

Course Catalog Extract (MCC) (Maryland)

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Tool Search: Course Catalog Extract

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This report is a course classification and data collection system that contains all the courses offered in Maryland public schools. The MCC is based on the national model and the School Codes for the Exchange of Data (SCED) developed by the National Center for Education Statistics (NCES). The MCC includes grades pre-kindergarten through grade 12.

Course Catalog Extract ☆

Reporting > MD State Reporting > Course Catalog Extract

MD Course Catalog Extract (MCC)

The Maryland Course Catalog (MCC) extract will report a record for each active course in the selected Course Catalog(s) with at least one student scheduled in the selected Academic Year. When the Full Catalog checkbox is marked the report returns all active courses in the selected Course Catalog(s), including courses with no scheduled students.

Extract Options

Course Catalog(s)

All Catalogs

BCPS District Wide

Academic Year:

File Identifier:

Format:

Full Catalog:

Refresh tasks submitted between and

Batch Queue List			
Queued Time	Report Title	Status	Download

Course Catalog Extract Editor

Report Logic

Reports a record for each active course number in the selected Course Catalog(s).

Courses only report once per Course Number even if the course exists more than once in a Course Catalog or in multiple catalogs.

Courses marked as inactive or exclude on the Course Master do not report.

When the **Full Catalog** checkbox is marked on the extract editor, the report returns all courses including courses with no scheduled students.

Do NOT mark this checkbox when creating the file for state submission.

When the **Full Catalog** checkbox is NOT marked, the report only returns courses with at least one student scheduled in the Academic Year selected on the extract editor.

Report Editor Fields

Field	Description
Course Catalog(s)	All Catalog selection and each course catalog selection if there is more than one course catalog. You may select single, multiple and all catalogs.
Academic Year	The academic year from which data is reported. The active school year is the default selection.
File Identifier	This identifier displays after the date in the file name. 001 is the default file identifier.
Format	Determines the format for the report. Use the CSV (State Format) when submitting the final data. Use HTML or TXT for data review and testing.
Full Catalog	This checkbox further determines which courses report. See the Report Logic section for more information. Do NOT mark this checkbox when creating the file for state submission.
Generate Report Submit to Batch	Users have the option of submitting the report request to the batch queue by clicking Submit to Batch instead of Generate Extract . This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Example Report

AcademicYear	LEA	SCEDSubjectArea	SCEDCourseNumber	CourseLevel	CourseLevelCharacteristic	SCEDGradeSpan	SCEDSequenceOfCourse	SCEDSequenceTotal	filler10	LEACourseCode	LEACourseTitle	LEACourseDescription	filler14	LEACourseCredits	CourseGradePr
2023	123	3	231	GEN		101	1	1		00501T	Grade 1 Science	Grade 1 Science is a hands-on		0	N
2023	123	3	231	GEN		101	1	1		00501Y	Grade 1 Science	Grade 1 Science is a hands-on		0	N
2023	123	3	232	GEN		202	1	1		00502T	Grade 2 Science	Grade 2 Science is a hands-on		0	N
2023	123	3	232	GEN		202	1	1		00502Y	Grade 2 Science	Grade 2 Science is a hands-on		0	N
2023	123	3	233	GEN		303	1	1		00503T	Grade 3 Science	Grade 3 Science is a hands-on		0	N
2023	123	3	233	GEN		303	1	1		00503Y	Grade 3 Science	Grade 3 Science is a hands-on		0	N
2023	123	3	234	GEN		404	1	1		00504T	Grade 4 Science	Grade 4 Science is a hands-on		0	N
2023	123	3	234	GEN		404	1	1		00504Y	Grade 4 Science	Grade 4 Science is a hands-on		0	N
2023	123	3	235	GEN		505	1	1		00505T	Grade 5 Science	Grade 5 Science is a hands-on		0	N
2023	123	3	235	GEN		505	1	1		00505Y	Grade 5 Science	Grade 5 Science is a hands-on		0	N
2023	123	3	49	GEN		9292	1	1		00506Y	Pre-K Nature Explor	Pre-K Nature Explor is a hand		0	N
2023	123	3	49	GEN		9191	1	1		00507Y	K Nature Explor	K Nature Explor is a hands-on		0	N

Course Catalog Extract (CSV)

Report Layout

Element	Description	Location
AcademicYear	The current school year, reported using the end year associated with the Academic Year selected on the extract editor. <i>Date field, 4 characters YYYY</i>	System Administration > Calendar > School Years > Active Year > End Year
LEA	The two-digit State designation of the LEA. <i>Alphanumeric, 2 characters</i>	School & District Settings > District > District Information > State District Number
SCEDSubjectArea	The intended major subject category of the education course. <i>Alphanumeric, 2 characters</i>	Scheduling > Courses > Course Master Info > SCED Subject Area
SCEDCourseNumber	The three-digit number for an SCED Subject Area. <i>Numeric, 3 digits</i>	Scheduling > Courses > Course Master Info > SCED Course Identifier

Element	Description	Location														
CourseLevel	<p>An indication of the general nature and difficulty of instruction provided throughout a course.</p> <p>SCED Course Level Codes</p> <table border="1" data-bbox="611 472 1134 947"> <thead> <tr> <th>Code</th> <th>Name</th> </tr> </thead> <tbody> <tr> <td>BAS</td> <td>Basic course</td> </tr> <tr> <td>GTAA</td> <td>Enriched or Advanced</td> </tr> <tr> <td>GEN</td> <td>General</td> </tr> <tr> <td>HON</td> <td>Honors</td> </tr> <tr> <td>DE</td> <td>Dual Enrollment</td> </tr> <tr> <td>X</td> <td>No Specified Level of Rigor</td> </tr> </tbody> </table> <p><i>Alphanumeric, 4 characters</i></p>	Code	Name	BAS	Basic course	GTAA	Enriched or Advanced	GEN	General	HON	Honors	DE	Dual Enrollment	X	No Specified Level of Rigor	<p>Grading and Standards > Course Masters > Course Master Info > NCES Data > SCED Course Level OR Scheduling > Courses > Course > NCES Data > SCED Course Level</p>
Code	Name															
BAS	Basic course															
GTAA	Enriched or Advanced															
GEN	General															
HON	Honors															
DE	Dual Enrollment															
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CourseLevelCharacteristic	<p>Additional characteristics associated with the general nature and rigor of instruction throughout a course.</p> <table border="1" data-bbox="611 1265 1134 1713"> <thead> <tr> <th>Code</th> <th>Name</th> </tr> </thead> <tbody> <tr> <td>AP</td> <td>Advanced Placement</td> </tr> <tr> <td>CTE</td> <td>Career and Technical Education</td> </tr> <tr> <td>CTAP</td> <td>Simultaneous CTE & AP</td> </tr> <tr> <td>IB</td> <td>International Baccalaureate</td> </tr> <tr> <td>NA</td> <td>Not Applicable</td> </tr> </tbody> </table> <p><i>Alphanumeric, 4 characters</i></p>	Code	Name	AP	Advanced Placement	CTE	Career and Technical Education	CTAP	Simultaneous CTE & AP	IB	International Baccalaureate	NA	Not Applicable	<p>Course > Course Level Characteristic</p>		
Code	Name															
AP	Advanced Placement															
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NA	Not Applicable															
SCEDGradeSpan	<p>The grade span for which the course is appropriate. The span is represented by a four- character code with no decimals.</p> <p><i>Numeric, 4 digits</i></p>	<p>Course > State Grade Level Low AND State Grade Level High</p>														

Element	Description	Location
SCEDSequenceOfCourse	The first part in the sequence or order of a series of courses if there are multiple parts. The first number of the SCED Sequence reports. <i>Numeric, 2 digits</i>	Scheduling > Courses > Course Master Info > SCED Sequence
SCEDSequenceTotal	The second part in the sequence or order of a series of courses if there are multiple parts. The second number of the SCED Sequence reports. <i>Numeric, 2 digits</i>	Scheduling > Courses > Course Master Info > SCED Sequence
Filler 10	This field reports as a blank filler field.	N/A
LEACourseCode	The unique LEA assigned course code that identifies the course as noted in the LEA course catalog. <i>Alphanumeric, 10 characters</i>	Scheduling > Courses > Course Master Info > Number
LEACourseTitle	The descriptive name given to a course of study offered in a school or other institution or organization. <i>Alphanumeric, 55 characters</i>	Scheduling > Courses > Course Master Info > Name
LEACourseDescription	A description of the course content and/or goals. A value is required for grades 9-12 and is options for grades PK-8. If the Description field is null, this element reports blank. <i>Alphanumeric, 500 characters</i>	Scheduling > Courses > Course Master Info > NCES data > Description
Filler 14	This field reports as a blank filler field.	N/A
LEACourseCredits	The number of credits assigned to the course as defined in the LEA Course Catalog. Non-credit bearing courses like elementary classes report as 0.00. <i>Numeric, 5 digits ##.##</i>	Scheduling > Courses > Course Master > GPA Weight

Element	Description	Location
CourseGradePointAverageApplicability	<p>An indicator of whether or not this course being described is included in the computation of the student's Grade Point Average.</p> <ul style="list-style-type: none"> • Y reports when the GPA Weight is NOT null or 0 • N reports when the GPA Weight IS null or 0 <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling > Courses > Course > GPA Weight</p>
CourseContentStandards	<p>Indicates the content standards used to align course curriculum and assess whether or not students meet grade level expectations. If the Course Content Standards field is null, this element reports blank.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling > Courses > Course Master Info > Course Content Standards</p>
Filler 18	<p>This field reports as a blank filler field.</p>	<p>N/A</p>
HighSchoolCourseRequirement	<p>An indication that this course credit is required for a high school diploma.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling > Courses > Course Master Info > Required</p>
K12EndOfCourseRequirement	<p>An indication that this course has an end of course examination required by the SEA or LEA.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling > Courses > Course Master Info > End of Course Requirement</p>
Filler 21	<p>This field reports as a blank filler field.</p>	<p>N/A</p>
Filler 22	<p>This field reports as a blank filler field.</p>	<p>N/A</p>
Filler 23	<p>This field reports as a blank filler field.</p>	<p>N/A</p>
Filler 24	<p>This field reports as a blank filler field.</p>	<p>N/A</p>
DeliveryType	<p>The primary setting or medium of delivery for the course.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling > Courses > Course Master Info > Delivery Type—</p>

Element	Description	Location
InstructionalLanguage	<p>The language of instruction used to teach the program or course.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Scheduling > Courses > Course Master Info > Instructional Language</p>
Filler 27	<p>This field reports as a blank filler field.</p>	<p>N/A</p>
IPEDSSchoolCodeFor InstituteOfHigherEducation	<p>The IPEDS school code for associated institution of higher education where the college-level or dual-credit course takes place.</p> <p>If the IPEDS School Code is null, None reports.</p> <p><i>Numeric, 6 digits</i></p>	<p>Scheduling > Courses > Course Master Info > IPEDS School Code</p>