

Course Sections

Last Modified on 01/09/2026 9:20 am CST

Tool Search: Course Sections

The **Course Sections** tool provides a list of all sections of the selected course. It includes basic identifying information about the section, such as the assigned primary teacher, where the section meets, in which term it meets and in what period, and the number of students in each section.

Course Sections ☆

[Scheduling & Courses](#) > [Courses](#) > Course Sections

Related Tools ^

SECTION	TEACHER	ROOM	TERM	SCHEDULE	PERIOD	SEATS TA...	SCHEDULI...	EDIT SECT...	GRADE BO...	SEATING ...
1	Staff, Dave	1161	1-4	Daily	1	(25/35)		<button>Edit</button>	<button>View</button>	<button>View</button>
2	Staff, Ian	1174	1-4	Daily	1	(24/35)		<button>Edit</button>	<button>View</button>	<button>View</button>
3	Staff, Dave	1175	1-4	Daily	2	(27/35)		<button>Edit</button>	<button>View</button>	<button>View</button>
4	Staff, Ian	1176	1-4	Daily	2	(27/35)		<button>Edit</button>	<button>View</button>	<button>View</button>
5	Staff, Ian	1161	1-4	Daily	3	(29/35)		<button>Edit</button>	<button>View</button>	<button>View</button>
6	Staff, Dave	1175	1-4	Daily	4	(30/35)		<button>Edit</button>	<button>View</button>	<button>View</button>
7	Staff, Frank	1174	1-4	Daily	5	(5/35)		<button>Edit</button>	<button>View</button>	<button>View</button>

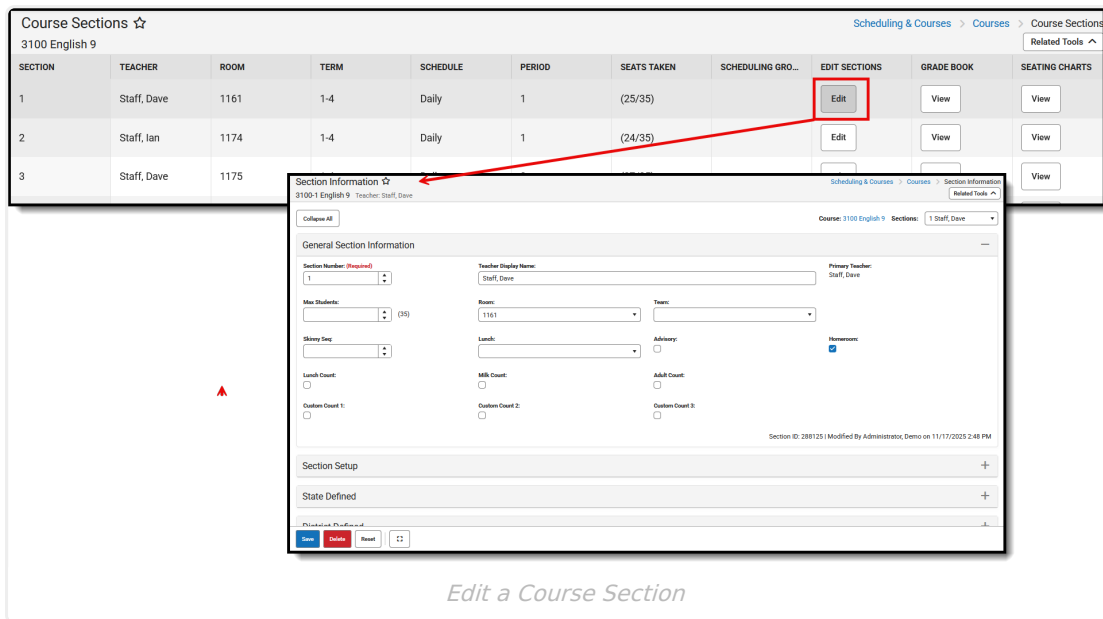
Add

Course Sections

See the [Course Sections Tool Rights](#) article for details on available tool rights.

Edit a Section

To modify the details of a specific section, click **Edit**. The Section Information tool displays where updates to the section can be completed.



Course Sections ☆
3100 English 9

SECTION	TEACHER	ROOM	TERM	SCHEDULE	PERIOD	SEATS TAKEN	SCHEDULING GRO...	EDIT SECTIONS	GRADE BOOK	SEATING CHARTS
1	Staff, Dave	1161	1-4	Daily	1	(25/35)		Edit	View	View
2	Staff, Ian	1174	1-4	Daily	1	(24/35)		Edit	View	View
3	Staff, Dave	1175						Edit	View	View

Section Information ☆
3100-1 English 9 Teacher: Staff, Dave

General Section Information

Section Number: Teacher Display Name: Primary Teacher:

Max Students: Room: Term:

Skip Day: Lunch: Advisory: ☐ Homeroom: ☒

Lunch Count: ☐ MIB Count: ☐ Adult Count: ☐

Custom Count 1: ☐ Custom Count 2: ☐ Custom Count 3: ☐

Section ID: 2881251 Modified By Administrator, Demo on 11/17/2025 2:48 PM

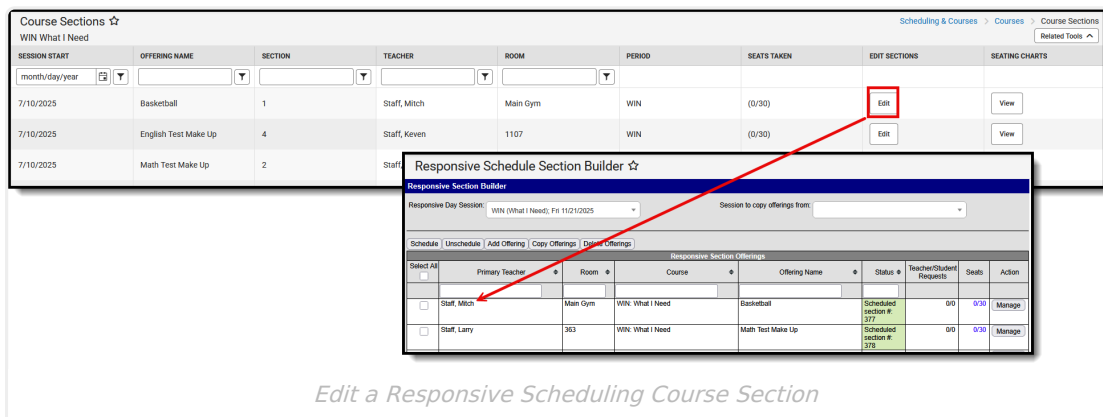
Section Setup [+](#)

State Defined [+](#)

[Save](#) [Cancel](#) [Reset](#) [Help](#)

Edit a Course Section

For a [Responsive Scheduling](#) course, clicking the Edit link opens the Responsive Scheduling Section Builder.



Course Sections ☆
WIN What I Need

SESSION START	OFFERING NAME	SECTION	TEACHER	ROOM	PERIOD	SEATS TAKEN	EDIT SECTIONS	SEATING CHARTS
7/10/2025	Basketball	1	Staff, Mitch	Main Gym	WIN	(0/30)	Edit	View
7/10/2025	English Test Make Up	4	Staff, Keven	1107	WIN	(0/30)	Edit	View
7/10/2025	Math Test Make Up	2	Staff, Larry				Edit	View

Responsive Schedule Section Builder ☆

Responsive Day Session: Session to copy offerings from:

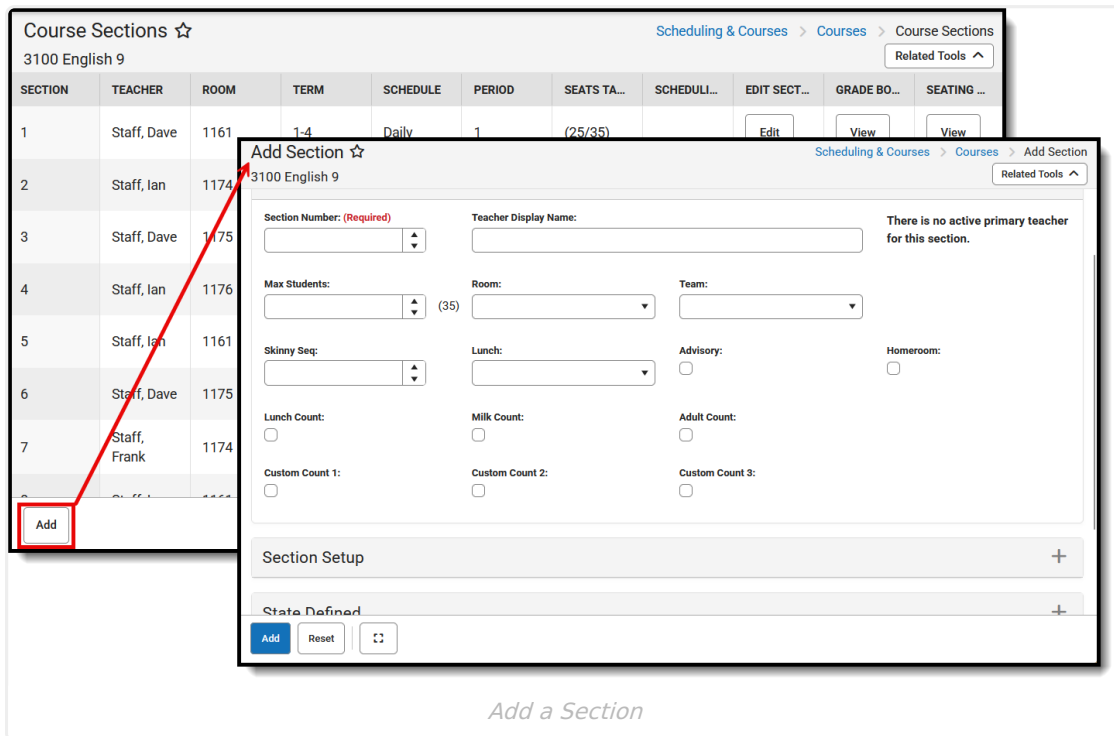
[Schedule](#) | [Unschedule](#) | [Add Offering](#) | [Copy Offerings](#) | [Delete Offerings](#)

Select All	Primary Teacher	Room	Course	Offering Name	Status	Teacher/Student Requests	Seats	Action
<input type="checkbox"/>	Staff, Mitch	Main Gym	WIN: What I Need	Basketball	Scheduled section # 377	0/0	0/30	Manage
<input type="checkbox"/>	Staff, Larry	363	WIN: What I Need	Math Test Make Up	Scheduled section # 378	0/0	0/30	Manage

Edit a Responsive Scheduling Course Section

Add a Section

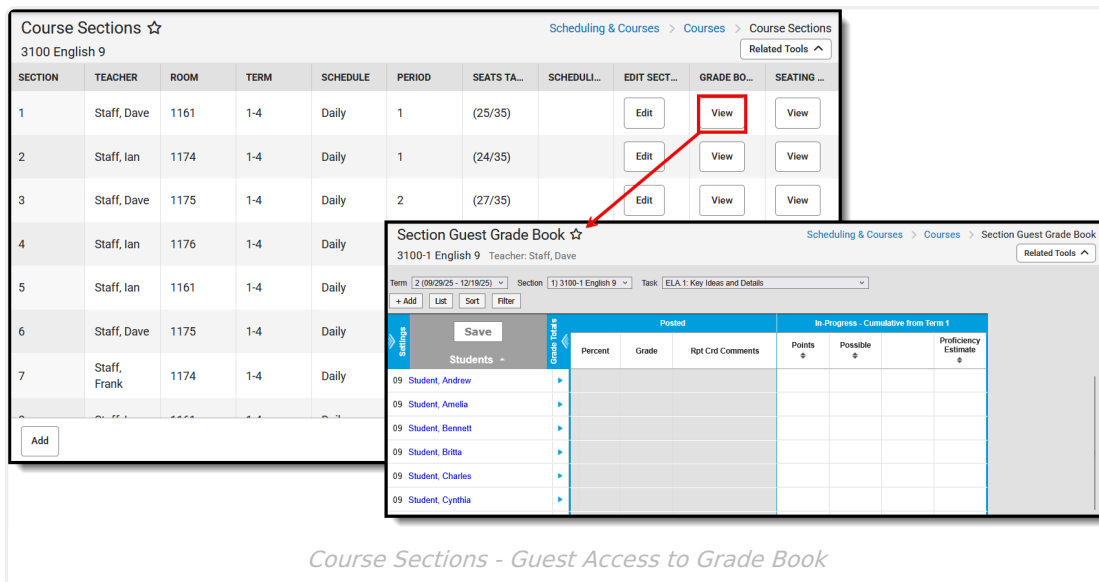
To add a new section to the course, click the **Add a Section** link to add a new section to the selected course. The Add Section tool displays where information for the new section can be added. See the [Section Information](#) article for field descriptions.



Add a Section

Grade Book Guest Access

Users with appropriate rights can access a section's Grade Book from the section list. See the [Guest Access to Grade Book](#) article for more information.



Course Sections - Guest Access to Grade Book

Seating Charts

The [Seating Charts](#) link generates a PDF of the section's seating chart(s), as created by the teacher.

The Seating Charts link displays even when the section does not have a seating chart. In that case,

a message of "No Seating Chart Reports are available for this section." displays.

Campus recommends emphasizing to teachers the importance of seating charts for contact tracing and encourages them to keep charts up to date. It may not be possible to exactly duplicate the layout of a classroom in the seating charts tool, but teachers are encouraged to consider the benefits of contact tracing when creating their charts.

Course Sections ☆

Scheduling & Courses > Courses > Course Sections

3100 English 9

Related Tools ^

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1	Staff, Dave	1161	1-4	Daily	1	(25/35)		Edit	View	View
2	Staff, Ian	1174								
3	Staff, Dave	1175								
4	Staff, Ian	1176								
5	Staff, Ian	1161								
6	Staff, Dave	1175								
7	Staff, Frank	1174								

Add

Date: 11/21/2025 01:54:41 PM

Desks: 30

Nov. 21: 3400-9 English 12

Seating Chart Report