

# Student Program (GQ) (Ohio)

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Tool Search: OH Extracts

The Ohio Student Program (GQ) extract reports all programs/services a student is participating in and/or receiving during the corresponding Reporting Period and Date Range. The extract includes programs for students with an active enrollment record during the selected calendar and a null program End Date and/or a program Start Date within the Date Range entered on the extract editor. Programs with an end date within the Date Range entered on the extract editor will report.

There is no limit to the amount of programs in which a student can participate. If a student withdraws from a program during the school year, the program code for the student will still report.

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type

☒ Single Extract
 ☐ Multiple Extracts

Extract Options

Extract Type

Student Program (GQ) ▼

Reporting Period

A - Assessment ▼

Pull data from SPED product integration

☐

Date Range

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Staff ID

Local Staff Number (Default) ▼

Format

State Format (Fixed width) ▼

Ad Hoc Filter

▼

Generate Extract

Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year
 ☐ list by school
 ☐ list by year

23-24

23-24 BCE PRE  
 23-24 Autism Scholarship-BCSD  
 23-24 BCE KG-04  
 23-24 BMHS  
 23-24 BMMS  
 23-24 BPE KG-04  
 23-24 BPE PRE

Student Program (GQ) Extract Editor

## Report Logic

The following report logic is true for each Program type. For all program types, data reports from the most recent Enrollment with a Service Type of P or N.

Program Type	Reporting Logic
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Program Type	Reporting Logic
<b>Programs - Record Reporting</b>	<ol style="list-style-type: none"> <li>1. Report all active and inactive programs found within the Date Range entered on the extract editor. Programs with no End Date or an End Date within the Date Range should report. Most recent enrollment with Service Type = P or N should report.</li> <li>2. Program must have State Reported selected <ol style="list-style-type: none"> <li>1. <i>Student Information &gt; Program Participation &gt; Programs</i></li> <li>2. <i>Student Information &gt; Program Participation &gt; State Programs &gt; ESY</i></li> <li>3. <i>Program Administration &gt; Programs &gt; Programs</i></li> </ol> </li> </ol>
<b>Flags - Record Reporting</b>	<ol style="list-style-type: none"> <li>1. Report all active and inactive flags found within the Date Range entered on the extract editor. Flags with no End Date or an End Date within the Date Range should report. Most recent enrollment with Service Type = P or N should report.</li> <li>2. Flag must have State Reported selected <ol style="list-style-type: none"> <li>1. <i>Student Information &gt; General &gt; Flags</i></li> <li>2. <i>Program Administration &gt; Flags</i></li> </ol> </li> </ol>
<b>LEP Services - Record Reporting</b>	<ol style="list-style-type: none"> <li>1. Report all active and inactive services found within the Date Range entered on the extract editor. Programs with no End Date or an End Date within the Date Range should report. Most recent enrollment with Service Type = P or N should report.</li> <li>2. Service must have a State Service Type = 235014, 235015, 235017, 235019, 235021, 235099, 235023, 235025 <i>Programs &gt; LEP Setup &gt; State Service Type</i></li> </ol>
<b>PLP Services - Record Reporting</b>	<p>Report all Services found within the Date Range entered on the extract editor. PLP must be locked to report records. Most recent enrollment with Service ## Type = P or N should report.</p> <ol style="list-style-type: none"> <li>1. Type of service must be = Normal Service</li> <li>2. State Code of service must be = NOT NULL</li> <li>3. sys admin &gt; PLP &gt; services &gt; Type, State Code Program Code = State Code</li> </ol>
<b>Course Roster - Record Reporting</b>	<p>Report all students rostered in courses within the Date Range of the extract editor that have a Program Code = NOT NULL. Students in this category can report from enrollments with a Service Type = P, N or S. This is the only category that can report from partial enrollments.</p> <ol style="list-style-type: none"> <li>1. <i>Course &gt; Course Information &gt; Program Code</i></li> </ol>

Program Type	Reporting Logic
<b>State Seal Information - Record Reporting</b>	<ol style="list-style-type: none"> <li>State Seal Information: <i>Student Info &gt; General &gt; Graduation &gt; State Seal Information</i> <ol style="list-style-type: none"> <li>Report a record if student is enrolled in the selected calendar(s) for one or more days during the date range entered in the Extract Editor (most recent enrollment with Service Type = P or N)               <ol style="list-style-type: none"> <li>Any seal status is (IP), THEN report the Student Plans to Earn Value Code</li> <li>Any seal status is (C), THEN report the Seal Earned Code</li> <li>When Status is (NC) or Blank, do not report</li> </ol> </li> </ol> </li> <li>Academic Program: <i>Student Info &gt; Academic Planning &gt; Academic Programs &gt; New Academic Program</i> <ol style="list-style-type: none"> <li>Report all active and inactive academic programs found within the Date Range entered on the extract editor. Academic Programs with no End Date or an End Date within the Date Range should report. Most recent enrollment with Service Type = P or N should report</li> <li>Academic Program must have State Reported selected</li> <li><i>Report State Code</i> <ol style="list-style-type: none"> <li><i>Program Administration &gt; Programs &gt; &gt;Academic Programs &gt; State Code</i></li> </ol> </li> </ol> </li> </ol>
<b>Record Reporting - Duplicates</b>	<p>Only unique records are reported in the extract.</p> <ol style="list-style-type: none"> <li>Records with the same code, report only one unique record, with unique code</li> <li>Duplicate codes MUST not report.</li> <li>Should the student have multiple enrollments during the school year - report field data based on the Primary Enrollment active on/or closest to the extract editor end date.           <ol style="list-style-type: none"> <li>Should multiple Primary enrollments be active at the same time; report from enrollment with most recent start date, if multiple active have same enrollment start - report enrollment related field data from last entered.</li> </ol> </li> <li>When reporting enrollment information via field logic, pay attention to enrollment <b>Status</b>.           <ol style="list-style-type: none"> <li>Many programs pull from data from enrollments flagged Primary &amp; Special Ed only.</li> <li>Course program record pull data from enrollments flagged Primary, Secondary &amp; Special Ed.</li> </ol> </li> </ol>

Program Type	Reporting Logic
<b>SPED Services</b>	<ol style="list-style-type: none"> <li>If third party SPED integration is set up then: <ol style="list-style-type: none"> <li>Make API call</li> <li>Set parameters <ol style="list-style-type: none"> <li>When calendar is selected, the fiscal year associated with the calendar and the building number should be passed through API.</li> <li>When reporting period is selected, the reporting period should be passed through API.</li> <li>When start and/or end dates are entered, start and end dates should be passed through API.</li> <li>When ad hoc filter is selected, the EMIS Student ID numbers should be passed in the filter through API.</li> </ol> </li> <li>Extract data</li> <li>Each record returned would create one record in the report.</li> <li>Records are matched with campus data on EMIS Student ID number</li> </ol> </li> <li>If third party SPED integration is not set up then follow existing/Infinite Campus documentation <ol style="list-style-type: none"> <li>Report a record if...</li> <li>Note: SPED Service Codes, 211001: Alternative Placement and 220100: Preschool Special Education Itinerant Services, report if there is an active flag (211001 or 220100), found within the Date Range entered on the extract editor. Follows logic for <a href="#">Flags</a> or <a href="#">Programs</a> above.</li> </ol> </li> </ol>
<b>Special Ed - Related Services</b>	<ol style="list-style-type: none"> <li>Report the State Code of all active and inactive programs found within the Date Range entered on the extract editor. Related Services with no End Date or an End Date within the Date Range should report.</li> <li>Service must be mapped to a State Code <ol style="list-style-type: none"> <li><i>Student Information &gt; Special Ed &gt; Documents &gt; Related Services &gt; Type of Service</i></li> <li><i>System Administration &gt; Special Ed &gt; Services &gt; State Code</i></li> </ol> </li> </ol>
<b>Transportation as a Related Service</b>	<ol style="list-style-type: none"> <li>IEP &gt; Transportation as a Related Service</li> <li>Reports a "215021" (in Program Code) record when "Does the child require special transportation" = Yes</li> </ol>
	<p>Students flagged as No Show or State Exclude on all active Calendars/Enrollments and/or Grade Levels, at the time of program participation, do not report.</p>

If the district has [configured](#) a vertical reporting connection with [SameGoal](#) and *Pull data from SPED product integration* is marked on the extract editor, data for Special Ed programs report from SameGoal rather than from documents created in Campus.

When generating a report, applicable data is reported from a single source: either Campus-managed special education documents or from SameGoal. Data cannot be reported from both sources in a single report. Best practice is to manage special education documents either all in Campus or all in SameGoal.

See the [SameGoal FAQ](#) article for answers to commonly-asked questions about SameGoal connections.

The Employee ID field is required for students reported with the following:

- 305003 Career Assessment program code
- 206xxx series of Gifted program codes
- 220100 Preschool Itinerant Services

In addition, if a district contracts with an EMIS reporting entity, such as an ESC, to provide any services or programs to students, the IRN of the entity providing the service should be reported in then Program Provider IRN element.

## Report Editor

The following table describes the options available in the extract editor.

Editor Field	Description
<b>Extract Type</b>	The type of extract being generated. In this case, select <b>Student Program (GQ)</b> .
<b>Reporting Period</b>	Indicates when the report is being submitted. Options are: <ul style="list-style-type: none"> <li>• A: Assessment</li> <li>• C: Calendar</li> <li>• G: Graduate</li> <li>• L: Staff/Course</li> <li>• S: Student</li> </ul>
<b>Pull data from SPED product integration</b>	If SPED third-party integration is set up, mark this option. SPED data is pulled through API, not Infinite Campus. If incorrect data is extracted, districts must work with their third-party system to correct the data.
<b>Date Range</b>	Use the Date Range fields to determine the student enrollments to include in the report based on the Start and End Dates of enrollments within the selected calendar(s).
<b>Staff ID</b>	This option allows users to determine the Staff ID number to include in the report: Local Staff Number (Default) or Staff State ID. The extract defaults to reporting the Local Staff Number.

Editor Field	Description
<b>Format</b>	The Format option allows users to determine the format in which the report generates. Options are <i>State Format (Fixed width)</i> , <i>HTML</i> , and <i>CSV</i> . Use HTML and CSV formats for data review and verification. Use State Format for submission to the State.
<b>Ad hoc Filter</b>	Select a previously created Ad hoc Filter to limit which students appear in the report. Filters are created in the <a href="#">Filter Designer</a> .
<b>Calendar(s)</b>	Students enrolled in the selected calendar(s) will appear in the report.

## Generating the Extract

1. Select the Student Program (GQ) **Extract Type**.
2. Select the **Reporting Period**.
3. Indicate if the extract should **Pull data from SPED product integration** if desired. See the [SameGoal Integration](#) article for more information.
4. Enter the **Date Range** in *mmddyy* format or by clicking the calendar icon and selecting a date.
5. Use the **State ID** drop-list to select the Staff Number to report: Local Staff Number (Default) or Staff State ID. The extract defaults to Local Staff Number.
6. Select the extract **Format**. For submission to the state, select the State Format (Fixed width) option. To review data prior to submitting to the state, select any of the other available options.
7. Select which **calendar(s)** to include within the extract.
8. Select an **Ad hoc Filter**, if applicable.
9. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate. If generating multiple extracts at a time (after Campus.1921), requests can only be submitted to the Batch Queue.

Users have the option of submitting a Student Program report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

## Extract Layout

If the district has [configured](#) a vertical reporting connection with [SameGoal](#) and *Pull data from SPED product integration* is marked on the extract editor, data for Special Ed programs report from SameGoal rather than from documents created in Campus.

Element Name	Description	Campus Interface
Filler	<i>7 characters</i>	
Filler	<i>1 character</i>	
<b>Sort Type</b>	<p>This field will always report a value of GQ for the Student Program (GQ) Extract.</p> <p><i>Alphanumeric 2 characters</i></p>	<p>N/A</p> <p>Not Dynamically Stored</p>
Filler	<i>1 character</i>	
<b>Fiscal Year</b>	<p>The Fiscal Year determined by the end year of the current school year (i.e., 2009 for the 2008-2009 school year).</p> <p><i>YYYY, 4 characters</i></p>	<p>System Administration &gt; Calendar &gt; School Year &gt; End Year</p>
<b>Reporting Period</b>	<p>The reporting period in which data is being pulled.</p> <p><i>Alphanumeric 1 character</i></p>	<p>OH State Reporting &gt; OH Extracts &gt; Reporting Period</p> <p>Not Dynamically Stored</p>
<b>Building IRN</b>	<p>The building of instruction's state assigned six-digit information retrieval number (IRN).</p> <p>This field will report the Building IRN Override. If null, this field will report the State School Number.</p> <p><i>Alphanumeric 6 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Building IRN Override OR System Administration &gt; Resources &gt; School &gt; School Detail &gt; State School Number</p> <p>Enrollment.buildingIRNOverride; enrollmentOH.smtIRNOverride</p>
<b>EMIS Student ID Number</b>	<p>The locally determined EMIS student ID number.</p> <p><i>Alphanumeric 9 characters</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Identifiers &gt; Student Number</p> <p>Person.studentNumber</p>

Element Name	Description	Campus Interface
<b>Program Code</b>	<p>The student's assigned Program Code.</p> <p><b>Programs Tab</b> Report Code</p> <p><b>Flags Tab</b> Report Code</p> <p><b>PLP Services</b> Report State Code</p> <p><b>EL Services</b> Report State Service Type code from EL Setup</p> <p><b>Course Rosters</b> Report Program Code from course editor</p> <p><b>State Seal Information</b></p> <ol style="list-style-type: none"> <li>If State Seal = Biliteracy, report Language code</li> <li>Else, report State Seal code</li> </ol> <p><b>Special Ed - Related Services</b> Report State Code</p> <p><b>Transportation as a Related Service</b> IEP &gt; Transportation as a Related Service Reports "215021" when "Does the child require special transportation" = Checked</p> <p>Pad with left leading zero(s) if necessary</p> <p>Only programs designated as "State Reported" will be included on the Student Program (GQ) extract.</p> <p><i>Alphanumeric 6 characters</i></p>	<p>Student Information &gt; General &gt; Flags</p> <p>Student Information &gt; PLP &gt; General &gt; Documents &gt; PLP Services</p> <p>Student Information &gt; Program Participation &gt; English Learners (EL) &gt; EL Services &gt; State Service Type Course &gt; Program Code</p> <p>Student Information &gt; General &gt; Graduation &gt; State Seal</p> <p>Course.programCode ProgramParticipation.programID; Program.stateReported; Enrollment.specialEdSetting</p>



Element Name	Description	Campus Interface
<b>Employee ID</b>	<p>The Program Staff member.</p> <ol style="list-style-type: none"> <li>1. If ProgramCode = 206XXX, report Staff Number.</li> <li>2. Pad with left leading zero(s) if necessary.</li> <li>3. If Program Staff is null, report blank space</li> <li>4. Else, report blank space.</li> </ol>	<p>Census &gt; People &gt; Identity &gt; Local Staff Number</p> <p>Census &gt; People &gt; Identity &gt; Staff State ID</p> <p>Person.staffNumber</p>
Filler	<i>6 characters</i>	
<b>Program Provider IRN</b>	<p>The district IRN of the of the entity in contract with the reporting school district.</p> <p><b>Programs Tab</b> Report Location. If NULL, report *****.</p> <p><b>Flags Tab</b> Report Location. If NULL, report *****.</p> <p><b>Course Tab</b> Report Program Provider IRN. If NULL, report *****.</p> <p><i>Alphanumeric 6 characters</i></p>	<p>Student Information &gt; General &gt; Programs &gt; Program Participation Detail &gt; Location <b>OR</b> System Administration &gt; Resources &gt; District Information &gt; State District Number OR Scheduling &gt; Courses &gt; Course &gt; Program Provider IRN</p> <p>ProgramParticipation.location Course.programProviderIRN</p>
<b>Program Enrollment Start Date</b>	<p>First day a student is enrolled in a program where dates are required.</p> <p>Report 00000000.</p> <p><b>Exception</b> If ProgramCode = 220100, report Start Date of program.</p> <p><i>YYYYMMDD, 8 characters</i></p>	<p>Student Information &gt; General &gt; Programs &gt; Program Participation Editor &gt; Program Participation Detail &gt; Start Date</p> <p>ProgramParticipation.startDate</p>

Element Name	Description	Campus Interface
<b>Program Enrollment End Date</b>	<p>Last day a student is enrolled in a program where dates are required.</p> <p>Report 00000000.</p> <p><b>Exception</b> If ProgramCode = 220100, report End Date of program.</p> <p><i>YYYYMMDD, 8 characters</i></p>	<p>Student Information &gt; General &gt; Programs &gt; Program Participation Editor &gt; Program Participation Detail &gt; End Date</p> <p>ProgramParticipation.endDate</p>
Filler	<i>226 characters</i>	