

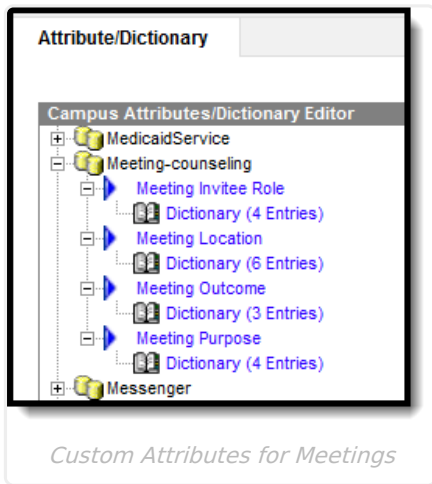
# Manage Custom Counseling Meetings Fields in the Attribute/Dictionary

Last Modified on 03/11/2024 8:44 am CDT

**Classic View:** System Administration > Custom > Attribute/Dictionary > Meeting-counseling

**Search Terms:** Attribute/Dictionary

Use the [Attribute/Dictionary](#) to create options for four fields that display in Counseling [Meetings](#): Role, Locations, Outcome, and Purpose.



*Custom Attributes for Meetings*

Districts must create their own options for these fields. To create options, click the Dictionary field under the field name and then **Add Row** for each option you'd like to add. Click **Save** to add options.

Attribute/Dictionary

Save

Campus Attributes/Dictionary Editor

- MedicaidService
  - Meeting-counseling
    - Meeting Invitee Role
      - Dictionary (4 Entries)
      - Meeting Location
        - Dictionary (6 Entries)
        - Meeting Outcome
          - Dictionary (3 Entries)
          - Meeting Purpose
            - Dictionary (4 Entries)
- Messenger
- PaymentVendor
- BSSC Meeting

Meeting Invitee Role Dictionary Detail

	Code	Name	Seq	Value	Standard Code	Active
X	C	Counselor	0			X
X	O	Other	0			X
X	P	Parent	0			X
X	S	Student	0			X

Add Row

Page 1 of 1 250 Rows Per Page 1 - 4 of 4

*Add Options to a Field*

These fields who have options managed in this way are:

- Role: The capacity in which someone participates in the meeting. Each participant can have one role. Examples: Counselor, Student, Advisor, Teacher.
- Location: Where the meetings takes place. A meeting can only have one location.
- Outcome: The result(s) of the meeting. A meeting can have multiple outcomes. Examples: Sent Letter Home, Referred to Social Services.
- Purpose: The reason(s) for the meeting. A meeting can have multiple purposes. Examples: Academic, Social, Post-Secondary Planning.

Options created in the Attribute/Dictionary display for selection in meetings.

Owner  
Administration, Administration

\*Meeting Title  
Student Advocacy Group Meeting

Location  
123:Room 123

\*Start Date 03/11/2014 8:30am \*End Date 03/11/2014 9:00am  All Day

Recurrence

Purpose  
G:General

Other

Meeting Agenda

Add Participants

Delete All	Name	Role
Delete	Administration, Administration	
Delete	Student, Andrew Thomas	
Delete	Student, Bree W	
Delete	Student, Brooke Jane	
Delete	Student, Devin L	

Save as Filter...

Outcome

Other

Example Meeting Custom Attributes