Account Management Wizard

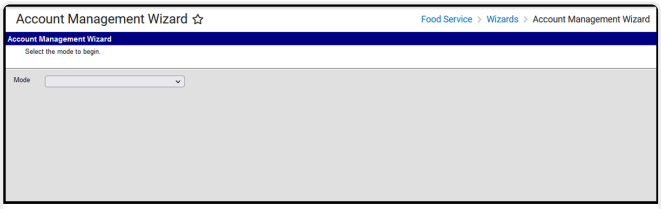
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Point of Sale (POS) tools are available with Campus Food Service.

Tool Search: Account Management Wizard

The Account Management Wizard helps you complete the following tasks.

Task	Description
Inactivate Food Service Accounts	This option clears the **Active** checkbox on the patron's Account Details tool. Inactive accounts do not appear on POS terminals.
Remove PINs	This option removes the PIN from patrons who have an inactive account in Campus.
Inactivate Accounts and Remove PINS	This option simultaneously inactivates patron accounts and removes the PINs.
Adjust balances on Inactive Accounts	This option adjusts inactive account balances to zero.
Transfer Patron Account Data	This option transfers patron(s) account data to a new or existing account. For example, when individual accounts move to a family account or a family account is separating into individual accounts.



Account Management Wizard

See the Account Management Wizard Tool Rights article for information about rights needed to use this tool.