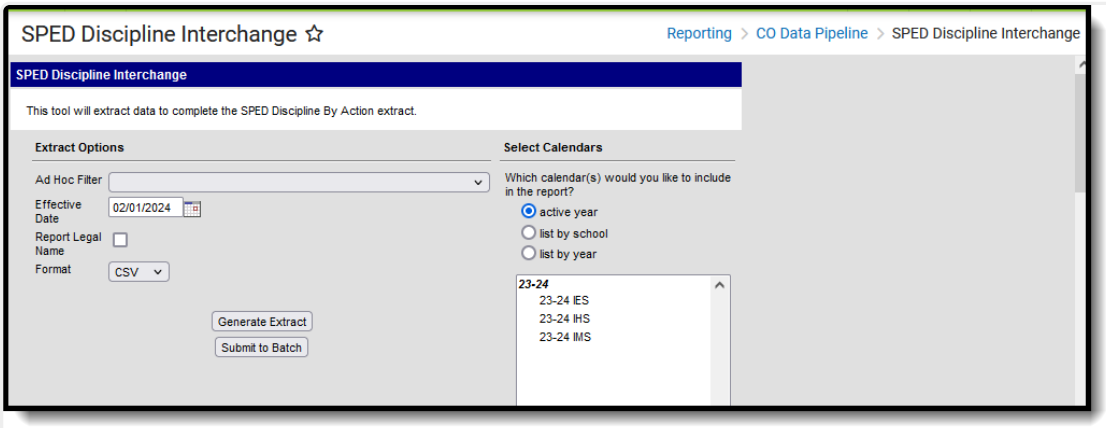
Special Education Discipline Interchange (Colorado)

Last Modified on 08/06/2026 2:50 pm CDT

Tool Search: SPED Discipline Interchange

The Special Education Discipline Interchange reports the attributes of students who have disabilities and a disciplinary action resulting from a disciplinary incident in the selected school year.



SPED Discipline Interchange

Read - Access and generate Special Education Discipline Interchange.
Write - N/A
Add - N/A
Delete - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.

Report Logic

See the Behavior Management article for detailed information on behavior incidents.

Student Information

A record reports for all students enrolled in the selected calendar. All enrollment types are considered (Primary, Partial, Special Education), and Grade Levels must be mapped to a State Grade Level as one of the following: 002, 004, 006, 007, 010, 020, 030, 040, 050, 060, 070, 080, 090, 100, 110, or 120.

The Effective Date (defaults to the current date) entered on the report editor is used to determine

data eligibility.

- If a student has an enrollment start date for calendar(s) selected that is after the effective date entered on the editor, a record does not report for that student.
- If the student ends an enrollment prior to the effective date, and the student has a Special Education Discipline Event, a record reports.
- If a student has multiple enrollments in multiple schools, a record reports only for the school in which the incident occurred.

A student must be enrolled in a mapped state grade level and have a Special Education Status at the time the behavior incident occurred. The **Date of Incident** entered on the Incident Detail editor is compared to the Special Education Start and End Dates on the Special Education Enrollment Editor. A student reports when:

- When the Incident Date falls within the Special Education Start and End Date on the enrollment record; OR
- When the Special Education Start Date (End Date is null) AND an incident is AFTER the Special Education Start Date; OR
- When the student has an active and locked IEP AND the Incident Date falls within the IEP plan dates.

Students are not included in the report when:

- The student's enrollment record is marked as a No Show.
- The enrollment record is marked as State Exclude.
- The Grade Level of enrollment is marked as State Exclude.
- The Calendar selected is marked as State Exclude.

Both the current year and the previous year are used in reporting incidents. For example, if generating the report for the 2014-15 year, the 2014-15 and the 2013-14 calendars are consulted to report incidents in the previous calendar year that may have resolutions in the current calendar.

Behavior Information

A student must be assigned as Participant of a Behavior Incident as either an **O: Offender** or a **P: Participant**.

This report includes students who have disabilities who were subject to the following:

- Unilateral removal by school personnel following a drug or weapon offense or serious bodily injury
- Removal based on a hearing officer determination regarding likely injury
- Suspension (both In-School and Out-of-School totaling less than 10 days and totaling more than 10 days)
- Expulsion with and without educational services
- Students referred to law enforcement

The student must have a Behavior Resolution Code of the following that is ON or BEFORE the Special Education Exit Date, if there is one:

- 02: In-School Suspension
- 03: Out-of-School Suspension
- 04: Expulsion
- 05: Expulsion and Referred to Alternate Program
- 08: Expulsion and Referred to Alternate Program by Hearing Officer
- 11: Unilateral Removal by School Personnel

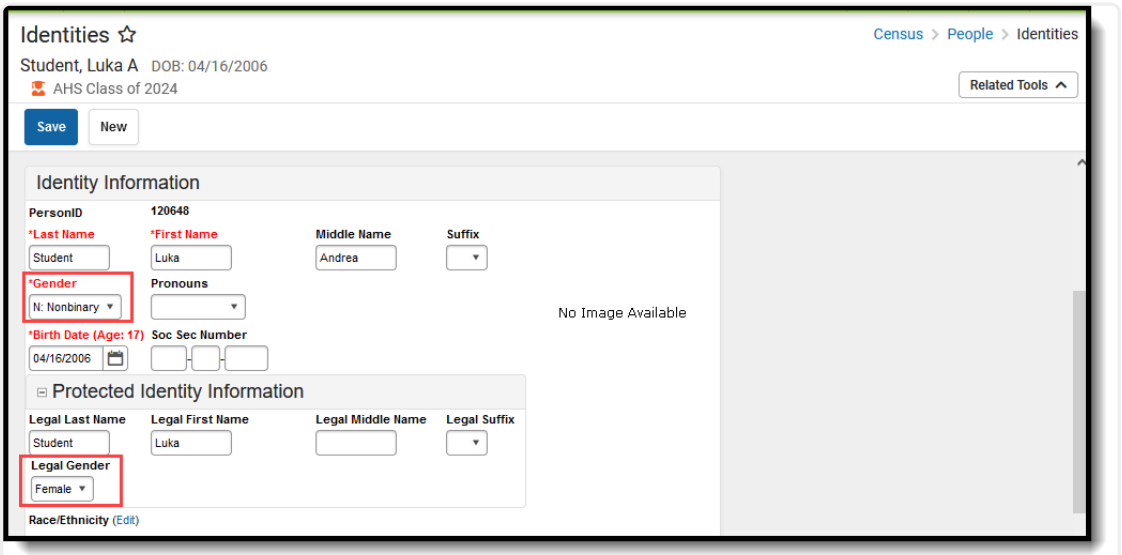
Non-Binary Reporting

Schools can assign students a gender of M: Male, F: Female or N: Non-binary. This is done on the Identities tool and/or the Demographics tool.

Data Pipeline Extracts and other required extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of N: Non-Binary, on the Identities tool:

1. Assign the **Gender of N: Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to M: Male, F: Female or N: Non-Binary.
3. Save the record when finished.



Gender and Legal Gender Assignment

Report Editor

All name fields (student names, guardian names, staff names) and Course Names can only include alphabetic letters, numbers, periods, hyphens, and apostrophes. Any special characters (accent marks, etc.) will be removed and replaced with the corresponding letter.

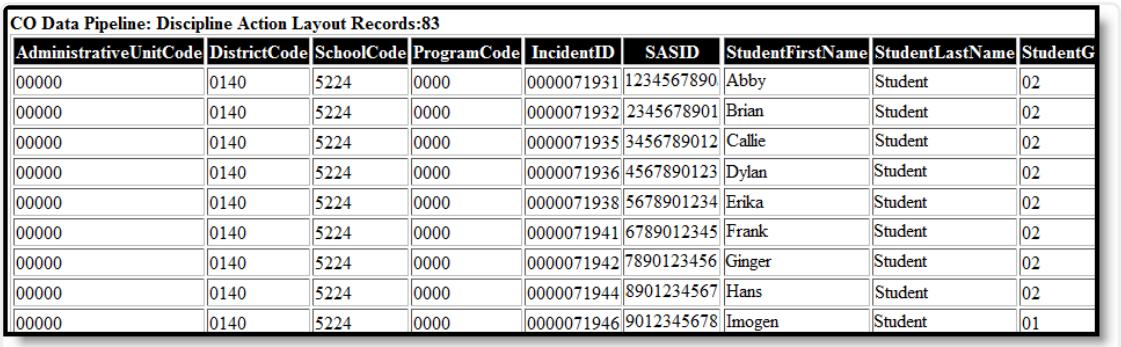
Field	Description
Ad hoc Filter	Select a saved ad hoc filter to only include those students in the filter in the report, assuming those students meet the reporting logic and business rules of the report.
Effective Date	This date is used to determine certain data eligibility. If a student has an enrollment start date that is after the entered effective date, a record is not reported for the student. If the student ends an enrollment prior to the effective date and the student has a Special Education Discipline Event, a record is reported for the student. The field is auto-populated with the current date, but can be changed by using the calendar icon to select a date or entering a new date in *mmddyy* format.
Report Legal Name	When marked, the student's name and gender report from the Protected Identity Information section on the student's Identities record.
Format	This report can be generated in CSV or HTML formats.
Calendar Selection	At least one calendar needs to be selected in order to generate the report. Reports can be selected by Active Year, School or Year.
Report Generation	The extract can be generated immediately using the **Generate Report** button. Or, use the **Submit to Batch** button to select when the report is generated. See the Batch Queue article for more information on this functionality.

Generate the Report

1. Select students from an existing **Ad hoc Filter**.
2. Enter the desired **Effective Date**.
3. Mark the **Report Legal Name**, if desired.
4. Select the **Format** of the report.
5. Select the **Calendar(s)** from which to report information.
6. Click the **Generate Extract** button or use the **Submit to Batch** button. The report displays in the desired format.

	A	B	C	D	E	F	G	H	
1	Administra	DistrictCode	SchoolCode	ProgramCode	IncidentID	SASID	StudentFirstName	StudentLastName	Studer
2	0	140	5224	0	71931	1234567890	Abby	Student	
3	0	140	5224	0	71932	2345678901	Brian	Student	
4	0	140	5224	0	71935	3456789012	Callie	Student	
5	0	140	5224	0	71936	4567890123	Dylan	Student	
6	0	140	5224	0	71938	5678901234	Erika	Student	
7	0	140	5224	0	71941	6789012345	Frank	Student	
8	0	140	5224	0	71942	7890123456	Ginger	Student	
9	0	140	5224	0	71944	8901234567	Hans	Student	
10	0	140	5224	0	71946	9012345678	Imogen	Student	
11									

Special Education Discipline Action - CSV Format



CO Data Pipeline: Discipline Action Layout Records:83

AdministrativeUnitCode	DistrictCode	SchoolCode	ProgramCode	IncidentID	SASID	StudentFirstName	StudentLastName	StudentG
00000	0140	5224	0000	0000071931	1234567890	Abby	Student	02
00000	0140	5224	0000	0000071932	2345678901	Brian	Student	02
00000	0140	5224	0000	0000071935	3456789012	Callie	Student	02
00000	0140	5224	0000	0000071936	4567890123	Dylan	Student	02
00000	0140	5224	0000	0000071938	5678901234	Erika	Student	02
00000	0140	5224	0000	0000071941	6789012345	Frank	Student	02
00000	0140	5224	0000	0000071942	7890123456	Ginger	Student	02
00000	0140	5224	0000	0000071944	8901234567	Hans	Student	02
00000	0140	5224	0000	0000071946	9012345678	Imogen	Student	01

Special Education Discipline Action - HTML Format

Report Layout

Data Element	Description	Campus Interface
Administrative Unit Code	The Administrative Unit Code assigned to the school by the Colorado Department of Education. *Numeric, 5 digits*	School Information > School Editor > School Detail > Admin Unit Code School.adminUnitCode
District Code	Reports the district number assigned to the school district by the Colorado Department of Education. *Numeric, 4 digits*	District Information > State District Number District.number
School Code	Reports the school number assigned to the school by the Colorado Department of Education. *Numeric, 4 digits*	School Information > School Detail > State School Number School.number

Data Element	Description	Campus Interface
Program Code	Reports the code assigned to the special education program, as noted on the student's most recent IEP. When a student has an enrollment record with a Special Education Start Date that falls within the dates of July 1 of the school year being reporting to June 30 of the school year being reported, AND the State Special Ed Program code contains a value, that value reports. When the student has an IEP with a start date between July 1 of the school year being reported and June 30 of the school year being reported AND the State Special Ed Program Code contains a value, that value reports. If there is no assigned program code, this field reports 0000. *Numeric, 4 digits*	Special Education Documents > Plan > IEP > State Special Ed Program Code SEPlan.programCode Enrollments > Special Ed Fields > State Special Ed Program Code Enrollment.spedProgramCode
Incident ID	A unique number assigned to each behavior incident by each reporting entity (either administrative unit or school district). *Numeric, 10 digits*	Behavior > Behavior Event > Event ID BehaviorEvent.eventID
Date of Incident	Reports the date the behavior incident occurred. *Date field, 8 characters (MMDDYYYY)*	Behavior Management/Behavior Referral > Date of Incident BehaviorIncident.timestamp
SASID	Reports the student's state-assigned identification number. *Numeric, 10 digits*	Demographics > Person Identifiers > Student State ID Person.stateID

Data Element	Description	Campus Interface
Student First Name	Reports the student's first name. When the Report Legal Name checkbox is marked, the student's First Name reports from the Legal First Name field. *Alphanumeric, 30 characters*	Demographics > Person Information > First Name Identity.first Name Identities > Protected Identity Information > Legal First Name Identity.legalFirstName
Student Last Name	Reports the student's last name. When the Report Legal Name checkbox is marked, the student's Last Name reports from the Legal Last Name field. *Alphanumeric, 30 characters*	Demographics > Person Information > Last Name Identity.last Name Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
Student Gender	Reports the student's gender. • 01 - Female • 02 - Male • 03 - Non-Binary When the Report Legal Name checkbox is marked, the student's Gender reports from the Legal Gender field. *Numeric, 2 digits*	Demographics > Person Information > Gender Identity.gender Identities > Protected Identity Information > Legal Gender Identity.legalGender
Student Date of Birth	Reports the student's birth date. *Date field, 8 characters (MMDDYYYY)*	Demographics > Person Information > Birth Date Identity.birthDate
Discipline Action Identifier	Reports a unique identifier for each resolution associated with the reported incident. If there is more than one resolution, a separate line reports for each eligible resolution. *Numeric, 10 digits*	Behavior Management > Events and Participants > Resolution ID

Data Element	Description	Campus Interface
Disciplines	Calculated value based on the assigned State Resolution Code. • If the State Resolution Code is 11, field reports 00. • If the State Resolution Code is 02, field reports 01. • If the State Resolution Code is 03, field reports 02. • If the State Resolution Code is 04 or 05, field reports 03. *Numeric, 2 digits*	Resolution Type Setup > State Resolution Code Behavior.stateResCode
Discipline Date	Reports the start date of the resolution. *Date field, 8 characters (MMDDYYYY)*	Behavior Management > Incident Management Editor > Events and Participants > Resolution Start Date BehaviorResolution.discAssignDate

Data Element	Description	Campus Interface

Discipline Action Length	Reports the length in school days of the assigned resolution.
	• This value is rounded to the nearest tenth. An implied decimal is used between the third and fourth digits (XXXX = XXX.X).
	• Values are reported in half day increments with the following ranges (minimum to maximum value)
	  ◦ Removals (Codes 02, 03) - .5 to 45 days
	  ◦ Suspensions/Expulsions (Codes 04, 05, 08) - .5 to 365 days
	
	If the School Days Duration field is null, the number of instructional days between the behavior start date and behavior end date is calculated.
	• If the start and end date fall on the same day, the reported value is 1.
	• If the end date is null, the last instructional day on the calendar Days tab is used.
	
	Otherwise, this field reports 0000.
	
	Numeric, 4 digits
		Behavior Management > Incident Management Editor > Events and Participants > Duration in School Days. Resolution Start Date, Resolution End Date
		
		Behavior.schoolDaysDuration
		
		BehaviorResolution.startDate
		BehaviorResolution.endDate

Removal Type	For each incident in which the student was unilaterally removed, indicates the type of removal. • If Behavior Resolution is 11: Unilateral Removal by School Personnel, field reports 01. • If Behavior Resolution is 08: Expulsion and Referred to Alt by Hearing Office, field reports 02. • Otherwise, a value of 00 reports. *Numeric, 2 digits*	Calculated

Data Element	Description	Campus Interface
Removal Reason	Reports a removal reason code for instances in which the student was unilaterally removed by school personnel. For instances where the removal was based on a Hearing Officer, this field reports 00. • Reports 01 when the State Behavior Event is 01: Drug Violation AND the State Behavior Resolution is 11: Unilateral Removal by School Personnel. • Reports 02 when the Injury field on the Behavior Event is 04: Serious Bodily Injury, regardless of the Behavior Event Code AND the State Behavior Resolution is 11: Unilateral Removal by School Personnel. • Reports 03 when the Behavior Event has a Weapon Code selected (not 00), regardless of the Behavior Event Code AND the State Behavior Resolution is 11: Unilateral Removal by School Personnel. • Otherwise, reports 00. *Numeric, 2 digits*	Calculated
Received Services Discipline	Indicates if the student received education services during their expulsion. If the checkbox is marked on the Behavior Resolution editor, field reports 1; otherwise, field reports 0. *Numeric, 1 digit*	Behavior Management > Incident Management Editor > Events and Participants > Resolution > Services during Expulsion BehaviorResolution.serviceProvided
SPED Discipline Action Flag	Field reports as 1. *Numeric, 1 digit*	N/A