

Audit Log

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: Audit Log

The Audit Log tool is available for district and state-level use.

This tool allows system administrators the ability to monitor and track changes made to areas of user security, including:

- [System Preference Changes](#)
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- [Tool Rights \(Individual User\)](#)
- [Calendar Rights \(Individual User\)](#)
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- [Calendar Rights \(User Group\)](#)

Using the Audit Log

This tool can be used to review changes made to areas of user security within the product.

Audit Log ☆

User Management > Reports > Audit Log

Start Date

End Date

Table Preference UserAccount UserGroup
 UserGroupMember UserGroupSchoolYearRights UserGroupToolRights
 UserSchoolYearRights UserToolRights

Action Add Change Delete

Affected Object

Changed By

First 500 records displayed. Enter search criteria to narrow the results.

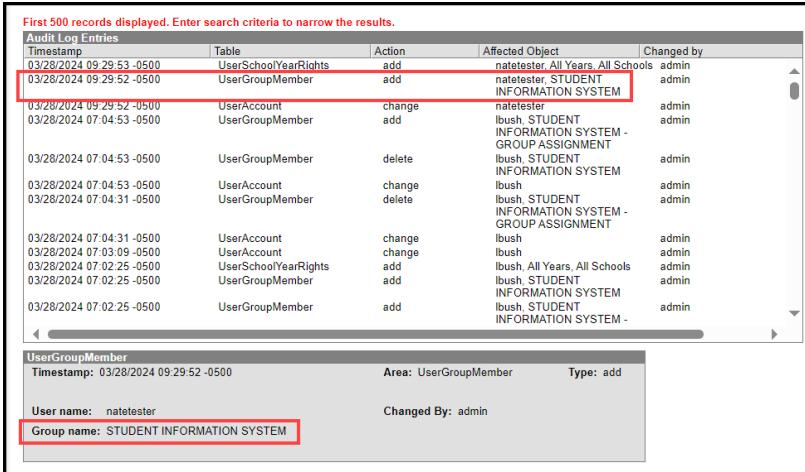
Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
08/18/2023 00:49:43 -0500	Preference	change	elasticsearch.syncing.syncActive	
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Test Accommodations (default)	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Test Results	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Graduation Cohort Validations	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Test Accommodations (AZ)	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Service Summary	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Service Provider Detail	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Service Provider Summary	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Service Detail	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Plan Audit	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Process Compliance	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, No Show Report	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Folder Labels by DOB	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Meeting Report	admin
08/17/2023 14:27:18 -0500	UserToolRights	add	smithmark, Enrollment	admin

Image 1: Audit Log Tool Editor

All audit records are accessible in the Campus database for historical purposes; however, for performance purposes, the interface View Audit Log tool will only display the 500 most recent entries.

The fields at the top of the screen allow the records in the Audit Log Entries table to be sorted based on the entered criteria, as follows:

Field	Sorting Technique
Start Date	The first date for which audit logs will be displayed.
End Date	The last date for which audit logs will be displayed.

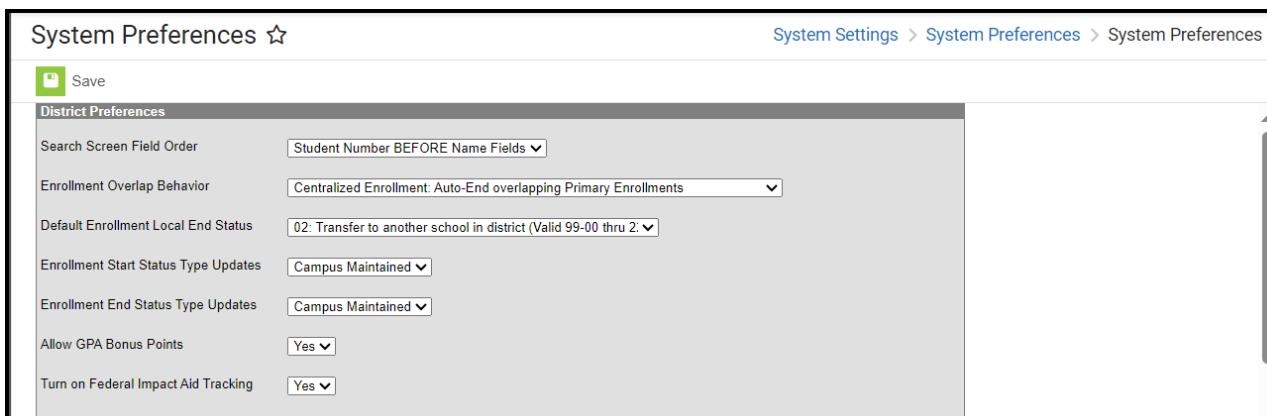
Field	Sorting Technique
Table	<p>The Audit Log Entries editor may be sorted by the table/area for which an action was logged:</p> <p>This field will only display tables where changes have occurred.</p> <ul style="list-style-type: none"> • Preference - Actions related to the System Preferences tool will be displayed. • UserGroupMember - Actions related to the addition/removal of users from a user group will be displayed. This also includes modifications made to a user's Product Security Roles. Product Security Roles are listed by their name in all caps (see image below).  <p>The screenshot shows the Audit Log Entries editor. The main table has columns: Timestamp, Table, Action, Affected Object, and Changed by. A specific entry for 'UserGroupMember' on 03/28/2024 at 09:29:52 is highlighted with a red box. The detailed view below shows the timestamp, area (UserGroupMember), type (add), user name (nateteaser), and group name (STUDENT INFORMATION SYSTEM), with the group name also highlighted with a red box.</p> <ul style="list-style-type: none"> • UserSchoolYearRights - Actions related to the addition/modification/removal of calendar rights for users will be displayed. • UserAccount - Actions related to adding or removing user accounts and/or modifying user account settings will be displayed. • UserGroupSchoolYearRights - Actions related to the addition/modification/removal of user group calendar rights will be displayed. • UserToolRights - Actions related to the addition/modification/removal of user tool rights will be displayed. • UserGroup - Actions related to the addition/modification/removal of a user group will be displayed. • UserGroupToolRights - Actions related to the addition/modification/removal of user group tool rights will be displayed.
Action	<p>The Audit Log Entries editor can be sorted based on the type of action logged.</p> <ul style="list-style-type: none"> • Add - Only entries recorded as "add" actions will be shown (e.g., a user account was created). • Change - Only entries recorded as "change" actions will be shown (e.g., a user account was marked "Disabled"). • Delete - Only entries recorded as "delete" actions will be shown (e.g., a user account was deleted).

Field	Sorting Technique
Affected Object	<p>This field allows the user to search for objects that were changed or the users who were affected by changes.</p> <ul style="list-style-type: none"> • Object Search - To search for changes made to a particular object, enter the (database) name of that object (e.g., searching for the "Behavior" object will show all auditing records related to the Behavior object). • User Search - To search for changes affecting a particular user, enter the user name of the affected person (e.g., searching for a user name of "JDoe2610" will show all changes made to that user).
Changed By	This field allows the filtering of entries for the user logged into the system and credited with the logged action.

System Preference Changes

Changes made to the System Preferences tool are always logged, regardless of whether or not the **Audit Users Account Security Preference** setting is enabled.

Changes made to the System Preferences tool will be logged in the Audit Log tool:



The screenshot shows the 'System Preferences' page with a 'District Preferences' section. The 'Save' button is visible at the top left. The 'District Preferences' section contains the following configuration options:

- Search Screen Field Order: Student Number BEFORE Name Fields
- Enrollment Overlap Behavior: Centralized Enrollment: Auto-End overlapping Primary Enrollments
- Default Enrollment Local End Status: 02: Transfer to another school in district (Valid 99-00 thru 2)
- Enrollment Start Status Type Updates: Campus Maintained
- Enrollment End Status Type Updates: Campus Maintained
- Allow GPA Bonus Points: Yes
- Turn on Federal Impact Aid Tracking: Yes

Image 2: System Preferences Tool

First 500 records displayed. Enter search criteria to narrow the results.				
Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
05/06/2014 15:58:04 -0500	Preference	change	SearchFieldOrder	admin
05/06/2014 15:52:34 -0500	Preference	change	SearchLimit	admin
05/01/2014 08:59:33 -0500	Preference	change	StudentAssignment	McKenzie
01/09/2014 14:35:14 -0600	Preference	change	EnrollmentOverlap	admin
01/09/2014 14:19:40 -0600	Preference	change	BoundaryWarn	admin
01/09/2014 14:13:47 -0600	Preference	change	StudentAssignment	admin
11/07/2013 12:57:32 -0600	Preference	change	GPADigits	admin
09/27/2013 13:00:19 -0500	Preference	change	StudentAssignment	admin
09/09/2013 13:41:58 -0500	Preference	change	RaceEthnicityRequirement	AllTsAllCs
09/09/2013 13:41:48 -0500	Preference	change	RaceEthnicityRequirement	AllTsAllCs
09/09/2013 13:41:34 -0500	Preference	change	RaceEthnicityRequirement	AllTsAllCs
09/09/2013 13:41:23 -0500	Preference	change	RaceEthnicityRequirement	AllTsAllCs
09/06/2013 09:12:32 -0500	Preference	change	DefaultHealthConditions	AllTsAllCs
09/06/2013 09:12:31 -0500	Preference	change	FlagableHealthConditions	AllTsAllCs
09/06/2013 03:06:47 -0500	Preference	change	RaceEthnicityRequirement	AllTsAllCs
09/06/2013 03:06:46 -0500	Preference	change	RaceEthnicityRequirement	AllTsAllCs

Preference				
Timestamp	Area	Type		
Timestamp: 05/06/2014 15:58:04 -0500	Area: Preference	Type: change		
Preference name: SearchFieldOrder	Changed By:	admin		
Property Name: value	Existing Value:	after	New Value:	before

Image 3: Sample Audit Log Entry of System Preferences Tool Change

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
Preference Name	<p>The system preference that was changed.</p> <p>This field will show the database column name of the system preference, rather than the field name displayed in the interface.</p>
Property Name	This field will display "Value" for system preference changes.
Area	General category of the audit. Changes to system preferences will display a value of "Preference" for this area.
Changed By	The name of the user who was logged in at the time of the update.
Existing Value	The value of the system preference BEFORE the change (old value).
Type	<p>The type of update made to the system preference.</p> <p>System Preference changes will be logged as "changes."</p>
New Value	The value of the system preference AFTER the change (new value).

User Account Changes

Before the complete functionality of the View Audit Log tool can be fully utilized for this area, the Audit Users System Preference must be enabled.

Changes made to an individual user's account, group memberships, tool rights, or calendar rights are logged by the auditing tool.

User Account Tab

The View Audit Log tool tracks changes to settings on an individual's User Account.

The screenshot shows the 'User Account Detail' page for a user named 'ttestperson'. The top navigation bar indicates the path: User Management > User Account Administration > User Account. The main content is divided into two main sections: 'User Account Information' and 'Authentication Information'. The 'User Account Information' section contains fields for 'Homepage' (set to 'Campus Tools'), 'Authentication Type' (set to 'Local Campus Authentication'), 'Username' (set to 'ttestperson'), and checkboxes for 'Force Password Change', 'Account Expiration Date' (set to 'month/day/year'), and 'Disable Account'. The 'Authentication Information' section contains checkboxes for 'Exclude from Multi-Factor Authentication and New Device Notifications' and 'Time-Based Two-Factor Authentication'. At the bottom, there are buttons for 'Save', 'Close', 'Delete', 'Login As User', 'Reset Password', 'Reset Account Settings', and 'Log and Summaries'.

Image 4: User Account Tab

View Audit Log

First 500 records displayed. Enter search criteria to narrow the results.

Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
05/13/2010 08:52:47 -0500	UserAccount	change	UserName	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Medication Summary	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Health Office Visit	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Health Condition	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Immunizations	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Immunization Batch	admin

UserAccount

Timestamp: 05/13/2010 08:52:47 -0500	Area: UserAccount	Type: change
User name: UserName	Changed By: admin	
Property Name: disable	Existing Value: false	New Value: true

Image 5: Example Audit Log Entry for User Account Change (Individual User)

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
User Name	Name of the user for whom the account settings were changed.
Property Name	<p>This field only appears if the update is a change.</p> <p>The user account setting(s) that changed.</p> <p>This field will show the database column name for the user account setting, rather than the field name displayed in the interface.</p>
Area	General category of the audit. Changes to user accounts will display a value of "UserAccount."
Changed By	The name of the user who was logged in at the time of the update.
Existing Value	<p>This field only appears if the update changes an existing account setting.</p> <p>The value of the user account setting BEFORE the change (old value).</p>
Type	<p>The type of update made to the user account/setting: add, change or delete.</p> <ul style="list-style-type: none"> Add - will appear when a new user account is created. Change - will appear when a change is made to any setting on an existing account. Delete - will appear when an existing account is deleted.

Audit Information	Description
New Value	<p>This field only appears if the update changes an existing account setting.</p> <p>The value of the user account setting AFTER the change (new value).</p>

User Groups (Individual User)

Changes made to an individual's user group memberships are tracked by the View Audit Log tool.

Modifications to a user's Product Security Role are also listed as a UserGroupMember change. Product Security Roles are listed by their name in all caps.

► [Click here to expand...](#)

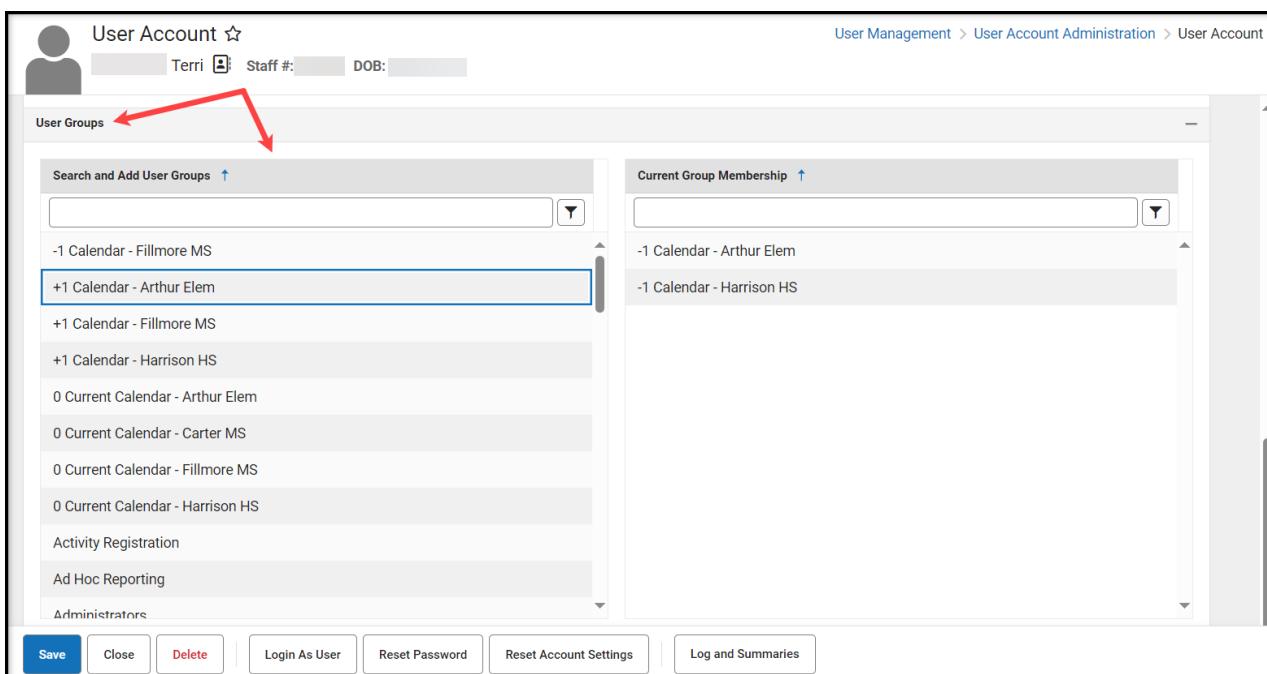
First 500 records displayed. Enter search criteria to narrow the results.

Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
03/28/2024 09:29:53 -0500	UserSchoolYearRights	add	natetester, All Years, All Schools	admin
03/28/2024 09:29:52 -0500	UserGroupMember	add	natetester, STUDENT INFORMATION SYSTEM	admin
03/28/2024 09:29:52 -0500	UserAccount	change	natetester	admin
03/28/2024 07:04:53 -0500	UserGroupMember	add	Ibush, STUDENT INFORMATION SYSTEM - GROUP ASSIGNMENT	admin
03/28/2024 07:04:53 -0500	UserAccount	delete	Ibush, STUDENT INFORMATION SYSTEM	admin
03/28/2024 07:04:53 -0500	UserGroupMember	change	Ibush	admin
03/28/2024 07:04:53 -0500	UserAccount	delete	Ibush, STUDENT INFORMATION SYSTEM - GROUP ASSIGNMENT	admin
03/28/2024 07:04:31 -0500	UserAccount	change	Ibush	admin
03/28/2024 07:03:09 -0500	UserAccount	change	Ibush	admin
03/28/2024 07:02:25 -0500	UserSchoolYearRights	add	Ibush, All Years, All Schools	admin
03/28/2024 07:02:25 -0500	UserGroupMember	add	Ibush, STUDENT INFORMATION SYSTEM	admin
03/28/2024 07:02:25 -0500	UserGroupMember	add	Ibush, STUDENT INFORMATION SYSTEM -	admin

► [Click here to expand...](#)

UserGroupMember

Timestamp: 03/28/2024 09:29:52 -0500	Area: UserGroupMember	Type: add
User name: natetester	Changed By: admin	
Group name: STUDENT INFORMATION SYSTEM		



User Account ☆

Terri [User ID] Staff #: [Redacted] DOB: [Redacted]

User Groups

Search and Add User Groups ↑

+1 Calendar - Fillmore MS

+1 Calendar - Arthur Elem

+1 Calendar - Fillmore MS

+1 Calendar - Harrison HS

0 Current Calendar - Arthur Elem

0 Current Calendar - Carter MS

0 Current Calendar - Fillmore MS

0 Current Calendar - Harrison HS

Activity Registration

Ad Hoc Reporting

Administrators

Current Group Membership ↑

-1 Calendar - Arthur Elem

-1 Calendar - Harrison HS

Save Close Delete Login As User Reset Password Reset Account Settings Log and Summaries

Image 6: Individual User's Membership in User Groups

Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
05/13/2010 10:20:08 -0500	UserGroupMember	add	UserName, Health Staff	admin
05/13/2010 08:52:47 -0500	UserAccount	change	UserName	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Medication Summary	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Health Office Visit	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Reports	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Immunizations	admin

UserGroupMember

Timestamp: 05/13/2010 10:20:08 -0500 **Area:** UserGroupMember **Type:** add

User name: UserName **Changed By:** admin

Group name: Health Staff

Image 7: Example Audit Log Entry for Additional User Group Membership (Individual User)

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
User Name	Name of the user for whom a user group membership was added/removed.
Group Name	The name of the user group to which the user was added/removed.
	This field will show the database column name for the tool right, rather than the field name displayed in the interface.

Audit Information	Description
Area	General category of the audit. Changes to user group memberships will display a value of "UserGroupMember" for this area.
Changed By	The name of the user who was logged in at the time of the update.
Type	The type of action made to the user's group memberships: <ul style="list-style-type: none"> Add - will appear if the user was granted membership to the user group. Delete - will appear if the user's membership from the user group was removed.

Tool Rights (Individual User)

The View Audit Log tool also tracks changes to an individual's tool rights.

User Account ☆

User Management > User Account Administration > User Account

Terri [] Staff #: [] DOB: []

User Tool Rights Editor
testperson

Search Campus Tools
Enter text to search for matching tools...

Tool Rights

Instruction	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Student Information	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
General	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Activities	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Ad Hoc Letters	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
User Group Reports	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Alternate ID Lookup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Assessment	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Athletics	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Attendance	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Additional Enrollment Attendance	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Chronic Absenteeism Information	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Behavior	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

Save Update Cancel

Image 8: User Tool Rights

Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Medication Summary	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Health Office Visit	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Health Condition	admin
			Alerts	
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Immunization	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Health Office	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Health	admin

UserToolRights

Timestamp: 05/13/2010 08:47:23 -0500 **Area:** UserToolRights **Type:** add

User name: UserName **Changed By:** admin

Tool name: Health Office Visit

Image 9: Example Audit Log Entry for Added Tool Rights (Individual User)

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
User Name	Name of the user for whom the tool rights were changed.
Tool Name	<p>The tool right that was added/removed from the user.</p> <p>This field will show the database column name for the tool right, rather than the field name displayed in the interface.</p>
Area	General category of the audit. Changes to user tool rights will display a value of "UserToolRights" for this area.
Changed By	The name of the user who was logged in at the time of the update.
Type	<p>The type of update made to the user's tool rights: add or delete.</p> <ul style="list-style-type: none"> Add - will appear if the tool rights box is checked and the user is granted rights to the tool. Delete - will appear if the tool rights box is unchecked and the tool rights are removed from the user. <p>When rights to a module are added/removed, the audit log will contain an add/delete entry for each sub-right affected.</p>

Calendar Rights (Individual User)

Changes made to an individual's calendar rights are tracked.



User Account ☆

Terri [User Icon] Staff #: [Redacted] DOB: [Redacted]

User Management > User Account Administration > User Account

Access Information

Failed Login Attempts: 0	Password Last Changed By: Unavailable	Modified By: 01/01/1901 00:00
Reset Login Attempts	Last Login Timestamp: 01/10/2019 10:33	Created Timestamp: 01/01/1901 00:00

User Groups

Individual Tool Rights

Individual Calendar Rights ←

Year ↓	School	Calendar	Modify Rights	Close School Months
19-20	All Schools	All Calendars	<input checked="" type="checkbox"/>	<input type="checkbox"/> Delete
Add Row				

[Save](#) [Close](#) [Delete](#) [Login As User](#) [Reset Password](#) [Reset Account Settings](#) [Log and Summaries](#)

Image 10: Calendar Rights

Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
05/13/2010 15:00:58 -0500	UserSchoolYearRights	change	UserName, 2010, Steep Falls Elementary School	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, Data Warehouse: Allow live data as source	admin
05/13/2010 10:20:08 -0500	UserGroupMember	add	UserName, Health Staff	admin
05/13/2010 08:52:47 -0500	UserAccount	change	UserName	admin

UserSchoolYearRights		
Timestamp:	Area:	Type:
05/13/2010 15:00:58 -0500	UserSchoolYearRights	change
User name: UserName	Changed By: admin	
End year: 2010		
School: Steep Falls Elementary School		
Property Name: schoolID	Existing Value:	New Value: 4

Image 11: Example Audit Log Entry for Calendar Rights Change (Individual User)

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
User Name	Name of the user for whom the calendar rights were added, changed, or deleted.
End Year	The last year of the school year to which rights were added, changed, or deleted (e.g., the end year of 2009-10 school year is 2010).
School	School for which the calendar rights were added, changed, or deleted.

Audit Information	Description
Property Name *	<p>This field only appears if the update is a change.</p> <p>The specific calendar element(s) that changed.</p> <p>This field will show the database column name for the tool right, rather than the field name displayed in the interface.</p>
Area	General category of the audit. Changes to a user's calendar rights will display a value of "UserSchoolYearRights" for this area.
Changed By	The name of the user who was logged in at the time of the update.
Existing Value*	<p>This field only appears if the update is a change.</p> <p>The value of the user's calendar rights BEFORE the change (old value).</p>
Type	The type of update made to the user's calendar rights: add, change or delete. <ul style="list-style-type: none"> Add - indicates the user was granted rights to a new calendar. Change - indicates the user's existing calendar rights were changed. Delete - Indicates the user's rights to a calendar were removed.
New Value*	<p>This field only appears if the update is a change.</p> <p>The value of the user account setting AFTER the change (new value).</p>

User Group Changes

Before the complete functionality of the View Audit Log tool can be fully utilized for this area, the Audit Users System Preference must be enabled.

User Group Tab

Changes made to a user group tab are tracked.

User Group Information ☆

TEACHER

 Save  Delete

Warning: this User Group is associated with user account automation.
Deleting it may disrupt this configuration.

User Group Editor
Name
 TEACHER
Group Description

Associated Product
 Student Information System

Image 12: User Group Tab

Audit Log Entries

Timestamp	Table	Action	Affected Object	Changed by
05/14/2010 13:54:32 -0500	UserGroup	change	Title One/LEP	admin
05/14/2010 12:39:52 -0500	UserSchoolYearRights	add	UserName, 2010, Bonny Eagle	admin
05/13/2010 15:00:58 -0500	UserSchoolYearRights	change	Alternative Ed	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	UserName, 2010, Steep Falls	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, Report Builder	admin
			Teacher, Data Export	admin

UserGroup

Timestamp: 05/14/2010 13:54:32 -0500 **Area:** UserGroup **Type:** change

Group Name: Title One/LEP **Changed By:** admin

Property Name: name **Existing Value:** Title One **New Value:** Title One/LEP

Image 13: Example Audit Log Entry for User Group Change (User Group)

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
Group Name	The name of the user group that was added, changed, or deleted.
Property Name *	<p>This field only appears if the user group is changed.</p> <p>The specific user group element(s) that changed.</p> <p>This field will show the database column name for the tool right, rather than the field name displayed in the interface.</p>
Area	General category of the audit. Changes to user groups will display a value of "UserGroup" for this area.
Changed By	The name of the user who was logged in at the time of the update.

Audit Information	Description
Existing Value*	<p>This field only appears if the update is a change.</p> <p>The value of the user account setting BEFORE the change (old value).</p>
Type	<p>The type of update made to the user group: add, change or delete.</p> <ul style="list-style-type: none"> • Add - will appear when a new user group is created. • Change - will appear when a change is made to an existing user group. • Delete - will appear when an existing user group is deleted.
New Value*	<p>This field only appears if the update is a change.</p> <p>The value of the user group element AFTER the change (new value).</p>

Tool Rights (User Group)

Changes made to a user group's tool rights are tracked.

Tool Rights ☆

TEACHER

User Management > User Groups > Tool Rights

Related Tools ▾

Group Tool Rights Editor

Search Campus Tools

Enter text to search for matching tools...

Tool Rights

Instruction	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Student Information	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Attendance Office	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Behavior Office	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Census	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Communication	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input type="checkbox"/> Delete
Employee Self Service	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Fees	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
FRAM	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Grading & Standards	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Health Office	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
My Account	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete

Save Reset

Image 14: User Group Tool Rights

Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, Group Rights	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, Ad Hoc Reporting	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, Query Wizard Filters	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, Selection Editor Filters	admin
05/13/2010 08:47:23 -0500	UserToolRights	add	UserName, Immunization Certificate	admin

UserGroupToolRights		
Timestamp:	Area:	Type:
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete
Group name: Teacher	Changed By:	admin
Tool name: Ad Hoc Reporting		

Image 15: Example Audit Log Entry for Removal of Tool Rights (User Group)

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
Group Name	Name of the user group for whom the tool rights were changed.
Tool Name	<p>The tool right that was added/removed from the group.</p> <p>This field will show the database column name for the tool right, rather than the field name displayed in the interface.</p>
Area	General category of the audit. Changes to group tool rights will display a value of "UserGroupToolRights" for this area.
Changed By	The name of the user who was logged in at the time of the update.
Type	<p>The type of update made to the group's tool rights: add or delete.</p> <ul style="list-style-type: none"> Add - will appear if the tool rights box is checked and the user group is allowed rights to the tool. Delete - will appear if the tool rights box is unchecked and the rights are removed from the user group. <p>When rights to an entire module are added/removed, the audit log will contain an add/delete entry for each sub-right affected (e.g., if rights to the Health module are added, sub-rights to the health office tools and report will be added as individual entries for the user group within the audit log).</p>

Calendar Rights (User Group)

Changes made to a user group's calendar rights are tracked.

Calendar Rights ☆

TRANSCRIPT ACCESS ADD ON

User Management > User Groups > Calendar Rights

Related Tools ▾

Rights Editor

Name

School Year Rights

School: All Schools

Year: 23-24

Calendar: All Calendars

Modify Rights: Close School Months:

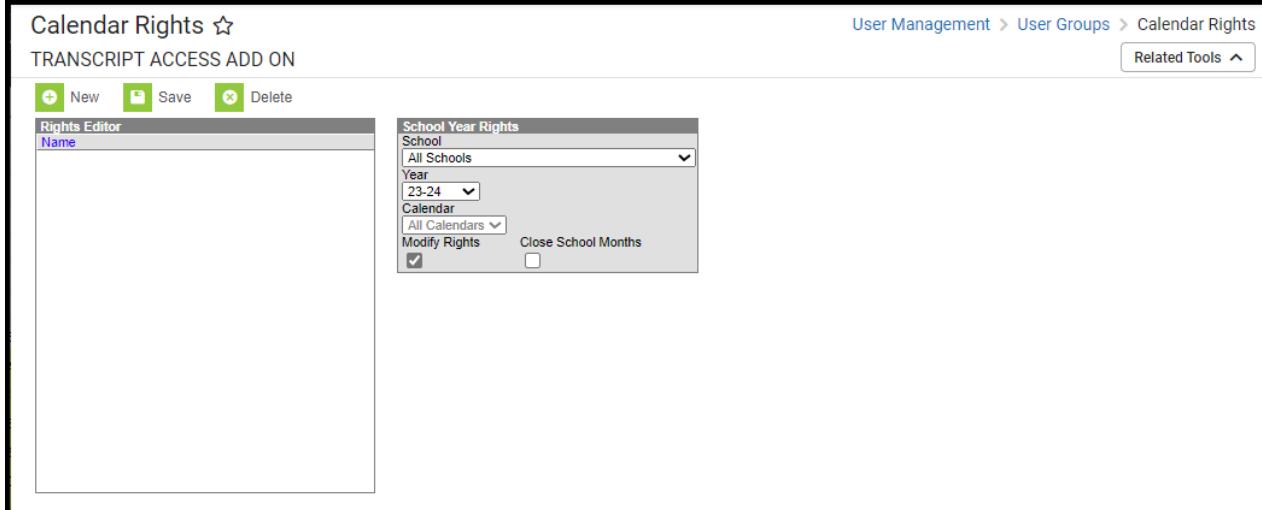


Image 16: User Group Calendar Rights

Audit Log Entries				
Timestamp	Table	Action	Affected Object	Changed by
05/17/2010 08:51:45 -0500	UserGroupSchoolYearRights	change	Title One/LEP, 2010, Bonny Eagle High School	admin
05/17/2010 08:47:27 -0500	UserGroupSchoolYearRights	add	Title One/LEP, 2011, Bonny Eagle High School	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, User Group Filters	admin
05/13/2010 10:33:34 -0500	UserGroupToolRights	delete	Teacher, User Group Formats	admin

UserGroupSchoolYearRights

Timestamp: 05/17/2010 08:51:45 -0500 **Area:** UserGroupSchoolYearRights **Type:** change

Group name: Title One/LEP **Changed By:** admin

End year: 2010

School: Bonny Eagle High School

Property Name: endYear **Existing Value:** 2011 **New Value:** 2010

Property Name: calendarID **Existing Value:** 114 **New Value:**

Property Name: modifyRights **Existing Value:** true **New Value:** false

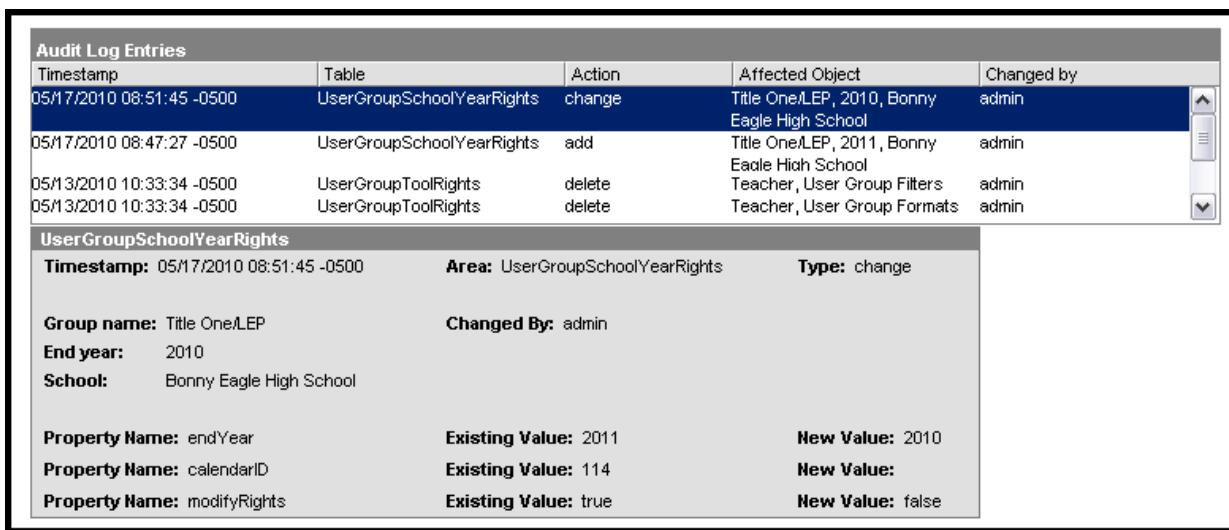


Image 17: Example Audit Log Entry for Calendar Rights Change (User Group)

The following information is logged in the audit record:

Audit Information	Description
Timestamp	The date and time of the logged action.
User Name	Name of the user group for which the calendar rights were added, changed, or deleted.
End Year	The last year of the school year to which rights were added, changed, or deleted (e.g., the end year of 2009-10 school year is 2010).
School	School for which the calendar rights were added, changed, or deleted.

Audit Information	Description
Property Name *	<p>This field only appears if the update is a change.</p> <p>The specific calendar element(s) that changed.</p> <p>This field will show the database column name for the tool right, rather than the field name displayed in the interface.</p>
Area	General category of the audit. Changes to a group's calendar rights will display a value of "UserSchoolYearRights" for this area.
Changed By	The name of the user who was logged in at the time of the update.
Existing Value*	<p>This field only appears if the update is a change.</p> <p>The value of the group's calendar rights BEFORE the change (old value).</p>
Type	<p>The type of update made to the group's calendar rights: add, change, or delete.</p> <ul style="list-style-type: none"> • Add - indicates the group was granted rights to a new calendar. • Change - indicates the group's existing calendar rights were changed. • Delete - Indicates the group's rights to a calendar were removed.
New Value*	<p>This field only appears if the update is a change.</p> <p>The value of the user group setting AFTER the change (new value).</p>

Technical Information

Three database tables are used to hold audited data:

- *AuditLogEntry*
- *AuditLogEntryDescription*
- *AuditLogEntryDetail*