

# Term GPA Report

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The Term GPA Report displays students' Term GPA based on the options selected in the report editor.

# Term GPA Report ☆

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## Term GPA Report

This report prints the Term GPA for students selected by grade level or AdHoc filter. Report options include:

- Weighted or Unweighted Term GPA calculation
- Minimum and Maximum Term GPA fields to limit the Term GPA values that display
- A Rolling Term GPA can be selected as a display or sort option in a calendar that does not have a Custom GPA associated with it
- This report can be run in PDF or CSV format

The System Preference for # of Significant Decimal Places applies to the display of both Term GPA and Rolling Cumulative GPA values. When the report is run with the option to use Bonus Points, readability of the PDF may be affected if there are more than 4 terms and/or 4 significant decimal places. This report can be run through the Batch Queue tool, which is suggested for reports with a large amount of data to avoid time-out errors and/or system performance issues.

Please Select GPA Type

☒ Weighted ☐ Unweighted

Select Year

2021-2022 ▾

Select Calendar(s)

2021-22 Abbott Elementary  
2021-22 Baird Elementary  
2021-22 5 Chowen Middle  
2021-22 Drew Middle  
2021-22 Ewing High  
2021-22 Franklin High

Which students would you like to include in the report?

☒ Grade

All Students  
K  
PA  
PB  
PF

☐ Ad Hoc Filter

Enrollment Effective Date 05/27/2022

CTRL-click or SHIFT-click to select multiple

Term Sequence

☒ Term 1 ☒ Term 2 ☒ Term 3 ☒ Term 4

Minimum Term GPA

Maximum Term GPA

Display Options

☒ Name ☐ PersonID ☒ Student Number ☒ Grade ☐ Calendar ☒ Rolling Cum GPA ☐ Use Bonus Points

Sort Options

☒ Alpha ☐ Student Number ☐ Grade/Alpha ☐ Rolling Cum GPA/Alpha  
☐ Calendar ☐ Term GPA/Alpha

Report Format

CSV ▾

Refresh Show top 50 tasks submitted between 05/20/2022 and 05/27/2022

Batch Queue List

Queued Time Report Title Status Download

Generate Report Submit to Batch

Term GPA Report

See the [Grading & Standards Reports](#) Tool Rights article for the tool right needed to generate this report.

## Term GPA Report Editor

The following table describes the options available for selection on the Term GPA Report editor.

Editor Field	Description
<b>GPA Type</b>	Indicates which GPA type (weighted or unweighted) reports. See the GPA Calculations in Campus article for more information.
<b>Select Year</b>	Selection indicates from which school year Term GPA data reports. Based on this selection, the calendars for that year are available for selection. The year selected in the toolbar is the default value.
<b>Select Calendar</b>	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by <b>Active Year</b> , by <b>School</b> or by <b>Year</b> . If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
<b>Grade</b>	The grade level(s) to be included in the report. The options available depend on the school selected in the Campus Toolbar.
<b>Ad hoc Filter</b>	Rather than selecting a grade level, users can select a previously-made <a href="#">Ad hoc Filter</a> to indicate which students will appear in the report.
<b>Enrollment Effective Date</b>	Limits report results to only enrollments which are active on the entered date. This option applies to both the grade level and the Ad hoc filter selections.
<b>Term Sequence</b>	Allows selection of the terms to appear in the report.
<b>Minimum Term GPA</b>	<p>When a value is entered in this field, students who have GPAs of the entered value and higher are included in the report. If multiple terms are selected, the Term GPA in all terms must meet the entered value.</p> <p>Values entered here are limited to the <a href="#">System Preference for Number of Significant GPA Decimal Places</a>. For example, if the preference is set to be three decimal places (i.e, 3.123), a value of 3.1234 cannot be entered.</p>

Editor Field	Description
<b>Maximum Term GPA</b>	<p>When a value is entered in this field, students who have GPAs of the entered value and lower are included in the report. If multiple terms are selected, the Term GPA in all terms must meet the entered value.</p> <p>Values entered here are limited to the <a href="#">System Preference for Number of Significant GPA Decimal Places</a>. For example, if the preference is set to be three decimal places (i.e., 3.123), a value of 3.1234 cannot be entered.</p>
<b>Display Options</b>	<p>Indicates what information appears in the report, in order of how they appear on the report. Items with asterisks are automatically selected for display in the report (but can be deselected).</p> <p>Options are:</p> <ul style="list-style-type: none"> <li>• Name - Student's Last Name, First Name</li> <li>• Person ID - Student's personID</li> <li>• Student Number - Student's local student number</li> <li>• Grade - Student's grade level of enrollment</li> <li>• Calendar - Name of calendar in which the student was enrolled</li> <li>• Rolling Cumulative GPA - Student's cumulative GPA as of the effective date of the report. This option is available when the GPA Type is Weighted or Unweighted. If a calendar uses a Custom GPA, this option is not available.</li> <li>• Use Bonus Points - Indicates that the total Bonus Points and a GPA calculated using Bonus Points will also report for each term selected.</li> </ul> <p>When choosing the Use Bonus Points option, the display for multiple terms in the PDF is optimized when the <a href="#">System Preference</a> for Number of Significant Decimal Places is set to 1 or 2 places.</p>
<b>Sort Options</b>	<p>Indicates how the results will be sorted. Options are:</p> <ul style="list-style-type: none"> <li>• Alpha</li> <li>• Student Number</li> <li>• Grade/Alpha</li> <li>• Rolling Cumulative GPA/Alpha</li> <li>• Calendar/Alpha</li> <li>• Term GPA/Alpha</li> </ul>
<b>Report Format</b>	<p>The report can be generated in either PDF format or CSV format.</p>
<b>Report Generation</b>	<p>The report can be generated immediately using the <b>Generate Extract</b> button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the <b>Submit to Batch</b> button, which allows the user to choose when the report is generated and to avoid time-out errors or system performance issues. See the <a href="#">Batch Queue</a> article for more information.</p>

The Minimum GPA and Maximum GPA fields are not required. When both fields are populated, the report returns GPAs within the entered range. When only the Minimum GPA field is populated, the report returns GPAs of the entered value and above; when only the Maximum GPA field is populated, the report returns GPAs of the entered value and below.

## Generate the Term GPA Report

1. Select the desired **GPA Type**.
2. Indicate which **Students** should appear in the report by selecting a **Grade** or an **Ad hoc Filter**.
3. Enter an **Enrollment Effective Date** if desired. Defaults to the current date.
4. Select which **Terms** should appear in the report.
5. Enter a **Min Term GPA** and/or **Max Term GPA** to limit results to GPAs within the entered margin.
6. Select which **Display Options** should appear in the report.
7. Select the desired **Sort Option** for the report.
8. Select the desired **Report Format**.
9. Click **Generate Report** to generate the report immediately, or click the **Submit to Batch** button to choose when the report generates.

When the selected calendar has a [Custom GPA](#) associated with it, the Rolling Cum GPA (and the Cum GPA with Bonus) columns do not print.

When a student has no previous transcript records, but a Term GPA value exists on the Grades tab, the Term GPA value prints without a Rolling Cumulative GPA value. Note the students in Grade 09 in the screenshot below for an example.

16-17 High School					Term GPA Report						
Generated on 06/28/17 11:35:59 AM Page 1 of 57					All Grades Effective Date: 05/28/2017 Unweighted GPA calculation Sort By Name Total Students: 2318						
Student Name	Person ID	Student#	Grade	Calendar	Rolling Cum GPA w/Bonus	Cum GPA w/Bonus Points	Term GPA/ w/Bonus				
							Term 1	Term 2	Term 3	Term 4	
Student, Abigail	123456	12345678	10	16-17	High School	2.57895 5.32895	2	3.66667/5.66667	1.50000/1.50000	4.00000/4.00000	2.00000/2.00000
Student, Bryan	234567	23456789	11	16-17	High School	1.50000 1.50000	0	2.00000/2.00000	4.00000/4.00000	3.00000/3.00000	4.00000/4.00000
Student, Caroline	345678	34567890	12	16-17	High School	1.83673 1.83673	0	3.33333/3.33333	3.00000/3.00000	3.50000/3.50000	3.50000/3.50000
Student, David	456789	45678901	09	16-17	High School	-	0	2.50000/2.50000	4.00000/4.00000	3.00000/3.00000	4.00000/4.00000
Student, Emery	567890	56789012	09	16-17	High School	-	0	2.00000/2.00000	4.00000/4.00000	3.00000/3.00000	4.00000/4.00000
Student, Franco	678901	67890123	11	16-17	High School	3.24138 3.24138	0	3.00000/3.00000	0.00000/0.00000	3.50000/3.50000	3.00000/3.00000
Student, Ginger	789012	78901234	12	16-17	High School	3.21429 3.21429	0	2.00000/2.00000	3.00000/3.00000	3.00000/3.00000	1.00000/1.00000
Student, Henry	890123	89012345	11	16-17	High School	1.71429 1.71429	0	-	-	-	-
Student, Isabel	901234	90123456	12	16-17	High School	3.76744 3.76744	0	-	4.00000/4.00000	-	-
Student, James	987654	98765432	10	16-17	High School	2.78947 2.78947	0	3.00000/3.00000	3.66667/3.66667	3.00000/3.00000	1.00000/1.00000

Term GPA Report - PDF Format

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Last Name	First Name	Middle Initial	Person ID	Student#	Grade	Calendar	Rolling Cu	Rolling Cu	Bonus Poi	Term 1	Term 2	Term 3	Term 4	
2	Student	Abigail	M	123456	12345678	12	16-17 High	3.21429	3.21429	0	2.00000/2	3.00000/3	3.00000/3	1.00000/1	0.00000
3	Student	Bryan	A	234567	23456789	11	16-17 Can	1.71429	1.71429	0					
4	Student	Caroline	L	345678	34567890	12	16-17 Can	2.41026	2.41026	0		2.00000/2	0.00000		
5	Student	David	C	456789	45678901	9	16-17 Canyon Springs High Sch			0					
6	Student	Emery		567890	56789012	12	16-17 Can	1.90909	1.90909	0					
7	Student	Franco	L	678901	67890123	10	16-17 Can	3.08333	3.08333	0					
8	Student	Ginger		789012	78901234	10	16-17 Can	2.83333	2.83333	0					
9	Student	Henry	R	890123	89012345	12	16-17 Can	1.84375	1.84375	0					
10	Student	Isaac	J	901234	90123456	11	16-17 Can	3.32143	3.32143	0				2.00000/2	0.00000
11	Student	James	E	987654	98765432	12	16-17 Can	2.5	2.5	0					
12															
13															

Term GPA Report - CSV Format