

# Student Discipline (GD) (Ohio Extracts)

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The Student Discipline (GD) extract reports all incidents in which a student receives a discipline action (i.e., expulsion, suspension, etc).

OH Extracts ★

Reporting > OH State Reporting > OH Extracts

**OH State Extracts**

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

**Selection Type**  Single Extract  Multiple Extracts

**Extract Options**

Extract Type: Student Demographics (GI)

Reporting Period: A - Assessment

Date Range:  -

Format: State Format (Fixed width)

Ad Hoc Filter:

Include Protected Identity Info:

**Select Calendars**

Which calendar(s) would you like to include in the report?

active year  
 list by school  
 list by year

**24-25**

24-25 Primary  
24-25 Middle School  
24-25 High School  
24-25 JFK Elementary  
24-25 THS  
24-25 TMS  
24-25 School

CTRL-click or SHIFT-click to select multiple

Ohio Student Discipline (GD) Extract Editor

## Report Population and Business Rules

#	Requirement
R1	Report a record for each individual incident for a student where the State Resolution Code is = 1, 2, 3, 4, 6, 7, or 8.
R1.BR1	Do NOT report a record if DisciplineReason1 = '***' (Event code not tied to a State Code)

## Report Editor

The following table describes the options available in the extract editor.

Extract Field	Description
<b>Extract Type</b>	The type of extract being generated. In this case, select <b>Student Discipline (GD)</b> .
<b>Reporting Period</b>	<p>Indicates when the report is being submitted. Options are:</p> <ul style="list-style-type: none"> <li>• A: Assessment</li> <li>• C: Calendar</li> <li>• G: Graduate</li> <li>• H: Financial</li> <li>• L: Staff/Course</li> <li>• S: Student</li> </ul>
<b>Date Range</b>	The dates which determine which student enrollments will appear on the report, based on the Start and End Dates of enrollments within the selected calendar(s). The first date defaults to 07/10 of the calendar start year.
<b>Format</b>	The format in which the report will generate. Options are <i>State Format (Fixed width)</i> , <i>HTML</i> , <i>CSV</i> and <i>XML</i> . Use HTML, CSV or XML formats for data review and verification and State Format for submission to the State.
<b>Ad hoc Filter</b>	Allows a previously created Ad hoc Filter to be selected that will limit what students appear in the report. Filters are created in the <a href="#">Filter Designer</a> .
<b>Include Protected Identity Info</b>	When this checkbox is marked, the extract includes the legal name entered on the Census > People > Identities tab. If only one part of the Protected Identity Information is entered, that part reports and the other name fields report blank. For example, if the Legal First Name is entered but the middle and last name fields are empty, then only the first name reports and the middle and last names report blank.
<b>Calendar(s)</b>	Students enrolled in the selected calendar(s) will appear in the report.

## Generate the Extract

1. Select the Student Discipline (GD) **Extract Type**.
2. Select the proper **Reporting Period**.
3. Enter the **Date Range** in *mmddyy* format or by clicking the calendar icon and selecting a date. These fields will auto-populate with the recommended date range based on the **Reporting Period** selected.
4. Select the **Format**. For submission to the state, select the State Format (Fixed width). To review data prior to state submission, select any of the other available formats.
5. Select which **calendar(s)** to include within the extract.
6. Select an **Ad hoc Filter** to only report students included in the filter.
7. To include **Protected Identity Information** from the Identities tool, mark this checkbox. To exclude this information from the extract, leave the option unchecked.
8. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate. If generating multiple extracts at a time (after

Campus.1921), requests can only be submitted to the Batch Queue.

Users have the option of submitting an Ohio Student Discipline report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

## Extract Layout

Element Name	Description & Format	Campus Location and Database Location
Filler	7 characters	
Filler	1 character	
<b>Sort Type</b>	Identifies the Sort Type. This field will always report a value of GD for the Student Discipline (GD).	N/A
Filler	1 character	
<b>Fiscal Year</b>	<p>The Fiscal Year will be the end of the school year. The fiscal year is July 1 - June 30.</p> <p>Report end year of reporting school year. Example, if reporting 25-26, report 2026</p>	<p>System Administration &gt; Calendar &gt; School Years &gt; End Year</p> <p>Not Dynamically Stored</p>
<b>Reporting Period</b>	The reporting period in which data is being pulled from.	OH State Reporting > OH Extracts > Reporting Period
<b>Building IRN</b>	<p>The state assinged six-digit information retrieval number of the building.</p> <p>Report Building IRN Override, if null report State School Number</p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Building IRN Override</p> <p>OR System Administration &gt; Resources &gt; School &gt; School Detail &gt; State School Number</p> <p><code>Enrollment.buildingIRNOverride;</code>  <code>enrollmentOH.smtIRNOverride</code></p>
<b>EMIS Student ID Number</b>	<p>The locally determined EMIS student ID.</p> <p>Report Student Number. If null, zero fill.</p>	<p>Census &gt; People &gt; Person Identifiers &gt; Student Number</p> <p><code>Person.studentNumber</code></p>

Element Name	Description & Format	Campus Location and Database Location
<b>Date of Discipline</b>	<p>The date on which the student began the discipline.</p> <p>Report Resolution Date in CCYYMMDD format from <b>most severe</b> resolution.</p>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Resolution Details &gt; Resolution Start Date</p> <p>BehaviorResolution.discAssignDate</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Type of Discipline</b>	<p>The type of discipline administered to the student.</p> <p>Report <b>most severe</b> Behavior Resolution.</p> <p><b>NOTE:</b> The tied State Resolution Code is reported from system administration &gt; behavior &gt; resolution types &gt; State Resolution Code.</p> <p><b>Valid Options:</b></p> <ul style="list-style-type: none"> <li>1: Expulsion</li> <li>2: Out-of-School Suspension</li> <li>3: In-School Suspension</li> <li>4: In-School Alternate Discipline</li> <li>Class/Prog/Building</li> <li>6: Emergency Removal by District Personnel</li> <li>7: Removal by a Hearing Officer</li> <li>8: Expulsion Under Board Policy to Extend</li> </ul> <p><b>Severity Order Of Resolutions:</b></p> <ul style="list-style-type: none"> <li>1: Emergency Removal by District Personnel</li> <li>2: Expulsion Under Board Policy to Extend</li> <li>3: Expulsion</li> <li>4: Removal by Hearing Officer</li> <li>5: Out-of-school Suspension</li> <li>6: In-school Alternate Discipline</li> <li>Class/Program/Building</li> <li>7: In-school Suspension</li> </ul>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Resolution Details &gt; Resolution Type</p> <p>BehaviorResType.name; BehaviorResType.category (Behavior.school DaysDuration)</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Discipline Reason (First Reason)</b>	<p>The first reason for which a student was disciplined.</p> <p>Report the first found Event with a tied State Event Code.</p> <p>Discipline reason ** is <b>NOT</b> a valid first discipline reason.</p> <p><b>Valid Options:</b></p> <ul style="list-style-type: none"> <li>**: Not Applicable</li> <li>01: Truancy</li> <li>03: Fighting/Violence</li> <li>04: Vandalism (Damage to School or Personal Property)</li> <li>05: Theft (Stealing Personal or School Property)</li> <li>06: Firearm</li> <li>07: Weapon other than Firearm, Explos, Incend or Pois</li> <li>08: Explosive, Incendiary or Poisonous Gas</li> <li>09: Tobacco Products</li> <li>10: Intoxicating Alcoholic Beverages</li> <li>11: Drugs Other Than Tobacco or Alcohol</li> <li>14: False Alarms/Bomb Threat</li> <li>18: Disobedient/Disruptive Behavior</li> <li>19: Harassment/Intimidation</li> <li>20: Firearm Look-a-Likes</li> <li>21: Unwelcome Sexual Conduct</li> <li>22: Serious bodily Injury</li> </ul>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Event Type</p> <p>BehaviorEvent.name</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Discipline Reason (Second Reason)</b>	<p>The second reason for which a student was disciplined.</p> <p>Report the second found Event with a tied State Event Code.</p> <p>If NULL, report **.</p> <p><b>Valid Options:</b></p> <ul style="list-style-type: none"> <li>**: Not Applicable</li> <li>01: Truancy</li> <li>03: Fighting/Violence</li> <li>04: Vandalism (Damage to School or Personal Property)</li> <li>05: Theft (Stealing Personal or School Property)</li> <li>06: Firearm</li> <li>07: Weapon other than Firearm, Explos, Incend or Pois</li> <li>08: Explosive, Incendiary or Poisonous Gas</li> <li>09: Tobacco Products</li> <li>10: Intoxicating Alcoholic Beverages</li> <li>11: Drugs Other Than Tobacco or Alcohol</li> <li>14: False Alarms/Bomb Threat</li> <li>18: Disobedient/Disruptive Behavior</li> <li>19: Harassment/Intimidation</li> <li>20: Firearm Look-a-Likes</li> <li>21: Unwelcome Sexual Conduct</li> <li>22: Serious bodily Injury</li> </ul>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Event Type (2nd)</p> <p>BehaviorEvent.name2</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Discipline Reason (Third Reason)</b>	<p>The third reason for which a student was disciplined.</p> <p>Report the third found Event with a tied State Event Code (sys admin &gt; behavior &gt; event types &gt; State Event Code).</p> <p>If NULL, report **.</p> <p><b>Valid Options:</b></p> <ul style="list-style-type: none"> <li>**: Not Applicable</li> <li>01: Truancy</li> <li>03: Fighting/Violence</li> <li>04: Vandalism (Damage to School or Personal Property)</li> <li>05: Theft (Stealing Personal or School Property)</li> <li>06: Firearm</li> <li>07: Weapon other than Firearm, Explos, Incend or Pois</li> <li>08: Explosive, Incendiary or Poisonous Gas</li> <li>09: Tobacco Products</li> <li>10: Intoxicating Alcoholic Beverages</li> <li>11: Drugs Other Than Tobacco or Alcohol</li> <li>14: False Alarms/Bomb Threat</li> <li>18: Disobedient/Disruptive Behavior</li> <li>19: Harassment/Intimidation</li> <li>20: Firearm Look-a-Likes</li> <li>21: Unwelcome Sexual Conduct</li> <li>22: Serious bodily Injury</li> </ul>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Event Type (3rd)</p> <p>BehaviorEvent.name3</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Discipline Reason (Fourth Reason)</b>	<p>The fourth reason for which a student was disciplined.</p> <p>Report the fourth found Event with a tied State Event Code (sys admin &gt; behavior &gt; event types &gt; State Event Code).</p> <p>If NULL, report **.</p> <p><b>Valid Options:</b></p> <ul style="list-style-type: none"> <li>**: Not Applicable</li> <li>01: Truancy</li> <li>03: Fighting/Violence</li> <li>04: Vandalism (Damage to School or Personal Property)</li> <li>05: Theft (Stealing Personal or School Property)</li> <li>06: Firearm</li> <li>07: Weapon other than Firearm, Explos, Incend or Pois</li> <li>08: Explosive, Incendiary or Poisonous Gas</li> <li>09: Tobacco Products</li> <li>10: Intoxicating Alcoholic Beverages</li> <li>11: Drugs Other Than Tobacco or Alcohol</li> <li>14: False Alarms/Bomb Threat</li> <li>18: Disobedient/Disruptive Behavior</li> <li>19: Harassment/Intimidation</li> <li>20: Firearm Look-a-Likes</li> <li>21: Unwelcome Sexual Conduct</li> <li>22: Serious bodily Injury</li> </ul>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Event Type (4th)</p> <p>BehaviorEvent.name4</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Discipline Reason (Fifth Reason)</b>	<p>The fifth reason for which a student was disciplined.</p> <p>Report the fifth found Event with a tied State Event Code (sys admin &gt; behavior &gt; event types &gt; State Event Code).</p> <p>If NULL, report **.</p> <p><b>Valid Options:</b></p> <ul style="list-style-type: none"> <li>**: Not Applicable</li> <li>01: Truancy</li> <li>03: Fighting/Violence</li> <li>04: Vandalism (Damage to School or Personal Property)</li> <li>05: Theft (Stealing Personal or School Property)</li> <li>06: Firearm</li> <li>07: Weapon other than Firearm, Explos, Incend or Pois</li> <li>08: Explosive, Incendiary or Poisonous Gas</li> <li>09: Tobacco Products</li> <li>10: Intoxicating Alcoholic Beverages</li> <li>11: Drugs Other Than Tobacco or Alcohol</li> <li>14: False Alarms/Bomb Threat</li> <li>18: Disobedient/Disruptive Behavior</li> <li>19: Harassment/Intimidation</li> <li>20: Firearm Look-a-Likes</li> <li>21: Unwelcome Sexual Conduct</li> <li>22: Serious bodily Injury</li> </ul>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Event Type (5th)</p> <p>BehaviorEvent.name5</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Discipline Sequence Number</b>	<p>The order in which the discipline incident occurred, if the incidents occurred on the same day and the same Type of Discipline was administered for both</p> <p>This is a calculation that sequences resolutions occurring on the same day.</p> <p><math>n = \text{current seq \#}. (n \text{ is a logical value, not a reported value})</math></p> <p>Report the first event with <math>n = 1</math></p> <p>If another resolution occurs on the same resolution Start Date and the Event Time is greater than the first event's Event Time, report <math>n+1</math> accordingly with a maximum number events = to 9.</p> <p><b>NOTE:</b> Behavior resolutions must be the same. Behavior events should be treated individually based on the building assigned to the event.</p> <p><b>NOTE:</b> If resolutions have the same date and time, the sequence should be based on the incident ID.</p>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Event Details</p> <p>BehaviorResolution.timestamp</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Total Discipline Days</b>	<p>Refers to the length of discipline, in Full Time Equivalency (FTE), for each discipline occurrence</p> <p>Report the Total Discipline Days of ALL resolutions tied to the incident.</p> <p>The resolution MUST have a State Resolution Code = NOT NULL.</p> <p><b>Valid Range:</b> 00000 - 99999</p> <p><b>NOTE:</b> There is an assumed decimal in this value allowing hundredths to be represented.</p> <p><b>Examples</b></p> <p>45.12 as 04512</p> <p>45.1 as 04510</p> <p>45 as 04500</p> <p>450 as 45000</p>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Resolution Details &gt; Duration in School Days</p> <p>Behavior.schoolDaysDuration</p>
<b>Discipline Modified</b>	<p>Indicates if the Chief Administrating Officer modified, on a case-by-case basis, the one-year expulsion requirement for possession of a firearm within a school.</p> <p>Report Discipline Modified code. If null, report *.</p> <p><b>Valid Options:</b></p> <p>*: Not applicable</p> <p>N: No</p> <p>Y: Yes</p>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Resolution Details &gt; Discipline Modified</p> <p>Behavior.exclusionCode (BehaviorResolution.modificationReason)</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Referred for Alternate Educational Services</b>	<p>Indicates if a student serving a one-year expulsion for possession of a firearm within a school has a recommendation to receive alternate educational services.</p> <p>Report Referred for Alternative Education code. If null, report *.</p> <p><b>Valid Options:</b></p> <ul style="list-style-type: none"> <li>*: Not applicable</li> <li>N: No</li> <li>Y: Yes</li> </ul>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Resolution Details &gt; Referred for Alternate Education</p> <p>Behavior.expulsionServiceProvided (BehaviorResolution.serviceProvided)</p>
<b>Building IRN where Discipline Incident Took Place</b>	<p>The state assigned six-digit information retrieval number (IRN) of the building.</p> <p>Report the Location (Building IRN). If null, report State School Number.</p>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Building IRN</p> <p>BehaviorEvent.location (BehaviorIncident.locationDescription)</p>
<b>Victim of Student Violence</b>	<p>Indicates the classification of the person or persons at whom a student's violent behavior was directed.</p> <p>See the <a href="#">Victim of Student Violence</a> table below to determine the grouping code.</p>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Participant &gt; Violence Directed At &gt; Students, Teachers, Non-Teaching Staff, Other Persons</p> <p>BehaviorEvent.staff BehaviorEvent.other BehaviorEvent.student BehaviorEvent.teacher</p>

Element Name	Description & Format	Campus Location and Database Location
<b>Additional PS-3 Discipline Reason Detail</b>	<p>Indicates, for students from preschool to grade 3, additional details on why a Type of Discipline of Expulsion or Out-of-school Suspension was assigned for a discipline incident.</p> <p>If Additional PS-3 Discipline Reason Detail = NOT NULL, report code. Else report *.</p> <ol style="list-style-type: none"> <li>Reports from the most severe resolution if more than one is found.</li> </ol>	<p>Behavior &gt; Behavior Management &gt; Incident &gt; Resolution &gt; PS-3 Discipline Reason Detail</p> <p>BehaviorResolution.disciplineReason</p>
Filler		

## Victim of Student Violence

Student	Teacher	Non-Teaching Staff	Other Person	Code
		X		NT
X		X		BB
	X	X		DD
		X	X	FF
	X	X	X	GG
X		X	X	HH
X	X	X		KK
X	X	X	X	LL
X				ST
	X			TC
			X	OT
X	X			AA

<b>Student</b>	<b>Teacher</b>	<b>Non-Teaching Staff</b>	<b>Other Person</b>	<b>Code</b>
X			X	CC
	X		X	EE
X	X		X	JJ

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