

# Set Deposit Percentage

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**Classic View:** Census > Households > FS Deposit

**Search Terms:** Food Service Deposit

Food Service deposits made for a household can be set up to divide the total amount of each deposit made among the household members. This division is based on the percent allocated to each patron, as it may differ based on how much the patron eats and the cost of meal items between schools.

1. Select **Setup Deposit**.

**Result**

A Distribution editor displays with the active patron accounts and account numbers.

2. Enter a percent for each patron in the **Deposit %** fields. The total of these fields must equal 100%.
3. Click **Save**.

After the deposit percentages are assigned and saved, they become the default percentages for future deposits but can be overridden at the time of the deposit.

**Household Food Service Deposit** ☆

Census > Households > Household Food Service Deposit

Buttons: New Deposit, **Setup Deposit**, NSF Block, Save

Name	NSF	Birthdate	Elig	Grd #	Amount	
Smith, Gregg J		10/14/1968	X	2	\$160.00	
Smith, Jeanne M	X	08/19/1967	X	2	\$40.00	
Smith, Manuel J		09/03/2005	X	0	\$0.00	
<b>Net</b>					<b>4</b>	<b>\$200.00</b>

Deposits Detail For Smith, Gregg J +

Deposits Detail For Smith, Jeanne M +

**Distribution For Smith, Gregg J**

Account Number	Deposit %
12339	80

**Distribution For Smith, Jeanne M**

Account Number	Deposit %
12340	20

*Setting Deposit Percentages*

