

Response Types

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<u>Response Type Detail Editor | Active and Inactive Response Types | Create Response Types | Edit</u> <u>Response Types | Delete Response Types</u>

Tool Search: Response Types

Behavior Response Types are assigned to behavior incidents that require a restraint to be administered by approved personnel.

Response Types 🟠 Behavior > Settings > Response Types							
🕒 Sav	Save S Delete 🕂 New Active Response Types 🗸						
Behavio	Behavior Response Type Editor						
Code	Name			Туре	Start Date	End Date	
414	Hold			Mechanical Restraint	11/30/2015		
410	Physical Restraint			Physical Restraint	07/31/2013		
412	Restraint (Hands)			Physical Restraint	04/06/2015		
411	Seclusion - Isolated Room		Seclusion	07/31/2013			
409	Soft Limb Restraints			Physical Restraint	04/20/2015		
School Harrison Code 414 *Type	or Response Type Deta High sical Restraint <	il *Name Hold *Start Date 11/30/2015		Enc	I Date		

See the <u>Behavior Settings Tool Rights</u> article for information on available tool rights.

Response Type Detail Editor

Field	Definition
School	Displays the school selected in the Campus toolbar to which this response applies. If no school is selected in the Campus toolbar, the code applies to all schools in the district (editor displays District Wide).



Field	Definition	
Code	School- or district-assigned code associated with the response.	
Name Required	Displays the name of the response.	
Type <i>Required</i>	Selection indicates the kind of response:R: RestraintS: SeclusionO: Other	
Start Date Required	Entered date reflects when the response type was created and/or could be used at the school building/district. Dates can be entered in <i>mmddyy</i> format or can be chosen by clicking the calendar icon.	
End Date	Entered date reflects when the response type was no longer used at the school building/district. Dates can be entered in <i>mmddyy</i> format or can be chosen by clicking the calendar icon.	

Active and Inactive Response Types

Response types are assigned to behavior incidents for specific reasons. These reasons might change with state regulations and staff certifications. Response types, like event types and resolution types cannot be deleted from Campus once they have been assigned to students. For that reason, response types can be marked as Inactive, indicating new behavior incidents cannot be assigned inactivated response types, but those who have been assigned those types will not be modified.

An inactive response type contains an End Date that occurred before the current date. End dates can be assigned to response types at any time, and be assigned to students at any time if that date is ended in the future. Response types display on the Inactive editor when that end date has passed.

In the example below, the current date is between January 1 and April 30, which means the highlighted response is still active and can be assigned. It is also still viewable on the Active Response Type editor.

	> Settings → Response Types			
Nev	N Active Response Types V			
Behavio	r Response Type Editor			
Code	Name	Туре	Start Date	End Date
414	Hold	Mechanical Restraint	11/30/2015	
410	Physical Restraint	Physical Restraint	07/31/2013	
412	Restraint (Hands)	Physical Restraint	04/06/2015	
409	Soft Limb Restraints	Physical Restraint	01/01/2019	12/30/2019

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Any response type that is inactive, meaning the end date has passed, displays on the Inactive Response Type editor. These response types can be viewed, but no changes can be made. Notice that the fields in the Detail editor below are grayed out and cannot be modified.

Response Types ☆ Behavior > Settings > Response Types					
Sa Behavid Code 408 413 411 409	ve	ew Inactive Response Types Active Response Types Inactive Response Types Start Date End Date Seclusion 07/31/2013 08/04/2015 Seclusion 08/07/2015 01/31/2016 Seclusion 07/31/2013 12/02/2019 Seclusion 07/31/2013 08/08/2014			
School Harrison Code 408 *Type	Harrison High Code *Name 408 Seclusion - Counselor's Office				

Any active response type can be updated, if needed. If that response type has been assigned to students, the change will be reflected on that record. In the image below, the Hold response is being updated to be Hold 123. Because the Hold response has been assigned to a student, any change made to the response type will affect the existing behavior response record.

	onse Types ☆ > Settings > Response T	lýpes
🖱 Sav	re 😣 Delete 🔂	New Active Response Types V
Behavior <mark>Code</mark> 414	r Response Type Editor Name Hold 123	Type Start Date End Date Mechanical 11/30/2015 Restraint
410 412 409	Physical Restraint Restraint (Hands) Soft Limb Restraints	This Response Type is associated with incidents and any changes will be applied to all.
	r Response Type Detail	OK Cancel

Create Response Types

The code and name combination of response types must be unique. Duplicate names and codes cannot be saved.

- 1. Verify the correct school is chosen in the Campus toolbar if the response is associated with a specific school; or, verify no school is selected to create district-wide response types.
- 2. Select the **New** icon from the action bar. A **Behavior Response Type Detail** editor displays.
- 3. Enter the **Code** for the response type.
- 4. Enter the **Name** of the response.
- 5. Select the appropriate **Type** from the dropdown list.
- 6. Enter the **Start Date** of the response.
- 7. If desired, enter an **End Date** for the response.
- 8. Click the **Save** icon.

Repeat as needed to create all of the response types that may be used in the district/school.

Edit Response Types

To modify existing response types, select the appropriate option from the Response Editor. Make the necessary changes and click the **Save** icon when finished.

Any change made to a response type already assigned to a student will be modified for that assignment.

Delete Response Types



Response types should only be deleted if they were created in error or will not be assigned to a student. If a response type has been assigned to a student but is no longer used, it should be **inactivated**.

Highlight the response type to delete in the editor. Click the **Delete** icon. A warning message appears indicating it will be permanently removed. If this is desired, click **OK** to continue. Otherwise, click the **Cancel** button.

Res	ponse Types	
Behavi	or > Settings > Respo	onse Types
	Save 8 Delete	New Active Response Types
	vior Response Type Edito	
Code	Name	Type Start Date End Date
414	Hold 123	Mechanical 11/30/2015 Restraint
410	Physical Restraint	
412	Restraint (Hands)	You are about to permanently delete this Response Type. Would you like to continue?
409	Soft Limb Restraints	Prevent this page from creating additional dialogs
		OK Cancel
Beha Schoo	vior Response Type Detai bl	
	on High	
Code		*Name
414		Hold 123
*Type		*Start Date End Date
	lechanical Restraint 🗸	11/30/2015