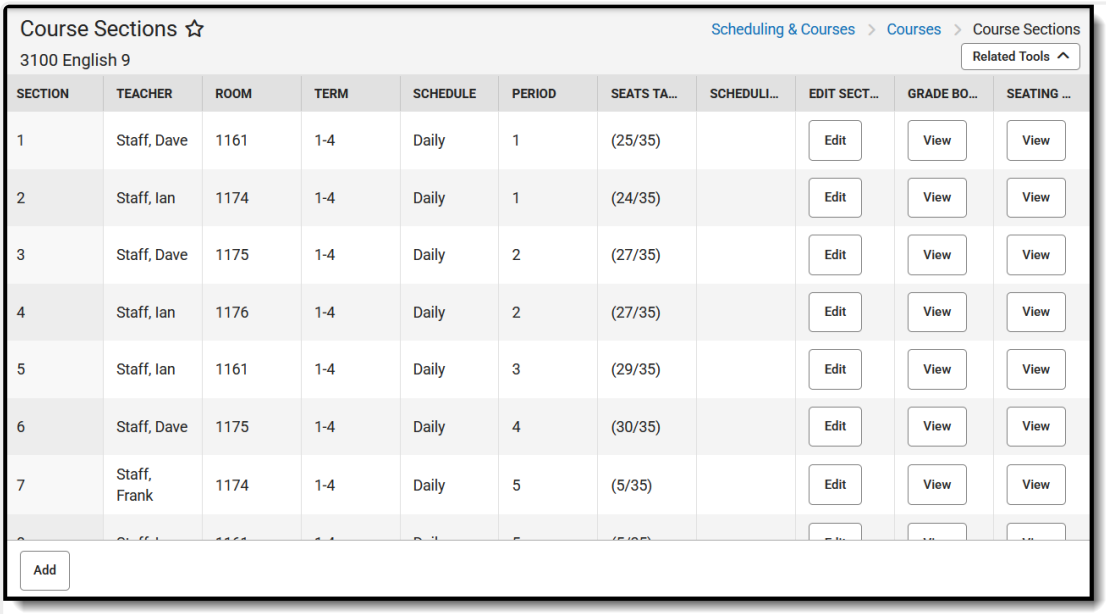
Course Sections

Last Modified on 01/09/2026 9:20 am CST

Tool Search: Course Sections

The **Course Sections** tool provides a list of all sections of the selected course. It includes basic identifying information about the section, such as the assigned primary teacher, where the section meets, in which term it meets and in what period, and the number of students in each section.

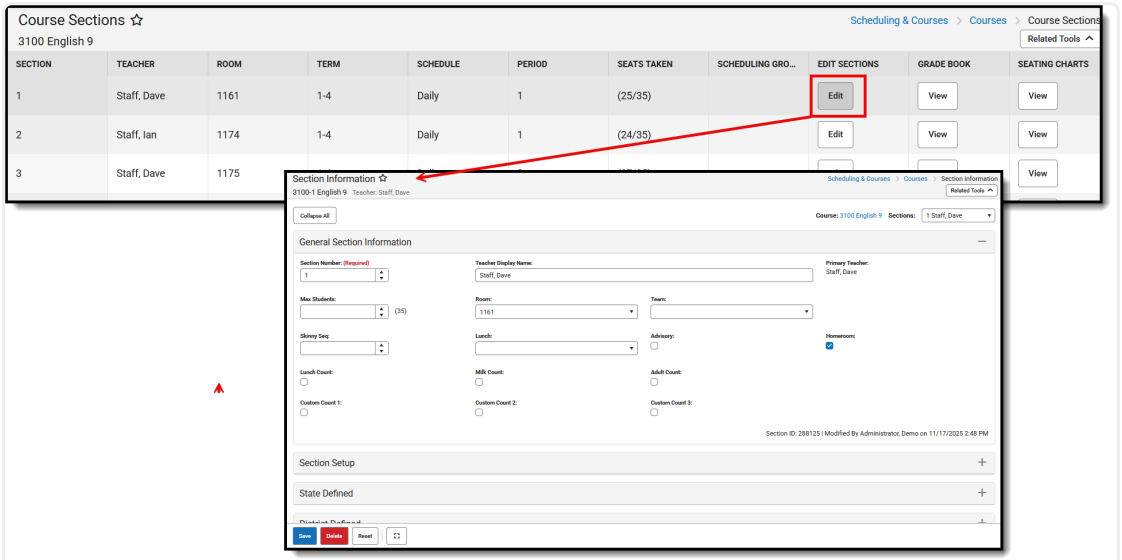


Course Sections

See the Course Sections Tool Rights article for details on available tool rights.

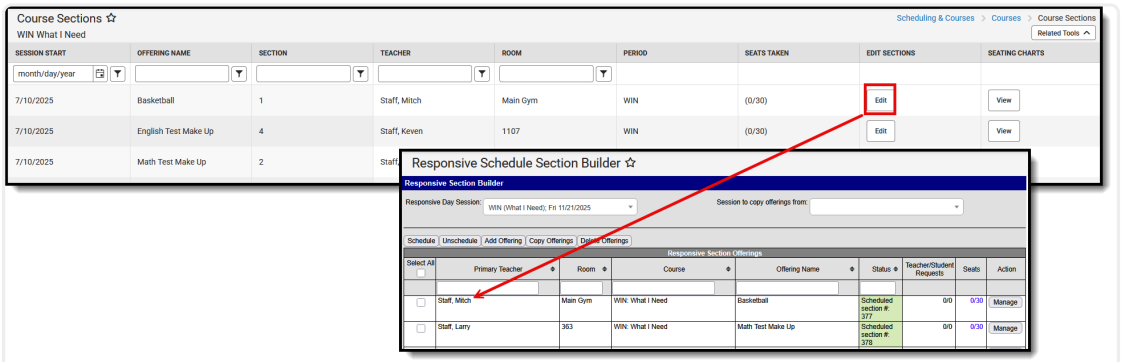
Edit a Section

To modify the details of a specific section, click **Edit**. The Section Information tool displays where updates to the section can be completed.



Edit a Course Section

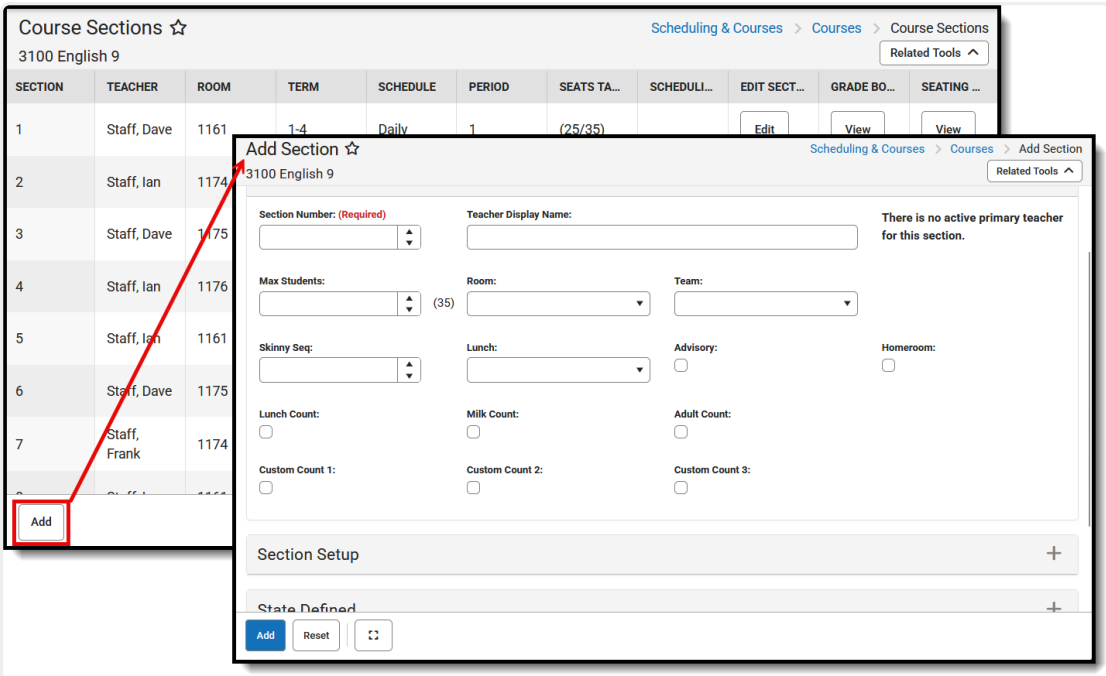
For a Responsive Scheduling course, clicking the Edit link opens the Responsive Scheduling Section Builder.



Edit a Responsive Scheduling Course Section

Add a Section

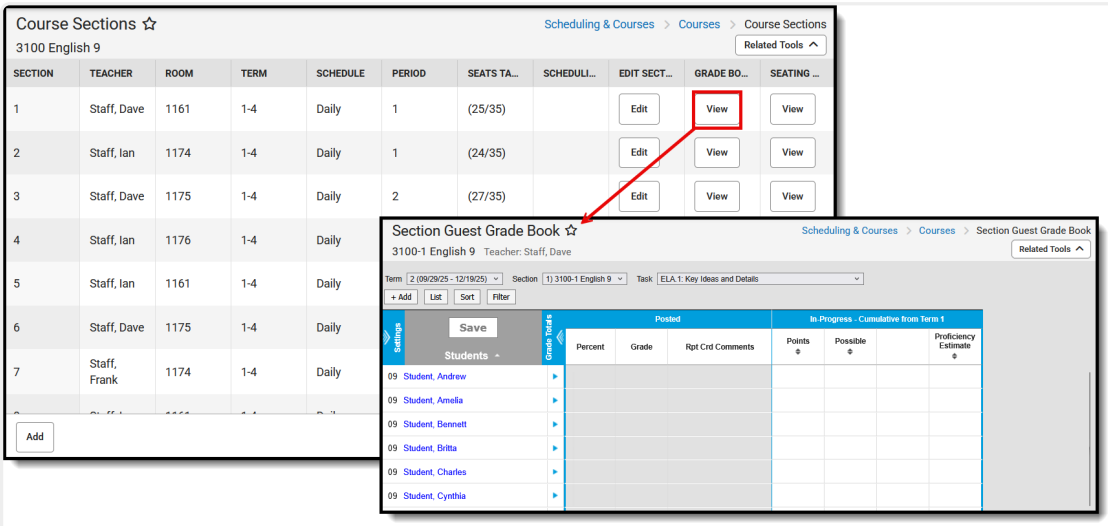
To add a new section to the course, click the **Add a Section** link to add a new section to the selected course. The Add Section tool displays where information for the new section can be added. See the Section Information article for field descriptions.



Add a Section

Grade Book Guest Access

Users with appropriate rights can access a section's Grade Book from the section list. See the Guest Access to Grade Book article for more information.



Course Sections - Guest Access to Grade Book

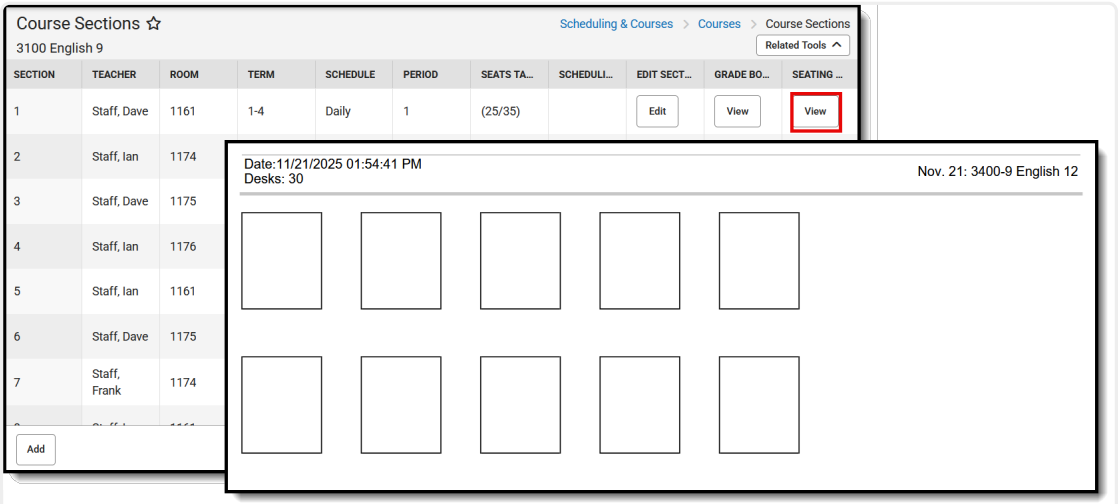
Seating Charts

The Seating Charts link generates a PDF of the section's seating chart(s), as created by the teacher.

The Seating Charts link displays even when the section does not have a seating chart. In that case,

a message of "No Seating Chart Reports are available for this section." displays.

Campus recommends emphasizing to teachers the importance of seating charts for contact tracing and encourages them to keep charts up to date. It may not be possible to exactly duplicate the layout of a classroom in the seating charts tool, but teachers are encouraged to consider the benefits of contact tracing when creating their charts.



Seating Chart Report