

Immunizations Report

Last Modified on 12/14/2025 8:45 pm CST

[Report Logic](#) | [Report Editor Details](#) | [Generate the Report](#)

Tool Search: Immunization Report

The Immunization Report lists the immunizations that have been entered for a student. The report can be limited to a grade level, an ad hoc filter or specific vaccine to minimize the results of this complex report.

In order for the report to generate, all individuals included in the report must have a birth date entered on their Identity record. When a birth date is not entered, an error message displays after generating the report.

Health Immunization Report

Health Immunization Report. At least one vaccine and compliance must be selected. This is a very complex report, so try to limit the number of students run per batch.

Which students would you like to include in the report?

☒ Grade

All Students

08

09

10

11

☐ Ad Hoc Filter

Effective Date: 10/30/2014

Choose Vaccines (better result layout if no more than 5 vaccines are chosen)

☒ Toggle Vaccines
☒ Diphtheria and Tetanus [DT]
☒ Diphtheria-tetanus-pertussis, combined [DTaP, DTP]
☒ Haemophilus influenza, type B [Hib]
☒ Hepatitis A [Hep A]
☒ Hepatitis B - 2 Dose [Hep B - 2 Dose]
☒ Hepatitis B [Hep B]

Health Immunization Report

See the [Health Office Reports Tool Rights](#) article for information on available tool rights.

The report lists the following information:

Student Demographics Data

- Student Name in Last Name, First Name, Middle Initial format
- Student ID
- Student Birth Date
- Student Grade Level
- Phone Number
- Guardian Information
- Address information

Census

- Home Language

When the Home Language field has not been activated on Census Demographics, data reports from the Student Enrollment Home Primary Language field.

Vaccinations

- Chosen vaccinations
- Compliancy status
- Date of Dosage

Report Logic

Data returned on this report is based on the information entered on the student's [Immunizations](#) tool. This report uses the dates from the student's Immunizations tool, student demographic information, [Compliance Label](#) rules and [Health Vaccines](#) to determine compliancy for each student.

A student is reported on the Immunizations Report when the following are true:

- The student has an active enrollment record in the calendar chosen as of the effective date entered on the report editor.
- The student is included in the Grade Level or the Ad hoc Filter chosen on the report editor.
- The student has one of the selected compliance statuses for one of the selected vaccines on the report editor.

Users must select at least one vaccine and at least one compliance status for the report to generate. A student reports when the student has one of the selected compliance statuses for one of the chosen vaccinations. When the Polio vaccination is chosen and the Non-compliant is chosen for the Compliance Status, the report only reports students who are non-compliant for the Polio vaccination.

Every student included in the report always report all vaccines selected in the editor.

When an Ad hoc filter is selected, the Effective Date selected on the extract editor is applied to the Ad hoc filter.

Alternate Vaccines Report Logic

Students may report as "No Compliance Rules" for a vaccine even though they have the appropriate doses administered according to the state's documentation. This is due to the way vaccines and alternate doses are set up in the [Vaccine Setup](#) tool.

For example, students may display as "No Compliance Rules" for PCV but "Compliant" for PPV, even though the vaccine doses administered are PCV. Both the PCV and PPV Pneumococcal vaccines are stored under the Pneumococcal PPV vaccine category in the [Vaccine Setup](#) tool. Students who receive doses of either PPV or PCV report under the PPV section of this report. This is also the case for other vaccines, such as MMR/Varicella/MMRV doses, Polio IPV/OPV, DTaP/Tdap, Meningococcal MCV4/MenACWY etc.

The screenshot shows the 'Vaccine Setup' tool interface. The breadcrumb trail is 'Student Information > Health Administration > Vaccine Setup'. The interface includes buttons for 'Save', 'Delete', and 'New Vaccine'. A tree view on the left lists various vaccines, with 'Pneumococcal (PPV) (code: PPV)' highlighted. The right pane shows the configuration for this vaccine, including an 'Immunization Rule Condition' section with a 'Minimum Total Dose Count' of 3, and a list of 'Vaccine(s) for this Rule' including 'Pneumococcal (PCV) (code:PCV)' and 'Pneumococcal (PPV) (code:PPV)'. There is also an 'End Date' field with a calendar icon. At the bottom, there is a 'Special Conditions' table with columns for 'Dose', 'Comparison', 'Count', 'Type', and 'Day Tolerance', and an 'Add ImmRuleSpecialCondition' button.

Pneumococcal Rules in the Vaccine Setup tool (Minnesota Example)

Report Editor Details

Users can generate the report by selecting a **Grade Level** or an **Ad hoc Filter**. The available grade levels are based on the school selected in the Campus toolbar.

When an **Ad hoc Filter** is selected, the report includes students in that ad hoc filter within the selected calendar (not just the selected school).

An Effective Date field is included on the report. The date entered in this field is used to determine the date of immunization compliance for the students being reported. Student birth date and immunization rule start and end dates are compared with the effective date to determine which rules apply to a student on the entered effective date.

All vaccines are automatically selected. Because of the amount of data returned on this report, it is recommended that not all vaccinations be chosen. For best results, the report should be generated for five (5) or less vaccinations at one time. When the vaccine is marked as **Hide** on the Vaccine editor, the vaccine is not listed.

The report returns all selected vaccines for a student when the student has the selected compliance status for any of the vaccines selected. A selected vaccine is shown for a student even when the student does not have the compliance status chosen for that vaccine, when they have the chosen compliance status for one of the other vaccines chosen.

Compliance statuses vary from state to state. This list populates based on the compliance statuses available in the Compliance Labels. Exempt displays for every instance.

Vaccine requirements vary from state to state. See your state's [State Tools](#) articles for more information on state regulations.

Generate the Report

1. Select the students to include in the report by selecting a **Grade Level** or an **Ad hoc Filter** from the dropdown lists.
2. Enter an **Effective Date** for the report by typing in *mmddyy* format or selecting the calendar icon to choose a date.
3. Select the vaccines to display on the report. At least one must be chosen. For best results, choose no more than five vaccinations.
4. Select the **Compliance Status(es)** to display on the report.
5. Click the **Generate Report** button. The report displays in a PDF (Adobe) document, listing the immunizations for the students in the selected calendar.

10-11 Newton Senior High School 02/23/2011 10:37:50 AM		Health Immunization Report Grade: 11 Compliance: Non-compliant Vaccines: DTP/Td, Tetanus-diphtheria [Td], Polio Effective Date: 02/23/2011 Total Students: 42 Page 1 of 7	
Student, Mary (F) ID: 121 Grade: 11 Birthdate: 10/05/1992 Home Language: Phone: (763) 555-1212 Guardian: Parent, Sue Parent, John Address: 4321 109th Avenue Blaine, MN 55449	DTP/Td Non-compliant	Tetanus-diphtheria [Td] No Compliance Rules	Polio Non-compliant
Student, Mary (F) ID: 123 Grade: 11 Birthdate: 01/05/1994 Home Language: English Phone: (763) 555-1212 Guardian: Parent, Sue Parent, John Address: 4321 109th Avenue Blaine, MN 55449	DTP/Td Compliant	Tetanus-diphtheria [Td] No Compliance Rules	Polio Non-compliant 04/27/1994 06/08/1994 08/17/1994
Student, Mary (F) ID: 123 Grade: 11 Birthdate: 12/14/1993 Home Language:	DTP/Td Non-compliant	Tetanus-diphtheria [Td] No Compliance Rules	Polio Non-compliant

Immunization Report Example