

# NV02 Ethnic Report (Nevada)

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The NV02 Ethnic Report is a snapshot of enrollment and race ethnicity data per school by gender and grade. Users have the option of generating a [summary](#) or [detail](#) version of the report.

### NV02 Ethnic Report

NV02 Ethnic Report is a snapshot of the enrollments in a school by race/ethnicity by gender by grade. A student must be actively enrolled on the snapshot date. A student who has ended their enrollment prior to the snapshot date will not be counted in the enrollment calculations.

To generate a file select the calendars to report. Choose a report option, Track Summary or School Summary. Choose grade levels that will be reported. The default value is All Grades. Data will be generated for all grades defined in the calendar(s) selected. Select a Report Type. Options are Summary and Detail. If the Detail is selected in Report Type a sort option of Grade or Name may be used. The sort options will only be visible for the Detail report type. Select a Format. Options are PDF, CSV, and HTML. CSV will open in Excel.

#### Report Options

Grades

All Grades
AD : Adult
PK : Pre-K
OK : Kindergarten
01 : First Grade
02 : Second Grade
03 : Third Grade
04 : Fourth Grade

Include Start Statuses

All Statuses
E1 : First Entry in a school for the current school year
E3 : PreK w/o IEP or full academic load not on IEP/504, Ad
E4 : Part time enrollment for a homeschool student
E5 : Part time enrollment for a private school student
E6 : Part time enrollment for a charter school student
E7 : Student lives out of state and attending a NV school
E9 : Resides in another Nevada District and attends online

Snapshot Date

Report Type

Summary

Summary Type

Track Summary

Format

State Format(CSV)

Ad Hoc Filter

#### Select Calendars

☒ active year
☐ list by school
☐ list by year

17-18

17-18 Advanced Technologies Ac
17-18 Alamo, Tony ES
17-18 Bonanza HS
17-18 Burk Horizon-Southwest S
17-18 Guinn, Kenny C MS
SUM 17-18 Advanced Technologie

CTRL-click or SHIFT-click to select multiple

Generate Report

Submit to Batch

NV02 Ethnic Report Editor

## Report Logic

- Grade levels within the reporting calendar must be mapped to State Grade Levels in order for data to properly report.
- Students must be actively enrolled within the reporting calendar on the Snapshot Date in order to report.
- If the student is Hispanic with multiple Race Ethnicity checkboxes checked, the student is counted as Hispanic regardless of other races.

- A record reports for the following PK SPED students:
  - If their **Special Ed Status** (Student Information > General > Enrollments > Special Ed Status) is **1 Receiving Services**.
  - If their **Special Ed Status** is 0 or Null and their **Special Ed Exit Date** is greater than or equal to the **Snapshot Date** on the extract editor.
- A record reports for students with any Service Type = P, S, or N.
- Students are **NOT** included if:
  - Enrollment record is marked as No Show;
  - Grade Level of enrollment is marked as State Exclude; or
  - Calendar of enrollment is marked as State Exclude.
  - Student is PK: Prekindergarten and they do not have an active, locked IEP as of the snapshot date.
- Only students with the following Enrollment Start Statuses report: E1, E8, E9, and R2.

## Generating the Report

1. Select which **Grades** to include within the report. These grades must be mapped to State Grade Levels to report properly.
2. Select the **Start Statuses** to which you want to limit the report.
3. Enter a **Snapshot Date** in *mmddyyyy* format or click the calendar icon and select a date. This date is the *Report Count Date* in the report.
4. Select the **Report Type**.

Report Type	Description
<b>Summary</b>	Data is reported by grade.
<b>Detail</b>	Data is reported by student.

5. Complete one of the following options.

If the Report Type is...	Then...						
<b>Summary</b>	select a <b>Summary Type</b> . <table> <tr> <th>Summary Type</th><th>Description</th></tr> <tr> <td><b>Track Summary</b></td><td>Reports multi-track schools in separate reports.</td></tr> <tr> <td><b>School Summary</b></td><td>Reports multi-track and regular schools in one report</td></tr> </table>	Summary Type	Description	<b>Track Summary</b>	Reports multi-track schools in separate reports.	<b>School Summary</b>	Reports multi-track and regular schools in one report
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If the Report Type is...	Then...
<b>Detail</b>	select a <b>Sort by</b> option: Grade or Name.

6. Select which **calendar(s)** to include within the report. Select calendars which are active during the Snapshot Date entered.
7. Select the **Format** .

Format	Select this format to...
<b>PDF</b>	review data prior to submission to the state.
<b>HTML</b>	review data prior to submission to the state.
<b>State Format CSV</b>	submit data to the state.

8. Select an **Ad hoc Filter** to limit the information reported to students within the selected filter.
9. Click the **Generate Report** button.

#### Result

The report displays in a separate window in the designated format.

Users have the option of submitting the report request to the batch queue by clicking **Submit to Batch** instead of **Generate Extract**. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

## NV02 Ethnic Summary Report Layout

Element	Description	Location
<b>Grade</b>	<p>Data is reported by Grade.</p> <p>For grade level PK: PreKindergarten, only students with an enrollment record flagged for IEP will report. For all other grade levels, all active primary enrollment records as of the Snapshot Date will report.</p> <p>Grade levels must be mapped to State Grade Levels within the reporting calendar in order to properly report data.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; Grade</p> <p>StateGradeLevelDefinition. stateGradeLevelCode</p>

Element	Description	Location
<b>American Indian or Alaskan Native</b>	<p>The total number of male and female students actively enrolled in the reporting calendar with a Race Ethnicity of American Indian or Alaskan Native.</p> <p>Data entered in the Federal Race Ethnicity wizard is used to determine a student's Race Ethnicity.</p>	<p>Census &gt; People &gt; Demographics &gt; Race Ethnicity &gt; American Indian or Alaskan Native</p> <p>Identity.raceEthnicity</p>
<b>Asian</b>	<p>The total number of male and female students actively enrolled in the reporting calendar with a Race Ethnicity of Asian.</p> <p>Data entered in the Federal Race Ethnicity wizard is used to determine a student's Race Ethnicity.</p>	<p>Census &gt; People &gt; Demographics &gt; Race Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>Hispanic or Latino</b>	<p>The total number of male and female students actively enrolled in the reporting calendar with a Race Ethnicity of Hispanic or Latino.</p> <p>Data entered in the Federal Race Ethnicity wizard is used to determine a student's Race Ethnicity.</p> <p>If the student has a value of Y: Yes in the Is the Individual Hispanic/Latino? field, the student will be counted as Hispanic regardless of whether or not additional race checkboxes are checked.</p>	<p>Census &gt; People &gt; Demographics &gt; Is the Individual Hispanic/Latino?</p> <p>Identity.raceEthnicity</p>
<b>Black or African American</b>	<p>The total number of male and female students actively enrolled in the reporting calendar with a Race Ethnicity of Black or African American.</p> <p>Data entered in the Federal Race Ethnicity wizard is used to determine a student's Race Ethnicity.</p>	<p>Census &gt; People &gt; Demographics &gt; Race Ethnicity</p> <p>Identity.raceEthnicity</p>

Element	Description	Location
<b>White</b>	<p>The total number of male and female students actively enrolled in the reporting calendar with a Race Ethnicity of White.</p> <p>Data entered in the Federal Race Ethnicity wizard is used to determine a student's Race Ethnicity.</p>	<p>Census &gt; People &gt; Demographics &gt; Race Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>Native Hawaiian or Other Pacific Islander</b>	<p>The total number of male and female students actively enrolled in the reporting calendar with a Race Ethnicity of Native Hawaiian or Other Pacific Islander.</p> <p>Data entered in the Federal Race Ethnicity wizard is used to determine a student's Race Ethnicity.</p>	<p>Census &gt; People &gt; Demographics &gt; Race Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>Two or more races</b>	<p>The total number of male and female students actively enrolled in the reporting calendar with more than one Race Ethnicity checkbox checked.</p> <p>Data entered in the Federal Race Ethnicity wizard is used to determine a student's Race Ethnicity.</p> <p>If the student has a value of Y: Yes in the Is the Individual Hispanic/Latino? field, the student will be counted as Hispanic regardless of whether or not additional race checkboxes are checked.</p>	<p>Census &gt; People &gt; Demographics &gt; Race Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>Total Male</b>	<p>The total number of active enrollment records for males within the reporting calendar(s) as of the Snapshot Date entered on the report editor.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; Start Date; Census &gt; People &gt; Demographics &gt; Gender</p>
<b>Total Female</b>	<p>The total number of active enrollment records for females within the reporting calendar(s) as of the Snapshot Date entered on the report editor.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; Start Date; Census &gt; People &gt; Demographics &gt; Gender</p>

Element	Description	Location
<b>Total Non Binary</b>	The sum of non binary students enrolled in the school calendar as of the snapshot date.	Student Information > General > Enrollments > Start Date; Census > People > Demographics > Gender
<b>Total Male, Female, and Non Binary</b>	The total number of active enrollment records within the reporting calendar(s) as of the Snapshot Date entered on the report editor.	Student Information > General > Enrollments > Start Date; Census > People > Demographics > Gender
<b>School Name</b>	The name of the school associated with the calendar being reported.	School & District Settings > Schools > School Information > Name  School.name
<b>School Number</b>	The School Number of the reporting school.	School & District Settings > Schools > School Information > State School Number  School.number
<b>Track Number</b>	The track number of the reporting calendar.	System Administration > Calendar > Calendar > Calendar > Track

## NV02 Ethnic Detail Report Layout

Element	Description	Location
<b>StudentID</b>	District-assigned student identification number.	Census > People > Demographics > Person Identifiers > Student Number  Person.studentNumber
<b>Student Last Name</b>	The student's legal last name.	Census > People > Demographics > Person Information > Last Name  Identity.lastName
<b>Student First Name</b>	The student's legal first name.	Census > People > Demographics > Person Information > First Name  Identity.firstName

Element	Description	Location
<b>Student Middle Name</b>	The student's middle name.	Census > People > Demographics > Person Information > Middle Name  Identity.middleName
<b>Grade</b>	Students enrolled in each grade level in the reporting calendar(s) as of the Snapshot Date.  For grade level PK: PreKindergarten, only enrollment records of students flagged for IEP are reported.  For all other grade levels, all active enrollment records within the School Month selected are reported.	System Administration > Calendar > Calendar > Grade Levels > Grade Level Editor > Grade Level Detail > State Grade Level  StateGradeLevelDefinition. stateGradeLevelCode
<b>Gender</b>	The student's gender. <ul style="list-style-type: none"> <li>• M: Male</li> <li>• F: Female</li> <li>• X: Non-Binary</li> </ul>	Census > People > Demographics > Person Information > Gender  Identity.gender
<b>Race Ethnicity</b>	The student's race ethnicity as defined in the Federal Race Ethnicity wizard.  Valid options include: <ul style="list-style-type: none"> <li>• H: Hispanic or Latino</li> <li>• I: American Indian or Alaska Native;</li> <li>• A: Asian;</li> <li>• B: Black or African American;</li> <li>• P: Native Hawaiian or Other Pacific Islander;</li> <li>• C: White;</li> <li>• M: Two or more races</li> </ul>	Census > People > Demographics > Person Information > Race Ethnicity  Identity.raceEthnicity
<b>Enrollment Start Date</b>	The Start Date of the student's current enrollment record.	Student Information > General > Enrollments > Start Date  Enrollment.startDate
<b>Enrollment Start Status</b>	The Start Status of the student's current enrollment record.	Student Information > General > Enrollments > Start Status  Enrollment.startStatus

Element	Description	Location
<b>Enrollment End Date</b>	<p>The End Date of the student's enrollment record.</p> <p>If the student's enrollment End Date falls within the School Month selected on the report editor, the End Date will report.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; End Date</p> <p>Enrollment.endDate</p>
<b>Enrollment End Status</b>	<p>The End Status of the student's enrollment record.</p> <p>If the student ended an enrollment record within the School Month selected on the report editor, the End Status will report.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; End Status</p> <p>Enrollment.endStatus</p>
<b>School Number</b>	<p>The school number of the school the student is enrolled in as of the Count Day.</p>	<p>School &amp; District Settings &gt; Schools &gt; School Information &gt; State School Number</p> <p>School.number</p>
<b>Track Number</b>	<p>The track number of the reporting calendar.</p>	<p>System Administration &gt; Calendar &gt; Calendar &gt; Calendar &gt; Track</p> <p>Calendar.track</p>