

Attendance (Rhode Island)

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Tool Search: Enrollment Census

The Enrollment Census Attendance extract is used to report attendance information to the state. The Enrollment Census Extracts collect various types of student information, including demographics, address and contact information, behavior events and program participation.

Read - Access and generate the Enrollment Census Reports.

Write - N/A

Add - N/A

Delete - N/A

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

Report Logic

Any student who is scheduled into an active, attendance-taking course on a day that is marked as a School Day, Instruction and Attendance on the Calendar Days tool reports.

All students who have an absent attendance code where the period minutes equal or exceed the Whole Day Absent Minutes for any [2A-2L Absent Code](#) report.

[Tardy or Early Dismissal codes](#) (3B - 3L, 4B - 4L) report when there is less than a full day of absence for the same day.

- When an Absent Code exists and the total absent minutes for that code for that day are greater than or equal to the [Grade Level Whole Day Absence](#) or the [Calendar Whole Day Absence](#) (when the Grade Level Whole Day Absence value is not populated), the Absent Code reports.
- When a Tardy Code exists and the total tardy minutes for that code for that day are less than the Grade Level Whole Day Absence or the Calendar Whole Day Absence (when Grade Level Whole Day Absence is not populated), AND there is nothing that would report for Absent codes, the Tardy/Early Dismissal code reports.

An absent code cannot report and a tardy or early dismissal code in the same day.

When the Whole Day Absence Minutes and the Half Day Absence Minutes are both zero (0) or are not populated (NULL), the previous rules are ignored.

When a student does not have any other attendance code entered, the student reports with the default Attendance Code value of 1A: In school, regular instructional program.

When the Start Date is not entered on the report editor, the earliest Calendar Start Date from the selected calendars is used. When the End Date is not entered, the latest Calendar End Date from the selected calendars is used.

Enrollments, attendance data, section rosters all need to be active at some point during the entered reporting period.

When there is no Grade Level Whole Day Absence value or Calendar Whole Day Absence value entered, both Present Codes (1A - 1F) and Absent Codes (2A - 2L) report.

Students are NOT included when:

- They have an Enrollment Status of W (Summer Withdrawal).
- Their enrollment record is marked as State Exclude or No Show.
- They are enrolled in a Grade Level marked as State Exclude.
- They are enrolled in a Calendar marked as State Exclude.

Attendance Codes

Classic View: System Administration > Attendance > Attendance Codes

The following table lists the state attendance codes for Present, Absent, Tardy and Early Dismissal.

▶ [Click here to expand...](#)

SQL Query

XX = calendarID

```
EXECUTE dbo.get_RI_EnrollmentAttendance @calendarList = 'xx', @startDate = 'mm/dd/yyyy', @endDate = 'mm/dd/yyyy'
```

Generate the Attendance Extract

1. Select **Attendance** from the **Extract Type** dropdown list.
2. Enter an **Effective Date** in *mmdyyy* format or by clicking the calendar icon and selecting a date. When generating the Attendance Extract, enter **Start** and **End Dates**.
3. Select the **Format** in which the report should generate. Options are CSV and HTML.
4. If the student's legal name and gender information should report from the Protected Identity Information area, mark the **Report Legal Identities** checkbox.
5. Click **Generate Extract** to generate the report.

Records:20990

SASID	LASID	DISTCODE	SCHCODE	ATTEND_DATE	ATTEND_TYPE
123456789	123456	25	25109	09/01/2021	3C
123456789	123456	25	25109	09/02/2021	1A
123456789	123456	25	25109	09/03/2021	2G
123456789	123456	25	25109	09/07/2021	1A
123456789	123456	25	25109	09/08/2021	1A
123456789	123456	25	25109	09/09/2021	1A
123456789	123456	25	25109	09/10/2021	1A
123456789	123456	25	25109	09/13/2021	1A
123456789	123456	25	25109	09/14/2021	1A
123456789	123456	25	25109	09/15/2021	1A
123456789	123456	25	25109	09/16/2021	1A
123456789	123456	25	25109	09/17/2021	1A
123456789	123456	25	25109	09/20/2021	1A
123456789	123456	25	25109	09/21/2021	1A

Attendance Extract - HTML Format

	A	B	C	D	E	F
1	SASID	LASID	DISTCODE	SCHCODE	ATTEND_DATE	ATTEND_TYPE
2	123456789	123456	25	25109	9/1/2021	3C
3	123456789	123456	25	25109	9/2/2021	1A
4	123456789	123456	25	25109	9/3/2021	2G
5	123456789	123456	25	25109	9/7/2021	1A
6	123456789	123456	25	25109	9/8/2021	1A
7	123456789	123456	25	25109	9/9/2021	1A
8	123456789	123456	25	25109	9/10/2021	1A
9	123456789	123456	25	25109	9/13/2021	1A
10	123456789	123456	25	25109	9/14/2021	1A
11	123456789	123456	25	25109	9/15/2021	1A
12	123456789	123456	25	25109	9/16/2021	1A
13	123456789	123456	25	25109	9/17/2021	1A
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Attendance Extract - CSV Format

Attendance Extract Layout

Element Name	Description	Location
SASID	The student's unique state assigned student ID. <i>Numeric, 10 digits</i>	Census > People > Demographics > Personal Identifiers > Student State ID Person.stateID
LASID	The student's unique locally assigned student ID. <i>Numeric, 16 digits</i>	Census > People > Demographics > Person Identifiers > Local Student Number Person.studentNumber
DIST CODE	The reporting district code. <i>Numeric, 2 digits</i>	Student Information > General > Enrollments > State Reporting Fields > Resident District Code Enrollment.servingDistrict
SCH CODE	Identifies the school code. <i>Numeric, 5 digits</i>	System Administration > Resources > School > School Detail > State School Number School.number

Element Name	Description	Location
ATTEND_DATE	<p>Identifies the date of attendance.</p> <p><i>Date Field 10 characters (MM/DD/YYYY)</i></p>	<p>Student Information > General > Attendance > Date</p> <p>AttendanceDetail.date</p>
ATTEND_TYPE	<p>Indicates the student's attendance code on the reported date. See the Attendance Codes for options.</p> <p>When a student is NOT marked absent or any other code other than 1A, the default value of 1A reports.</p> <p>See the Report Logic section for more information.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Student Information > General > Attendance Tab > Code</p> <p>AttendanceDetail.stateCode</p>

Previous Versions

[Attendance \(Rhode Island\) \[.2211 - .2243\]](#)