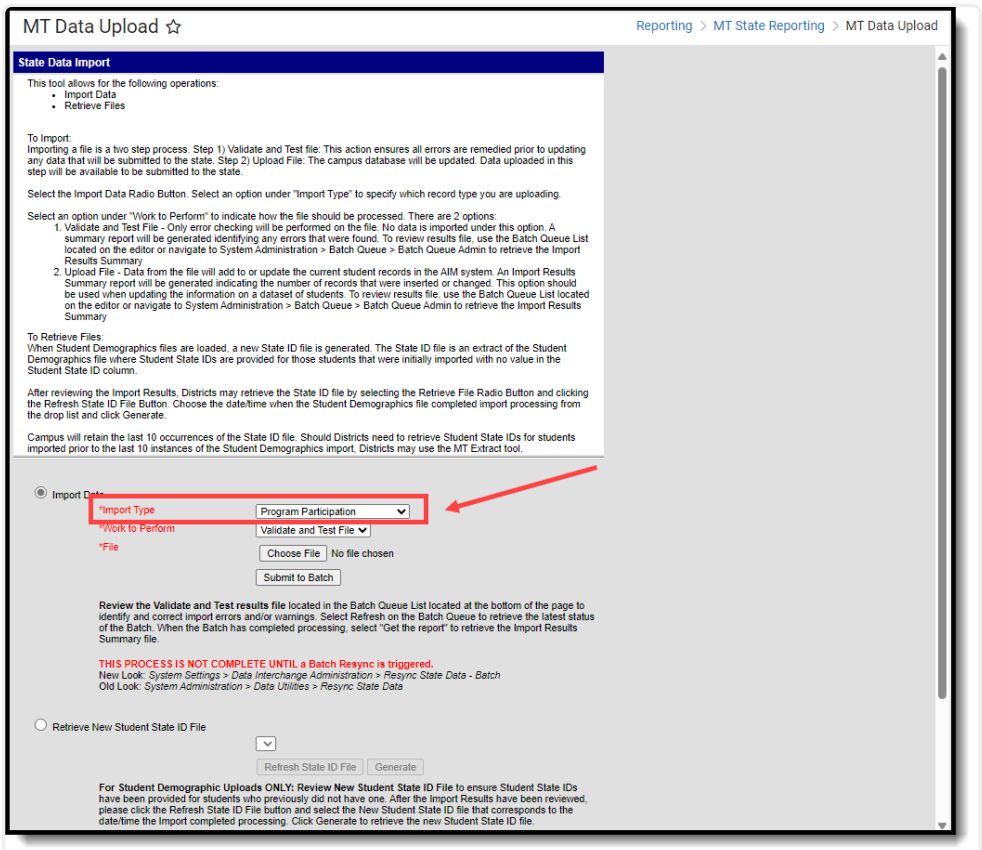
# Program Participation Upload (Montana)

Last Modified on 08/20/2026 10:20 am CDT

Tool Search: MT Data Upload > Program Participation

The Program Participation Upload contains data about student participation in Title I and LEP programs. The upload must be in .tsv format. See the MT Data Upload article for more information about this tool.




*Montana Program Participation Upload*

# Import Program Participation Records

See the Uploading Files section of the MT Data Upload article for detailed information about importing records via the MT Data Upload tool.

**The Retrieve New Student State ID File option is only relevant to Student Demographic uploads. Please ignore this option when uploading Program Participation data.**

# Upload Logic

- Students must have an enrollment record in the district that matches the school, district, and state IDs in the import.
- The enrollment record must be within the calendar with the same end year as the enrollment date.
- Students must have an active enrollment record.
- When multiple enrollment records exist for a student, the most recent enrollment record is used.
- Any existing information is overwritten with data included in the import file.

# Program Participation Upload - Header Layout

| Data Element | Description | Campus Location |
|---|---|---|
| **Record Type** | The abbreviation for the type of file extract generated. This will always report as PP.<br><br>*Alphanumeric, 2 characters* | Not dynamically stored |
| **Date** | The most recent date the file was generated.<br><br>*Date field, 10 characters MM/DD/YYYY* | Not dynamically stored |
| **Time** | The most recent time the file was generated.<br><br>*Time field, 8 characters HH:MM:SS* | Not dynamically stored |
| **Version** | The most current version of the file interface specification and references to the application system. This field will always report as MT9.1.<br><br>*Alphanumeric, 5 characters* | Not dynamically stored |

# Program Participation Upload Layout

| Data Element | Description | Campus Location |
|---|---|---|
| **Record Type** | Always reports a value of "PP" which stands for Program Proficiency.<br><br>Alphanumeric, 2 characters | N/A |

| Data Element | Description | Campus Location |
|---|---|---|
| **District Number** | Unique identifier assigned to the district by the OPI.<br><br>*String, 4 digits*<br>*Number is zero padded when necessary.* | District Information > State District Number<br><br>District.number |
| **School Number** | A unique number assigned by the Office of Public Instruction that identifies the school into which the students are enrolled.<br><br>*Numeric, 4 digits* | School Information > School Number<br><br>School.number |
| **Calendar Number** | A unique system number that identifies the calendar(s) chosen on the extract editor.<br><br>*Numeric, 1-3 digits* | Calendar Information<br><br>Calendar.number |
| **Student's State ID** | The reporting student's unique 9-digit statewide student ID number.<br><br>*String, 9 characters*<br>*Number is zero padded when necessary.* | Demographics > Student State ID<br><br>Person.stateID |
| **Student's Local ID** | Unique student ID number assigned by the school of enrollment.<br><br>*Numeric, 15 digits* | Demographics > Person Identifiers > Local Student Number<br><br>Person.studentNumber |
| **Last Name** | The reporting student's legal last name.<br><br>*Alphanumeric, 40 characters* | Demographics > Last Name<br><br>Person.lastName |
| **First Name** | The reporting student's legal first name.<br><br>*Alphanumeric, 35 characters* | Demographics > First Name<br><br>Person.firstName |
| **Filler** | N/A | N/A |

| Data Element | Description | Campus Location |
|---|---|---|
| **Title I Participation** | Indicates the student participates in a Title I program. If the student reports a value of Y, the student must have at least one instructional service marked.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1<br><br>Enrollment.title1 |
| **Title I Reading** | Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Reading program. The Title I field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Instructional Services > Reading Lang Arts<br><br>Enrollment.title1Reading |
| **Title I Math** | Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Math program. The Title I field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Instructional Services > Math<br><br>Enrollment.title1Math |
| **Title I Science** | Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Science program. The Title I field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Instructional Services > Science<br><br>Enrollment.title1Science |
| **Title I Social Sciences** | Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Social Sciences program. The Title I field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Instructional Services > Social Sciences<br><br>Enrollment.title1Civics |

| Data Element | Description | Campus Location |
| --- | --- | --- |
| **Title I Vocational/Career** | Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Vocational/Career program.<br><br>The Title I field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Instructional Services > Vocational/Career<br><br>Enrollment.title1Career |
| **Title I Instructional Other** | Indicates the student is receiving services in a Title I Target Assistance Program in an Instructional program that is a component of a Title I program and is not defined as any other instructional program listed.<br><br>The Title I field must report Y.<br><br>*1 character, Y or N* | |
| **Title I Health** | Indicates the student is receiving services in a Title 1 Target Assistance Program in the Title I Health program.<br><br>The Title I field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Support Services > Health, Dental and Eye Care<br><br>Enrollment.title1Health |
| **Title I Guidance/Advocacy** | Indicates the student is receiving services in a Title 1 Target Assistance Program in the Title 1 Guidance/Advocacy program.<br><br>The Title I field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Support Services > Guidance/Advocacy<br><br>Enrollment.title1Counseling |

| Data Element | Description | Campus Location |
|---|---|---|
| **Title I Support Other** | Indicates the student is receiving services in a Title I Target Assistance Program in a Support program that is a component of a Title I program that is not defined as any other support program listed.<br>The Title 1 field must report Y.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Support Services > Other<br><br>Enrollment.title1ServicesOther |
| **Title I Part A Neglected** | Indicates the student is considered Title I Part A Neglected.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Title 1 Part A Neglected<br><br>Enrollment.neglected |
| **Title I Part D Delinquent** | Indicates the student is considered Title I Part D Delinquent.<br><br>*2 string characters* | Enrollments > State Reporting Fields > Title I Part D Delinquent<br><br>EnrollmentMT.delinquent |
| **Foreign Exchange** | Indicates the student is a foreign exchange student.<br><br>A student marked Foreign Exchange cannot be marked as an Immigrant.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Foreign Exchange<br><br>Enrollment.foreignStudent |
| **Filler** | N/A | N/A |
| **Filler** | N/A | N/A |
| **Filler** | N/A | N/A |
| **Immigrant** | Indicates the student is considered an immigrant.<br>• Students marked as a Foreign Exchange student cannot be marked as an Immigrant.<br><br>*1 character, Y or N* | Enrollments > State Reporting Fields > Immigrant<br><br>Enrollment.immigrant |

| Data Element | Description | Campus Location |
| --- | --- | --- |
| **Immigrant Date Entered US School** | The date the student first enrolled in a US school.<br>• This date is required if the student is marked Immigrant.<br>• This date cannot take place in the future.<br>• The date must be less than 4 years from today's date. | Enrollments > State Reporting Fields > Date Immigrant Entered US School<br><br>Enrollment.immigrantDate |
| **Military Connected Status** | Indicates if the student is a dependent of a member of the U.S. Armed Services. The student must report one of the follow values:<br>• **1**: The United State Military (Army, Navy, Air Force, Marines, or Coast Guard)<br>• **2**: Active Duty National Guard<br>• **3**: Active Duty Reserve Force of the US Military<br>• **4**: Transitioning out of Active Duty to National Guard or Reserve<br><br>If there is existing data in the Military Connected Status field for the student and the value in the import is null, existing data will not be overwritten.<br><br>If the value in the import is 1, 2, 3 or 4, the existing data will be overwritten with the value in the import.<br><br>*Date field, 10 characters MM/DD/YYYY* | Enrollments > State Reporting Fields > Military Connected Status<br><br>Enrollment.militaryConnectedStatus |

| Data Element | Description | Campus Location |
| --- | --- | --- |
| **Twenty First Century** | Imports the 21st Century Participant value.<br>• If Y is imported the field is checked.<br>• If N or null value is imported then do NOT overwrite existing value.<br><br>*1 character, Y or N* | Enrollment<br><br>Enrollment.TwentyFirstCentury |
| **Year** | The end year of the reporting school year (i.e., 2013 is reported for the 2012-2013 school year.<br><br>*String, 4 characters* | Calendar Information > School Years > End Year<br><br>Calendar.endYear |