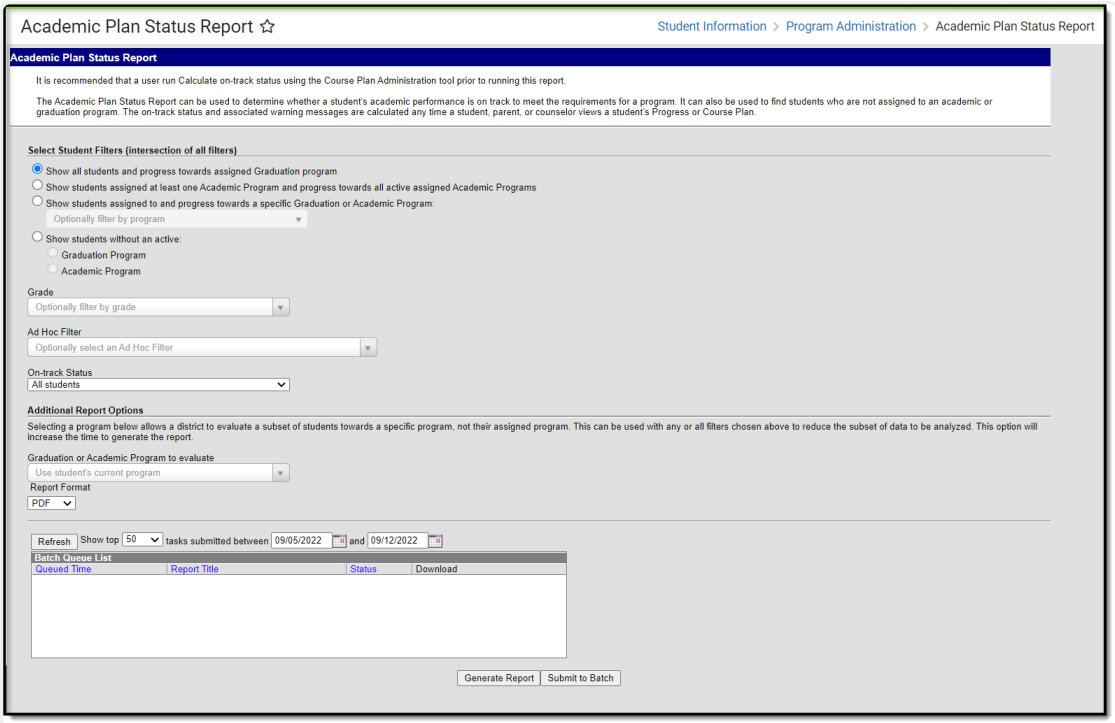
Academic Plan Status Report

Last Modified on 06/24/2026 9:52 am CDT

The Academic Plan Status Report indicates whether a student's graduation or academic program is on-track to meet minimum program requirements to graduate. Use this report to look for missing data, errors in student plans, or signs that there may be an error in transcript data or in the setup requirements. You can also use this report to find students who do not have an active assignment to a graduation or academic plan.

Before generating this report for any of the student status options, calculate the On-Track Status on the Course Plan Admin tool.



Academic Plan Status Report

See the Academic Plan Status Report Tool Rights article for information about rights needed to use this tool.

Report Logic

When used to evaluate student status, this report pulls on-track status and warning messages (missing data, no program assigned, list of credit requirements, etc.) from cached calculated values. These values are updated any time a student, parent or counselor views a student's

academic plan. If a transcript post or grading window has passed since the students viewed their courses, update the calculated values using the Course Plan Admin tool.

On-track status is calculated in the following areas:

- Saving Graduation Progress from the Campus Portal (either by the student or parent)
- Saving Grad Progress information
- Saving Academic Plan information from the Campus Portal (either by the student or parent)
- Saving Course Plan information
- Saving Test Requirement information
- Running the **Calculate On-Track Status** option from Course Plan Admin

Only students who have primary service type enrollments are included in the report.

Report Editor

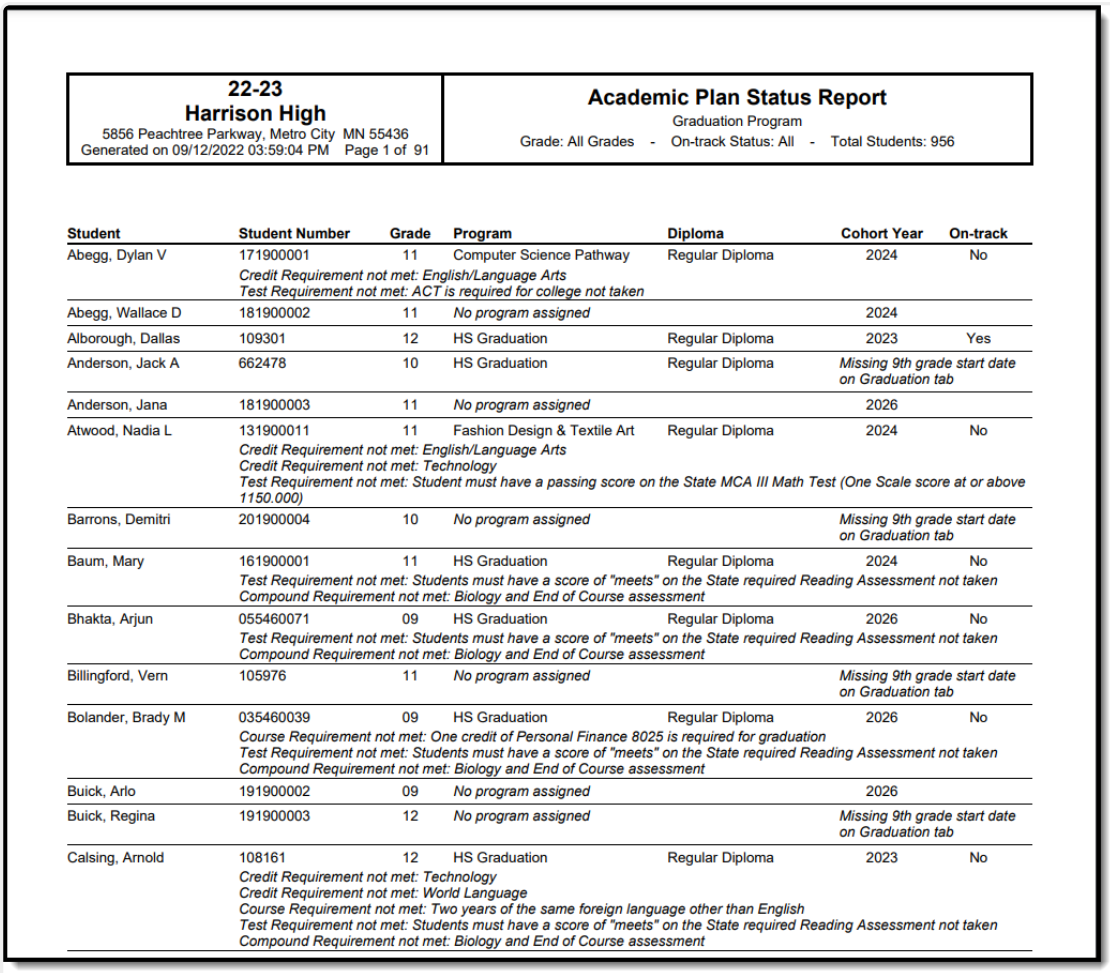
Field	Description
Select Student Filters *Selecting student filters shows a student's progress in their assigned program.*	
Student and Program Selection	Selection of one of the following radio buttons is necessary: • Show all students and progress towards assigned Graduation Program • Show students assigned to at least one Academic Program and progress towards all assigned Academic Programs • Show students assigned to and progress towards a specific Graduation or Academic Program ◦ With this option, select an available program (either Graduation or Academic program). The category assigned to the program displays in parentheses behind the program name.
Grade	Lists all grade levels in the selected calendar.
Ad hoc Filter	Lists all filters to which the user has access.
On-Track Status	Selection option returns just those students who are currently classified as the chosen status, based on the information in their Grad Progress tool. Options are: • All Students (this is the default selection) • Off-Track Only • On-Track Only
Additional Report Options *Selecting a program allows a district to evaluate a subset of students towards a specific program, not their assigned program. This can be used with any or all filters chosen above to reduce the subset of data to be analyzed. This option increases the time required to generate the report. The Submit to Batch option is recommended.*	

Field	Description
Graduation or Academic Program to evaluate	Lists all active and inactive graduation and academic programs. The category assigned to the program displays in parentheses behind the program name. The selection is used as a comparison against the student's currently assigned academic program.
Report Format	The report can be generated in either PDF, CSV or DOCX format.
Report Generation Options	The report can be generated immediately using the **Generate Extract** button. When there is a larger amount of data chosen, use the **Submit to Batch** button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

Report Current On-Track Status

A school year, school name and calendar must be selected in the Campus toolbar in order to generate this report.

1. Select one of the student filter options (described above) for inclusion in the report.
2. Select the desired **Report Format.**
3. Click the **Generate Report** button to display the results immediately, or click the **Submit to Batch** button to choose when the report generates.



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Harrison High
5856 Peachtree Parkway, Metro City MN 55436
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Academic Plan Status Report
Graduation Program
Grade: All Grades - On-track Status: All - Total Students: 956

Student	Student Number	Grade	Program	Diploma	Cohort Year	On-track
Abegg, Dylan V	171900001	11	Computer Science Pathway	Regular Diploma	2024	No
	Credit Requirement not met: English/Language Arts *Test Requirement not met: ACT is required for college not taken*					
Abegg, Wallace D	181900002	11	*No program assigned*		2024	
Alborough, Dallas	109301	12	HS Graduation	Regular Diploma	2023	Yes
Anderson, Jack A	662478	10	HS Graduation	Regular Diploma	*Missing 9th grade start date on Graduation tab*	
Anderson, Jana	181900003	11	*No program assigned*		2026	
Atwood, Nadia L	131900011	11	Fashion Design & Textile Art	Regular Diploma	2024	No
	Credit Requirement not met: English/Language Arts *Credit Requirement not met: Technology* *Test Requirement not met: Student must have a passing score on the State MCA III Math Test (One Scale score at or above 1150.000)*					
Barrons, Demitri	201900004	10	*No program assigned*		*Missing 9th grade start date on Graduation tab*	
Baum, Mary	161900001	11	HS Graduation	Regular Diploma	2024	No
	Test Requirement not met: Students must have a score of "meets" on the State required Reading Assessment not taken *Compound Requirement not met: Biology and End of Course assessment*					
Bhakta, Arjun	055460071	09	HS Graduation	Regular Diploma	2026	No
	Test Requirement not met: Students must have a score of "meets" on the State required Reading Assessment not taken *Compound Requirement not met: Biology and End of Course assessment*					
Billingford, Vern	105976	11	*No program assigned*		*Missing 9th grade start date on Graduation tab*	
Bolander, Brady M	035460039	09	HS Graduation	Regular Diploma	2026	No
	Course Requirement not met: One credit of Personal Finance 8025 is required for graduation *Test Requirement not met: Students must have a score of "meets" on the State required Reading Assessment not taken* *Compound Requirement not met: Biology and End of Course assessment*					
Buick, Arlo	191900002	09	*No program assigned*		2026	
Buick, Regina	191900003	12	*No program assigned*		*Missing 9th grade start date on Graduation tab*	
Calsing, Arnold	108161	12	HS Graduation	Regular Diploma	2023	No
	Credit Requirement not met: Technology *Credit Requirement not met: World Language* *Course Requirement not met: Two years of the same foreign language other than English* *Test Requirement not met: Students must have a score of "meets" on the State required Reading Assessment not taken* *Compound Requirement not met: Biology and End of Course assessment*					

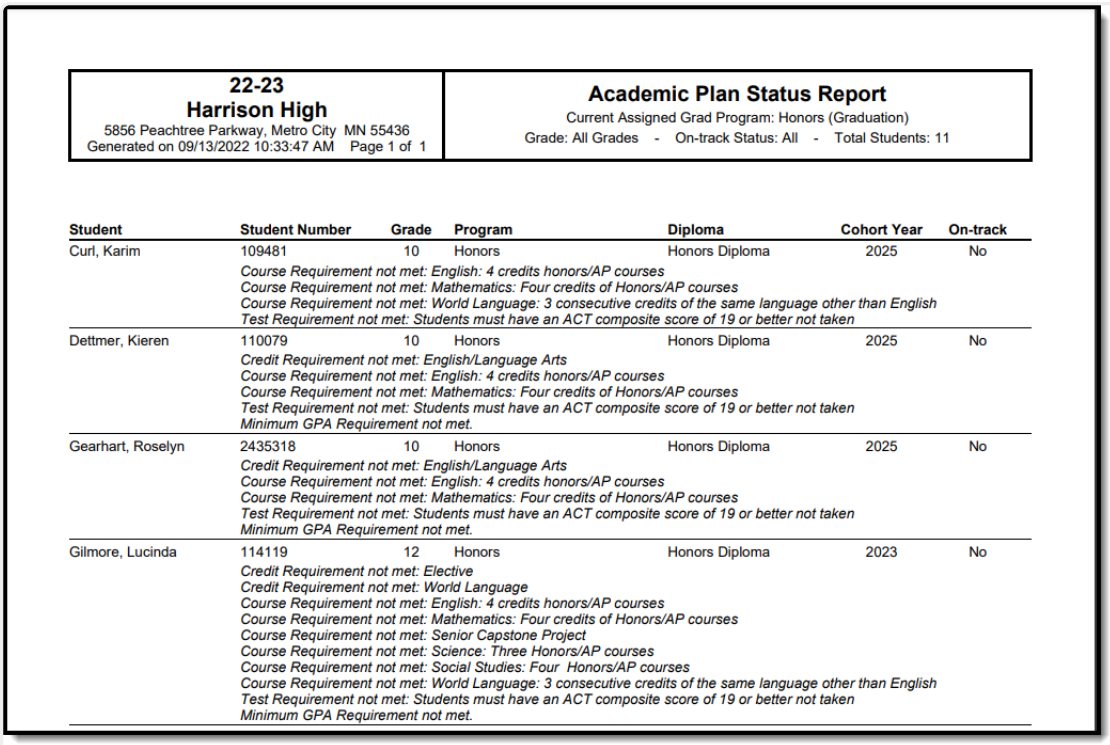
Show all students and progress towards assigned Graduation program option

Report Status of Progress Toward Another Program

A school year, school name and calendar must be selected in the Campus toolbar in order to generate this report.

1. Select one of the student filter options (described above) for inclusion in the report.
2. Select another **Academic Program to Evaluate** from the dropdown list.
3. Select the desired **Report Format**.
4. Click the **Generate Report** button to display the results immediately, or click the **Submit to Batch** button to choose when the report generates.

Because of the way the data is pulled from the tables to determine a student's progress towards another program, it is recommended to use the Submit to Batch process.



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Harrison High
5856 Peachtree Parkway, Metro City MN 55436
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Academic Plan Status Report
Current Assigned Grad Program: Honors (Graduation)
Grade: All Grades - On-track Status: All - Total Students: 11

Student	Student Number	Grade	Program	Diploma	Cohort Year	On-track
Curl, Karim	109481	10	Honors	Honors Diploma	2025	No
	Course Requirement not met: English: 4 credits honors/AP courses *Course Requirement not met: Mathematics: Four credits of Honors/AP courses* *Course Requirement not met: World Language: 3 consecutive credits of the same language other than English* *Test Requirement not met: Students must have an ACT composite score of 19 or better not taken*					
Dettmer, Kieren	110079	10	Honors	Honors Diploma	2025	No
	Credit Requirement not met: English/Language Arts *Course Requirement not met: English: 4 credits honors/AP courses* *Course Requirement not met: Mathematics: Four credits of Honors/AP courses* *Test Requirement not met: Students must have an ACT composite score of 19 or better not taken* *Minimum GPA Requirement not met.*					
Gearhart, Roselyn	2435318	10	Honors	Honors Diploma	2025	No
	Credit Requirement not met: English/Language Arts *Course Requirement not met: English: 4 credits honors/AP courses* *Course Requirement not met: Mathematics: Four credits of Honors/AP courses* *Test Requirement not met: Students must have an ACT composite score of 19 or better not taken* *Minimum GPA Requirement not met.*					
Gilmore, Lucinda	114119	12	Honors	Honors Diploma	2023	No
	Credit Requirement not met: Elective *Credit Requirement not met: World Language* *Course Requirement not met: English: 4 credits honors/AP courses* *Course Requirement not met: Mathematics: Four credits of Honors/AP courses* *Course Requirement not met: Senior Capstone Project* *Course Requirement not met: Science: Three Honors/AP courses* *Course Requirement not met: Social Studies: Four Honors/AP courses* *Course Requirement not met: World Language: 3 consecutive credits of the same language other than English* *Test Requirement not met: Students must have an ACT composite score of 19 or better not taken* *Minimum GPA Requirement not met.*					

Show students assigned to and progress towards a specific Graduation or Academic Program option

Report Layout

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Student	Reports the student's last name, first name in alphabetical order	Alphanumeric, 50 characters	Identity.lastName Identity.firstName	Census > People > Demographics > Person Information > Last Name, First Name
Student Number	Reports the student's locally assigned student number.	Numeric, 12 digits	Person.student Number	Census > People > Demographics > Person Identifiers > Student Number

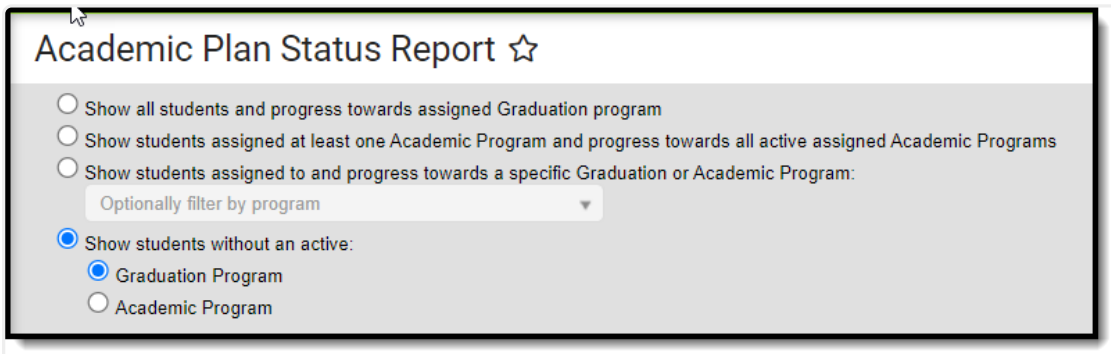
Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Grade	Reports the student's grade level of enrollment.	Alphanumeric, 2 characters	Enrollment.grade	Student Information > General > Enrollments > General Enrollment Information > Grade
Program	Reports either the student's currently assigned program or the selected program to see the student's progress towards that program. If the student is not assigned a program, *No Program Assigned* displays in this column.	Alphanumeric, 25 characters	Program.name	Student Information > Academic Planning > Program > Academic Program Detail > Program
Diploma	Reports the type of diploma the student receives upon graduation and successful completion of the assigned academic program. This is set on the Graduation Program tool. This field is blank when the report is generated for evaluating a student's progress towards another program.	Alphanumeric, 15 characters	ProgramParticipation. Diploma	Programs > Academic Programs > Diploma Type

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Cohort Year	Reports the NCLB Cohort End Year assigned on the graduation tool. If this field is blank on the student's graduation tool, *Missing 9th grade start date on Graduation tool* displays in this column.	Numeric, 4 digits	Graduation.cohort YearNCLB	Student Information > General > Graduation > NCLB Cohort End Year
On-Track	Indicates the student's on-track status as either yes or no. See the Report Logic section for information on how this is calculated. If the student is on track and has met all requirements, the report indicates the type of diploma the student received and when.	Alphabetic, 3 characters Yes or No	Calculated value, data not stored	Calculated value, data not stored

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Requirements Not Met	When students are missing requirements for graduation, those credit types are listed. This reports for each requirement that could be reported: • Credit Requirements • Course Requirements • Test Requirements • GPA Requirements	Alphanumeric, 50 characters	Calculated value, data not stored	Calculated value, data not stored

Find Students without an Active Program

This report can also be used to find students who do not have an active assignment to a graduation or academic program.



Show students without an active program option

Report Editor (No Active Program)

Field	Description
Select Student Filters	• Graduation Program • Academic Program
Grade	Lists all grade levels in the selected calendar.

Field	Description
Ad Hoc Filter	Lists all filters to which the user has access.
On-track Status	Not available when using these filters.
Graduation or Academic Program to evaluate	Not available when using these filters.
Report Format	The report can be generated in either PDF, CSV or DOCX format.
Report Generation Options	The report can be generated immediately using the **Generate Extract** button. When there is a larger amount of data chosen, use the **Submit to Batch** button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

Find Students Without an Active Program Assignment

1. Select **Graduation Program** or **Academic Program** from the **Show students without an active:** option.
2. Filter by **Grade** or **Ad Hoc Filter** if desired.
3. Select the desired **Report Format**.
4. Click the **Generate Report** button to display the results immediately, or click the **Submit to Batch** button to choose when the report generates.

Report Layout (No Active Program)

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Grade	Reports the student's grade level of enrollment.	Alphanumeric, 2 characters	Enrollment.grade	Student Information > General > Enrollments > General Enrollment Information > Grade
Student	Reports the student's last name, first name in alphabetical order	Alphanumeric, 50 characters	Identity.lastName Identity.firstName	Census > People > Demographics > Person Information > Last Name, First Name

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Student Number	Reports the student's locally assigned student number.	Numeric, 12 digits	Person.student Number	Census > People > Demographics > Person Identifiers > Student Number