 am CDT

Report Logic | Report Editor | Generate the Report | Report Layout

Tool Search: PAsecure ID

The PA Secure ID Extract provides student demographic information to the State Department of Education so that students can be assigned a state identification number.

> See the PA Secure ID Import for the corresponding import to this extract.

PASecureID Extract

Report Logic

This extract returns all students who have an active enrollment record and a Local Student Number but do not have a State Student ID Number (PAsecureID). It can also be generated for students who do have a State Student Number, if needed (remove the checkbox on the report editor for Students w/o stateIDs).

Report Editor

Field	Description
Effective Date	Indicates which enrollments are reviewed for inclusion on the report. The field populates with the current date, but can be modified by typing a new date in mmddyy format or using the calendar icon to select a date.
Students w/o State IDs	When marked, only students who do not have a State ID are returned in the extract. When not marked, all students who have an State ID and who do not have a State ID are returned in the extract.
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	The extract can be generated in HTML, CSV, XML or State Format (csv with header and footer). Use the State Format when submitting the extract to the state. Use the other formats for review prior to submitting the file to the state.
Calendar Selection	Indicates from which calendar data is returned. At least one calendar needs to be selected in order to generate the report.

Generate the Report

1. Enter the desired **Effective Date**.
2. Determine if **Students without IDs** should be included in the report (leave the checkbox marked) or if all students with and without IDs (remove the checkmark) should be included in the report.
3. If desired, mark the **Report Protected Identities** checkbox.
4. Select the desired **Format** from the dropdown list.
5. Select the desired **Calendar(s)** to include in the report.
6. Click the **Generate Report** button. The report displays in the desired format.

Report Layout

Data Element	Description	Campus Interface
Header Record Information		
Record Type	Always reports a value of TH. *Alphanumeric, 2 characters*	N/A
Extract Date	Reports the date the extract was generated. *Date field, 10 characters* *DD/MM/YYYY*	N/A
Extract Time	Reports the time the extract was generated. *Time field, 8 characters* *HH:MM:SS*	N/A
Transmission ID	Reports an arbitrary number. *Numeric, 10 digits*	N/A
Version	Always reports a value of 1.0. *Numeric, 2 digits*	N/A
Delimiter=	Always reports a value of "Delimiter=." *Alphanumeric, 9 characters*	N/A
Extract Information		
Record Type	Always reports a value of ID. *Alphabetic, 2 characters*	N/A
School Number	Reports the PDE 4-digit coude of the school where the student is enrolled. This value reports from the Alt School Number field. If that field is not populated, the State School Number reports. When the student is not currently enrolled in a school, a value of 9999 reports. *Numeric, 4 digits*	School Information > Alt School Nur School Information > School Detail School.number
Resident District	Reports the PDE 9-digit AUN code of the LEA fiscally responsible for the student. *Numeric, 9 digits*	District Information > District Detai District.number

Data Element	Description	Campus Interface
Last Name	Reports the legal last name of the student, if populated, and the Report Protected Identities checkbox is marked on the Extract editor. If the Legal Last Name field is not populated, reports from the Last Name field. *Alphanumeric, 60 characters*	Identities > Identity Information > Information > Legal Last Name Demographics > Last Name Identity.legalLastName Identity.lastName
First Name	Reports the legal first name of the student, if populated, and the Report Protected Identities checkbox is marked on the Extract editor. If the Legal First Name field is not populated, reports from the First Name field. *Alphanumeric, 60 characters*	Identities > Identity Information > Information > Legal First Name Demographics > First Name Identity.legalFirstName Identity.firstName
Middle Name	Reports the legal middle name of the student, if populated, and the Report Protected Identities checkbox is marked on the Extract editor If the Legal Middle Name field is not populated, reports from the Middle Name field. *Alphanumeric, 60 characters*	Identities > Identity Information > Information > Legal Middle Name Demographics > Middle Name Identity.legalMiddleName Identity.middleName
Suffix	The additional identifier of the student's name, such as Jr, Sr, etc. If the Legal Suffix field is populated and the Report Protected Identities checkbox is marked on the Extract editor, information reports from that field. *Alphanumeric, 10 characters*	Identities > Identity Information > Information > Legal Suffix Demographics > Suffix Identity.legalSuffix Identity.suffix
Gender	The student's gender. If the Legal Gender field is populated and the Report Protected Identities checkbox is marked on the Extract editor, information reports from that field. *Alphanumeric, 1 character, M or F*	Identities > Identity Information > Information > Legal Gender Demographics > Gender Identity.legalGender Identity.gender
Date of Birth	The student's date of birth. *Date field, 10 characters, MM/DD/YYYY*	Demographics > Birth Date Identity.birthDate
Grade Level	The student's grade level of enrollment. *Alphanumeric, 3 characters*	Enrollments > General Enrollment I Enrollment.grade
Student ID	The student's local student number. *Numeric, 10 characters*	Demographics > Person Identifiers Person.studentNumber
SSN	The student's Social Security number. *Numeric, 11 digits, XXX-XX-XXXX*	Demographics > SSN Identity.SSN
Race Ethnicity	The student's indication of race. *Numeric, 1 character*	Demographics > Race/Ethnicity Identity.race

Data Element	Description	Campus Interface
State ID	The student's state-assigned identification number. *Numeric, 10 digits*	Demographics > Person Identifiers Person.stateID
District Number	Reports the PDE 9-digit AUN code of the LEA educating the student. *Numeric, 9 digits*	Enrollments > State Reporting Field District Information > State District Enrollment.residentDistrict District.number
Year	Reports the end year of the selected school year in the Campus toolbar. *Numeric, 4 digits*	System Administration > Calendar Calendar.endYear
Trailer Record Information		
Record Type	Always reports a value of TT. *Alphanumeric, 2 characters*	N/A
Transmission ID	Reports the same arbitrary number as reported in the header file. *Numeric, 10 digits*	N/A
Records	Reports the total number of records included in the file. *Numeric, 4 digits*	N/A