

# Student Course (GN) (Ohio)

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The Ohio Student Course (GN) extract reports a separate record for each course a student is enrolled in during the Reporting Period selected. Multiple records can report for a student who has four or more subjects. This extract fulfills a state requirement for reporting data on all K-12 student courses during each reporting period.

Preschool courses are considered self-containing courses and do report a separate course record.

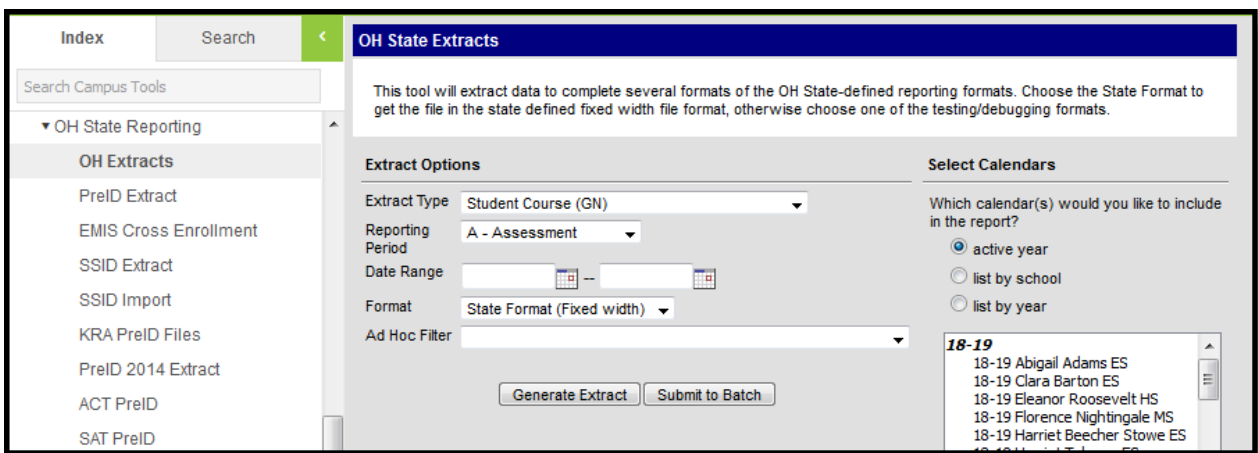


Image 1: Ohio Extract

## Report Logic

#	Requirement
R1	Reports a record for each section a student is schedule in that falls within the Date Range entered on the extract editor.
R1.BR1	Exception Do not include courses that contain a CourseEndDate that is prior to the CourseStartDate.
R1.BR2	Exception, When a student switches grade levels mid-year, records should report without a grade level match and should not be grouped by grade level.
R2	Ensure State Excludes Are Working <ul style="list-style-type: none"> <li>No Show</li> <li>State Exclude (enrollment)</li> <li>Grade Level Exclude</li> <li>Calendar Exclude</li> <li>State Exclude (course)</li> </ul>

#	Requirement
R3	Do not include sections with a course State Code = NULL
R4	When transcripts edits are made, records can report without a school number match <ol style="list-style-type: none"> <li>1. Look at records where the course number matches the course</li> <li>2. Look that the sectionID matches the section</li> </ol>

## Local Classroom Code Field Logic

The Local Classroom Code is defined by the school district. This number must match between the Student Course and the Course Master. If a coding system does not exist at the building or district, the school district needs to create a unique number that identifies each classroom. If a classroom is eliminated during the school year, no other classroom should use this classroom's unique identifier for the February Reporting Periods.

New Local Classroom Codes may be reported during the February and Staff/Course Reporting periods to identify classes added after the October reporting period. Local Classroom codes may be changed for succeeding school years.

## Generating the Extract

1. Select the Student Course (GN) **Extract type**.
2. Select the **Reporting Period**.
3. Enter a **Date Range** to limit records reported to those that fall on or within the dates entered.
4. Select which **calendar(s)** to include within the extract.
5. Select the extract **Format**. For submission to the state, select the State Format (Fixed width) option. To review data prior to state submission, use any of the other available Format options.
6. Do not select an **Ad hoc Filter**. Although this field appears available, Ad hoc reporting functionality has not been implemented for the Student Course (GN) extract.
7. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate. If generating multiple extracts at a time (after Campus.1921), requests can only be submitted to the Batch Queue.

Users have the option of submitting a Student Course report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

## Extract Layout

Element Name	Description & Format	Campus Location
Filler1	7 characters	
Filler2	1 character	

Element Name	Description & Format	Campus Location
<b>Sort Type</b>	Always reports GN for the Student Course Record.  <i>Alphanumeric 2 characters</i>	N/A
<b>Filler3</b>	1 character	
<b>Fiscal Year</b>	The fiscal year determined by the end year of the reported school year (i.e., 2009 for the 2008-2009 school year).  <i>YYYY, 4 characters</i>	System Administration > Calendar > School Year > End Year  Not dynamically stored.
<b>Reporting Period</b>	The reporting period in which data is being pulled from.  <i>Alphanumeric 1 character</i>	OH State Reporting > OH Extracts > Reporting Period  Not dynamically stored.
<b>District IRN</b>	The state assigned six-digit information retrieval number (IRN) of the building.  <ol style="list-style-type: none"> <li>1. When (System Admin &gt; Resources &gt; School &gt; School Detail &gt; District IRN Override) NOT = null, reports the value entered into the District IRN Override field.</li> <li>2. When District IRN Override = null, reports entry in (System Admin &gt; Resources &gt; District Information &gt; District Info &gt; State District Number).</li> </ol> <i>Alphanumeric 6 characters</i>	System Administration > Resources > District Information > State District Number  District.districtID
<b>EMIS Student ID Number</b>	The locally determined EMIS student ID.  <i>Alphanumeric 9 characters</i>	Census > People > Demographics > Person Identifiers > Student Number  Person.studentNumber

Element Name	Description & Format	Campus Location
<b>Local Classroom Code</b>	<p>The local classroom code. Reports the State School Number-Course Number-Section Number.</p> <p><i>Alphanumeric 20 characters</i></p>	<p>System Administration &gt; Resources &gt; School &gt; School Editor &gt; State School Number AND Scheduling &gt; Courses &gt; Course &gt; Course Editor &gt; Number AND Scheduling &gt; Courses &gt; Section &gt; Section Editor &gt; Section Number</p> <p>School.number; Course.number; Section.number</p>
<b>Filler4</b>	<p>1 character</p>	
<b>High School Credit Earned</b>	<p>Indicates if a student earned high school for the course. Earned and attempted credits are summed for multiple transcript records.</p> <ol style="list-style-type: none"> <li>1. If SUM of credit Earned is = 0, report N</li> <li>2. If SUM of credit Earned is &gt; 0 but &lt; SUM of credit Attempted, report P</li> <li>3. If SUM of credit Earned is = SUM of credit Attempted, report Y</li> </ol> <ul style="list-style-type: none"> <li>• If no transcript record found, report N.</li> <li>• If multiple transcript records with the same sectionID exist, aggregate SUM of all records.</li> <li>• If multiple roster records exist, reports in the last occurring record.</li> <li>• Prior roster records report N.</li> </ul> <p><i>Alphanumeric 1 character</i></p>	<p>Student Information &gt; General &gt; Transcript &gt; Credit Earned, Attempted</p> <p>Calculated, not dynamically stored</p>
<b>Filler5</b>		
<b>Filler6</b>	<p>1 characters</p>	

Element Name	Description & Format	Campus Location
<b>Partial/Override Credit Element</b>	<p>Indicates the amount of high school credit the student received for the course.</p> <p>If High School Credit Earned = P, report SUM of Credit Earned across ALL transcript records. Else report blank space. NOTE: The decimal point should not be included.</p> <ul style="list-style-type: none"> <li>If multiple roster records exist, reports in the last occurring record.</li> </ul> <p>Prior roster records report 000.</p> <p><i>Alphanumeric 3 characters</i></p>	<p>Student Information &gt; General &gt; Transcript &gt; Transcript Course Editor &gt; Transcript Credit &gt; Earned</p> <p>TranscriptCredit.creditsEarned</p>
<b>Course Enrollment Start Date</b>	<p>Report the Roster Start Date. If null, report the Term Start Date of the FIRST Term in which the student was rostered.</p> <p><i>YYYYMMDD, 8 characters</i></p>	<p>Scheduling &gt; Courses &gt; Sections &gt; Section Editor &gt; Roster &gt; Start Date OR Student Information &gt; General &gt; Enrollments &gt; General Enrollment Information &gt; Start Date</p> <p>Enrollment.startDate; Roster.startDate</p>
<b>Course Enrollment End Date</b>	<p>Reports the roster end date. If null, field reports the Term End Date of the last term the student was included in a roster.</p> <p><i>YYYYMMDD 8 character</i></p>	<p>Scheduling &gt; Courses &gt; Sections &gt; Section Editor &gt; Roster &gt; End Date OR Scheduling &gt; Courses &gt; Sections &gt; Section Editor &gt; Section Schedule Placement AND System Administration &gt; Calendar &gt; Calendar &gt; Term &gt; End Date</p> <p>Roster.endDate; Term.endDate; Calendar.endDate</p>
<b>Filler13</b>	<p>140 characters</p>	