

Program Participation Upload (Montana)

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Tool Search: MT Data Upload > Program Participation

The Program Participation Upload contains data about student participation in Title I and LEP programs. The upload must be in .tsv format. See the [MT Data Upload](#) article for more information about this tool.

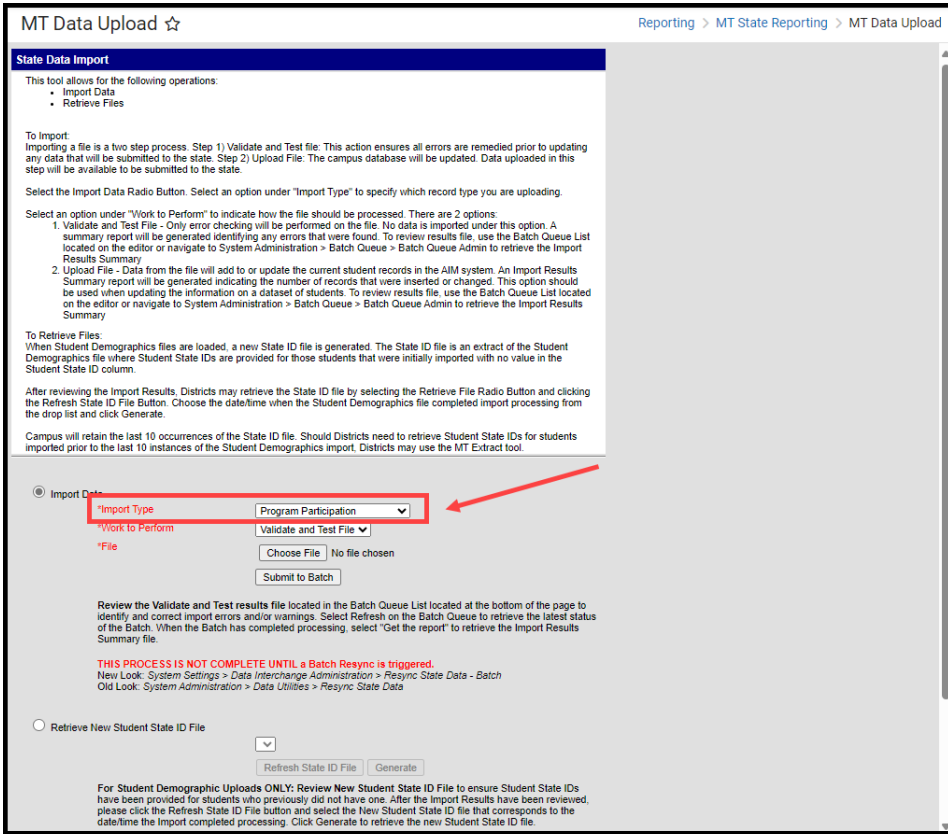


Image 1: Montana Program Participation Upload

Import Program Participation Records

See the [Uploading Files](#) section of the MT Data Upload article for detailed information about importing records via the MT Data Upload tool.

The Retrieve New Student State ID File option is only relevant to Student Demographic uploads. Please ignore this option when uploading Program Participation data.

Upload Logic

- Students must have an enrollment record in the district that matches the school, district, and state IDs in the import.
- The enrollment record must be within the calendar with the same end year as the enrollment date.
- Students must have an active enrollment record.
- When multiple enrollment records exist for a student, the most recent enrollment record is used.
- Any existing information is overwritten with data included in the import file.

Program Participation Upload - Header Layout

Data Element	Description	Campus Location
Record Type	The abbreviation for the type of file extract generated. This will always report as PP. <i>Alphanumeric, 2 characters</i>	Not dynamically stored
Date	The most recent date the file was generated. <i>Date field, 10 characters MM/DD/YYYY</i>	Not dynamically stored
Time	The most recent time the file was generated. <i>Time field, 8 characters HH:MM:SS</i>	Not dynamically stored
Version	The most current version of the file interface specification and references to the application system. This field will always report as MT9.1. <i>Alphanumeric, 5 characters</i>	Not dynamically stored

Program Participation Upload Layout

Data Element	Description	Campus Location
Record Type	Always reports a value of "PP" which stands for Program Proficiency. <i>Alphanumeric, 2 characters</i>	N/A

Data Element	Description	Campus Location
District Number	<p>Unique identifier assigned to the district by the OPI.</p> <p><i>String, 4 digits</i> <i>Number is zero padded when necessary.</i></p>	<p>District Information > State District Number</p> <p>District.number</p>
School Number	<p>A unique number assigned by the Office of Public Instruction that identifies the school into which the students are enrolled.</p> <p><i>Numeric, 4 digits</i></p>	<p>School Information > School Number</p> <p>School.number</p>
Calendar Number	<p>A unique system number that identifies the calendar(s) chosen on the extract editor.</p> <p><i>Numeric, 1-3 digits</i></p>	<p>Calendar Information</p> <p>Calendar.number</p>
Student's State ID	<p>The reporting student's unique 9-digit statewide student ID number.</p> <p><i>String, 9 characters</i> <i>Number is zero padded when necessary.</i></p>	<p>Demographics > Student State ID</p> <p>Person.stateID</p>
Student's Local ID	<p>Unique student ID number assigned by the school of enrollment.</p> <p><i>Numeric, 15 digits</i></p>	<p>Demographics > Person Identifiers > Local Student Number</p> <p>Person.studentNumber</p>
Last Name	<p>The reporting student's legal last name.</p> <p><i>Alphanumeric, 40 characters</i></p>	<p>Demographics > Last Name</p> <p>Person.lastName</p>
First Name	<p>The reporting student's legal first name.</p> <p><i>Alphanumeric, 35 characters</i></p>	<p>Demographics > First Name</p> <p>Person.firstName</p>
Filler	N/A	N/A

Data Element	Description	Campus Location
Title I Participation	<p>Indicates the student participates in a Title I program. If the student reports a value of Y, the student must have at least one instructional service marked.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1</p> <p>Enrollment.title1</p>
Title I Reading	<p>Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Reading program. The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Instructional Services > Reading Lang Arts</p> <p>Enrollment.title1Reading</p>
Title I Math	<p>Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Math program. The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Instructional Services > Math</p> <p>Enrollment.title1Math</p>
Title I Science	<p>Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Science program. The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Instructional Services > Science</p> <p>Enrollment.title1Science</p>
Title I Social Sciences	<p>Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Social Sciences program. The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Instructional Services > Social Sciences</p> <p>Enrollment.title1Civics</p>

Data Element	Description	Campus Location
Title I Vocational/Career	<p>Indicates the student is receiving services in a Title I Target Assistance Program in the Title I Vocational/Career program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Instructional Services > Vocational/Career</p> <p>Enrollment.title1Career</p>
Title I Instructional Other	<p>Indicates the student is receiving services in a Title I Target Assistance Program in an Instructional program that is a component of a Title I program and is not defined as any other instructional program listed.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	
Title I Health	<p>Indicates the student is receiving services in a Title 1 Target Assistance Program in the Title I Health program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Support Services > Health, Dental and Eye Care</p> <p>Enrollment.title1Health</p>
Title I Guidance/Advocacy	<p>Indicates the student is receiving services in a Title 1 Target Assistance Program in the Title 1 Guidance/Advocacy program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Support Services > Guidance/Advocacy</p> <p>Enrollment.title1Counseling</p>

Data Element	Description	Campus Location
Title I Support Other	<p>Indicates the student is receiving services in a Title I Target Assistance Program in a Support program that is a component of a Title I program that is not defined as any other support program listed.</p> <p>The Title 1 field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Support Services > Other</p> <p>Enrollment.title1ServicesOther</p>
Title I Part A Neglected	<p>Indicates the student is considered Title I Part A Neglected.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Title 1 Part A Neglected</p> <p>Enrollment.neglected</p>
Title I Part D Delinquent	<p>Indicates the student is considered Title I Part D Delinquent.</p> <p><i>2 string characters</i></p>	<p>Enrollments > State Reporting Fields > Title I Part D Delinquent</p> <p>EnrollmentMT.delinquent</p>
Foreign Exchange	<p>Indicates the student is a foreign exchange student.</p> <p>A student marked Foreign Exchange cannot be marked as an Immigrant.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Foreign Exchange</p> <p>Enrollment.foreignStudent</p>
Homeless	<p>Indicates the student is considered homeless. A student is homeless if they lack a fixed, regular and adequate nighttime residence.</p> <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Homeless</p> <p>Enrollment.homeless</p>

Data Element	Description	Campus Location
Homeless Night Time Residence	<p>Indicates the type of nighttime residence for the homeless student.</p> <p>If Homeless reports as null, this field will also report as null.</p> <p><i>String, 2 characters</i></p>	<p>Enrollments > State Reporting Fields > Homeless Night Time Residence</p> <p>Enrollment.homelessResidence</p>
Unaccompanied Youth	<p>Indicates if the student is not in the physical custody of a parent or guardian.</p> <ul style="list-style-type: none"> • If Homeless reports as null, this field must report as null. • If Homeless reports a value of Y, this field must report a value of Y. • If Homeless reports a value of N, this field must report a value of N. <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Unaccompanied Youth</p> <p>Enrollment.unaccompaniedYouth</p>
Immigrant	<p>Indicates the student is considered an immigrant.</p> <ul style="list-style-type: none"> • Students marked as a Foreign Exchange student cannot be marked as an Immigrant. <p><i>1 character, Y or N</i></p>	<p>Enrollments > State Reporting Fields > Immigrant</p> <p>Enrollment.immigrant</p>
Immigrant Date Entered US School	<p>The date the student first enrolled in a US school.</p> <ul style="list-style-type: none"> • This date is required if the student is marked Immigrant. • This date cannot take place in the future. • The date must be less than 4 years from today's date. 	<p>Enrollments > State Reporting Fields > Date Immigrant Entered US School</p> <p>Enrollment.immigrantDate</p>

Data Element	Description	Campus Location
<p>Military Connected Status</p>	<p>Indicates if the student is a dependent of a member of the U.S. Armed Services. The student must report one of the follow values:</p> <ul style="list-style-type: none"> • 1: The United State Military (Army, Navy, Air Force, Marines, or Coast Guard) • 2: Active Duty National Guard • 3: Active Duty Reserve Force of the US Military • 4: Transitioning out of Active Duty to National Guard or Reserve <p>If there is existing data in the Military Connected Status field for the student and the value in the import is null, existing data will not be overwritten.</p> <p>If the value in the import is 1, 2, 3 or 4, the existing data will be overwritten with the value in the import.</p> <p><i>Date field, 10 characters MM/DD/YYYY</i></p>	<p>Enrollments > State Reporting Fields > Military Connected Status</p> <p>Enrollment.militaryConnectedStatus</p>
<p>Twenty First Century</p>	<p>Imports the 21st Century Participant value.</p> <ul style="list-style-type: none"> • If Y is imported the field is checked. • If N or null value is imported then do NOT overwrite existing value. <p><i>1 character, Y or N</i></p>	<p>Enrollment</p> <p>Enrollment.TwentyFirstCentury</p>
<p>Year</p>	<p>The end year of the reporting school year (i.e., 2013 is reported for the 2012-2013 school year.</p> <p><i>String, 4 characters</i></p>	<p>Calendar Information > School Years > End Year</p> <p>Calendar.endYear</p>

