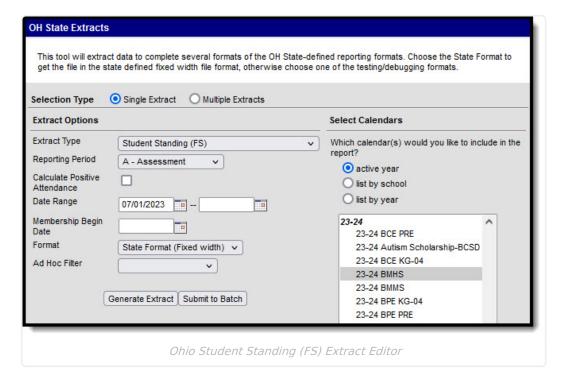


Student Standing (FS) (Ohio Extracts)

Last Modified on 02/07/2025 11:04 am CST

Tool Search: OH Extracts

The Student Standing (FS) extract describes the relationship of each student to the reporting district. Student Standing records are reported by a district for all enrolled students, students receiving/received services and/or students for whom the district has fiscal or other reporting responsibility.



If a student's relationship with the reporting district is changed during the school year, their original Student Standing record is closed and a new record is opened. This means students may have more than one Student Standing record submitted during the reporting period however, only one Student Standing record can be considered open or active. Changes to the following extract elements require a student to begin a new record:

- Admission Date
- Admission Reason
- Assigned Building Area IRN
- Attending Building IRN
- District Relationship
- How Received
- How Received IRN
- · Legal District of Residence
- Percent of Time
- Sent Reason
- Sent to IRN
- Sent to Percent of Time
- State Student ID



- Tuition Type
- Withdraw Reason

In order for a record to be considered closed, students must have their corresponding enrollment record End Dated.

Reporting Population Business Rules

#	Requirement
R1	Report enrollments with Service Type = P. • Enter specific business rules for the population of the report (selection criteria) here.
R2	The report can be run against a district's active year as well as any prior year.
R3	The report can be run in District Editions.
R4	The report will be generated in XML and CSV formats as well as a human-readable format (HTML). The XML format is the State Format.
R5	Enter any requirement to produce the file name here.

Calculating Attendance Business Rules

#	Requirement
CA1	 Attendance is calculated hourly (Total Minutes / 60) Each attendance field is 6 characters. Attendance Fields are rounded to the hundredth. Do not include the decimal. Format: XXXX.XX
CA2	Attendance is calculated on dates driven by the student's enrollment with a Service Type = Primary. • If a student has partial enrollment(s) within the district, attendance will be aggregated daily based upon attendance found on Primary AND Partial enrollments.
САЗ	 Attendance is calculated based on the a student's schedule. Roster Start and End Dates need to be compared against Enrollment Start and End Dates. Term Start and End Dates need to be compared against Enrollment Start and End Dates. Schedules across multiple enrollments within the same district will be aggregated to create total daily possible membership for the student.
CA4	Scheduled period must be marked as instructional. • Do not include Lunch minutes in total period time.



#	Requirement
CA5	Course should not be marked 'Exclude from State Reporting'.
CA6	Absence should be subtracted negatively from total possible membership for the day. • Subtract period attendance for the following Absence Codes: FS330 - School Year Excused Absence Hours Status = Absent, Excuse = Excused FS340 - School Year Unexcused Absence Hours Status = Absent, Excuse = Unexcused Status = Absent, Excuse = Unexcused Status = Absent, Excuse = Unknown • Do not subtract absence time greater than the total possible membership for the day. If greater, set negative attendance equal to total possible membership.
CA7	If Include Positive Attendance is selected on the extract editor exclude any regular period time associated with the period, and include only attendance marks using the positive attendance tool. • Course must be marked with Positive Attendance = selected • If Course is marked for positive attendance, do not include any membership minutes from the periods tab. • Only include attendance that has been entered in the positive attendance tool.
CA8	Attendance fields will be multiplied against the Enrollment Multiplier for each enrollment that generates attendance.
CA9	Calendar Day must be marked for attendance. • Day must be marked as Instructional and Attendance selected.
CA10	 Day Events need to be considered when calculating attendance. The following events will override the standard period schedule; instead using the Start Time and End Time on the Day to determine total possible daily membership. If Start Time and End Time = NOT NULL, total daily membership is the time between each time entered on the day. If Start Time = NOT NULL and End Time = NULL, total daily membership is the Start Time through the end time entered on the period schedule. If Start Time = NULL and End Time = NOT NULL, total daily membership is the start time of the period schedule through the End Time entered on the day. If Start Time and End Time = NULL, the day should not be counted towards daily membership. The following Day Events will adjust total possible membership for the day. The day event will pertain to either a shortened day in session or a full day not in session.
	 C_DCMTYTKN - Full day taken for calamity. C_DPLANNED - Full unplanned day when group was expected to be in session but was not, excluding calamity days. Only IF Duration AND Inst Mins on the Day Event = 0, then reports School Year Attendance Hours as 0 for all students in the Local Grade Level and Attendance Pattern specified on the day event date. C_DNOTPLAN - Full unplanned day when group was expected to be in session but



Requirement excluding calamity days.

- Only IF Duration AND Inst Mins on the Day Event = 0,
- School Year Attendance Hours as 0 for all students in the Local Grade Level and Attendance Pattern specified on the day event date.

C_HRSLNGTH - Can be used for a calamity makeup day added to a scheduled day, or for other reasons.

C_HSHRTNOP - Hours in session when the day was shortened for an unplanned reason other than weather, such as early dismissals, late starts, or mid-day interruptions.

C_HSHRTPLN - Hours in session when the day was shortened for a planned reason other than weather, such as teacher professional days and parent-teacher conference days. Reports days where both students and staff are expected to attend. If a day only includes staff, hours report in Teacher Days code.

C_HSHRTWEA - Hours in session when the day was interrupted by weather.

- **C_HRSWKEND** For group that attends on a Sat or Sun that is not in the regular schedule and not reported via C_YWKENDxx, can be make up days, SIG, other
- Day Events can be applied to all grade levels of the calendar or specific grade level-attendance pattern combinations of the calendar.
- Day Events with a Value = C_HRSLNGTH (for example) will apply to all grade levels in the calendar.
- Day Events with a Value = C_HRSLNGTHXXNN will apply to the specific grade levelattendance pattern combination.

Where Local Grade Name = XX and Attendance Pattern = NN

 Specific day event grade level-attendance pattern combinations need to match the Local Grade Level-Attendance Pattern combination found on the student's enrollment for the student to be included within the day event.

Generating the Extract

- 1. Select Student Standing (FS) as the Extract Type.
- 2. Select the Reporting Period.
- 3. Enter a **Date Range** in *mmddyyyy* format or by clicking the calendar icons and selecting dates. These dates determine which student enrollments are reported, based on the Start and End Dates of enrollments within the selected calendar(s). The first date defaults to 07/10 of the calendar start year.
- 4. Enter a **Membership Begin Date** to indicate the Effective Start Date.
- 5. Select the **Format** in which the report should generate. Options are *State Format (Fixed width), HTML, CSV* and *XML*. Use HTML, CSV or XML formats for data review and verification and State Format for submission to the State.
- 6. Indicate which **Calendar(s)** should appear in the report.
- 7. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate. If generating multiple extracts at a time (after Campus.1921), requests can only be submitted to the Batch Queue.

Users have the option of submitting a Student Standing report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to

Copyright © 2010-2025 Infinite Campus. All rights reserved.



generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the <u>Batch Queue</u> article.

Extract Layout

Element Name	State Definition and Business Rules	Data Source GUI Path
Filler		
Sort Type	Reports as FS for this extract.	
Filler		
Fiscal Year	The end year of the reporting school year. Report end year of reporting school year. Example, if reporting for 14-15 school year, report 2015 Date field, 4 digits, YYYY	System Administration > Calendar > School Year > End Year Calendar.endYear
Reporting Period	The Reporting Period selected in the extract editor. Report the code of the Reporting Period. Alphanumeric, 1 character	OH State Reporting > OH Extracts > Student Standing (FS) > Reporting Period Not dynamically stored



Element Name	State Definition and Business Rules	Data Source GUI Path
District IRN	The state-assigned information retrieval number (IRN) of the district.	System Administration > Resources > District Information > State District Number
	 When (System Admin > Resources > School > School Detail > District IRN Override) NOT = null, reports the value entered into the District IRN Override field. When District IRN Override = null, reports entry in (System Admin > Resources > District Information > District Info > State District Number). 	District.number
	Numeric, 6 characters	
EMIS Student ID Number	The locally determined EMIS student ID.	Census > People > Demographics > Person Identifiers > Student Number
	Report the Student Number. Left pad with leading zero(s) if necessary.	Person.studentNumber
	Alphanumeric, 9 characters	



Element Name	State Definition and Business Rules	Data Source GUI Path
Effective Start Date	The first day, inclusive, that the set of all other values on this record are valid. Reporting Instructions: An Effective Start Date must be reported on all records. Students will have a new FS record with a new Effective Start Date in two situations: • When an element on the FS record that causes a prior record to close and a new record to be opened has a change in value, and • When a student is admitted to the district. First Reported FS Record Per Student 1. If Membership Begin Date = NOT NULL and District Entry Reason = 7, report Membership Begin Date = NOT NULL and District Entry Reason = NULL or not 7, and Start Status = 7, report Membership Begin Date = NOT NULL and District Entry Reason = NULL or not 7, and Start Status = 7, report Membership Begin Date = NOT NULL and District Entry Reason = NULL or not 7, and Start Status = not 7, report Start Date. 4. If Membership Begin Date = NULL, report Start Date. 4. If Membership Begin Date = NULL, report Start Date. 4. If Membership Begin Date = NULL, report Start Date. All Other Records Report the Start Date. A separate record for each enrollment record where the Start Date falls within the Reporting Date Range should be reported. Date field, 8 characters, YYYYMMDD	Student Information > General > Enrollments > Start Date State Reporting > OH Extracts > Membership Begin Date Enrollment.startDate



Element Name	State Definition and Business Rules	Data Source GUI Path
Admission Date	The date of the student's first day of attendance at the school. Report District Start Date. If NULL, use the following calculation. Look back to the most recent enrollment with a End Status NOT = ** or NULL. Then report the start date of the next following enrollment. (The calculation looks back until it finds a code, then moves forward to the next future enrollment and reports the Start Date.) Calculation Exception If no code NOT = ** or NULL is found, report the start date of the oldest enrollment on record for the student. Calculation Exception Please disregard the most recent enrollment in the calculation if the End Status NOT = ** or NULL. Note: The most recent enrollment considered should be within the Date Range entered on the extract editor.	Student Information > General > Enrollments > District Entry Date



Element Name	State Definition and Business Rules	Data Source GUI Path
Student Admission Reason	Describes how the student arrived at the district. 1. When District Entry Date NOT = null on the most recent enrollment: 1. Report District Entry Reason from most recent enrollment. 2. If District Entry Reason = NULL, report from enrollment that contains FS070 Admission Date within its date range. 1. When District Entry Date NOT = null in the historical enrollment: 1. Report District Entry Reason from historical enrollment. 2. When District Entry Date or District Entry Reason = null, report Start Status from historical enrollment. 3. If no enrollment is found, report 7. 4. State Exclude enrollments are ineligible for consideration. State Exclude enrollments are ineligible for consideration.	Student Information > General > Enrollments > District Entry Reason, Start Status



Element Name	State Definition and Business Rules	Data Source GUI Path
Effective End Date	The last day all the values on this record are considered valid. Reports as 00000000 if End Date is Null. End Date will only be reported if it is within the extract Date Range. Report the End Date for each enrollment record being reported. If null, report 00000000. Only Report Effective End Dates that fall within the reporting date range. Do not report future dates. Date field, 8 characters, YYYYMMDD	Student Information > General > Enrollments > End Date Enrollment.endDate
Withdrawal Reason	The reason the student withdrew from the school district. Report End Status code. If null, report **. SSID Split Record Logic: Report **. Only report Withdrawal Reason code if the Effective End Date of the enrollment falls within the reporting date range. Alphanumeric, 2 characters	Student Information > General > Enrollments > State End Status Enrollment.endStatus



Element Name	State Definition and Business Rules	Data Source GUI Path
SSID	The student's unique state- assigned identifier.	Census > People > Demographics > Person Identifiers > State ID
	All records found prior to the SSID Begin Date (Applies to multiple calendars) Report State ID prior to the current State ID. All records found after the SSID Begin Date Report current State ID. Alphanumeric, 9 characters	Person.stateID
Student Percent	,	Student Information > Conoral >
Student Percent of Time	The average percent of time during the week the student participates in any instruction provided by a certified/licensed employee. Report the value entered in District Percent of Time. If null, report "100". Alphanumeric, 3 characters	Student Information > General > Enrollments > State Reporting Fields > District Percent of Time Enrollment.admOverride
Tuition Type	Identifies the student's form of tuition payment. Report Tuition Type code. 1. If student withdrawn, report 78 2. If null/blank report N. Alphanumeric, 1 characters	Student Information > General > Enrollments > State Reporting Fields > Tuition Type EnrollmentOH.tuitionType
District Relationship	The educational relationship between the student at the district. Report District Relationship	Student Information > General > Enrollments > State Reporting Fields > District Relationship Enrollment.districtRelationship
	code. If null/blank report 1. Alphanumeric, 1 character	



Element Name	State Definition and	Data Source GUI Path
	Business Rules	

Legal District of Residence	The IRN number of the city/municipal, local or exempted village school district in which the student's parents reside. Report Legal District of Residence code. If null/blank report District Code from student's Primary address. Numeric, 6 digits	Student Information > General > Enrollments > State Reporting Fields > Legal District of Residence OR Census > People > Households > Address Information > District Enrollment.residentDistrict
Building IRN	The IRN of the building within the district the student attends. Report Building IRN Override, if null report State School Number Numeric, 6 digits	Student Information > General > Enrollments > State Reporting Fields > Building IRN Override OR System Administration > Resources > School > School Editor > State School Number Enrollment.buildingIRNOverride EnrollmentOH.attendanceIRN
Assigned Building Area IRN	The IRN of the building the student would normally attend according to the standard district attendance policy. Report value entered in Assigned Building Area IRN field. If null, report ****** Numeric, 6 digits	Student Information > General > Enrollments > State Reporting Fields > Assigned Building Area IRN Enrollment.assignedBuildingAreaIRN



Element Name	State Definition and Business Rules	Data Source GUI Path
How Received	Describes how the student arrived at the district. Report Student Status code. If null/blank report *. Alphanumeric, 1 character	Student Information > General > Enrollments > State Reporting Fields > Student Status Enrollment.stateAid
How Received IRN	The district which received the student. Report How Received IRN code. If null, report ******. Numeric, 6 characters	Student Information > General > Enrollments > State Reporting Fields > How Received IRN Enrollment.servingDistrict
Sent Reason 1	The reason the student was sent to another district. Report Sent Reason 1 code. If null, report NA. Alphanumeric, 2 characters	Student Information > General > Enrollments > State Reporting Fields > Sent Reason 1 Enrollment.servingDistrictStatus
Sent to IRN 1	The district to which the student was sent. Report value entered in Sent To IRN 1 field. If null, report ******* Alphanumeric, 6 characters	Student Information > General > Enrollments > State Reporting Fields > Sent To IRN 1 EnrollmentOH.senttoIRN1
Sent to Percent of Time 1	The average percent of time during the week the student participated in any instruction provided by an employee at a non-EMIS reporting entity. Report value entered in Sent To Percent of Time 1 field. If null, report 000. Alphanumeric, 3 characters	Student Information > General > Enrollments > State Reporting Fields > Sent to Percent of Time 1 EnrollmentOH.sentToPercentofTime1



Element Name	State Definition and Business Rules	Data Source GUI Path
Sent Reason 2	The reason the student was sent to a second district. Report Sent Reason 2 code. If null, report NA. Alphanumeric, 2 characters	Student Information > General > Enrollments > State Reporting Fields > Sent Reason 2 EnrollmentOH.sentReason2
Sent to IRN 2	The district the student is sent if the student is simultaneously being sent to a second district. Report value entered in Sent To IRN 2 field. If null, report *******. Alphanumeric, 6 characters	Student Information > General > Enrollments > State Reporting Fields > Sent To IRN 2 EnrollmentOH.senttoIRN2
Sent to Percent of Time 2	The average percent of time for a week the student participated in any instruction provided by an employee at a non-EMIS reporting entity. Report value entered in Sent To Percent of Time 2 field. If null, report 000. Alphanumeric, 3 characters	Student Information > General > Enrollments > State Reporting Fields > Sent to Percent of Time 2 EnrollmentOH.sentToPercentofTime2



Element Name	State Definition and Business Rules	Data Source GUI Path
October Count Week Attendance Days	Currently reports as filler. The actual number of days a student is in attendance during the October Count Week. If there is a significant change in the student's data and a new record is created, the original record will count the days beginning with the first day of the count week including the Effective End Date. If the student's significant change is not the withdrawal of the student from the district, the newly created record will count the days from the Effective Start Date to the last days of the district's count week. In the Fall reporting period, this field will only report attendance for records where the entered Count Week falls within the Effective Begin and End Date of the record. Alphanumeric, 3 characters	Student Information > General > Attendance > Instruction Days, Excused, Unexcused; OH State Reporting > OH Extracts > Reporting Period, Count Week; Student Information > General > Enrollments > State Reporting Fields > Student Percent of Time Calculated
October Count Week Excused Absence Days	Currently reports as filler. The number of days the student was absent for excused reasons during the October Count Week. In the Fall reporting period, this field will only report attendance for records where the entered Count Week falls within the Effective Begin and End Date of the record. Alphanumeric, 3 characters	Student Information > General > Attendance > Excused Days; OH State Reporting > OH Extracts > Reporting Period, Count Week; Student Information > General > Enrollments > State Reporting Fields > Student Percent of Time Calculated



Element Name	State Definition and Business Rules	Data Source GUI Path
October Count Week Unexcused Absence Days	Currently reports as filler. The number of days the student was absent for unexcused reasons during the October Count Week. In the Fall reporting period, this field will only report attendance for records where the entered Count Week falls within the Effective Begin and End Date of the record. Alphanumeric, 3 characters	Student Information > General > Attendance > Unexcused Days; OH State Reporting > OH Extracts > Reporting Period, Count Week; Student Information > General > Enrollments > State Reporting Fields > Student Percent of Time Calculated
Filler4		
School Year Attendance Hours	Reports total number of Attendance Hours (see attendance calculation) within the date range of the extract editor. Includes all enrollment records based on the Date Range entered in the Extract Editor. Attendance is calculated through the End Date entered of the extract editor. Calculation is based on Instructional Membership Hours minus Excused and Unexcused Absence Hours. The total attendance hours per enrollment should be multiplied by the Enrollment Multiplier. The summed total hours across all enrollments are then multiplied by the calculated District Percent of Time. Determine District Percent of Time 1. Calculated District Percent of Time = Sent To Percent of Time 1 + Sent To Percent of Time 2 a. Sent To Percent of Time 1	Student Information > General > Attendance > Instruction Days AND Excused AND Unexcused AND Student Information > General > Enrollments > State Reporting Fields > Student Percent of Time Calculated



Element Name	should only be added if Sent State Definition and Reason 1 is = PS, MR, NP, or Business Rules TC. Any other saved value	Data Source GUI Path
	should be treated as 0. b. Sent To Percent of Time 2 should only be added if Sent Reason 2 is = PS, MR, NP, or TC. Any other saved value should be treated as 0. Note: Calculated Percent of Time must be <= 100. If the SUM is > 100, sets calculated value = 100. Example: If the student attended 180 hours and the Student Percent of Time is set to 50, the calculation would be 180 X .50 = 90. This would be reported in the extract as 09000. Pad with leading zero(s) if necessary.	
School Year Excused Absence Hours	The number of days the enrolled student was absent for excused reasons in the district for the current school year and between the effective dates on the record, inclusive. Report total number of Excused Hours (see attendance calculation) within the date range of the extract editor. Includes all enrollment records based on the Date Range entered in the Extract Editor. Attendance is calculated through the End Date entered of the extract editor. Includes absent code AE. The total attendance hours per enrollment should be multiplied by the Enrollment Multiplier. The summed total hours	Student Information > General > Attendance > Excused Days Student Information > General > Enrollments > State Reporting Fields > Student Percent of Time Calculated



Element Name	across all enrollments are then State Definition and multiplied by the calculated Business Rules District Percent of Time.	Data Source GUI Path
	Determine District Percent of Time 1. Calculated District Percent of Time = District Percent of Time + Sent To Percent of Time 1 + Sent To Percent of Time 2 a. Sent To Percent of Time 1 should only be added if Sent Reason 1 is = PS, MR, NP, or TC. Any other saved value should be treated as 0. b. Sent To Percent of Time 2 should only be added if Sent Reason 1 is = PS, MR, NP, or TC. Any other saved value should be treated as 0. Note: Calculated Percent of Time as a should be treated as 0. Note: Calculated Percent of Time must be <= 100. If the SUM is > 100, sets calculated value = 100. Example: If the student attended 180 hours and the Student Percent of Time is set to 50, the calculation would be 180 X .50 = 90. This would be reported in the extract as 09000. Pad with leading zero(s) if necessary.	
School Year Unexcused Absence Hours	The number of days the student was absent in the district during the current school year and between the effective dates on the record, inclusive, for any reasons not listed as excused, including truancy. Report total number of Unexcused Hours (see attendance calculation) within the date range of the extract editor. Includes all enrollment records based on the Date	Student Information > General > Attendance > Unexcused Periods Student Information > General > Enrollments > State Reporting Fields > District Percent of Time, Building Percent of Time Calculated



Brace perrind in the Extract British est and ese is	Data Source GUI Path
calculated through the End	
Date entered of the extract	
editor. Includes absent codes	
AU and A.	
The total attendance hours per	
enrollment should be	
multiplied by the Enrollment	
Multiplier.	
The summed total hours	
across all enrollments are then	
multiplied by the calculated	
District Percent of Time.	
Determine District Percent	
of Time	
1. Calculated District Percent	
of Time = District Percent of	
Time + Sent To Percent of	
Time 1 + Sent To Percent of	
Time 2	
a. Sent To Percent of Time 1	
should only be added if Sent	
Reason 1 is = PS, MR, NP, or	
TC. Any other saved value	
should be treated as 0.	
b. Sent To Percent of Time 2	
should only be added if Sent	
Reason 1 is = PS, MR, NP, or	
TC. Any other saved value	
should be treated as 0. Note: Calculated Percent of	
Time must be <= 100. If the	
SUM is > 100, sets calculated	
value = 100.	
Example: If the student	
attended 180 hours and the	
Student Percent of Time is set	
to 50, the calculation would be	
$180 \times .50 = 90$. This would be	
reported in the extract as	
09000.	
Pad with leading zero(s) if	
necessary.	



Element Name	State Definition and Business Rules	Data Source GUI Path
Admitted from IRN	The IRN of the district from which the student was admitted. Report Admitted From IRN. If NULL, report *******. Numeric, 6 digits	Student Information > General > Enrollments > State Reporting Fields > Admitted from IRN EnrollmentOH.admittedFromIRN
Withdrawn to IRN	The IRN of the district to which the student withdrew. Report Withdrawn To IRN on most recent record. If NULL, report ******. SSID Split Record Logic: Report ******. Numeric, 6 digits	Student Information > General > Enrollments > State Reporting Fields > Withdrawn to IRN EnrollmentOH.withdrawnToIRN
County of Residence	The number of the county where the student resides. 1. Report County of Residence. 2. If NULL, report mapped County number from student's primary household address. 3. If NULL, report mapped County number from saved County on district info. 4. If district County is NULL, report ** Pad with left leading zero(s) if number is not 2 chars. Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > County of Residence EnrollmentOH.countyOfResidence



Element Name	State Definition and Business Rules	Data Source GUI Path
UpdatedExitStatus	 From the enrollment generating a record on the report: When (Student Info > General > Enrollments > General Enrollment Info > Updated Exit Status) = null:	Student Info > General > Enrollments > General Enrollment Info > Updated Exit Status