

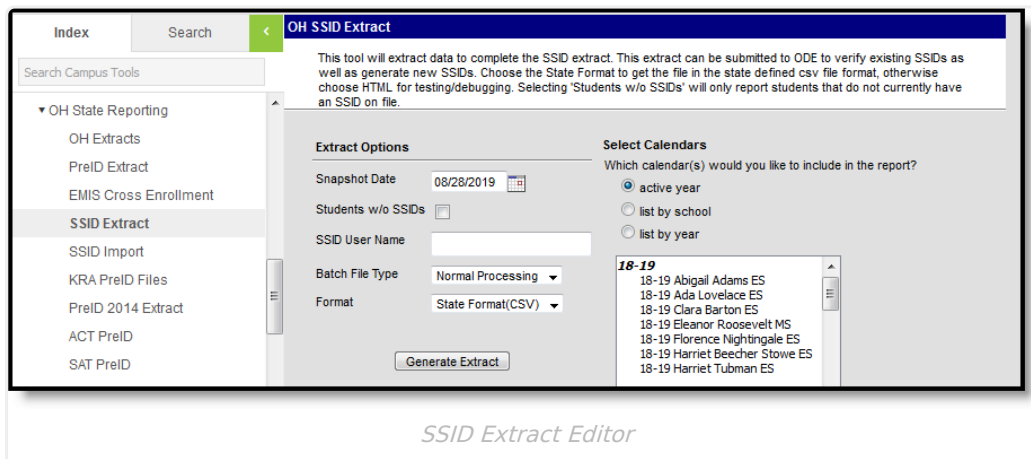
# SSID Extract (Ohio)

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: SSID Extract

The SSID Extract collects basic student data for submission to the state department of education. The extract can also be used to report students who do not have state IDs.



The screenshot shows the 'OH SSID Extract' tool interface. On the left is a sidebar with a search bar and a list of tools under 'OH State Reporting', including 'OH Extracts', 'PreID Extract', 'EMIS Cross Enrollment', 'SSID Extract' (highlighted), 'SSID Import', 'KRA PreID Files', 'PreID 2014 Extract', 'ACT PreID', and 'SAT PreID'. The main area has a title bar 'OH SSID Extract' and a description: 'This tool will extract data to complete the SSID extract. This extract can be submitted to ODE to verify existing SSIDs as well as generate new SSIDs. Choose the State Format to get the file in the state defined csv file format, otherwise choose HTML for testing/debugging. Selecting 'Students w/o SSIDs' will only report students that do not currently have an SSID on file.' Below this are 'Extract Options' and 'Select Calendars' sections. 'Extract Options' includes 'Snapshot Date' (08/28/2019), 'Students w/o SSIDs' (checkbox), 'SSID User Name' (text field), 'Batch File Type' (Normal Processing), and 'Format' (State Format(CSV)). 'Select Calendars' includes a radio button for 'active year' and two options for 'list by school' and 'list by year'. A list of schools for the '18-19' school year is shown, including Abigail Adams ES, Ada Lovelace ES, Clara Barton ES, Eleanor Roosevelt MS, Florence Nightingale ES, Harriet Beecher Stowe ES, and Harriet Tubman ES. A 'Generate Extract' button is at the bottom.

## Report Logic

This extract returns one record for each student enrolled in the selected calendar on or before the Snapshot Date entered. If the **Students w/o SSIDs** checkbox is selected in the extract editor, only students who do not have Student State IDs will report.

## Generating the Extract

1. Enter a **Snapshot Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
2. Indicate if only **Students w/o SSIDs** should be included in the report.
3. Enter an **SSID User Name**, which is the user name assigned by IBM.
4. Select a **Batch File Type** of Normal Processing or Validate SSIDs. The option selected reportes at the beginning of the extract.
5. Select the **Format** in which the report should be generated. Use *State Format (CSV)* for submission to the state or *HTML* for data review and verification.
6. Select which **Calendar(s)** should be included in the report.
7. Click **Generate Extract** to view the report in the designated format.

## Extract Layout

Element Name	Description & Format	Campus Location
<b>SID</b>	The unique identification number assigned a student by the Department of Education.  <i>Alphanumeric, 9 characters</i>	Census > People > Demographics > Person Identifiers > State ID  Person.stateID
<b>First Name</b>	The student's legal first name.  <i>Alphanumeric 30 characters</i>	Census > People > Person Identifiers > First Name  Identity.firstName
<b>Last Name</b>	The student's legal last name  <i>Alphanumeric 30 characters</i>	Census > People > Person Identifiers > Last Name  Identity.lastName
<b>DoB</b>	The date on which the individual being reported was born.  <i>YYYYMMDD, 8 characters</i>	Census > People > Person Identifiers > Birth Date  Identity.birthDate
<b>Gender</b>	The student's Gender.  Reports M for Male, F for Female.  <i>Alphanumeric 1 character</i>	Census > People > Person Identifiers > Gender  Identity.Gender
<b>SSN</b>	The social security number of the student.  <i>Numeric, 9 digits</i>	Census > People > Demographics > SSN  Identity.ssn
<b>Mothers Maiden Name</b>	The maiden name of the student's mother. Currently reports as blank	N/A
<b>Existing Student Code</b>	Indicates if the student is likely to already have an SSID. Reports as <b>Y</b> the Admission Reason field reports as 6, indicating that the student is enrolled in an Ohio public school - if this value reports, the record will not be updated. Otherwise reports as <b>N</b> .  <i>Alphanumeric, Y or N</i>	Student Information > General > Enrollments > State Reporting Fields > Entry Reason  Enrollment.entryReason

Element Name	Description & Format	Campus Location
<b>IRN Current Building</b>	<p>The School IRN where the student is currently enrolled. Reports the Building IRN Override from the student's Enrollment, or the State School Number if the Override is null.</p> <p><i>Numeric, 6 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Building IRN Override; System Administration &gt; Resources &gt; School &gt; School Editor &gt; State School Number</p> <p>Enrollment.buildingIRNOverride School.number</p>
<b>IRN Current District</b>	<p>The District IRN where the student is currently enrolled.</p> <p><i>Numeric, 6 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Majority of Attendance IRN</p> <p>Enrollment.attendanceIRN</p>
<b>IRN Previous District</b>	<p>The District IRN where the student was enrolled prior to transferring into the current district.</p> <p><i>Numeric, 6 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Admitted from IRN</p> <p>Enrollment.admittedFromIRN</p>
<b>IRN Original District</b>	<p>The original district where the student was first enrolled. Currently reports as blank.</p>	N/A
<b>Admission Reason</b>	<p>The reason the district is requesting an SID to be issued for a newly enrolled student.</p> <p><i>Numeric, 1 digit</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Entry Reason</p> <p>Enrollment.entryReason</p>
<b>Native Language</b>	<p>The person's first and primary language. This is often the language spoken at home.</p> <p><i>Alphanumeric 3 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Native Language</p> <p>Enrollment.language</p>
<b>Ethnicity</b>	<p>The Race/Ethnicity of the person being reported.</p> <p><i>Alphanumeric 1 character</i></p>	<p>Census &gt; People &gt; Person Identifiers &gt; Race/Ethnicity</p> <p>Identity.raceEthnicity</p>

Element Name	Description & Format	Campus Location
<b>Birth Place City</b>	The city the student was born in. <i>Alphanumeric 30 characters</i>	Census > People > Demographics > Birth Place City.  Identity.birthCity
<b>Birth Place Zip</b>	The zip code of the student's place of birth. Currently reports as blank.	N/A
<b>Polio Immunization Date</b>	The date the student was vaccinated for Polio. Currently reports as blank.	N/A
<b>MMR Immunization Date</b>	The date the student was vaccinated for MMR. Currently reports as blank.	N/A
<b>DTaP Immunization Date</b>	The date the student was vaccinated for DTaP. Currently reports as blank.	N/A
<b>Middle Name</b>	The student's legal middle name. <i>Alphanumeric, 30 characters</i>	Census > People > Demographics > Middle Name  Identity.middleName
<b>Called Name</b>	The other name, such as a nickname, the student may be called. Currently reports as blank.	N/A
<b>Given Name</b>	The other given name of the student. Currently reports as blank.	N/A
<b>Mothers First Name</b>	The student's mother's first name. Currently reports as blank.	N/A
<b>Mothers Last Name</b>	The student's mother's last name. Currently reports as blank.	N/A
<b>Fathers First Name</b>	The student's father's first name. Currently reports as blank.	N/A
<b>Fathers Last Name</b>	The student's father's last name. Currently reports as blank.	N/A
<b>Street Number</b>	The street number of the student's address. Currently reports as blank.	N/A
<b>Street Apt Char</b>	The apartment character of the student's address. Currently reports as blank.	N/A

Element Name	Description & Format	Campus Location
<b>Street Name</b>	The name of the street of the student's address. Currently reports as blank.	N/A
<b>Full Address 1</b>	The full street address of the student. Currently reports as blank.	N/A
<b>Full Address 2</b>	The second line of the student's full street address. Currently reports as blank.	N/A
<b>City</b>	The city of the student's address. Currently reports as blank.	N/A
<b>State</b>	The state of the student's address. Currently reports as blank.	N/A
<b>Zip Code</b>	The zip code of the student's address. Currently reports as blank.	N/A
<b>County</b>	The county of the student's address. Currently reports as blank.	N/A
<b>Country</b>	The country of the student's address. Currently reports as blank.	N/A
<b>Home Phone</b>	The student's home phone number. Currently reports as blank.	N/A
<b>Other Phone</b>	An additional phone number at which the student can be reached. Currently reports as blank.	N/A
<b>Vendor ID</b>	The student's local identification number.  <i>Numeric, 8 digits</i>	Census > People > Demographics > Person Identifiers > Student Number  Person.studentNumber