

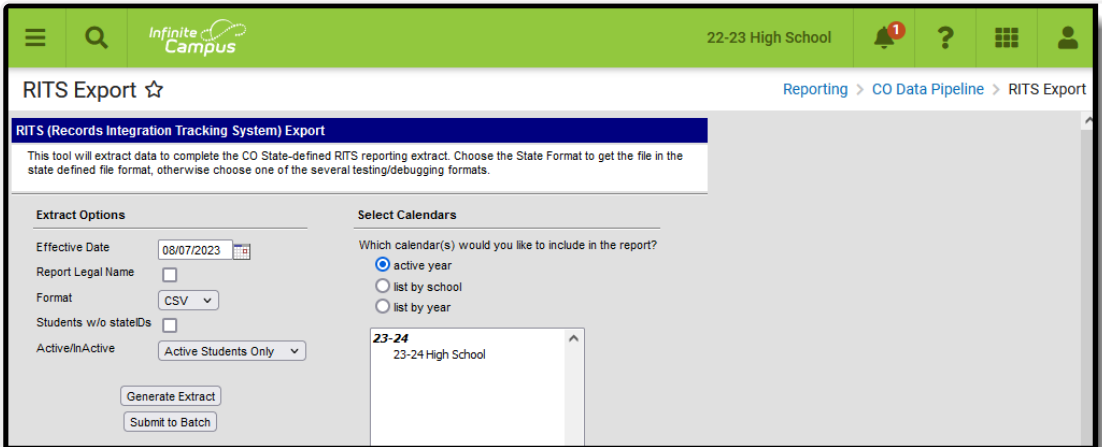
# Data Pipeline RITS Export (Colorado)

Last Modified on 10/21/2024 8:21 am CDT

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Tool Search: RITS Export

The Records Integration Tracking System (RITS) Export is used as a locating file for synching student state IDs. This report is an update to the existing RITS Export.



RITS Export Editor

**Read** - Access and generate Data Pipeline RITS Export.

**Write** - N/A

**Add** - N/A

**Delete** - N/A

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

## Report Logic

One record reports for each primary enrollment a student has in the selected calendar.

Students are not included when:

- Their enrollment record is marked as State Exclude or as No Show.
- The grade level of enrollment is marked as State Exclude
- The calendar or enrollment is marked as State Exclude.
- The enrollment is not a Primary enrollment.

## Non-Binary Gender Reporting

Schools can assign students a gender of M: Male, F: Female or N: Non-binary. This is done on the

Identities tool and/or the [Demographics](#) tool.

Data Pipeline Extracts and other required extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of N: Non-Binary, on the Identities tool:

1. Assign the **Gender of N: Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to M: Male, F: Female or N: Non-Binary.
3. Save the record when finished.

**Identities** ☆ Census > People > Identities

Student, Luka A DOB: 04/16/2006  
 AHS Class of 2024 Related Tools ^

**Identity Information**

PersonID: 120648

\*Last Name: Student \*First Name: Luka Middle Name: Andrea Suffix:

\*Gender: N: Nonbinary Pronouns:

\*Birth Date (Age: 17): 04/16/2006 Soc Sec Number:

Protected Identity Information

Legal Last Name: Student Legal First Name: Luka Legal Middle Name:  Legal Suffix:

Legal Gender: Female

Race/Ethnicity [\(Edit\)](#)

*Gender and Legal Gender Assignment*

## Report Editor

Field	Description
<b>Effective Date</b>	Student enrollment records within the selected calendar(s) as of this date are included in the extract.
<b>Report Legal Name</b>	When marked, the student's name and gender reports from the Legal Name and Gender fields in the Protected Identity Information section of the <a href="#">Identities</a> record.
<b>Format</b>	Selection indicates how the extract generates, either in CSV or HTML format.
<b>Students without State IDs</b>	When marked, ONLY students who are not currently assigned a state ID are included in the report.

Field	Description
<b>Active/Inactive</b>	Allows users to include or exclude students from reporting based on whether or not they have an active or inactive enrollment as of the Effective Date entered.
<b>Calendar Selection</b>	All calendars selected within this field are included in the extract.
<b>Report Generation</b>	The extract can be generated immediately using the <b>Generate Report</b> button. Or, use the <b>Submit to Batch</b> button to select when the report is generated. See the <a href="#">Batch Queue</a> article for more information on this functionality.

## Generate the Report

1. Enter the **Effective Date** of the report.
2. Mark the **Report Legal Name** checkbox, if desired.
3. Select the desired **Format**.
4. When only those students who do not have state IDs should be included in the report, mark the **Students without state IDs** checkbox.
5. Select the option to include **Active Students Only**, **Inactive Students Only** or **All Students**.
6. Select the calendar(s) from which to report the data.
7. Click the **Generate Extract** button or use the **Submit to Batch** option. The report displays in the selected format.

	A	B	C	D	E	F	G	H	I	J	K	L	M
	SASID	DistrictCode	SchoolCode	LASID	LastName	Suffix	FirstName	MiddleName	BirthDate	Grade	Gender	InactiveIndicator	
1	123456789	140	298	123456	Student		Amy	L	7232001	120	1	0	
2	234567890	140	298	234567	Student		Barney		1102001	120	1	0	
3	345678901	140	298	345678	Student		Constance		4032003	100	1	0	
4	456789012	140	298	456789	Student		DeWayne	R	5202004	90	1	0	
5	567890123	140	298	567890	Student	Jr	Erik	J	11232003	90	2	0	
6													
7													
8													

*RITS Export - CSV Format, with Student IDS and Inactive Students*

RITS Extract Records: Records:2176											
SASID	DistrictCode	SchoolCode	LASID	LastName	Suffix	FirstName	MiddleName	BirthDate	Grade	Gender	InactiveIndicator
123456789	0140	0298	123456	Student		Amy	L	07232001	120	01	0
234567890	0140	0298	234567	Student		Barney		01102001	120	01	0
345678901	0140	0298	345678	Student		Constance		04032003	100	01	0
456789012	0140	0298	456789	Student		DeWayne		05202004	090	01	0
567890123	0140	0298	567890	Student		Erik	J	11232003	090	02	0

*RITS Export - HTML Format, without Student IDS and All Students*

## Report Layout

Element	Description	Location
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Element	Description	Location
<b>SASID</b>	<p>Reports the state-assigned student identifier.</p> <p><i>Numeric, 10 characters</i></p>	<p>Demographics &gt; Person Identifiers &gt; State ID</p> <p>Person.stateID</p>
<b>District Code</b>	<p>Reports the unique code indicating the reporting district.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>District Information &gt; District Info &gt; State District Number</p> <p>District.districtID</p>
<b>School Code</b>	<p>Reports the unique code indicating the reporting school.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>School Information &gt; School Editor &gt; School Detail &gt; State School Number</p> <p>School.number</p>
<b>LASID</b>	<p>Reports the locally assigned Student ID.</p> <p>Reporting format is as follows:</p> <ul style="list-style-type: none"> <li>• District Code: digits 71-74</li> <li>• Student Number: digits 75-84</li> </ul> <p><i>Alphanumeric, 10 characters</i></p>	<p>District Information &gt; District Info &gt; State District Number</p> <p>District.districtID</p> <hr/> <p>Demographics &gt; Person Identifiers &gt; Student Number</p> <p>Person.studentNumber</p>
<b>Last Name</b>	<p>Reports the student's legal last name.</p> <p>When the Report Legal Name checkbox is marked, the student's Last Name reports from the Legal Last Name field.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Demographics &gt; Person Information &gt; Last Name</p> <p>Identity.lastName</p> <hr/> <p>Identities &gt; Protected Identity Information &gt; Legal Last Name</p> <p>Identity.legalLastName</p>

Element	Description	Location
<b>Suffix</b>	<p>Reports the student's legal Suffix, when available (otherwise reports blank).</p> <p>When the Report Legal Name checkbox is marked, the student's Suffix reports from the Legal Suffix field.</p> <p>Punctuation is not accepted for this field. The value must be Jr, IV, etc. (no periods).</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Demographics &gt; Person Information &gt; Suffix</p> <p>Identity.suffix</p> <hr/> <p>Identities &gt; Protected Identity Information &gt; Legal Suffix</p> <p>Identity.legalSuffix</p>
<b>First Name</b>	<p>Reports the student's legal first name.</p> <p>When the Report Legal Name checkbox is marked, the student's First Name reports from the Legal First Name field.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Demographics &gt; Person Information &gt; First Name</p> <p>Identity.firstName</p> <hr/> <p>Identities &gt; Protected Identity Information &gt; Legal First Name</p> <p>Identity.legalFirstName</p>
<b>Middle Name</b>	<p>Reports the student's middle name.</p> <p>When the student does not have a middle name, a value of NMN is reported.</p> <p>When the Report Legal Name checkbox is marked, the student's Middle Name reports from the Legal Middle Name field.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Demographics &gt; Person Information &gt; Middle Name</p> <p>Identity.middleName</p> <hr/> <p>Identities &gt; Protected Identity Information &gt; Legal Middle Name</p> <p>Identity.legalMiddleName</p>
<b>Birth Date</b>	<p>Reports the student's date of birth.</p> <p><i>Date field, 8 characters</i></p>	<p>Demographics &gt; Person Information &gt; Birth Date</p> <p>Identity.birthDate</p>

Element	Description	Location
<p><b>Grade</b></p>	<p>The student's grade level.</p> <p>A three digit grade level is reported. When the grade level selected has a Kindergarten Code applied to it, the Kindergarten Code is reported. Valid reporting options include:</p> <ul style="list-style-type: none"> <li>• 002: Infant</li> <li>• 004: Pre-Kindergarten (Preschool)</li> <li>• 006: Half Day Kindergarten (450+ academic instructional hours)</li> <li>• 007: Full Day Kindergarten (900}+ academic instructional hours)</li> <li>• 010: Grade 1</li> <li>• 020: Grade 2</li> <li>• 030: Grade 3</li> <li>• 040: Grade 4</li> <li>• 050: Grade 5</li> <li>• 060: Grade 6</li> <li>• 070: Grade 7</li> <li>• 080: Grade 8</li> <li>• 090: Grade 9</li> <li>• 100: Grade 10</li> <li>• 110: Grade 11</li> <li>• 120: Grade 12</li> </ul> <p><i>Numeric, 3 characters</i></p>	<p>Enrollments &gt; General Enrollment Information &gt; Grade</p> <p>Enrollment.grade</p> <hr/> <p>Grade Levels Setup &gt; Grade Level Editor &gt; Kindergarten Code</p> <p>GradeLevel. kindergartenCode</p>
<p><b>Gender</b></p>	<p>Reports the student's gender.</p> <ul style="list-style-type: none"> <li>• 01 = Female</li> <li>• 02 = Male</li> <li>• 03 = Non-Binary</li> </ul> <p>When the Report Legal Name checkbox is marked, the student's Gender reports from the Legal Gender field.</p> <p><i>Numeric, 2 characters</i></p>	<p>Demographics &gt; Person Information &gt; Gender</p> <p>Identity.gender</p> <hr/> <p>Identities &gt; Protected Identity Information &gt; Legal Gender</p> <p>Identity.legalGender</p>

Element	Description	Location
<b>Active/Inactive Indicator</b>	<p>Indicates the student has an active or inactive enrollment record as of the Effective Date entered on the report editor.</p> <p>Valid reporting options include:</p> <ul style="list-style-type: none"> <li>• 0 = Active</li> <li>• 1 = Inactive</li> </ul> <p><i>Numeric, 1 character</i></p>	<p>Enrollments &gt; Start Date, End Date</p> <p>Enrollment.endDate Enrollment.startDate</p>